

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

**GOLDWATER LODGE, WISHBONE WAY, WOKING, SURREY, GU21 3RT**

Please reply to:-  
37 Willowmead Close  
Woking  
Surrey  
GU21 3DN  
Tel No. 01483 714096

Dear Fellow Committee Member,

I enclose the minutes of the GPCA Committee meeting held on 8<sup>th</sup> January 2009.

A draft agenda for the next meeting (12<sup>th</sup> February 2009) is enclosed. If you would like to add any item(s), please let Ian Rickard or me know by Wednesday, 11<sup>th</sup> February 2009.

Please bring all your papers with you, as there will be no spare copies available at the meeting.

Yours sincerely,



Irene Watson,  
Secretary.

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

**AGENDA FOR THE MEETING TO BE HELD AT  
7.30pm ON 12<sup>th</sup> FEBRUARY 2009**

**AT GOLDWATER LODGE, GOLDSWORTH PARK**

1. OPENING
2. MINUTES OF THE LAST MEETING
3. MATTERS ARISING
4. MISCELLANEOUS CORRESPONDENCE
5. TREASURER'S REPORT
6. HALL MANAGER'S REPORT
7. BAR MANAGER'S REPORT
8. NEWSLETTER
9. LAKE USERS MEETING
10. ANY OTHER BUSINESS
11. DATE OF NEXT MEETING

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

## **MINUTES OF THE MEETING HELD ON 8<sup>th</sup> January 2009**

**Present:** Ian Rickard (Chairman)  
John Green (Vice Chairman)  
Peter Hill (Treasurer)  
Jenny Ingoe (Resident)  
Sally Pigeon (Resident)

**Apologies** Irene Watson (Secretary)  
Pauline Eastwood (Hall Manager)  
Kym Eastwood (Bar Manager)  
Wolf Ehlers (Resident)

### **1. OPENING**

IR opened the meeting at 7.30pm.

Jl volunteered to take the minutes in the absence of IW.

### **2. MINUTES OF THE LAST MEETING**

The minutes of the meeting on 11<sup>th</sup> December 2008 were agreed.

### **3. MATTERS ARISING**

Dealt with under agenda items.

### **4. MISCELLANEOUS CORRESPONDENCE**

None.

### **5. TREASURERS REPORT**

PH circulated the accounts for the year to date and advised that the amounts did not include the takings from the New Year's Eve function. Excess income over expenditure for the month was £2,367.06

### **6. HALL MANAGER'S REPORT**

IR reported that the level of bookings remained good. The New Year's Eve function had included a successful bar.

There was some discussion as to why the Police Panel had not taken place; none of those present were aware it had been cancelled.

IR reported that the alarm at Toad Hall had activated and that the security company had discovered a door to the hall had been forced; presumably the intruders had thought this was a way into the nursery. IR has repaired the fire door to the main Hall and one of the exterior lights.

No further quotes have been received for new lighting for the main hall. The dimmer switches for the stage lights have been replaced.

IR reported there had been some problems with Toad Hall leaving the yard gate open which he will take up with the management.

**7. BAR MANAGER'S REPORT**

An update on progress with the ice machine is awaited.

**8. NEWSLETTER**

JG reported that the newsletter has not yet been printed but should be out by the end of the week. This month's edition will be 8 pages.

**9. LAKE USERS MEETING**

There had been no recent meeting. Woking Borough Council had asked if letters had been received about warning the public to stay off the ice; IR reported no such letters had been received.

**10. ANY OTHER BUSINESS**

SP asked for an update on the shopping centre planning application. IR recapped on the information provided at the last meeting, and also advised that the application for the car wash had been refused.

**12. DATE OF NEXT MEETING**

12<sup>th</sup> February 2009 at 7.30pm.

There being no other business, the meeting ended at 7.40pm

# Goldsworth Park Community Association

## Statement of Income and Expenditure for the period 1st July 2008 to 7th January 2009

	£	£
<b>Income</b>		
<b>Bar Income</b>		
Takings	6,109.54	
Bookings	<u>1,583.75</u>	
		7,693.29
<b>Hall Income</b>		
Bookings	9,082.00	
Cleaning	<u>          </u>	
		9,082.00
<b>TOTAL INCOME</b>		<b><u>16,775.29</u></b>
<b>Expenditure</b>		
<b>Bar Expenses</b>		
Stock Costs	6,490.10	
Wages	1,920.00	
Sundries	<u>250.31</u>	
		8,660.41
<b>Hall Expenses</b>		
Services	1,478.81	
Insurance	1,192.11	
Hall Manager	1,008.00	
Cleaning	1,253.18	
Cleaning Equipment		
Maintenance	105.40	
Refurbishment		
Rent & Rates	<u>423.00</u>	
		5,460.50
<b>Other Expenses</b>		
Newsletter distribution	210.00	
Stationery	9.32	
Sundry	<u>68.00</u>	
		287.32
<b>TOTAL EXPENDITURE</b>		<b><u>14,408.23</u></b>
<b>EXCESS INCOME OVER EXPENDITURE</b>		<b><u>2,367.06</u></b>

# Goldsworth Park Community Association

## Balance Sheet as at 7th January 2009

	£	£
<b>ASSETS</b>		
<b>Cash and bank</b>		
Barclays - Current	18,897.71	
Barclays - BP account	915.06	
Cash	<u>3,650.38</u>	
		23,463.15
<b>Other Assets</b>		
Assets		253,670.80
		<u><u>277,133.95</u></u>
<b>LIABILITIES &amp; EQUITY</b>		
Equity		<u><u>277,133.95</u></u>

Newsletter Jan 2009. → Being Printed  
Next: 12<sup>th</sup> → Feb

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

**GOLDWATER LODGE, WISHBONE WAY, WOKING, SURREY, GU21 3RT**

Please reply to:-

37 Willowmead Close  
Woking  
Surrey  
GU21 3DN

Tel No. 01483 714096

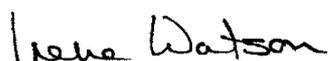
Dear Fellow Committee Member,

I enclose the minutes of the GPCA Committee meeting held on 12<sup>th</sup> January 2009.

A draft agenda for the next meeting (12<sup>th</sup> March 2009) is enclosed. If you would like to add any item(s), please let Ian Rickard or me know by Wednesday, 11<sup>th</sup> March 2009.

Please bring all your papers with you, as there will be no spare copies available at the meeting.

Yours sincerely,



Irene Watson,  
Secretary.

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

**AGENDA FOR THE MEETING TO BE HELD AT  
7.30pm ON 12<sup>th</sup> MARCH 2009**

**AT GOLDWATER LODGE, GOLDSWORTH PARK**

1. OPENING
2. MINUTES OF THE LAST MEETING
3. MATTERS ARISING
4. MISCELLANEOUS CORRESPONDENCE
5. TREASURER'S REPORT
6. HALL MANAGER'S REPORT
7. BAR MANAGER'S REPORT
8. NEWSLETTER
9. LAKE USERS MEETING
10. ANY OTHER BUSINESS
11. DATE OF NEXT MEETING

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

## **MINUTES OF THE MEETING HELD ON 12<sup>th</sup> February 2009**

**Present:** Ian Rickard (Chairman)  
Irene Watson (Secretary)  
Roy Anders (Caretaker and Fishing Club)  
Anne Hayman (Newsletter Distributor)  
Roger Westcott (Resident and Fishing Club)  
Gordon Bowerman (Resident)  
Wolf Ehlers (Resident)  
Jenny Ingoe (Resident)  
Peggy Collins (Resident)

**Apologies** Peter Hill (Treasurer)  
Pauline Eastwood (Hall Manager)  
Kym Eastwood (Bar Manager)  
Rob Leach (WB Councillor)  
Avril Virgo (Resident)

### **1. OPENING**

IR opened the meeting at 7.55pm.

### **2. MINUTES OF THE LAST MEETING**

The minutes of the meeting on 8<sup>th</sup> January 2009 were agreed.

### **3. MATTERS ARISING**

Dealt with under agenda items.

### **4. MISCELLANEOUS CORRESPONDENCE**

None.

### **5. TREASURERS REPORT**

PH had provided accounts for the year to date which showed that the GPCA is still doing well.

### **6. HALL MANAGER'S REPORT**

IR reported that bookings are good and the number of bars is increasing – out of the 24 bookings up to November, only 2 do not involve a bar.

IR reported that he had installed low energy light bulbs in the bar area. Quotes on replacing the main hall lights were still awaited.

The bar glass washer had broken down for the first time since it was installed in 2001. The solenoid valve and the thermostat were replaced and it is working well now.

AH reported that the hand washer in the disabled loo was malfunctioning – the water just dribbled out. IR thought this was due to the lower-than-usual temperature of the water but he will look at it. She also pointed out that the

clock in the hall was not working correctly. It might need a new battery. It was agreed that a new, radio controlled clock would be bought.

The problems with the yard gate being left open continue, probably due to the contractors.

IR showed the samples of flooring supplied by PE. It was agreed that, in one sample, the surface appeared to be too soft and in the other sample, the surface was very thin. IR said that it was not clear whether the flooring met the specification. The Committee wanted to see a quote for industrial quality vinyl flooring before making a decision.

#### **7. BAR MANAGER'S REPORT**

Nothing to report.

#### **8. NEWSLETTER**

AH reported that she had recruited a few new deliverers and the numbers were approaching 4000. She was checking up on exactly which roads were now covered.

She asked for carrier bags in which to distribute Newsletters.

#### **9. LAKE USERS MEETING**

There had been a meeting earlier in the week. Work on the new car park had started. The first hockey pitch needs resurfacing.

RW reported that the Environment Agency has offered to provide 20 or more coir rolls pre-planted with appropriate plants, to stabilise the banks. This would be enough to do the banks from the play area round to the lodge. RW hopes to replace the fishing swims in this area at the same time with one being larger and designed as a bird feeding platform. Some materials can be recycled from the car-park but 20 sleepers, 60 posts and 2 rolls of chicken wire are still needed.

#### **10. ANY OTHER BUSINESS**

IW said that she had been informed by the Royal Town Planning Institute of an organisation called PlanningAid which had been set up to support and advise individuals and voluntary organisations which have planning problems but cannot afford a planning consultant.

#### **12. DATE OF NEXT MEETING**

12<sup>th</sup> March 2009 at 7.30pm following the Police panel at 7.00pm.

There being no other business, the meeting ended at 8.45pm

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

**GOLDWATER LODGE, WISHBONE WAY, WOKING, SURREY, GU21 3RT**

Please reply to:-  
37 Willowmead Close  
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Surrey  
GU21 3DN  
Tel No. 01483 714096

Dear Fellow Committee Member,

I enclose the minutes of the GPCA Committee meeting held on 12<sup>th</sup> March 2009.

A draft agenda for the next meeting (9<sup>th</sup> April 2009) is enclosed. If you would like to add any item(s), please let Ian Rickard or me know by Wednesday, 8<sup>th</sup> April 2009.

Please bring all your papers with you, as there will be no spare copies available at the meeting.

Yours sincerely,



Irene Watson,  
Secretary.

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

**AGENDA FOR THE MEETING TO BE HELD AT  
7.30pm ON 9<sup>th</sup> APRIL 2009**

**AT GOLDWATER LODGE, GOLDSWORTH PARK**

1. OPENING
2. MINUTES OF THE LAST MEETING
3. MATTERS ARISING
4. MISCELLANEOUS CORRESPONDENCE
5. TREASURER'S REPORT
6. HALL MANAGER'S REPORT
7. BAR MANAGER'S REPORT
8. NEWSLETTER
9. LAKE USERS MEETING
10. ANY OTHER BUSINESS
11. DATE OF NEXT MEETING

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

## **MINUTES OF THE MEETING HELD ON 12<sup>th</sup> March 2009**

**Present:** Ian Rickard (Chairman)  
John Green (Vice Chairman)  
Peter Hill (Treasurer)  
Irene Watson (Secretary)  
Pauline Eastwood (Hall Manager)  
Roy Anders (Caretaker and Fishing Club)  
Roger Westcott (Resident and Fishing Club)  
Keith Monson (Model Yacht Club)  
Gordon Bowerman (Resident)  
Wolf Ehlers (Resident)  
Jenny Ingoe (Resident)  
Sally Pigeon

**Apologies** Rob Leach (WB Councillor)  
Kym Eastwood (Bar Manager)

### **1. OPENING**

IR opened the meeting at 8.00pm.

