

GPCA ENTERTAINMENTS COMMITTEE

MINUTES OF MEETING HELD ON 3RD JANUARY 1989

Present: K. Nieman
C. Taylor
B. Fries
V. Reynolds
B. Lawrence

1. XMAS PARTIES - 10.12.88

Very successful. 24 children, more than 60 Senior Citizens. Letter of thanks from one child's parents. £50 donation given to Accord. Noel to be asked to do magic show for children next year?

2. NEW YEAR'S EVE

102 tickets sold. About 70 turned up. Not a very successful evening. Different entertainment needed?

3. 1989 EVENTS

13.1.89 - TEAM QUIZ EVENING - 9 teams entered. First night to be a knock-out - one team against one team. Start time 7.30, preparation time 7.

20.1.89 - BINGO - no calls received re transport. Entrance fee 25p, Book of tickets 75p, fliers 20p. Start 7.45, helpers required 7.15. Entrance money and tickets to be handled separately. Raffle to be done.

ACTION: CT to purchase two prizes.

4.2.89. - JUMBLE SALE - set up 3.2.89, 7 to 9 p.m. Saturday morning 11 a.m. Doors open 1.30 p.m.

ACTION: KN - advert in News and Mail
* - ask for helpers at main Committee meeting
- ask Delia to do refreshments.

10.2.89 - SECOND QUIZ NIGHT

7¹⁵ 17.2.89 - BINGO

8⁰⁰ 24.2.89 - CINE HORSE RACING - cost to hire equipment £100. Sponsors required for races at £10 per time. Horses to be sold on night - winners get percentage of total cash for horses sold.

CINE HORSE RACING (cont)

ACTION: KN ^{*} - ask at main Committee meeting re possibility of borrowing projector.

- draft letter to sponsors for VR to type

10.3.89 - ~~QUIZ NIGHT FINAL~~

11.3.89 - COACH TRIP - only 3 responses so far.

*Letter enclosing itinerary /
Coach No / Ample car park space,
passports / don't be late.*

17.3.89 - BINGO

7.4.89 - SKITTLES EVENING

21.4.89 - BINGO (also booked for third Friday May and June)

30.4.89 - FAMILY NIGHT - T.V. to be provided in "snug bar" as this is Snooker finals night?

4. ANY OTHER BUSINESS

- . No news on football match
- . No response on childrens events - VR has had letter from Jenny Fowler - to be raised at main Committee meeting. Possibility of mother and toddler group?

ACTION: BL to investigate on how such groups are run.

- . Car Boot Sales - still waiting to hear if can be held around Centre - with BB.
- . Bridge/Whist - one response from someone wanting to play, but not organise. AH to be asked to sound out Bingo attendees.
- . Posters - KN to organise BB's volunteer.

5. GALA - 24.6.89

- . ACTION: CT - provide copy of '88 letter to County Sound for VR to write to them.
- . ACTION: KN - write to P. Oldfield re event on Lake.
- . Bouncy Castle/Roundabout to be booked.
- . Craft fair to be held in hall?
- . Barbecue - times to be agreed.
- . Programme to be produced, and offered with membership renewals at 20p.

NEXT MEETING: 7.2.89

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES OF THE MEETING HELD ON TUESDAY 10TH JANUARY 1989

AT GOLDWATER LODGE, GOLDSWORTH PARK

Present: B. Bailey, K. Nieman, C. Taylor, R. Higby, D. Bishop,
J. Davidson, C. Grainger.

Apologies for absence: B. Fries, V. Reynolds.

1. OPENING

The Chairman opened the meeting at 8.05 p.m.

2. MINUTES OF THE PREVIOUS MEETING

The minutes were agreed.

3. MATTERS ARISING FROM THE PREVIOUS MINUTES

3. - 4 c) - Telephone bill - still not in a position to decide how much was down to WBC - to be written off.

--55 e) - Additional premium for cleaner still to be paid.

- 12 c) - Filing cabinet now installed.

- 12 f) - "Buy-a-Brick" - still not resolved.

4. - b) Permission given for shed - position still to be decided.

- d) ii - Lease not yet sorted out.

iii - Signs being sorted out - have been ordered.

iv - Lamp post not to be moved.

v - BB to provide snagging list.

8. - b) Notice board for outside Centre - BB to pursue with JA.

12. - b) Minutes of "Strollers" meeting provided by JD.

