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Dear Fellow Resident / Committee Member,

I enclose the minutes of the GPCA meeting held on 12<sup>th</sup> January 2016.

The agenda for the next meeting at 7.30pm on Tuesday, 8<sup>th</sup> March 2016 is enclosed. If you would like to add any item(s), please let me know by Monday, 7<sup>th</sup> March 2016.

Please bring all your papers with you, as there will be no spare copies available at the meeting.

Yours sincerely,

Irene Watson,  
Chair.

# **GOLDSWORTH PARK COMMUNITY ASSOCIATION**

**AGENDA FOR THE MEETING TO BE HELD AT  
7.30pm ON TUESDAY 8<sup>th</sup> MARCH 2016**

**AT THE COMMUNITY HALL, GOLDWATER LODGE, GOLDSWORTH PARK**

1. OPENING
2. MINUTES OF THE LAST MEETING
3. MATTERS ARISING/OUTSTANDING
4. MISCELLANEOUS CORRESPONDENCE
5. TREASURER'S REPORT
6. HALL MANAGER'S REPORT
7. BAR MANAGER'S REPORT
8. COMMUNICATIONS TEAM REPORT
9. LAKE MATTERS
10. ANY OTHER BUSINESS
11. DATE OF NEXT MEETING

# **GOLDSWORTH PARK COMMUNITY ASSOCIATION**

## **MINUTES OF THE MEETING HELD ON 12th JANUARY 2016**

### **Present**

Irene Watson (Chairman)	Sharon Kearney (Resident)
Paul Davies (Vice Chairman)	John Green (Resident)
Peter Hill (Treasurer)	Liz MacIntyre (Resident)
David Powell (Note Taker)	Michael Addison (Resident)
Pauline Eastwood (Hall Manager)	Hillary Addison (WB Councillor)
Steve Willson (Webmaster)	Tom Onions (WBC Animal Warden)
Roy Anders (Caretaker)	Nick Roach (WBC)
Roger Westcott (Fishing Club)	Andy Morgan (GPRFC)

### **Apologies:**

Cllr Ian Eastwood, Cllr James Sanderson, Jenny Ingoe (Resident), Peggy Collins (Resident) Jackie Waltham (Resident), Margaret Waters (Resident), Linda Hill (GN Distributor), Michael Farlam (Resident).

### **1. OPENING**

IW opened the meeting at 7.30pm and welcomed those present, wishing them a Happy New Year. Introductions were made.

### **2. MINUTES OF THE LAST MEETING**

The minutes were agreed.

### **3. MATTERS ARISING/OUTSTANDING**

Nothing to report other than those mentioned under regular agenda items.

### **4. MISCELLANEOUS CORRESPONDENCE**

None.

### **5. TREASURER'S REPORT**

PH circulated the accounts. He mentioned that there were few bookings with bars - only one so far in February - and it was important to ensure that perishable items such as cask beer were not stored so long that they deteriorate. However, we have recently had good takings from bars of between £900 - £1,500.

PH advised that the latest newsletter had a production run of 5000 copies. IW said she had not been informed of the advertising details so could not monitor payment. It is important to know the level of advertising to ensure that the costs of printing were covered.

PH advised that research was being carried out to alter the Association's banking arrangements to facilitate online transfers for payments and refunds.

## **6. HALL MANAGER'S REPORT**

PE reported that bookings with bars were slow, but that a booking had been taken as far ahead as New Year 2017. The online booking system needed to make it clear that it was essential for customers to actually talk to PE to confirm the booking. SW would incorporate suitable text with the diary on the website.

The small jobs highlighted at the last meeting, e.g. soap dispensers, hanging rail and hangers, have been completed.

IW advised that a meeting with the architects, contractors and Council, to cover remaining snagging items is scheduled for 2nd February.

There was a lengthy discussion on the promotion, marketing and use of the Hall. After an absence of over two years, it was felt that the public were still not aware that the premises were open and refurbished to a high standard that compared favourably with other halls in the area. IW will ensure that the Hall is entered on the WBC list of halls for hire. An offer had been received to create a virtual tour of the hall at half price, but it was felt that there was not a lot to film internally. SW will update the website with appropriate images. It was suggested that a "Birthday" Open Day, similar to the one last year plus a feature article in the Woking News and Mail celebrating a year of being open might be an effective means of promotion. It was also suggested that advertising in the windows of the hall might increase its visibility. In comparison with other community halls in the Woking area, it was felt that the charges were competitive but this needed to be kept under review. In response to suggestions that the Hall be opened as a bar/restaurant at weekends, IW advised that the GPCA's license did not permit the bar being opened other than for functions and the kitchen is not suitable for commercial catering, only serving. This use would be incompatible with its purpose as a community facility hired out to residents for parties, wedding receptions, etc., at weekends.

The CCTV system is being installed at the moment and the GPCA will be able to install cabling alongside the CCTV cabling in order to offer Wi-Fi.

IW reported that WBC had given agreement to a sign being affixed to the small brick wall where Wishbone Way divides, directing visitors to the Community Hall. AM thought that it would be obscured by parked cars and should be higher. There was discussion about the need for clear markings for the roadway and parking bays.

## **7. BAR MANAGER'S REPORT**

It was felt that the availability of draught beer was a significant selling point for the Hall as opposed to just offering bottled beer. PH advised that there was a good margin on providing bars for functions and, with the new keg chiller, beer could be kept for longer periods.