### **2. MINUTES OF THE LAST MEETING**

The minutes of the meeting on 12<sup>th</sup> February 2009 were agreed.

### **3. MATTERS ARISING**

Dealt with under agenda items.

### **4. MISCELLANEOUS CORRESPONDENCE**

None.

### **5. TREASURERS REPORT**

PH reported that the GPCA continues to do well. Bar bookings are up on previous months. All in all, the situation is better than at this time last year.

The Chairman pointed out that the balance sheet should show the revised valuation of the hall (£750K).

The Committee agreed to make a donation of £50.00 towards the cost of materials for the new swims and viewing platform.

### **6. HALL MANAGER'S REPORT**

PE reported that bookings were going well; she receives 2 enquiries per week on average. She is now supplying the Police with details of evening bookings so that they are aware of what is going on.

PE said that she had acquired a small freezer and there was some discussion about whether there was room in the kitchen for it. There was also concern about the cost of running another appliance which would only be used occasionally. It was agreed that it should be kept in the outer store while an

idea of how many hirers asked about use of a freezer. There is a freezer behind the bar.

IR reported that he had read the electricity meter and reported the reading to EDF. We had been operating on estimated bills for a while.

He has ordered a supply of cleaning liquid for the glass washer but not yet written to request estimates for new flooring.

IW reminded him that the heaters required servicing.

PE reported that some of the curtains were getting torn; she and IW would look at what needed to be done.

## **7. BAR MANAGER'S REPORT**

Nothing to report.

## **8. NEWSLETTER**

JG reported that the last letter was published on time, although it was a bit thin. He thought that a letters page would be a good idea. IW was now supplying a monthly recipe and would try to supply a Soduko or crossword as well.

PE reported that the number of newsletters IE was given to distribute was incorrect; she was advised to send a note to AH.

## **9. LAKE USERS MEETING**

The Model Yacht Club would shortly receive the go-ahead to install a small jetty. The plan was to build it in the yard and then move it to next to the steps.

RW thanked the Committee for the donation towards the swims. The materials (20 sleepers, 60 posts) should be delivered to the yard on Monday (16<sup>th</sup>) and work will commence on Saturday (22<sup>nd</sup>). The work will take 2 – 3 weeks. It was agreed that the volunteers should have access through the yard to the kitchen, provided it was not in use, and the adjacent toilets. They would also have access to an electricity supply to recharge power tools.

## **10. ANY OTHER BUSINESS**

10.1 RA raised the issue of the warehouse where large orange structures had been installed on the side next to Willowmead Close and walkways were being built round them. This did not appear to be in line with the planning application and consent. It also appears that the trees screening the warehouse are being cut back, severely reducing the screening effect. He will inform Cllr Sharpley who is monitoring the situation.

10.2 GB and JI reported that the GPCA noticeboard outside Waitrose was looking very dilapidated. It was also no longer on a direct path from the shops to the car park. IW will investigate the cost of a new noticeboard and whether it could be moved to a more prominent site.

## **12. DATE OF NEXT MEETING**

9<sup>th</sup> April 2009 at 7.30pm.

There being no other business, the meeting ended at 8.45pm

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

**GOLDWATER LODGE, WISHBONE WAY, WOKING, SURREY, GU21 3RT**

Please reply to:-

37 Willowmead Close  
Woking  
Surrey  
GU21 3DN

Tel No. 01483 714096

Dear Fellow Committee Member,

I enclose the minutes of the GPCA Committee meeting held on 9<sup>th</sup> April 2009.

A draft agenda for the next meeting (14<sup>th</sup> May 2009) is enclosed. If you would like to add any item(s), please let Ian Rickard or me know by Wednesday, 13<sup>th</sup> May 2009.

Please bring all your papers with you, as there will be no spare copies available at the meeting.

Yours sincerely,



Irene Watson,  
Secretary.

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

**AGENDA FOR THE MEETING TO BE HELD AT  
7.30pm ON 14<sup>th</sup> MAY 2009**

**AT GOLDWATER LODGE, GOLDSWORTH PARK**

1. OPENING
2. MINUTES OF THE LAST MEETING
3. MATTERS ARISING
4. MISCELLANEOUS CORRESPONDENCE
5. TREASURER'S REPORT
6. HALL MANAGER'S REPORT
7. BAR MANAGER'S REPORT
8. NEWSLETTER
9. LAKE USERS MEETING
10. ANY OTHER BUSINESS
11. DATE OF NEXT MEETING

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

## **MINUTES OF THE MEETING HELD ON 9<sup>th</sup> April 2009**

**Present:** Ian Rickard (Chairman)  
Irene Watson (Secretary)  
Pauline Eastwood (Hall Manager)  
Roy Anders (Caretaker and Fishing Bailiff)  
Roger Westcott (Resident and Fishing Bailiff)  
Keith Monson (Model Yacht Club)  
Wolf Ehlers (Resident)  
Jenny Ingoe (Resident)

**Apologies** John Green (Vice Chairman)  
Peter Hill (Treasurer)  
Kym Eastwood (Bar Manager)  
Aenne Hayman (Newsletter Distributor)

### **1. OPENING**

IR opened the meeting at 7.30pm.

### **2. MINUTES OF THE LAST MEETING**

The minutes of the meeting on 12<sup>th</sup> March 2009 were agreed.

### **3. MATTERS ARISING**

RW reported that WBC have provided more materials sufficient to construct another 3 fishing platforms so work will continue for another few weeks.

### **4. MISCELLANEOUS CORRESPONDENCE**

IR reported that the new Sea Cadet Sailing Leader had said that they were not planning to use the big boats this year and asked whether they could store three dinghies on a trolley in the yard. IR had pointed out the problems of possible vandalism, etc., but the Sea Cadet Leader said that he had exhausted all other options. Reluctantly, the Committee agreed and asked for a formal signed waiver with regard to any damage that may be caused to the dinghies.

KR reminded the Committee that the Model Yacht Club would shortly be constructing a jetty and that the materials will be delivered to the yard next week. It might take 3 – 4 weeks of work at weekends to complete the project. This, together with the bank restoration work, might make it difficult to store the dinghies for a few weeks.

### **5. TREASURERS REPORT**

PH had sent details of the financial situation showing that, although turnover is a little down on last year, everything continues to go well. The Association has £27k in the bank.

## **6. HALL MANAGER'S REPORT**

PE reported that bookings continue steadily although there have been a couple of cancellations recently. There was discussion about implementing a late cancellation fee which would enable the bar staff to be recompensed for the last minute loss of employment.

The hirers on 21<sup>st</sup> March appear to have brought in their own alcohol – the bar did badly and bags of empty bottles were left beside the bin. The urinals in the toilets by the kitchen were blocked with vomit and created a flood out into the corridor. It was agreed that the hirers should forfeit the security deposit.

The Committee looked at the flooring samples and selected Elmwood vinyl for the Hall and Tessera Sisal carpet tiles for the Snug, the stage and the lobby. IR will investigate whether ALS carpets can supply the floor tiles. He will also discuss the purchase with the Treasurer. The week 10<sup>th</sup> – 15<sup>th</sup> August was identified as an appropriate time for the work to be done.

RA will be on holiday later this month and PE asked for help with cleaning on 18<sup>th</sup> & 19<sup>th</sup> April. IW volunteered.

IR reported that he had repaired the urn and installed two new clocks.

## **7. BAR MANAGER'S REPORT**

IR will get a bar extension to 12 midnight for an event in June.

## **8. NEWSLETTER**

AH had earlier reported to the Chairman that she had been successful in recruiting new deliverers and was considering seeking an increase in the print run.

AE will be unable to do the distribution in August & September and IR asked for a volunteer.

## **9. LAKE USERS MEETING**

IW commended RW for the hard work he had put into the restoration of the banks around the lake.

RW circulated a possible design for the explanatory notice that could be put up near the bird feeding platform. He is investigating costs and funding. There was some discussion about the necessity for a guard rail around the platform, a matter that Nick Roach is looking into.

KR said that the first Model Yacht Club event of the season would be held this Sunday from 11.00am – 4.00pm.

RA said that there might be a conflict between events arranged by the Sea Cadets and the Model Yacht Club. The Sea Cadets' leaders have not attended the Lake Users' Working Party for some time and communications between the Sea Cadets and other lake users has been very limited. IR said that it was essential to build up the relationship between the Sea Cadets and other lake users so that conflicts can be prevented.

## **10. ANY OTHER BUSINESS**

- 10.1 JI asked if there had been any progress on replacing the noticeboard. IW said that there was not.
- 10.2 IW said that she had seen a press report that West Byfleet had been granted a further £30,000 for more CCTV cameras while Goldsworth Park is still without any cameras at all.
- 10.3 WE asked if anyone had news about the shopping centre and the leases. IW reported that, the last time she had spoken to anyone, negotiations were proceeding but she had not heard anything recently.

## **11. DATE OF NEXT MEETING**

14<sup>th</sup> May 2009 at 7.30pm, following the Police Panel at 7.00pm.

There being no other business, the meeting ended at 8.45pm

**P&L Comparison 2008/09**  
01/07/07 Through 08/04/09 (in Pounds)

Category Description	01/07/08- 08/04/09	01/07/07- 08/04/08
<b>INCOME</b>		
Bank Int-charge	13.12	18.55
Bar Income:		
Bookings	2,390.75	1,543.00
Takings	10,426.61	7,455.38
<b>TOTAL Bar Income</b>	12,817.36	8,998.38
Grants received	0.00	1,728.60
Hall Income:		
Bookings	16,163.50	15,048.66
Cleaning	0.00	100.00
<b>TOTAL Hall Income</b>	16,163.50	15,148.66
<b>TOTAL INCOME</b>	28,993.98	25,894.19
<b>EXPENSES</b>		
Bar Expenses:		
Stock costs	10,277.97	5,653.19
Sundry	539.36	185.33
Wages	3,102.00	2,466.75
<b>TOTAL Bar Expenses</b>	13,919.33	8,305.27
Charity	243.00	0.00
Hall Expenses:		
Cleaning	1,702.00	1,774.48
Cleaning Equipment	0.00	199.99
Cleaning Mat.	331.70	72.04
Maintenance	196.52	861.94
Manager	1,960.00	56.00
Rates & Rent	423.00	423.00
Refurbishment costs	0.00	3,291.18
Repairs - vandalism	84.55	187.49
Services Costs	916.39	756.01
Sundry	1,230.93	550.33
<b>TOTAL Hall Expenses</b>	6,845.09	8,172.46
Insurance	1,192.11	1,099.99
Miscellaneous Expense	0.00	30.00
Newsletter Dist	390.00	400.00
Stationery&Post	56.50	161.56
<b>TOTAL EXPENSES</b>	22,646.03	18,169.28
<b>TOTAL INCOME - EXPENSES</b>	6,347.95	7,724.91

Balance Sheet - Current Year  
As of 08/04/09 (in Pounds)

Page

Acct	08/04/09 Balance
<b>ASSETS</b>	
Cash and Bank Accounts	
Bank0708	12,626.82
Barclays BPA	10,928.18
Cash0708	3,889.04
<b>TOTAL Cash and Bank Accounts</b>	<b>27,444.04</b>
Other Assets	
Asset	253,670.80
<b>TOTAL Other Assets</b>	<b>253,670.80</b>
<b>TOTAL ASSETS</b>	<b>281,114.84</b>
<b>LIABILITIES &amp; EQUITY</b>	
LIABILITIES	0.00
EQUITY	281,114.84
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>281,114.84</b>

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

**GOLDWATER LODGE, WISHBONE WAY, WOKING, SURREY, GU21 3RT**

Please reply to:-  
37 Willowmead Close  
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Surrey  
GU21 3DN  
Tel No. 01483 714096

Dear Fellow Resident / Committee Member,

I enclose the minutes of the GPCA Committee meeting held on 14<sup>th</sup> May 2009.

A draft agenda for the next meeting (11<sup>th</sup> June 2009) is enclosed. If you would like to add any item(s), please let Ian Rickard or me know by Wednesday, 10<sup>th</sup> June 2009.