4. CHAIRMAN'S REPORT/ CORRESPONDENCE - B. Bailey

Correspondence -

a) VR has received letter from J. Fowler - SLD County Councillor - who thinks Jenny Lane is following up query at AGM re activities for children. VR to be asked to reply explaining that JL is no longer on Community Association Committee.

b) Letter 9/1 to Mann & Co. re sponsorship, and advertisement. Present cost of advert to be continued for this year.

c) VR has received letter from Ideal Homes. Points raised at AGM have been passed on to management at Trafalgar House.

- d) Two press cuttings from Review and Informer re closure of bar.
- e) Letter to J. Alexander re filing cabinet - now received, internal signs - now put in hand, use of grass around building for Gala, car park for Car Boot Sales - replies awaited.
- f) SLD Christmas focus - R. Sharply says car park at Waitrose to be re-organised. Plans available at Council. JD to look at them and advise BB.
- g) St. Andrews parish magazine - "Strollers" mentioned as being run by Church, on behalf of WBC. No mention of GPCA. JD to raise at next committee meeting.

Report -

BB has spoken to G. Worsfold on 10/1. Has "Grant Application" forms for us. WBC are claiming we owe them £6000 towards cost of building. BB to investigate, and check with Rob Cook on legality. G. Worsfold is suggesting we apply for grant of £6000.

5. TREASURER'S REPORT - C. Grainger

- a) Everything paid up to date.
- b) £5200 in Bank - Latimers owed £2000 in May.
- c) £600 to be paid for January newsletter.
- d) Queries re booking fees - CG to raise with JW. JW says £4863 taken in bookings so far. CG's records show £4200.
- e) Cheque from D. Riddle for November was £131.

6. ENTERTAINMENTS COMMITTEE REPORT - K. Nieman

- a) New Year's Eve - 102 tickets sold - about 70 turned up. Not a very good night. Entertainment was wrong. Lack of atmosphere. Next year to be just taped music?
- b) Quiz Evening - 13.1.89 - teams to be there by 7.30 p.m. 8 teams - four matches. Two hours approx. Bar will be open.
- c) Bingo - 20.1.89 - helpers BL, DB, SN. Gordon Brown van booked. JD to drive. Raffle to be run. CT to buy 2 prizes - about £4.
- d) Jumble Sale - 4.2.89 - helpers required Friday 7 to 9. Saturday from 11 a.m. Doors open 1.30. Friday - RH, DB, KN, BF, VR, BF, BL. Saturday - RH, DB, JD and wife, KN, BF, VR, BL. Mrs Hopkins and 2 helpers will require lift to and from Centre. KN to do.
- e) Quiz final - 10.2.89.
- f) Cine Horse Racing - 24.2.89 - 16 mm sound projector required. If unable to borrow, could be hired at cost of about £30. Sue Nieman to ask L. Davis if school projector can be hired.

g) Skittles evening - 7.4.89

h) Family evening - 30.4.89

BB has had a phone call re putting on film evening. Considered uneconomic at present, but to be borne in mind for future.

7. NEWSLETTER

a) Only 8 sides this month instead of 12.

b) BB has had a suggestion that a form should be included for people to write in on.

8. COMMUNITY CENTRE

a) Communications with R. Cook re amount to be paid re shared areas. Agreed it will be a third. Charity Commissioners advised of names of trustees - KN and CG - and name of vice-chairman.

b) Queries from Charity Commissioners - contract not required with caterers - agreed, but there would be problems with getting 10% of takings. Also, because the bar is closing, they suggest no on-licence required, should have a "special occasions" licence. This would be cumbersome, and only 12 occasions a year are allowed. Thirdly, they want to know what rent we are paying. Want proof that £300 p.a. is the best deal we can get. R. Cook to write back explaining situation. The Lease cannot be signed until the Charity Commissioners are satisfied.

c) Alarm system - Surrey police were about to disconnect us from their system. Many false alarms during last year. They do not recognize the system - not approved for response. We have considerable documentary evidence to our objection to the alarm system. Now only one alarm box. Correspondence has taken place between R. Freeland and Surrey police. Police advised RF that alarm would be disconnected from their system as from 31.12.88 RF did not advise BB or DR. RF wants to leave system in for another year. BB fighting to have proper system installed. WBC want us to share cost if this is done. We are not prepared to do so. Insurance company are being kept up to date.

d) Noise level - device to limit noise has to be fitted. BB to ask around re devices available.

e) Hoover - new one to be purchased - cost approx. £140/150. Trying to purchase via WBC to get discount. Agreed to spend up to £200.

f) Keys - WBC have given authority for keys to be cut. SB tried to get keys, but cannot be done by normal key cutter. BB has been on to architects. They will pursue with key cutter.

g) Still no mention of GPCA on main notice. To be brought up at liaison meeting 8/2.