## **8. COMMUNICATION TEAM REPORT**

IW reported that the suggested improvements to the magazine header to facilitate folding and to incorporate the website address had been implemented. She had received a couple of emails commending the magazine and the changes.

There were comments about the content and its lack of attractiveness to younger people; IW explained about the efforts that had been made, with little or no success, to encourage the local schools and youth organisations to contribute.

PH advised that a number of distributors had resigned and a request for new volunteers would be put in the next magazine.

## **9. LAKE MATTERS**

TO updated the meeting on a recent incident with aggressive dogs which is the subject of a Police investigation. There was discussion on changing the bye-laws to require owners to keep dogs on leads at all times in the public park area. In the case of threatening dogs, the Police should be notified as TO had limited powers. He reported that around 30 dogs had been microchipped at the recent event near the Hall and a further micro-chipping session would be held near Waitrose on 17th February.

Arran from WBC had advised that the Master Landscape Plan had been redesigned to reflect the comments received, particularly about the location of the two new football pitches. When the relevant Councillors have seen the proposals, they will go to the users group and be available for wider consultation. Feedback on the location of the outdoor gym equipment was sought; the meeting felt that neither of the currently proposed locations was ideal and that the best site would be where it had originally been proposed to put the picnic area, relocating the picnic area to a site nearer the lake. IW had no further news about car parking issues in Claydon Road and Wishbone Way but thought that parking in Sythwood would get worse with the expanding school register.

RW notified the meeting that, at this time of year, there was not much activity lakeside, but the lake had been restocked with fish which had settled in well. There had been a very positive article about RW in the New Vision Homes magazine.

There was a continuing problem with rats, and WBC and its contractors were addressing the matter.

## **10. ANY OTHER BUSINESS**

- 10.1 PE mentioned a request for the relocation of a waste bin in Creston Avenue near the allotments. NR confirmed that this was being actioned by the Neighbourhood Officer for Knaphill but he would chase it up.
- 10.2 IW notified the meeting that a planning application had been received just before Christmas from Waitrose to put tables and chairs outside their store. This would be in addition to the 9 tables and 22 chairs proposed by Costa. IW had put in an objection and HA advised that the plan would be called in. It was felt that the area is already constricted with plant stands and advertising, and the proposed development would inhibit free movement of pushchairs and mobility vehicles.
- 10.3 The cubicle in the gents part of the public toilet had been blocked over Christmas and it now appeared that whole unit had been locked for the past few days.
- 10.4 SW observed that there was still little progress on the Sea Cadets platform.
- 10.5 Residents had complained about a noise which proved to be pile driving for the new Hospice building, but NR advised that this was nearly finished.

## **11. DATE OF NEXT MEETING**

The next meeting will be at 7.30pm on Tuesday, 8th March 2016.

The meeting closed at 21.00 hrs.

## Profit &amp; Loss Comparison

01/07/14 Through 11/01/16

Category Description	01/07/15- 11/01/16	01/07/14- 11/01/15
<b>INCOME</b>		
Interest	2.36	6.46
Bar Income:		
Bookings	0.00	0.00
Takings	5,676.10	0.00
<b>TOTAL Bar Income</b>	5,676.10	0.00
Grants received	5,401.74	0.00
Hall Income:		
Hall booking income	10,412.75	0.00
Hall Income-Other	722.50	0.00
<b>TOTAL Hall Income</b>	11,135.25	0.00
Advertising Income	3,990.50	0.00
<b>TOTAL INCOME</b>	26,205.95	6.46
<b>EXPENSES</b>		
Bar Expenses:		
Stock costs	3,691.80	0.00
Sundry bar expenses	191.00	0.00
Wages	1,362.50	0.00
<b>TOTAL Bar Expenses</b>	5,245.30	0.00
Donations	115.00	65.00
Hall Expenses:		
Cleaning	822.80	0.00
Cleaning Equipment	70.73	0.00
Cleaning Mat.	202.93	0.00
Fire Damage repairs, cleaning etc.	0.00	281.76
Miscellaneous maintenance	348.91	0.00
Hall Manager	1,703.96	0.00
Rent and Rates	423.00	0.00
Refurbishment costs	0.00	1,558.00
Services Costs	1,655.92	40.00
Sundry Hall expenses	300.64	133.00
<b>TOTAL Hall Expenses</b>	5,528.89	2,012.76
Insurance	851.38	152.20
Miscellaneous Expenses	251.40	890.46
Newsletter costs	6,084.20	0.00
Newsletter Dist	165.00	165.00
Stationery & Postage	0.00	99.36
Sundry	0.00	0.00
<b>TOTAL EXPENSES</b>	18,241.17	3,384.78
<b>TOTAL INCOME - EXPENSES</b>	7,964.78	-3,378.32

## Balance Sheet as at 11th January 2016

As of 11/01/16

<b>Acct</b>	<b>11/01/16 Balance</b>
<b>ASSETS</b>	
Cash and Bank Accounts	
Barclays Business Saver Account	15,484.37
Barclays Current Account	4,207.82
Cash Account	2,851.77
Lake Bank Restoration Fund	409.40
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<b>TOTAL Cash and Bank Accounts</b>	22,953.36
Other Assets	
Asset	253,670.80
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<b>TOTAL Other Assets</b>	253,670.80
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<b>TOTAL ASSETS</b>	276,624.16
<b>LIABILITIES</b>	
	0.00
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<b>OVERALL TOTAL</b>	276,624.16
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