Please bring all your papers with you, as there will be no spare copies available at the meeting.

Yours sincerely,



Irene Watson,  
Secretary.

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

**AGENDA FOR THE MEETING TO BE HELD AT  
7.30pm ON 11<sup>th</sup> JUNE 2009**

**AT GOLDWATER LODGE, GOLDSWORTH PARK**

1. OPENING
2. MINUTES OF THE LAST MEETING
3. MATTERS ARISING
4. MISCELLANEOUS CORRESPONDENCE
5. TREASURER'S REPORT
6. HALL MANAGER'S REPORT
7. BAR MANAGER'S REPORT
8. NEWSLETTER
9. LAKE USERS MEETING
10. ANY OTHER BUSINESS
11. DATE OF NEXT MEETING

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

## **MINUTES OF THE MEETING HELD ON 14<sup>th</sup> May 2009**

**Present:** Ian Rickard (Chairman)  
John Green (Vice Chairman)  
Irene Watson (Secretary)  
Roy Anders (Caretaker and Fishing Bailiff)  
Roger Westcott (Resident and Fishing Bailiff)  
Keith Monson (Model Yacht Club)  
Simon Jeffs (Model Yacht Club)  
Peter Traylor (Woking Sea Cadets)  
Jenny Ingoe (Resident)  
Gordon Bowerman (Resident)  
Peggy Collins (Resident)  
Sally Pigeon (Resident)

**Apologies** Peter Hill (Treasurer)  
Pauline Eastwood (Hall Manager)  
Kym Eastwood (Bar Manager)  
Wolf Ehlers (Resident)

### **1. OPENING**

IR opened the meeting at 7.40pm.

### **2. MINUTES OF THE LAST MEETING**

The minutes of the meeting on 19<sup>th</sup> April 2009 were agreed subject to an amendment from AH that she would be unable to do the distribution in July and August, not August & September, as minuted.

### **3. MATTERS ARISING**

Dealt with under agenda items.

### **4. MISCELLANEOUS CORRESPONDENCE**

None.

### **5. TREASURERS REPORT**

PH had sent details of the financial situation showing that the last month had been quiet. Income is £1k up on last year but expenditure is also up. This is good remembering that we had significant grant income last year for specific projects. Currently, the GPCA has £28k in the bank although £8k will shortly be spent on new flooring.

GB questioned the line "Charity" and it was agreed that this should be a separate heading.

### **6. HALL MANAGER'S REPORT**

IR reported that booking remain steady.

The quote for flooring was revised in line with the choices made at the last meeting and is slightly lower than before.

IW reported that the curtains had all been washed, as the linings proved not to be suitable for dry cleaning.

IR reported that he had repaired the "Henry" vacuum cleaner.

## **7. BAR MANAGER'S REPORT**

IR has arranged a bar extension to 12 midnight for an event in June.

## **8. NEWSLETTER**

JG reported that the Newsletter was 12 pages for the second month in a row. He stressed that we needed to maintain the input so that advertisers will be keen to buy space. JG is providing Clive Walker with suggestions for new advertisers.

## **9. LAKE USERS MEETING**

PT introduced himself and outlined what the Sea Cadets planned for the year. They will continue to sail on Monday and Thursday evenings and on some Saturdays between Easter and the October half term. They will be sailing small single handed dinghies that are stored in the yard. They will also be kayaking. There will be safety boat which will not be driven fast.

PT has been kayaking on the lake at other times and his use has been questioned by members of the public who would like to use the lake. It was agreed that it would be a good idea if the Sea Cadets could fly a flag showing who was using the lake. PT said that all the boat would soon have "Sea Cadets" painted on the sides.

JG asked if the Sea Cadets ever had problems with local youths. PT said that they did but were trained to get details and descriptions for reporting to the authorities.

PT reported that the Sea Cades were still in discussion with WBC about the new building which they hoped would be completed in the spring of 2011. Although the Sea Cadets will be the primary users, it will be let out to other organisations as it will have to be self-supporting. WBC may use the residential accommodation for children visiting from Chernobyl; Sea Cadet Southern Command may use the centre for training courses.

PT regretted the delay in the building of the new centre due to the complaints against senior staff last year. These complaints were handled correctly but the Cadets had withdrawn from public displays, etc. However, everything was now back on track.

SJ suggested that it would be a good idea for the Sea Cadets, the Model Yacht Club and the fishermen to get together informally, preferably with Nick Roach present, to agree ways of working together. This meeting would be outside the main "Lake Users' Meeting" as the football and hockey clubs did not need to be there. All agreed to arrange a meeting soon.

RW gave an update on the Lake Bank Restoration Project which was aimed at addressing the condition of the banks, providing platforms for fishing, etc., and planting for the benefit of wildlife.

WBC and the Environment Agency were taking the project seriously and Thames Water, which had originally not taken much interest, had contacted RW after receiving his letter and portfolio. A Regional Manager for the SE has phoned to say that they would like to be involved in some capacity and is planning to visit the lake to see what has been done and what is planned for the future.

RW reported on a visit from AquaScience, a company which supplies floating islands amongst other things. Their representative was impressed with the lake, its' vegetation and the work that had been done so far. There was some discussion about the cost (not as high as might have been though), the possible locations (the east end of the lake) and the fixings.

RW asked the Sea Cadets and Model Yacht Club for their suggestions about what should be done around the lake as the project should be a joint exercise.

RW said that funding had already been sought from the Environment Agency and would be sought from WBC and Thames Water. Members of the public may also wish to contribute. The GPCA, as a Registered Charity, will manage the accounting processes for the project.

## **10. ANY OTHER BUSINESS**

- 10.1 JI asked if there had been any progress on replacing the noticeboard. IW said that she had identified 2 or 3 companies that supply boards but she had not sought quotes yet.
- 10.2 JI reported that she had received a letter from the Pearl Group saying that they had purchased the GP shopping centre from Henderson; they did not intend to appeal the refusal or submit any other proposals at this time and they are in discussion with the tenants. It appears that every objector to the planning application has received such a letter.

## **11. DATE OF NEXT MEETING**

11<sup>th</sup> June 2009 at 7.30pm.

There being no other business, the meeting ended at 8.50pm.

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

**GOLDWATER LODGE, WISHBONE WAY, WOKING, SURREY, GU21 3RT**

Please reply to:-

37 Willowmead Close  
Woking  
Surrey  
GU21 3DN

Tel No. 01483 714096

Dear Fellow Resident / Committee Member,

I enclose the minutes of the GPCA Committee meeting held on 11<sup>th</sup> June 2009.

A draft agenda for the next meeting (9<sup>th</sup> July 2009) is enclosed. If you would like to add any item(s), please let Ian Rickard or me know by Wednesday, 8<sup>th</sup> July 2009.

Please bring all your papers with you, as there will be no spare copies available at the meeting.

Yours sincerely,



Irene Watson,  
Secretary.

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

**AGENDA FOR THE MEETING TO BE HELD AT  
7.30pm ON 9<sup>th</sup> JULY 2009**

**AT GOLDWATER LODGE, GOLDSWORTH PARK**

1. OPENING
2. MINUTES OF THE LAST MEETING
3. MATTERS ARISING
4. MISCELLANEOUS CORRESPONDENCE
5. TREASURER'S REPORT
6. HALL MANAGER'S REPORT
7. BAR MANAGER'S REPORT
8. NEWSLETTER
9. LAKE USERS MEETING
10. ANY OTHER BUSINESS
11. DATE OF NEXT MEETING

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

## **MINUTES OF THE MEETING HELD ON 11<sup>th</sup> June 2009**

**Present:** Ian Rickard (Chairman)  
John Green (Vice Chairman)  
Peter Hill (Treasurer)  
Irene Watson (Secretary)  
Pauline Eastwood (Hall Manager)  
Roy Anders (Caretaker and Fishing Bailiff)  
Roger Westcott (Resident and Fishing Bailiff)  
Keith Monson (Model Yacht Club)  
Wolf Ehlers (Resident)  
Jenny Ingoe (Resident)  
Gordon Bowerman (Resident)  
Peggy Collins (Resident)

**Apologies** Kym Eastwood (Bar Manager)

### **1. OPENING**

IR opened the meeting at 7.40pm.

### **2. MINUTES OF THE LAST MEETING**

The minutes of the meeting on 14<sup>th</sup> May 2009 were agreed.

### **3. MATTERS ARISING**

Dealt with under agenda items.

### **4. MISCELLANEOUS CORRESPONDENCE**

The Chairman has received an invitation to attend the Civic Service but is unable to attend. If anyone else would like to attend as a representative of the GPCA, would they let IR know within the next day or two.

### **5. TREASURERS REPORT**

PH distributed the accounts to date. He pointed out that he had set up a new account for the Lake Bank Restoration Project. He reminded the Committee that the year-end was fast approaching and that the out-turn would be similar to last year. The main differences were that the Hall Manager had been in post for the whole of the past year and there had been little maintenance. There will be a big bill at the beginning of next year for the new flooring. IR will confirm that the flooring is still on track for August and will check whether the installers will also seal the floor.

**IR**

IR asked about the revaluation of the property but PH said that, as valuations fluctuated, he did not propose to record the revaluation. It made no difference to the insurance since this was done by WBC at the current valuation.

## **6. HALL MANAGER'S REPORT**

PE said that bookings continue steadily but there had been a few cancellations.

There had been a party last Saturday where the hirers had stuck "blu-tac" on the artex and this had proved difficult to remove. PE did not feel it was appropriate to stop the deposit as they had spent a lot at the bar. She will remind future hirers not to use "blu-tac" as hooks are provided.

RA reported that a drain pipe had been torn down and the guttering was leaking in 3 or 4 places. IR will arrange to the repair by the specialist company.

IR

PE said that she would like to replace the mop, bucket etc., available for hirers and this was agreed.

RA reported that the hall had been full of baby frogs one day last week which showed that the draught excluder under the doors into the lobby needed replacing. This can be done when the flooring is replaced.

RA said that the walls by the doors to the cupboard and yard were continuing to be damaged. IR said he had bought plastic corner strips but had not fitted them yet. PE reminded the Committee that she had asked for a chair rail to be fitted to prevent damage to the walls. There is a sheet of Perspex in the storeroom to fix on the wall behind the stage.

IR

RW reported that the yard gates are left open for considerable portions of the day and the back door is also left open. With the school holidays coming up, this could be a problem. IR will speak to Toad Hall about the gates and about their time keeping at their Friday meetings, when they frequently over-run.

IR

## **7. BAR MANAGER'S REPORT**

There had been a good bar last Saturday.

New glasses had been purchased.

## **8. NEWSLETTER**

JG reported that the Newsletter was back to 8 pages this month. JG has met the Community Development Workers at Lakeview, Andrew Hargreaves and Lisa, who contributed an article in June. He hopes that they will do so again.

He has a meeting arranged with Clive Walker.

## **9. LAKE USERS MEETING**

IW reported that she had put in a bid for funds from Waitrose's Community Matters scheme for the Lake Bank Restoration Project. Other Committee members will put in similar bids in the hope that the GPCA will be selected as a "charity of the month".

IW is also putting in grant application to O2 for funds for an interpretative sign. RW circulated a draft of the interpretive sign and PE suggested that the needs of visually impaired people should be considered especially as there was a special unit at Sythwood School for visually impaired children.

IW

RW reported on the visit from Aqua-Science who can provide floating islands at a very reasonable price and circulated pictures of such islands.

He also reported that he had been contacted by the Head of Environmental Projects at Thames Water who wants to meet him and other involved people to see what has been happening on the lake. It is hoped that this might lead to more funding or practical support.

RA reported that there are groups of youth setting up "dens" in the woods; the police have been informed. RW said that, while he had been fishing, a youth had thrown lumps of wood at him and that a model boater had the same treatment. The Police had been involved at the culprit apprehended. After a talking to from the Police and RW, the youth had apologised and will apologise to the model boater.

## **10. ANY OTHER BUSINESS**

10.1 WE expressed his appreciation of what RW and his colleagues were doing around the lake and asked if there could be more press coverage. This will be organised after the meeting with Thames Water, if appropriate.