9. BOOKINGS

a) No prospect of getting compensation from Forbuoys for broken hatstands.

- b) One regular booking were arriving too early, leaving too late, using snug bar as creche. Meeting held. Says arrives early to set up, as Centre not left in fit state. To be investigated. Agreed she can use snug bar, and will write to her confirming this, but pointing out arrival and leaving times must be kept to. We need to find someone who can shift furniture at odd times during the day.
- c) Advertising needs to be looked at - to be discussed next month.
- d) Catering - DR limited as to how much food can be provided at one time. If hot food required in one side, cannot be provided in other. Needs to be kept an eye on. DR has decided she will not cater for childrens parties under 5 years old. Hirers can do their own catering.
- e) New hiring charges are to be introduced.
- f) Seminars - BB has been advised Seminar Centres are in short supply in this area. To be investigated.

10. MEMBERSHIP

Not much change. Discussion on membership benefits required. Vouchers to amount of membership paid to be offered, to be redeemed against events? Membership advert to be dropped from newsletter.

11. CONSTITUTION OF G.P.C.A.

Deferred to next month.

12. ANY OTHER BUSINESS

- a) Crossing required on Bampton Way - RH to write to WBC on our behalf.
- b) Cupboards - KN has aquired costings. Cheapest in MFI sale. 3 required. Total cost £90. Agreed.
- c) BB to write to WBC re litter and dog fouling. Article to be put in newsletter.
- d) Tug of War caption - winner chosen. Bottle of wine to be purchased by BB as prize.
- e) Tankard bought for DR - as Christmas box.
- f) Charity darts match - 25/26 February. £25 donation agreed,

The meeting closed at 10.30 p.m.



14/2/89.

Brian

Monthly Figures

Total of Booking Fees to date as at 6-12-88 = £3965.05.

Booking Fees taken from 6-12-88 to 5-1-89	=
Cheques	= £898.60
Cash	= £ 10.00
	£908.60
Expenses incurred for postage & envelopes	= £ 8.53
Total enclosed	£900.07

Total of Booking Fees to date = £4873.65

It should be noted that the income for December mainly consists of £613.60 which covers Weight Watchers through to March.

Enquiries and future bookings are at present coming in very slowly. Advertising policies may need to be looked at.

A potential problem area is coming to light when the need arises, that a check has to be made with Delia regarding the provision of hot meals. She has stated that she cannot cope (quite rightly) with providing hot food for two separate functions at the same time. This will inevitably lead to a conflict of interest between the Community Association and Woking Borough Council.

I also need firm guide lines with regard to catering for children's parties, which still appear to be quite popular. On some occasions Delia states that she wants to do it, on others she states that it's not worth the hassle. I would suggest that we need a general principle that is fixed not a fluctuating situation.

Hiring Charges For 1989

Commercial Rate

Monday to Friday up to 6pm	£11.00 per hour
Monday to Thursday after 6pm	£16.00 per hour
Saturday & Sunday up to 6pm	£16.00 per hour
Friday, Saturday & Sunday after 6pm	£24.00 per hour

Non-Commercial Rate

Monday to Friday up to 6pm	£6.00 per hour
Monday to Thursday after 6pm	£9.00 per hour
Saturday & Sunday up to 6pm	£9.00 per hour
Friday Saturday & Sunday after 6pm	£13.00 per hour

C.C. To Colin.

GOLDSWORTH PARK COMMUNITY ASSOCIATION

RECEIPTS/PAYMENTS STATEMENT

	01/01/89 TO 31/01/89 £	01/10/88 TO 31/01/89 £
<u>RECEIPTS</u>		
SPECIAL EVENTS	42.00	4255.02
NEWSLETTER	1394.00	2971.00
MISCELLANEOUS	NIL	505.50
MEMBERSHIP	NIL	290.50
BOOKING FEES	908.60	3001.45
BAR FEES	263.21	506.60
BANK INTEREST	NIL	100.70
TOTAL	<u>2607.81</u>	<u>11630.77</u>
 <u>PAYMENTS</u>		
SPECIAL EVENTS	119.00	1910.29
NEWSLETTER	1373.00	3497.12
MISCELLANEOUS	6.74	637.17
MEMBERSHIP	NIL	57.50
PROPERTY	2616.38	2807.96
ADMINISTRATION	468.85	3240.58
TOTAL	<u>4583.97</u>	<u>12150.62</u>
 NET INCOME/(EXPENDITURE) FOR PERIOD	 (1976.16)	 (519.85)

GOLDSWORTH PARK COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ASSETS AS AT 31/01/89