10.2 IW reported that she had been researching notice-boards, as requested, and had established a metal and acrylic display board around the size of the existing one would cost around £1,000 + VAT. PH confirmed that finance was available. IW has not approached Savills or Pearl yet. RA and RW said that another noticeboard at the west end of the lake would be very useful and suggested that WBC might fund it.

10.3 IW said that the parking in Sythwood, outside the industrial estate, seems to have improved but needs to be monitored. RA said that they were now parking in Kestrel Way.

## **11. DATE OF NEXT MEETING**

9<sup>th</sup> July 2009 at 7.30pm following the Police Panel.

There being no other business, the meeting ended at 8.55pm.

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

**GOLDWATER LODGE, WISHBONE WAY, WOKING, SURREY, GU21 3RT**

Please reply to:-  
37 Willowmead Close  
Woking  
Surrey  
GU21 3DN  
Tel No. 01483 714096

Dear Fellow Resident / Committee Member,

I enclose the minutes of the GPCA Committee meeting held on 9<sup>th</sup> July 2009.

***Please note that, as from September, Committee meetings will be held on the first Thursday each month to coincide with Police Panels.***

A draft agenda for the next meeting (3<sup>rd</sup> September 2009) is enclosed. If you would like to add any item(s), please let Ian Rickard or me know by Wednesday, 2<sup>nd</sup> September 2009.

Please bring all your papers with you, as there will be no spare copies available at the meeting.

Yours sincerely,



Irene Watson,  
Secretary.

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

**AGENDA FOR THE MEETING TO BE HELD AT  
7.30pm ON 3<sup>rd</sup> SEPTEMBER 2009**

**AT GOLDWATER LODGE, GOLDSWORTH PARK**

1. OPENING
2. MINUTES OF THE LAST MEETING
3. MATTERS ARISING
4. MISCELLANEOUS CORRESPONDENCE
5. TREASURER'S REPORT
6. HALL MANAGER'S REPORT
7. BAR MANAGER'S REPORT
8. NEWSLETTER
9. LAKE USERS MEETING
10. ANY OTHER BUSINESS
11. DATE OF NEXT MEETING

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

## **MINUTES OF THE MEETING HELD ON 9<sup>th</sup> July 2009**

**Present:** Ian Rickard (Chairman)  
John Green (Vice Chairman)  
Peter Hill (Treasurer)  
Irene Watson (Secretary)  
Roy Anders (Caretaker and Fishing Bailiff)  
Roger Westcott (Resident and Fishing Bailiff)  
Wolf Ehlers (Resident)  
Jenny Ingoe (Resident)  
Gordon Bowerman (Resident)  
Sally Pigeon (Resident)  
Kathy Shervell (Resident)  
Denzil Coulson (WBC Councillor)

**Apologies** Pauline Eastwood (Hall Manager)  
Peter Traylor (Sea Cadets)  
Keith Monson (Model Yacht Club)

### **1. OPENING**

IR opened the meeting at 7.45pm.

### **2. MINUTES OF THE LAST MEETING**

The minutes of the meeting on 11<sup>th</sup> June 2009 were agreed.

### **3. MATTERS ARISING**

Dealt with under agenda items.

### **4. MISCELLANEOUS CORRESPONDENCE**

- 4.1 Roger Westcott will be awarded a Community Award for his work on refurbishing the lake banks on 16<sup>th</sup> July 2009 at the Civic Offices. The Chairman will attend on behalf of the GPCA.
- 4.2 Cllr Rosie Sharpley had forwarded IW an e-mail from a resident concerning the enforcement of the parking regulations in the Centre car park, particularly the penalisation of disabled drivers who parked in the ambulance bay in front of the Health Centre. The resident had been interviewed on BBC Radio Surrey that morning and had asked IW to speak also. In the event, he spoke about the 3 hour limit on parking, which IW could not support, not the ambulance bay, which she did. This matter will be followed up.

### **5. TREASURERS REPORT**

PH distributed the accounts to date which was nearly the year end. There will be another £1,000 in hall booking fees which brings income on par with last year. There is a drop off in bookings this month and next. Although there is always a drop off at this time of year, it seems a bit worse this year. Expenses for the year will be a little higher since the Hall Manager had been in post for the

whole of the past year. Vandalism costs have been half of what they were last year.

## **6. HALL MANAGER'S REPORT**

IR confirmed that the flooring is still on track for August. The manufacturers do not recommend further sealing. The condition of the floor will be monitored and sealed if it appears to need it in the future.

IR reported [during the preceding Police Panel] that the lead had been stripped from the roof of the Lodge building. RA had been contacted by a fisherman last Sunday to say that there was someone on the Lodge roof. He and IR went to the Lodge and also saw the man. The man came off the roof and confronted IR, at first saying that he was looking for his ball, then trying to snatch IR's camera. He then ran away. IR went on the roof to find all the lead had been rolled and stacked on the flat roof of the kitchen, awaiting collection. A Stanley knife had also been left on the roof and this has been passed to the Police for fingerprints, DNA testing. The GPCA Hall suffered very little from the rain on Sunday night but Toad Hall had a lot more damage. This is one more crime that might have been prevented if CCTV had been installed.

The gutter down pipe, reported missing last month, was found on the roof. IR is considering replacing the guttering and down pipes with plastic guttering which is far more available than the current aluminium guttering which has to be made up on site.

IR has had a call from a local handy-man who would like to undertake maintenance at the Hall. IR has yet to meet him but there are jobs, such as the chair rail, Perspex shielding behind the stage and new notice boards in the lobby, which could be outsourced.

IR

## **7. BAR MANAGER'S REPORT**

Nothing significant to report.

## **8. NEWSLETTER**

JG reported that the Newsletter was back up to 12 pages this month and had been produced more or less on time. There was one date misprinted. It was noted that the Sea Cadets' article was in large print and had large photos while part of RW's article was omitted.

JG will ask for contributions for the Hockey and Football Clubs.

## **9. LAKE USERS MEETING**

RW reported that there had been a meeting between the Sea Cadets, the Model Boat Club and representative of the fishermen, chaired by Nick Roach, aimed at finding better ways of working together. It had been agreed that all parties should co-operate with the others. RW has had continuing talks with PT of the Sea Cadets.

IW reported that the Lake Bank Restoration Project was currently a "charity of the month" in Waitrose's Community Matters scheme. It was unfortunate that one of the other charities was the Air Ambulance, a very high profile cause, and this could affect what the project receives.

IW reported that the project had not been successful in its' application for a grant from O2.

RW reported that he, RA and IW had met the Conservation Access and Recreation Coordinator at Thames Water that morning and was encouraged by the response. The Coordinator is putting together a request for funds for the project and, if successful, this will help to access funds from the Environment Agency. IR said that the Coordinator was impressed with what RW and his team had achieved so far and was happy with the structure of the support.

## **10. ANY OTHER BUSINESS**

- 10.1 IR reported that he had digitised the minutes of every meeting since the GPCA was established [where available] and had passed the originals over to the Surrey History Centre. He and IW would now start to digitise all the Newsletters ever published.
- 10.2 GB asked about progress on the public lavatory. He was informed that the water supply and drainage had been installed and that construction should start shortly.
- 10.3 IW reported that she had not got any further with new notice boards for the Centre.

## **11. DATE OF NEXT MEETING**

3<sup>rd</sup> September 2009 at 7.30pm following the Police Panel at 7.00pm.

There being no other business, the meeting ended at 8.50pm.

## Goldsworth Park Community Association

### Income & Expenditure Account for the period ended 30th June 2009

	2009 £	2008 £
<b>INCOME</b>		
Bank Interest	13.12	18.55
<b>Bar Income:</b>		
Bookings	2,750.75	1,918.00
Takings	9,262.16	8,974.38
<b>TOTAL Bar Income</b>	<b>12,012.91</b>	<b>10,892.38</b>
<b>Grant Income</b>	0.00	1,728.60
<b>Hall Income:</b>		
Bookings	18,569.50	19,451.41
Cleaning	0.00	100.00
<b>TOTAL Hall Income</b>	<b>18,569.50</b>	<b>19,551.41</b>
 <b>TOTAL INCOME</b>	 <b>30,595.53</b>	 <b>32,190.94</b>
 <b>EXPENDITURE</b>		
<b>Bar Expenses:</b>		
Stock costs	10,691.77	8,321.51
Sundry	560.36	312.51
Wages	2,734.00	3,018.00
<b>TOTAL Bar Expenses</b>	<b>13,986.13</b>	<b>11,652.02</b>
 <b>Hall Expenses:</b>		
Cleaning	2,589.75	2,611.48
Cleaning Equipment	0.00	199.99
Cleaning Mat.	387.22	95.75
Maintenance	431.42	1,071.69
Manager	2,688.00	952.00
Rates & Rent	423.00	423.00
Refurbishment costs	0.00	3,291.18
Repairs - vandalism	84.55	187.49
Services Costs	1,512.52	850.66
Sundry	1,687.45	827.04
<b>TOTAL Hall Expenses</b>	<b>9,803.91</b>	<b>10,510.28</b>
Insurance	2,364.01	2,371.89
Charitable Donations	243.00	0.00
Miscellaneous Expense	0.00	30.00
Newsletter Distribution	525.00	545.41
Stationery & Post	87.60	204.20
<b>TOTAL EXPENSES</b>	<b>27,009.65</b>	<b>25,313.80</b>
 <b>SURPLUS of Income over Expenditure</b>	 <b>3,585.88</b>	 <b>6,877.14</b>

# Goldsworth Park Community Association

## Balance Sheet as at 30th June 2009

	2009	2008
<b>ASSETS</b>		
<b>Cash and Bank Accounts</b>		
Bank	10,450.54	16,548.33
Barclays BPA	10,928.18	915.06
Cash	3,303.25	3,632.70
Lake Bank Restoration Fund	50.00	0.00
<b>TOTAL Cash and Bank Accounts</b>	<b>24,731.97</b>	<b>21,096.09</b>
<b>Other Assets:</b>		
Asset	253,670.80	253,670.80
<b>TOTAL Other Assets</b>	<b>253,670.80</b>	<b>253,670.80</b>
<b>TOTAL ASSETS</b>	<b>278,402.77</b>	<b>274,766.89</b>
 <b>REPRESENTED BY:</b>		
 <b>LIABILITIES &amp; EQUITY</b>		
 LIABILITIES	0.00	0.00
EQUITY	278,402.77	274,766.89
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>278,402.77</b>	<b>274,766.89</b>

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

**GOLDWATER LODGE, WISHBONE WAY, WOKING, SURREY, GU21 3RT**

Please reply to:-

37 Willowmead Close  
Woking  
Surrey  
GU21 3DN

Tel No. 01483 714096

Dear Fellow Resident / Committee Member,

I enclose the minutes of the GPCA Committee meeting held on 3<sup>rd</sup> September 2009.

A draft agenda for the next meeting (1<sup>st</sup> October 2009) is enclosed. If you would like to add any item(s), please let Ian Rickard or me know by Wednesday, 30<sup>th</sup> September 2009.

Please bring all your papers with you, as there will be no spare copies available at the meeting.

Yours sincerely,



Irene Watson,  
Secretary.

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

**AGENDA FOR THE MEETING TO BE HELD AT  
7.30pm ON 1<sup>st</sup> OCTOBER 2009**

**AT GOLDWATER LODGE, GOLDSWORTH PARK**

1. OPENING
2. MINUTES OF THE LAST MEETING
3. MATTERS ARISING
4. MISCELLANEOUS CORRESPONDENCE
5. TREASURER'S REPORT
6. HALL MANAGER'S REPORT
7. BAR MANAGER'S REPORT
8. NEWSLETTER
9. LAKE USERS MEETING
10. ANY OTHER BUSINESS
11. DATE OF NEXT MEETING

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

## **MINUTES OF THE MEETING HELD ON 3<sup>rd</sup> September 2009**

**Present:** Ian Rickard (Chairman)  
John Green (Vice Chairman)  
Peter Hill (Treasurer)  
Irene Watson (Secretary)  
Pauline Eastwood (Hall Manager)  
Aenne Hayman (Newsletter Distributor)  
Roy Anders (Caretaker and Fishing Bailiff)  
Roger Westcott (Resident and Fishing Bailiff)  
Wolf Ehlers (Resident)  
Jenny Ingoe (Resident)  
Gordon Bowerman (Resident)  
Sally Pigeon (Resident)  
Peggy Collins (Resident)  
Kathy Shervell (Resident)  
Wanda Binyon (Resident)

**Apologies** Brian Cross (WBC Councillor)  
Diana Smith (Surrey CC Councillor)  
Keith Monson (Model Yacht Club)

### **1. OPENING**

IR opened the meeting at 7.55pm.

### **2. MINUTES OF THE LAST MEETING**

The minutes of the meeting on 9<sup>th</sup> July 2009 were agreed.

### **3. MATTERS ARISING**

Dealt with under agenda items.

### **4. MISCELLANEOUS CORRESPONDENCE**

None.

### **5. TREASURERS REPORT**

PH apologised for not having being able to distribute the accounts to date but would arrange to circulate them with the minutes. However, the situation remained positive.

The Lake Bank Restoration Project fund was looking good with £231.00 from Waitrose's Community Matters scheme and over £300.00 from members of the public. Money is still being donated. IR suggested that the GPCA could donate to raise the total to £1,000.00 which would help with "matched funding" from statutory authorities. RW explained that the Project had qualified for funding from the Environment Agency's "Fishing Action Plan", subject to certain conditions, and that another part of the Environment Agency was also prepared to offer funding. Thames Water has also been contacted with regard to the work and funding and a response is expected shortly. RW and IW are following up on the conditions to ensure the funding will be forthcoming.

## **6. HALL MANAGER'S REPORT**

PE reported that business is buoyant with bookings well into next year. She recommended that the Committee review the prices charged, particularly to regular hirers, to keep the GPCA in line with other venues.

PE commented on the difficulties experienced with laying the new flooring. The vinyl looks very "flat" and the question of sealing, which the installer said was not necessary, should be investigated further. Also, the new carpet marks very easily and parts have already been shampooed. It needs a professional clean and scotch-guarding. The lobby needs coconut matting just inside the door to keep the dirt out of the hall. This is available by the metre from a number of outlets.

**PE/RA**

PE asked if the roof had been repaired since there had been no more water damage during the recent heavy rain. IR said that temporary repairs had been made but permanent work was down to WBC and their insurers. It was noted that the lavatory where most of the damage had occurred was damp and smelled musty. IR proposed that the ventilation fan be left on for longer to help dry the walls out. Redecorating will not take place until the permanent repairs have been carried out.

**IR**

PE asked if any arrangements had been made with the handy-man to carry out the jobs, such as the chair rail, skirting board by the stage, Perspex shielding behind the stage, corner reinforcements by the doors, carpeting the stage, draft excluder under the lobby door and new notice boards in the lobby.

**IR**

IR had not yet received the card from Booker's Cash & carry ordered by KE. IR will chase if KE will provide the number of the temporary card.

**IR**

PE will purchase a couple of "Wet Floor" warning cones.

**PE**

AH reported that the water heater in the disabled lavatory is not working properly and that the urn in the kitchen was leaking.

**IR**

IR reported that he had replaced all the fluorescent lights in the hall. They are no longer dimmable but will use 50% of the electricity of the old ones. He will install a couple of low energy down-lighters in front of the bar and maybe a few others around the hall. One emergency light needs to be replaced. IR will also find an electrician to provide an electrical safety certificate.

**IR**

After discussion, it was agreed that RA's remuneration would be increased.

## **7. BAR MANAGER'S REPORT**

Nothing further to report.

## **8. NEWSLETTER**

AH is giving up Newsletter distribution and she has arranged with Linda Hill for her take over. The Committee expressed their appreciation of AH's efforts over the years.

JG reported that the Newsletter was back to 8 pages this month but that he had contact CW with regard to sourcing additional advertising to facilitate a 12 page edition every month.

AH reported that one of the deliverers had died recently and it was agreed that flowers should be sent to the family.

## **9. LAKE USERS MEETING**

Nothing further to report.

## **10. ANY OTHER BUSINESS**

10.1 IW reported that she had been researching the issues with the car park at the shopping centre and had talked to people at the Health Centre, Waitrose and some of the shops about the issues they had. She was planning to ask Savills for a meeting to discuss these issues and invited WE to participate. Permission for a new noticeboard would also be sought at this meeting.

## **11. DATE OF NEXT MEETING**

1<sup>st</sup> October 2009 at 7.30pm.

There being no other business, the meeting ended at 9.10pm.

**P&L Comparison 2008/09**  
01/07/07 Through 30/06/09 (in Pounds)

Category Description	01/07/08- 30/06/09	01/07/07- 30/06/08
<b>INCOME</b>		
Bank Int-charge	13.12	18.55
Bar Income:		
Bookings	2,750.75	1,918.00
Takings	9,262.16	8,974.38
<b>TOTAL Bar Income</b>	<b>12,012.91</b>	<b>10,892.38</b>
Grants received	0.00	1,728.60
Hall Income:		
Bookings	18,569.50	19,451.41
Cleaning	0.00	100.00
<b>TOTAL Hall Income</b>	<b>18,569.50</b>	<b>19,551.41</b>
<b>TOTAL INCOME</b>	<b>30,595.53</b>	<b>32,190.94</b>
<b>EXPENSES</b>		
Bar Expenses:		
Stock costs	10,691.77	8,321.51
Sundry	560.36	312.51
Wages	2,734.00	3,018.00
<b>TOTAL Bar Expenses</b>	<b>13,986.13</b>	<b>11,652.02</b>
Charity	243.00	0.00
Hall Expenses:		
Cleaning	2,589.75	2,611.48
Cleaning Equipment	0.00	199.99
Cleaning Mat.	387.22	95.75
Maintenance	431.42	1,071.69
Manager	2,688.00	952.00
Rates & Rent	423.00	423.00
Refurbishment costs	0.00	3,291.18
Repairs - vandalism	84.55	187.49
Services Costs	1,512.52	850.66
Sundry	1,687.45	827.04
<b>TOTAL Hall Expenses</b>	<b>9,803.91</b>	<b>10,510.28</b>
Insurance	2,364.01	2,371.89
Miscellaneous Expense	0.00	30.00
Newsletter Dist	525.00	545.41
Stationery&Post	87.60	204.20
<b>TOTAL EXPENSES</b>	<b>27,009.65</b>	<b>25,313.80</b>
<b>TOTAL INCOME - EXPENSES</b>	<b>3,585.88</b>	<b>6,877.14</b>

Balance Sheet - Current Year  
As of 30/06/09 (in Pounds)

<b>Acct</b>	<b>30/06/09 Balance</b>
<b>ASSETS</b>	
Cash and Bank Accounts	
Bank	10,450.54
Barclays BPA	10,928.18
Cash	3,303.25
Lake Bank Restoration	50.00
<b>TOTAL Cash and Bank Accounts</b>	<b>24,731.97</b>
Other Assets	
Asset	253,670.80
<b>TOTAL Other Assets</b>	<b>253,670.80</b>
<b>TOTAL ASSETS</b>	<b>278,402.77</b>
<b>LIABILITIES &amp; EQUITY</b>	
LIABILITIES	0.00
EQUITY	278,402.77
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>278,402.77</b>

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

**GOLDWATER LODGE, WISHBONE WAY, WOKING, SURREY, GU21 3RT**

Please reply to:-

37 Willowmead Close  
Woking  
Surrey  
GU21 3DN

Tel No. 01483 714096

Dear Fellow Resident / Committee Member,

I enclose the minutes of the GPCA Committee meeting held on 1<sup>st</sup> October 2009.

A draft agenda for the next meeting (12<sup>th</sup> November 2009) is enclosed. If you would like to add any item(s), please let Ian Rickard or me know by Wednesday, 11<sup>th</sup> November 2009.

Please bring all your papers with you, as there will be no spare copies available at the meeting.

Yours sincerely,



Irene Watson,  
Secretary.

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

**AGENDA FOR THE MEETING TO BE HELD AT  
7.30pm ON 12<sup>th</sup> NOVEMBER 2009**

**AT GOLDWATER LODGE, GOLDSWORTH PARK**

1. OPENING
2. MINUTES OF THE LAST MEETING
3. MATTERS ARISING
4. MISCELLANEOUS CORRESPONDENCE
5. TREASURER'S REPORT
6. HALL MANAGER'S REPORT
7. BAR MANAGER'S REPORT
8. NEWSLETTER
9. LAKE USERS MEETING
10. ANY OTHER BUSINESS
11. DATE OF NEXT MEETING

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

## **MINUTES OF THE MEETING HELD ON 1<sup>st</sup> October 2009**

**Present:** Ian Rickard (Chairman)  
John Green (Vice Chairman)  
Peter Hill (Treasurer)  
Irene Watson (Secretary)  
Roy Anders (Caretaker and Fishing Bailiff)  
Roger Westcott (Resident and Fishing Bailiff)  
Wolf Ehlers (Resident)  
Jenny Ingoe (Resident)  
Gordon Bowerman (Resident)  
Sally Pigeon (Resident)

### **1. OPENING**

IR opened the meeting at 7.35pm.

### **2. MINUTES OF THE LAST MEETING**

The minutes of the meeting on 3<sup>rd</sup> September 2009 were agreed.

### **3. MATTERS ARISING**

Dealt with under agenda items.

### **4. MISCELLANEOUS CORRESPONDENCE**

(i) The potential handyman had written to the Chairman to remind him of his availability for work. IR will contact him.

IR

(ii) The Chairman and Secretary have been invited to attend the Sea Cadets Bi-Annual Royal Naval Parade (Inspection) on Thursday, 8<sup>th</sup> October 2009. RW had also been invited. JG would like to attend with IR and IW.

### **5. TREASURERS REPORT**

PH circulated the accounts to date and pointed out that, discounting the cost of flooring, income was up £800.00 and expenditure down on this time last year resulting in a £5,400.00 balance. The flooring cost around £8,000.00.

The Lake Bank Restoration Project fund now had £551.00. RW handed over a further £10.00 donation and IW said she had a cheque at home.

### **6. HALL MANAGER'S REPORT**

IR reported that the roofing contactors had come to repair the roof but it appeared that they had only been asked to replace some of the lead that had been taken. They are using a synthetic material instead of lead. IR had met with Vanessa Glynn from WBC to discuss the lease and had asked her to follow up the problem with the roof. This was 2 weeks ago and he has heard nothing further.

IR said that he had cleared out the store room and removed the lead recovered from the roof. There was 486lb of lead and WBC had said that the GPCA could dispose of the lead and give the proceeds to the Lake Bank Restoration Project funds.

At the meeting with VG, IR had agreed to produce updated drawings of the Hall and VG would sort out the issues with the Legal Department. IR reminded the Committee that the GPCA would not take on responsibility for the drains until they had been working correctly for 12 months. Again, he has had heard nothing from WBC since.

RA expressed his concern about the carpet in the snug and lobby. It needs to be professionally cleaned and scotchguarded. There was also the matter of coconut matting for the lobby.

**PE/RA**

RA said that the toilet seat in the Gents needs to fixed.

**IR**

RA reported that people attending parties were taking drinks outside, sitting on the bench, while drinking and smoking, and asked if this was permitted. IR explained that it probably was not as the GPCA's license extended only as far as the eaves. Hirers should be advised that smoking and drinking outside should only take place in the yard. This should go on the hiring documentation.

**PE**

## **7. BAR MANAGER'S REPORT**

Nothing further to report.

## **8. NEWSLETTER**

JG reported that the October Newsletter had come out on 30<sup>th</sup> September. He will check that the map that LH uses for distribution is up to date.

He had given Clive Walker copies of a number of local magazines with lots of local advertising in, in the hope that CW might get more advertising for the GPCA Newsletter and enable a 12 page issue to be published every month.

JG pointed out that Mr Grumpy 2 was writing letters and he hoped that this would lead to a letters page. IW suggested a problem page.

## **9. LAKE USERS MEETING**

SP reported that she had seen a group of youths fishing near the path to Waitrose who were stamping down the rushes and scaring the swans. After she described them, RW said that they were the same youths that he had seen climbing on the roof of the new lavatory. The Police were aware of who they are. The Head Bailiff has asked the bailiffs to stop them fishing; one has a permit but the others refuse to pay. WBC could revoke the permit. RW said that if anyone saw any anti-social behaviour of this nature to call the Police. A flyer with the appropriate numbers was circulated.