	CURRENT ACCOUNT	DEPOSIT ACCOUNT	MEMB DEPOSIT ACCOUNT	CASH IN HAND	TOTAL
	£	£	£	£	£
OPENING (01/01/89)	2999.59	774.32	2983.32	13.37	6770.60
DEPOSITS	2595.28	NIL	NIL	12.53	2607.81
INTEREST	NIL	NIL	NIL	NIL	NIL
WITHDRAWALS	(4568.61)	NIL	NIL	(15.36)	(4583.97)
CLOSING	1026.26	774.32	2983.32	10.54	4794.44
			NET MOVEMENT		(1976.16)

	CURRENT ACCOUNT	DEPOSIT ACCOUNT	MEMB DEPOSIT ACCOUNT	CASH IN HAND	TOTAL
	£	£	£	£	£
OPENING (01/10/88)	1933.74	754.87	2611.57	14.11	5314.29
DEPOSITS	11150.51	NIL	290.50	89.06	11530.07
INTEREST	NIL	19.45	81.25	NIL	100.70
WITHDRAWALS	(12057.99)	NIL	NIL	(92.63)	(12150.62)
CLOSING	1026.26	774.32	2983.32	10.54	4794.44
			NET MOVEMENT		(519.85)

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES OF THE MEETING HELD ON TUESDAY 14TH FEBRUARY 1989
AT GOLDWATER LODGE, GOLDSWORTH PARK

Present: B Bailey, K Nieman, C Grainger, V Reynolds, C Taylor
B Fries, D Bishop, J Davidson

Apologies: R Higby

1. OPENING

The Chairman opened the meeting at 8.06 pm.

2. MINUTES OF THE PREVIOUS MEETING

The minutes were agreed.

3. MATTERS ARISING FROM THE PREVIOUS MINUTES

3. 'Buy-a-Brick' - Let slide until raised by someone again.
Position of shed to be decided when acquired.
Notice Board - Not pursued. BB considers not necessary if boards put up in windows.
4. a) KN to write to J Fowler explaining that JL no longer on G.P.C.A. Committee.
b) Mann & Co agreed to sponsorship.
£200 Newsletter. £500 Fireworks
f) Plans for Waitrose car park quite straightforward.
Adjustment to traffic flow.
5. d) CG and JW have agreed amicable figure - less than JW's original amount.
8. d) BB has 2 quotes for noise limiting devices. Trying to obtain another.
e) Still waiting to see how we can get Hoover discounted through Council.
f) Keys ordered by Council on our behalf. Approx 6 wks wait.
9. b) Advert in Newsletter for Furniture Shifter. Need to agree rates of pay.
12. a) RH spoke to WBC re crossing on Bampton Way. Initial reply - 'Not getting one'.
b) Cupboards put up in committee room and storeroom.
Thanks to all who helped.
c) Re dog fouling - BB has not written to WBC as R Sharpley pursuing. Article in Newsletter.
d) Tug-of-War prize awarded. Photo in Newsletter.

GPCA ENTERTAINMENTS COMMITTEE

MINUTES OF MEETING HELD ON 7TH FEBRUARY 1989

Present: K Nieman
B Fries
V Reynolds
B Lawrence

1) 13.1.89 - QUIZ EVENING

6 Teams took part. Only criticism was that it started too early and further rounds were being held over future evenings instead of finishing in one night. Next quiz evening to begin at 8.00 p.m. KN suggested presenting prizes ie. 2 bottles wine for winners, 1 bottle for runners-up. There was support for further evenings later in year. Finals quiz evening 10.2.89. Quiz evening 10.3.89 cancelled.

2) 20.1.89 - BINGO

Approx 40 people attended. 7 took advantage of mini-bus. Should we have membership and also try to run a snowball? Next Bingo evening 17.2.89.

Afternoon Bingo still going extremely well. Not enough room or seats to accommodate everyone.

3) 4.2.89 - JUMBLE SALE

£125 profit. Quite good, bearing in mind lack of publicity. Poor attendance - approx 50 people. Next Jumble Sale to be booked for 9.9.89.

4) 24.2.89 - CINE RACE EVENING

8-10 helpers needed. Start at 8.00 p.m. Sponsorship letter to be typed and distributed by VR to shops and offices in Woking.

5) 11.3.89 - COACH TRIP TO DUNKIRK

49 seats reserved to date. To be advertised once more in Newsletter. Also to be advertised at Centre.

6) 7.4.89 - SKITTLES EVENING

Considering trying to organise differently ie. pre-arranged teams. Also to include darts, dominoes, cards etc?