RW reported that the Environment Agency had received the amended draft Memorandum of Understanding relating to the funding for the work on the lake banks and were generally impressed. There were a few fairly minor issues to be resolved. They would also like the Interpretative Board to have more about fishing but it was generally agreed that the board by the observation/bird feeding platform should be about the wildlife and another, larger board where the car park opens onto the lake path, should have information about fishing and the other lake users. They asked for back numbers of the Newsletter to see what had been written.

RW and RA had met with a representative of SERCO and, as a result, SERCO have offered to transport materials around the lake to where they are needed and may be able to lend RW a trailer. All they would want in exchange is some good publicity.

SERCO also suggested that Guildford College Merrist Wood Campus be contacted to see if they had any students needing project work.

**IW/RW**

IW listed the sources of funding promised so far – the Environment Agency, Thames Water, Woking Borough Council and now Cllr Diana Smith had suggested that we apply to Surrey CC Local Committee for Woking for funding towards the Island and/or Interpretation Board.

## **10. ANY OTHER BUSINESS**

- 10.1 IW reminded the Committee that she had been researching the issues with the car park at the shopping centre and had talked to people at the Health Centre, Waitrose and the shops about the issues they had. She had also researched the original planning documents. She had now spoken to Sam Pilgrim at Savills and was hoping to meet him on Monday (5<sup>th</sup>) to discuss these issues and a new noticeboard.
- 10.2 IW reported that she had been researching notice boards and was planning to apply to Surrey CC Local Committee for Woking for funding.
- 10.3 WE asked if any one else had been inconvenienced by the change in collection times for refuse and recycling but it appeared that he was the only one.
- 10.4 RA reported that a drunken fisherman, swimming in the lake in his underwear, had been arrested after refusing to get out of the lake and abusing a PCSO. This was the second instance of people swimming in the lake whilst inebriated in the last couple of weeks.
- 10.5 RA reported that grass cuttings and other garden waste was being tipped by the lake side behind Willowmead Close or Tresillian Way again and that this could get worse if people choose not to have green waste bins. IR said that notes would be delivered to residents with their Newsletters.

## **11. DATE OF NEXT MEETING**

12<sup>th</sup> November 2009 at 7.30pm following the Police Panel at 7.00pm.

There being no other business, the meeting ended at 8.55pm.

**P&L Comparison 2009/10**  
01/07/08 Through 01/10/09 (in Pounds)

<b>Category Description</b>	<b>01/07/09- 01/10/09</b>	<b>01/07/08- 01/10/08</b>
<b>INCOME</b>		
Bank Int-charge	0.00	0.00
Bar Income:		
Bookings	1,312.00	780.00
Takings	2,621.21	2,775.98
<b>TOTAL Bar Income</b>	<b>3,933.21</b>	<b>3,555.98</b>
Hall Income:		
Bookings	6,010.50	5,596.00
<b>TOTAL Hall Income</b>	<b>6,010.50</b>	<b>5,596.00</b>
<b>TOTAL INCOME</b>	<b>9,943.71</b>	<b>9,151.98</b>
<b>EXPENSES</b>		
Bar Expenses:		
Stock costs	1,309.73	1,286.33
Sundry	14.33	77.97
Wages	698.00	967.50
<b>TOTAL Bar Expenses</b>	<b>2,022.06</b>	<b>2,331.80</b>
Charity	0.00	150.00
Hall Expenses:		
Cleaning	378.00	570.00
Cleaning Mat.	92.67	67.83
Maintenance	408.02	55.12
Manager	728.00	504.00
Rates & Rent	423.00	423.00
Refurbishment costs	8,519.58	0.00
Repairs - vandalism	0.00	0.00
Services Costs	0.00	218.00
Sundry	377.69	550.62
<b>TOTAL Hall Expenses</b>	<b>10,926.96</b>	<b>2,388.57</b>
Insurance	0.00	0.00
Miscellaneous Expense	30.00	0.00
Newsletter Dist	135.00	125.00
Stationery&Post	0.00	0.00
Sundry	20.00	0.00
<b>TOTAL EXPENSES</b>	<b>13,134.02</b>	<b>4,995.37</b>
<b>TOTAL INCOME - EXPENSES</b>	<b>-3,190.31</b>	<b>4,156.61</b>

Balance Sheet - Current Year 2009/10  
As of 01/10/09 (in Pounds)

<b>Acct</b>	<b>01/10/09 Balance</b>
<b>ASSETS</b>	
Cash and Bank Accounts	
Bank	6,753.15
Barclays BPA	10,928.18
Cash	3,810.33
Lake Bank Restoration	551.00
<b>TOTAL Cash and Bank Accounts</b>	<b>22,042.66</b>
Other Assets	
Asset	253,670.80
<b>TOTAL Other Assets</b>	<b>253,670.80</b>
<b>TOTAL ASSETS</b>	<b>275,713.46</b>
<b>LIABILITIES &amp; EQUITY</b>	
LIABILITIES	0.00
EQUITY	275,713.46
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>275,713.46</b>

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

**GOLDWATER LODGE, WISHBONE WAY, WOKING, SURREY, GU21 3RT**

Please reply to:-

37 Willowmead Close  
Woking  
Surrey  
GU21 3DN

Tel No. 01483 714096

Dear Fellow Resident / Committee Member,

I enclose the minutes of the GPCA Committee meeting held on 12<sup>th</sup> November 2009.

Don't forget the AGM will be held at 7.30pm on Friday, 20<sup>th</sup> November 2009.

A draft agenda for the next meeting (3<sup>rd</sup> December 2009) is enclosed. If you would like to add any item(s), please let Ian Rickard or me know by Wednesday, 2<sup>nd</sup> December 2009.

Please bring all your papers with you, as there will be no spare copies available at the meeting.

Yours sincerely,



Irene Watson,  
Secretary.

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

**AGENDA FOR THE MEETING TO BE HELD AT  
7.30pm ON 3<sup>rd</sup> DECEMBER 2009**

**AT GOLDWATER LODGE, GOLDSWORTH PARK**

1. OPENING
2. MINUTES OF THE LAST MEETING
3. MATTERS ARISING
4. MISCELLANEOUS CORRESPONDENCE
5. TREASURER'S REPORT
6. HALL MANAGER'S REPORT
7. BAR MANAGER'S REPORT
8. NEWSLETTER
9. LAKE USERS MEETING
10. ANY OTHER BUSINESS
11. DATE OF NEXT MEETING

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

## **MINUTES OF THE MEETING HELD ON 12<sup>th</sup> November 2009**

**Present:** Ian Rickard (Chairman)  
John Green (Vice Chairman)  
Peter Hill (Treasurer)  
Irene Watson (Secretary)  
Roy Anders (Caretaker and Fishing Bailiff)  
Roger Westcott (Resident and Fishing Bailiff)  
Keith Monson (Woking Model Yacht Club)  
Simon Jeffs (Woking Model Yacht Club)  
Aenne Hayman (Resident)  
Sally Pigeon (Resident)  
Michelle Chinery (Resident)  
Anne Sechiari (Resident)

**Apologies:** Wolf Ehlers (Resident)

### **1. OPENING**

IR opened the meeting at 8.00pm.

### **2. MINUTES OF THE LAST MEETING**

The minutes of the meeting on 1<sup>st</sup> October 2009 were agreed.

### **3. MATTERS ARISING**

The potential handyman wrote to the Chairman last month to remind him of his availability for work. IR has yet to contact him.

IR

### **4. MISCELLANEOUS CORRESPONDENCE**

The Chairman had met with Ben Wood from ECSC regarding the possibility of installing photovoltaic cells on the roof of the lodge. The installation would be paid for by a grant from the Government and the lodge would use electricity from the solar panels with any surplus sold to the National Grid.

### **5. TREASURERS REPORT**

PH circulated the accounts to date and said that it had been a quiet month. Overall, income is well up on last year.

The Lake Bank Restoration Project fund now has over £1,000 as a result of a very generous donation of £500 from one resident.

### **6. HALL MANAGER'S REPORT**

The toilets had still not been decorated although it was probably OK to do so now. WBC will pay for the work.

IR reported that he had been assured that the roof would not leak but had not been given any details of the repairs, the materials used and the guarantees given. The roof, like the drains, will be an issue when it comes to signing the lease.

The Chairman said that he had provided WBC with drawings of the building. The Valuers' Department said that there are discrepancies between what is shown on these drawings and the drawings attached to Toad Hall's lease, and they are seeking to resolve this.

PE and RA are getting quotes for cleaning and protecting the carpets and for sealing the flooring, if this is recommended. There is also the matter of coconut matting for the lobby.

**PE/RA**

AH thanked the Chairman for mending the hot tap in the disabled toilet (the master tap had been turned off) and reported that the door to the toilet area was sticking.

The gutter above the outside door to the snug is overflowing where it was damaged recently. Other parts of the gutter overflow when there is a lot of rain.

## **7. BAR MANAGER'S REPORT**

Nothing further to report.

## **8. NEWSLETTER**

Linda Hill has been doing the distribution for the last couple of months and had reported that there was a shortfall of copies last month.

JG reported that the Commissioner for Guides in the area had written an article and he hoped to get other organisations to do the same. He suggested that the Model Yacht Club might write an article.

He reminded the Committee that he had given Clive Walker copies of a number of local magazines with lots of local advertising in, in the hope that CW might get more advertising for the GPCA Newsletter but he had still not heard anything back, in spite of leaving a number of messages. The Chairman said that he would try to contact CW.

**IR**

## **9. LAKE USERS MEETING**

RW reported that, in addition to the generous donations from the public, Surrey CC had agreed a grant of £3,650 to purchase a floating island and the interpretation board. The island is being installed on Wednesday, 18<sup>th</sup> November to give the plants time to get established before the spring.

WBC is supplying timber for the next phase of the programme of fishing platforms and RW hoped that the GPCA would supply the hardware, as before. The work will start in the next week or so and use the materials stored in the yard.

## **10. ANY OTHER BUSINESS**

- 10.1 IW reported that she and WE had met Sam Pilgrim of Savills on 5<sup>th</sup> October to discuss a number of issues about the car park. Having shown him copies of original planning documents, he agreed that the ambulance bay outside the Health Centre could be used for drop off and pick up. At the time, he appeared to agree that it could also be used by disabled drivers but, later on, said that this was not appropriate. IW will research the DDA and Blue badge Scheme.

He had also agreed to get the Facilities Manager for the site to speak to tenants about their parking requirements but he has not yet done so. He seemed surprised that the GPCA was interested in the needs of the tenant shopkeepers.

With regard to a new noticeboard, Sam Pilgrim said that the GPCA would have to write to Savills who would consult with the owners. He thought it was unlikely that they would agree to a change of location.

10.2 IW circulated information and costing on notice boards and was asked to put forward a detailed proposal.

#### **11. DATE OF NEXT MEETING**

3<sup>rd</sup> December 2009 at 7.30pm.

There being no other business, the meeting ended at 9.00pm.

## **GOLDSWORTH PARK COMMUNITY ASSOCIATION**

### **MINUTES OF THE ANNUAL GENERAL MEETING HELD ON FRIDAY 20<sup>th</sup> NOVEMBER 2009**

**Present:**

- Committee	Ian Rickard	Chairman
	John Green	Vice Chairman
	Peter Hill	Treasurer
	Irene Watson	Secretary
and staff	Roy Anders	Caretaker
- Guests:	Cllr Denzil Coulson	Woking Borough Councillor
	Nick Roach	Woking Borough Council
	Sally Powell	Woking Borough Council
	Peter Traylor	Woking Sea Cadets
	Keith Monson	Woking Model Yacht Club
	Simon Jeffs	Woking Model Yacht Club
	Richard Cook	St Andrews Church
	Peter Wells	Beaufort School
	Richard Wright	Goldsworth Park Rangers FC
- Residents:	Jenny Ingoe	Resident
	Aenne Hayman	Resident
	Peggy Collins	Resident
	Sue Kirbell	Resident & Fun Way 2 Fitness
	Roger Westcott	Resident & Bailiff
Apologies for absence:	Bryan Cross	Woking Borough Councillor
	Rosie Sharpley	Woking Borough Councillor
	Rob Leach	Woking Borough Councillor
	Ray Morgan	Woking Borough Council
	Geoff Ward	Woking Borough Council
	Vanessa Glynn	Woking Borough Council
	Peter Welvaert	Woking Borough Council
	Elizabeth Compton	Surrey County Councillor
	Diana Smith	Surrey County Councillor
	Susan Skinner	Beaufort Primary School
	Sean Larkin	Lakeside Fellowship
	Lt. Will Pearson	Salvation Army
	Pauline Eastwood	Hall Manager
	Kym Eastwood	Bar Manager
	Wolf Ehlers	Resident

#### **1. WELCOME & OPENING**

The Chairman opened the meeting at 7.35pm and welcomed residents and guests to the Annual General Meeting.

#### **2. MINUTES OF THE 2008 ANNUAL GENERAL MEETING**

The minutes of the AGM held on 21<sup>st</sup> November 2008 were agreed.

### **3. MATTERS ARISING**

None.

### **4. CHAIRMAN'S REPORT**

4.1 The Committee has been pleased to see a number of residents attending meetings this year. Gordon Bowerman, Wolf Ehlers and Jenny Ingoe continue to attend on a regular basis. We have also been pleased to welcome the regular attendance of Roger Westcott to keep us informed of progress with the Lake improvements. Peter Traylor, representing the Sea Cadets, and Keith Monson, for the Model Yacht Club, have also attended. As usual, we were pleased to have the occasional attendance of Woking Borough Councillors.

#### **4.2 Hall Operation**

- a) Pauline Eastwood has continued as Hall manager. Due to her efforts, the level of bookings has been maintained. In general, it has been a good year.
- b) Roy Anders continues, very successfully, to act as the Hall Caretaker.
- c) Regular bookings have dropped slightly and there are free slots on Tuesday and Wednesday afternoons.
- c) Over the full year, one-off bookings for parties and weddings have remained reasonably strong. Total income was almost exactly the same as the previous year at £30,000 but the Treasurer will report on this. There are still many enquiries for evening hiring's that cannot be met as the Hall is already booked. Bookings for 2010 are good.

#### **4.3 Vandalism**

The Chairman was pleased to report that the serious vandalism reported in previous years has greatly reduced, due to considerable efforts by the police. The Police have held their Panel meetings just before GPCA Committee meetings in alternate months and this has helped with communications.

The major incident of the year was attempted theft rather than vandalism. Some 500lbs weight of lead was stripped from the roof of the building. The perpetrator was seen and the lead recovered. Unfortunately, this allowed rain to penetrate the roof and damage the decoration of the main female toilets. WBC, who insures the building structure, is responsible for repairing this damage and the external work has been done. The GPCA is still in the process of making good the interior damage which WBC will pay for.

#### **4.4 General Maintenance**

The Committee has undertaken considerable work to maintain the facilities and appearance of the Hall;

- a) Repairs to the fire door to the main Hall and one of the exterior lights;
- b) Low energy light bulbs installed in the bar area;
- c) The water heater for the disabled toilet has been replaced;
- d) New radio controlled clocks in the hall and snug bar;

- e) The curtains have been cleaned;
- f) A change to self meter reading and direct debit payment, saving a little on the bills.

#### 4.5 **Ongoing Improvements**

- a) The main hall floor covering has been replaced. The lobby and the Snug Bar have been re-carpeted;
- b) The lights in main hall have been rebuilt with low energy, non dimming units. This option was considerably cheaper than a new replacement dimming system. The extra cost was not considered worthwhile given the limited use of the dimming system;
- c) Provision of a smoking area in the yard is on hold as the space required is being used by Woking Sea Cadets.

4.6 **Woking Sea Cadets.** Due to the continuing delays in the construction of their new headquarters Woking Sea Cadets asked the GPCA to provide storage space for their sailing dinghies. This occupies an area of the yard which was to be used as the smoking area. Hopefully this arrangement can end in 2011 when the new HQ is due to be completed.

4.7 **Carerom.** The good working relationship with neighbours Carerom Ltd., (Toad Hall) has continued throughout the year. As reported in 2006/7/8, the Carerom kitchen is connected to the GPCA mains water supply. This would seriously affect our metered water charges but the GPCA has not received a utility bill since the error was discovered. It still has not been resolved.

4.8 **WBC.** As reported last year, Vanessa Glynn is now our main contact within WBC and she has worked hard to come to terms with the problems. Some progress has been made on the lease, which has been fully revised and is currently with WBC legal department for completion. There seems to be previously unrecognised discrepancy between the GPCA's lease and that of Carerom. As the GPCA will become responsible for the roof under the lease, a detailed description of the repairs carried out after the attempted theft and the guarantees given have been requested but, despite prompting, this has not been received.

4.9 **Drains.** As usual, there have been serious incidents of drains blocking this year. Despite further prompting, the results of the investigation commissioned by Vanessa Glynn have not been received. This and the roof will continue to have implications for completing the lease.

#### 4.10 **Newsletter**

- a) John Green, our vice chairman, has been the Newsletter editor for the last year or so. John has made considerable efforts to increase the local content of the Newsletter and there have been three 12 page editions this year compared with two in 2007/8.
- b) Clive Walker continues to manage the advertising and coordinate receipt of the contents which are set by the staff at Knaphill print. The standard of setting and printing has remained high and there have been a number of compliments on the attractive nature of the magazine.

- c) Aenne Hayman has retired as our main distributor and been replaced by Linda Hill. New Newsletter distributors are always required so please let Linda know if you can help.
- 4.11 **GPCA History.** At the request of the Surrey History Centre, all GPCA minutes, from 1978 to June 2009, have been scanned and the originals stored by the History Centre. The digital copies are now available on the GPCA's web site.
- 4.12 **Web Site.** Andy Jones continues to run the web site which gets bigger and better. The web site has space for more detailed articles than can be printed in the news letter. It was intended that the historic back copies of the newsletter from 1978 onwards would be placed on the web site and the originals passed to the Surrey History Centre. Unfortunately lack of resources means we only have samples on the Web site at present. Do have a look at what there is now. The Chairman will attempt to get a complete set available during the coming year.
- 4.13 **The Lake.** Improvements to the lake have made major progress. The Goldsworth Park Lake and Recreation Ground Users Group continues to meet and act as a co-ordinating group for all the organisations using the lake and surrounding area.
- a) The Woking Model Boat Club has built a jetty to improve access for their sailing.
- b) The first group of new fishing "swims", constructed in early 2009 have been received as a great success. This has led to plans being made and funds gathered for extending this work all around the Lake. While this work is being carried out by the fishermen, led by Roger Westcott and Roy Anders, the GPCA is providing various support services. Roger Westcott will tell you more later in the meeting. You may have noticed the delivery of the floating island in the last few days. The work will continue over the next year.
- 4.14 **Sea Cadets.** The new car park and public toilet have been completed. No start has been made on building of the Sea Cadets headquarters but it is hoped this will commence in 2010. The timescale for the construction is being dictated by the finances available from the Westfield development.
- 4.15 **Goldsworth Rangers.** The proposal to improve their facilities in the area of the existing changing room block has made some progress in refining the design and seeking funding. WBC is assisting with the planning application.
- 4.16 The GPCA has been involved in two major campaigns in the last year. The Save our Shops Campaign was successful in that the planning application was refused. Subsequent changes to the management of the car park are contentious and the GPCA is attempting to rationalise the arrangements with the managing agent.
- 4.17 The Chairman ended his report by thanking everyone who had helped with the work of the GPCA during the year and mentioned particularly:-
- o John Green for editing the Newsletter;

- Andy Jones for running the web site;
- Clive Walker for production of the newsletter;
- Peter Hill for his work as Treasurer and Irene Watson for acting as Secretary;
- Pauline Eastwood for her work as Hall manager;
- Kym Eastwood, for running the bar;
- Roy Anders our Caretaker.
- Aenne Hayman, Linda Hill and the Newsletter deliverers, who go out in all weathers to keep residents in touch.
- Committee Members and residents for their efforts.
- Robert Cook, our longsuffering solicitor.
- Jim Malyon, the auditor.

### **Questions & Comments**

There were no questions.

## **5. TREASURER'S REPORT**

### **5.1 Overall Position Income & Expenditure**

As can be seen from the bottom of the Income & Expenditure Account, the GPCA made a surplus of £3,585 against the previous year surplus of £6,877; there are a number of factors that account for this reduction of £3,300, the major ones are:

- Firstly, during the previous year, the GPCA only had a Hall Manager for part of the year; this has accounted for £1,700 of the reduction in income.
- Secondly, Services Costs were approximately £650 higher than the previous year. Most of this cost relates to Electricity and 2008-09 included approximately £200 for the previous year.
- The primary cost included in Sundry Expenses is waste collection. New regulations that have been brought in, plus the GPCA's move to segregated waste, have resulted in the increased cost of approximately £800 over the previous year.

Other elements of note are:

- Bar income has increased by £1,100;
- Income from hall bookings is down by £900. This is partly as the result of some regular bookings reducing their need for the hall;
- The cost of Stock has increased by £2,300, but no stock was taken into account and the bar was well stocked for events that overlapped the year end.
- Maintenance costs are £600 lower as the result of changes to lighting maintenance.
- Nothing was spent on refurbishment last year but a fair bit has been expended so far in the current year on replacing the flooring.

## 5.2 **Balance Sheet**

As can be seen from the Balance sheet, the GPCA still has a healthy cash balance. The funds in the deposit account are, of course, not earning much in the way of interest.

Please also note that the Lake Bank Restoration Fund has been created. The GPCA is acting as the banker for this operation and, at the year end, the account held the first £50 of donations. These donations are not passing through the GPCA's I&E because they are not a GPCA activity. At the time of writing, the sum in the Fund stands at just over £1,000, with promises of much more on the way, but others will refer to this exiting project in greater detail tonight.

### **Questions & Comments**

Peter Wells asked if the figure of £250,000 + in the balance sheet referred to the premises. The Treasurer said that it was. The last valuation set the premises at £750,000 but there was little point in changing the balance sheet as property values fluctuate.

## 6. **NEWSLETTER EDITOR'S REPORT**

The Editor thanked Aenne Hayman for her hard work as Distributor and in working towards the aim of delivering a Newsletter to every home in Goldsworth Park. The Newsletter should be an expression of life in Goldsworth Park with contributions from a range of organisations. The Editor was pleased to say that he had received contributions from the angling community, the Model Yacht Club, Goldsworth Rangers, the Guides and others. He was gratified to see representatives of some of those groups at this meeting.

On the production side, it was difficult never knowing if the next issue would be 8 or 12 pages; this depended on the advertising rather than the amount of material.

7. The Chairman invited representatives of the other organisations present to give an update to the meeting.

### 7.1 **Richard Wright – Goldsworth Rangers Football Club**

Richard Wright introduced himself one of the founders and now the President of Goldsworth Rangers Football Club. The club had been formed in 1983 and had grown from an initial 1 team to the 10 boys' teams, 2 girls' teams and 1 adult team of today. The club is affiliated to the Surrey County Football Association and has achieved FA Charter status which requires that all the coaches are professionally qualified and there is a child protection officer. The club is open to all in the community regardless of ability but in spite of this "sport for all" ethos, they have won a number of trophies and awards.

There are plans to develop the room at the end of the changing rooms into a proper club room and formal planning permission is being sought with the help of Woking Borough Council. When the plans have been approved, decisions will be made about whether the Club or the Council will pay for the development and what sources of funding might be tapped.

## **7.2 Roger Westcott – Lake Bank Restoration and Wildlife Project**

Roger Westcott introduced himself as one of the 6 volunteer bailiffs who monitor fishing activities on the lake and keep the area tidy. Two and a half years ago he and Roy Anders started to think about how the lake and its environment could be improved. As they were not an “organisation”, they found it difficult to get heard but they started to work on their plans, building a trial fishing swim, and began to be taken more seriously. They started talking to the Environment Agency, Thames Water and Woking Borough Council about funding. Work started on a number of fishing swims and a bird feeding platform. When the GPCA offered support, they were able to ask for donations from Surrey County Council and Waitrose. Members of the public, who could see the improvements started to make donations, including one very generous donation of £500.

Now, the Environment Agency has donated £5,000 for bank restoration and planting; Woking Borough Council has donated materials for the swims, the GPCA is providing nuts, bolts and fixings and Surrey County Council has granted £3,650 specifically for a floating island and an interpretation board describing the birds on the lake and their feeding habits. The island arrived earlier this week and has been anchored at the east end of the lake, where the wildlife sanctuary will be further developed. It is hoped that, in time, more islands can be floated.

The achievements have only been made possible by the co-operation and support of the Model Yacht Club and the Sea Cadets and others. Nick Roach of Woking Borough Council has gone beyond the call of duty to help. Thanks are also due to Roy Anders and to Ian Rickard and Irene Watson of the GPCA for their support.

## **7.3 Peter Traylor – Woking Sea Cadets**

Peter Traylor introduced himself as a Goldsworth Park resident and Sea Cadets Management Committee Member. He referred to the difficulties experienced by the Sea Cadets in the recent past and explained that these were over; there is a new Commanding Officer and Management Committee and exciting plans for a new unit by the lake in 2011. However, the Sea Cadets are not funded by the Navy so have to raise funds for their activities. They have been successful in collecting in central Woking and outside Waitrose, and were one of Waitrose’s “Community Matters” charities.

The Sea Cadets and Marine Cadets train boys and girls between the ages of 10 and 18 and now have 40 cadets attending on a regular basis. In the past, the membership has been as high as 60 and they hope to achieve this again. He explained the various activities on and off the lake; pulling (rowing), kayaking and sailing, drilling and piping. They participate in competitions at District (Surrey), Regional (South East) and National levels and have had some notable successes, getting through to area level in pulling, drill, piping, and swimming and a national award in kayaking, resulting in winning an award for overall success. The cadets attend courses at national and local level leading to qualifications and 25 cadets have achieved nationally recognised qualification this year. Two cadets have been invited to sail on the square rigger.

Peter Traylor said that he was 100% behind Roger Westcott in his efforts to improve the lake and its environment. The Sea Cadets would be pleased to help with maintenance, particularly when a boat was needed.

#### **7.4 Simon Jeffs – Woking Model Yacht Club**

Simon Jeffs thanks Woking Borough Council for its support with the construction of the jetty and the GPCA for help with storage. He made particular mention of Roger Westcott and Roy Anders and the work they were doing on the lake. The MYC appreciated their co-operation over design issues and offered any help or equipment that might be needed.

#### **7.5 Richard Cook – St Andrews Church**

Richard Cook referred to the recent Remembrance Day Service and how it had become a more personal event since the involvement of the Slococks and the relatives of those named on the memorials. He would like more personal stories from local people for featuring in the service. He would also welcome a greater attendance. It was suggested that the Sea Cadets might attend once they are based in Goldsworth Park but they are committed to the service in Woking Town Centre at 11.00am.

#### **7.6 Peter Wells – Beaufort School**

Peter Wells introduced himself as Chairman of the Governors at Beaufort Primary School and described some of the recent fund raising activities.

#### **7.7 Sue Kirbell – Fun Way 2 Fitness**

Sue Kirbell is a resident and has run exercise classes in the hall for 22 years, although attendance is declining because of the choice of activities elsewhere.

### **8. ELECTION OF OFFICERS AND COMMITTEE**

8.1 No nominations had been received prior to the meeting but the following were made.

Chairman	Ian Rickard	proposed – Richard Cook seconded – Keith Monson
Vice Chairman	John Green	proposed – Roger Westcott seconded – Roy Anders
Treasurer	Peter Hill	proposed – Simon Jeffs seconded – Peter Traylor

Irene Watson agreed to continue as Secretary.

### **9. ANY OTHER BUSINESS**

There being no other business, the meeting ended at 8.450pm.

The next AGM will be held on 19<sup>th</sup> November 2010.

## Goldsworth Park Community Association

### Income & Expenditure Account for the period ended 30th June 2009

	2009 £	2008 £
<b>INCOME</b>		
Bank Interest	13.12	18.55
<b>Bar Income:</b>		
Bookings	2,750.75	1,918.00
Takings	9,262.16	8,974.38
<b>TOTAL Bar Income</b>	<b>12,012.91</b>	<b>10,892.38</b>
<b>Grant Income</b>	0.00	1,728.60
<b>Hall Income:</b>		
Bookings	18,569.50	19,451.41
Cleaning	0.00	100.00
<b>TOTAL Hall Income</b>	<b>18,569.50</b>	<b>19,551.41</b>
 <b>TOTAL INCOME</b>	 <b>30,595.53</b>	 <b>32,190.94</b>
 <b>EXPENDITURE</b>		
<b>Bar Expenses:</b>		
Stock costs	10,691.77	8,321.51
Sundry	560.36	312.51
Wages	2,734.00	3,018.00
<b>TOTAL Bar Expenses</b>	<b>13,986.13</b>	<b>11,652.02</b>
 <b>Hall Expenses:</b>		
Cleaning	2,589.75	2,611.48
Cleaning Equipment	0.00	199.99
Cleaning Mat.	387.22	95.75
Maintenance	431.42	1,071.69
Manager	2,688.00	952.00
Rates & Rent	423.00	423.00
Refurbishment costs	0.00	3,291.18
Repairs - vandalism	84.55	187.49
Services Costs	1,512.52	850.66
Sundry	1,687.45	827.04
<b>TOTAL Hall Expenses</b>	<b>9,803.91</b>	<b>10,510.28</b>
Insurance	2,364.01	2,371.89
Charitable Donations	243.00	0.00
Miscellaneous Expense	0.00	30.00
Newsletter Distribution	525.00	545.41
Stationery & Post	87.60	204.20
<b>TOTAL EXPENSES</b>	<b>27,009.65</b>	<b>25,313.80</b>
 <b>SURPLUS of Income over Expenditure</b>	 <b>3,585.88</b>	 <b>6,877.14</b>

# Goldsworth Park Community Association

## Balance Sheet as at 30th June 2009

	2009	2008
<b>ASSETS</b>		
<b>Cash and Bank Accounts</b>		
Bank	10,450.54	16,548.33
Barclays BPA	10,928.18	915.06
Cash	3,303.25	3,632.70
Lake Bank Restoration Fund	50.00	0.00
<b>TOTAL Cash and Bank Accounts</b>	<b>24,731.97</b>	<b>21,096.09</b>
<b>Other Assets:</b>		
Asset	253,670.80	253,670.80
<b>TOTAL Other Assets</b>	<b>253,670.80</b>	<b>253,670.80</b>
<b>TOTAL ASSETS</b>	<b>278,402.77</b>	<b>274,766.89</b>
 <b>REPRESENTED BY:</b>		
 <b>LIABILITIES &amp; EQUITY</b>		
 LIABILITIES	0.00	0.00
EQUITY	278,402.77	274,766.89
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>278,402.77</b>	<b>274,766.89</b>

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

**GOLDWATER LODGE, WISHBONE WAY, WOKING, SURREY, GU21 3RT**

Please reply to:-

37 Willowmead Close  
Woking  
Surrey  
GU21 3DN

Tel No. 01483 714096

Dear Fellow Resident / Committee Member,

I enclose the minutes of the GPCA Committee meeting held on 3<sup>rd</sup> December 2009.

A draft agenda for the next meeting (7<sup>th</sup> January 2010) is enclosed. If you would like to add any item(s), please let Ian Rickard or me know by Wednesday, 6<sup>th</sup> January 2010.

Please bring all your papers with you, as there will be no spare copies available at the meeting.

In the meantime, the Chairman and I wish you all a merry Christmas and a happy New Year.

Yours sincerely,



Irene Watson,  
Secretary.

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

**AGENDA FOR THE MEETING TO BE HELD AT  
7.30pm ON 7<sup>th</sup> JANUARY 2010**

**AT GOLDWATER LODGE, GOLDSWORTH PARK**

1. OPENING
2. MINUTES OF THE LAST MEETING
3. MATTERS ARISING
4. MISCELLANEOUS CORRESPONDENCE
5. TREASURER'S REPORT
6. HALL MANAGER'S REPORT
7. BAR MANAGER'S REPORT
8. NEWSLETTER
9. LAKE USERS MEETING
10. ANY OTHER BUSINESS
11. DATE OF NEXT MEETING

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

## **MINUTES OF THE MEETING HELD ON 3<sup>rd</sup> DECEMBER 2009**

**Present:** Ian Rickard (Chairman)  
Irene Watson (Secretary)  
Pauline Eastwood (Hall Manager)  
Roy Anders (Caretaker and Fishing Bailiff)  
Roger Westcott (Resident and Fishing Bailiff)  
Jenny Ingoe (Resident)

**Apologies:** Wolf Ehlers (Resident)

### **1. OPENING**

IR opened the meeting at 7.38pm.

### **2. MINUTES OF THE LAST MEETING**

The minutes of the meeting on 12<sup>th</sup> November 2009 were agreed.

### **3. MATTERS ARISING**

The Chairman has not yet spoken to potential handyman.

IR

### **4. MISCELLANEOUS CORRESPONDENCE**

The Chairman had heard from Vanessa Glynn, WBC, who said that the lease was “progressing” but did not say how. The Chairman said that the drains and, now, the repairs to the roof were outstanding issues.

### **5. TREASURERS REPORT**

No formal report was available but the bank statement shows a balance of £8,000 in the current account.

### **6. HALL MANAGER'S REPORT**

The Chairman reported that the roof had now been repaired but that he was awaiting details of the materials used and guarantees given.

The toilets damaged by the rain ingress had been seen by the decorator and the Chairman is waiting for a quote.

RA said that he had found all the lights in the toilets left on after an event. A master switch in the lobby to turn off all the lights in the hall would be useful.

RA also found the lobby doors open after an event as the bolts had not been used. A notice reminding hirers to bolt the door before locking up would be useful.

The gutter still needs to be repaired. There was some discussion about replacing the bespoke guttering with plastic guttering but it was agreed that, although it would be easier to replace when broken, it would be more likely to be broken by vandals.

PE reported that there were quite a few bookings for December. There will not be a New Year's Eve Party this year.

She is planning to contact all regular hirers to ascertain their dates throughout the year so that mid-week summer weddings and other ad-hoc bookings can be arranged.

PE and RA had met with 3 companies regarding hard flooring and carpet cleaning/sealing and had received quotes. One company did not recommend dealing the hard floor but the other two quoted for this. It was agreed to go ahead with the carpet cleaning/sealing with Polar but to test a sealer on the hard flooring. Polar would be asked to confirm if their seal/polish was non slip.

**PE**

RA suggested that a professional floor polisher with the capacity to buff at high and low speeds would be useful. He will get quotes for appropriate machines.

**RA**

PE thanked RA for his continued good work.

## **7. BAR MANAGER'S REPORT**

Nothing further to report.

## **8. NEWSLETTER**

No report.

**IR**

## **9. LAKE USERS MEETING**

RW reported that the island was installed on 18<sup>th</sup> November, as planned. Work on the next phase of the project had started on 28<sup>th</sup> November and, in spite of the rain, had got 2 platforms constructed. WBC had delivered 11 tons of rubble and SERCO had delivered soil from the pile at the other end of the lake. He was very grateful for this help. Work will continue during the week and at weekends.

The bank statement indicated that the promised £5,000 from the Environment Agency had not been received yet. RW had heard from Thames Water that we were still on track for funding and we could receive £3,000 in January and more from another source later.

He had met a Prison Officer who had offered to have number placards made for the fishing swims for free and, perhaps, a wooden notice at a very reasonable price.

## **10. ANY OTHER BUSINESS**

10.1 It was noted that the noticeboard outside Waitrose had been damaged, probably in a recent storm. IW reported on the consultation on the new noticeboard. It was agreed that the MLS option 1 was the best choice. She also reported on discussions with WBC Planning and said that she will now write to Sam Pilgrim of Savills to seek permission to replace the old board.

10.2 RA reported that the public toilet had been damaged yet again and repairs would cost around £2,000. In total, there had been £35,000's worth of damage since the toilet had been installed.

## **11. DATE OF NEXT MEETING**

7<sup>th</sup> January 2010 at 7.30pm, following the Police Panel at 7.00pm.

There being no other business, the meeting ended at 8.30pm.