- 7) 21.4.89 - BINGO
- 8) 30.4.89 - FAMILY NIGHT
Barbecue, B. Castle, T.V. in Snug Bar for Snooker Finals.
- 9) 12.5.89 - CHILDRENS' DISCO
6.30 to 8.30 p.m. 50p entrance. 5-12 year olds.
- 10) 28.5.89 - FAMILY NIGHT
- 11) 2.7.89 - FAMILY NIGHT to celebrate 1 year from opening?
- 12) ANY OTHER BUSINESS
- . Football match - no further news but not short of players.
 - . Car Boot Sales - definitely not able to hold any more.
 - . Mother & Toddler group - BL informed committee that another group of mothers met once a week. They paid 45p (25p for a drink, 20p for funds for baby toys etc). KN advised that J Lane would be keen to help with children's play group.
To be raised at main committee meeting.
- 13) GALA - 24.6.89
- CT has written to stall holders and County Sound.
WBC want £50 for use of grass area outside building.
BB suggested the possibility of a flower show instead of a craft fair in main hall. Considered by all present to be a good idea.
BF suggested presenting the Rose Bowl at the show for the best garden competition - may be a little early? Investigate possibility of combining our Gala with Scouts as they hold their Gala on same day.
BL to find out when guides have their Gala.
KN to speak to Mr Oldfield.

Next Meeting 7.3.89

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES OF THE MEETING HELD ON TUESDAY 14TH FEBRUARY 1989
AT GOLDWATER LODGE, GOLDSWORTH PARK

Present: B Bailey, K Nieman, C Grainger, V Reynolds, C Taylor
B Fries, D Bishop, J Davidson

Apologies: R Higby

1. OPENING

The Chairman opened the meeting at 8.06 pm.

2. MINUTES OF THE PREVIOUS MEETING

The minutes were agreed.

3. MATTERS ARISING FROM THE PREVIOUS MINUTES

3. 'Buy-a-Brick' - Let slide until raised by someone again.
Position of shed to be decided when acquired.
Notice Board - Not pursued. BB considers not necessary if boards put up in windows.
4. a) KN to write to J Fowler explaining that JL no longer on G.P.C.A. Committee.
b) Mann & Co agreed to sponsorship.
£200 Newsletter. £500 Fireworks
f) Plans for Waitrose car park quite straightforward.
Adjustment to traffic flow.
5. d) CG and JW have agreed amicable figure - less than JW's original amount.
8. d) BB has 2 quotes for noise limiting devices. Trying to obtain another.
e) Still waiting to see how we can get Hoover discounted through Council.
f) Keys ordered by Council on our behalf. Approx 6 wks wait.
9. b) Advert in Newsletter for Furniture Shifter. Need to agree rates of pay.
12. a) RH spoke to WBC re crossing on Bampton Way. Initial reply - 'Not getting one'.
b) Cupboards put up in committee room and storeroom.
Thanks to all who helped.
c) Re dog fouling - BB has not written to WBC as R Sharpley pursuing. Article in Newsletter.
d) Tug-of-War prize awarded. Photo in Newsletter.

4. CHAIRMAN'S REPORT / CORRESPONDENCE - B Bailey

- a) Letter to Mann & Co. Last advert in Newsletter at present rate. To be increased next year.
- b) Letter from G.P. Womens Institute requesting permission to put posters in Centre windows. BB refused but has put article in Newsletter.
- c) Correspondence with Architects Dept re keys.
- d) Various correspondence from R Cook to Charity Commissioners.
- e) Drinks licence obtained for 3 years from 5.4.89.
- f) Considerable correspondence between BB and WBC re alarm system. We have been taken off police alarm response. Meeting held BB, RF, JB, DR. RF wanted to run a trial for 12 months. BB objected. Agreed at end of day to arrange for alarm company to bring system up to spec and have open ended trial (carefully monitored).
- g) Letter to WBC re use of grass area for Gala. They want £50. Raised at Liaison Committee meeting. We are entitled to one acre of ground free. WBC not over interested in promoting events outside for Gala but not adverse to J.V. events in hall.
- h) WBC will not grant permission for car boot sales on car park.
- i) Letter from Surrey County Mobile Library requesting notice in Newsletter. BB has done this.
- j) Letter from Latimer Fabrics - we are not to worry about furniture as it is guaranteed for ten years. Chairs taken for restitching. More chairs needed. Bigger bookings coming in.
20 x £26.43 + VAT = Approx £600.
- k) VR received letter from Trafalgar House re issues raised at A.G.M. The main points were:-
 - i) No further car boot sales will be allowed on Waitrose car park.
 - ii) Bottle bank will not be provided.
 - iii) THG seeking permission to redirect traffic in car park.
 - iv) Wheel clamping to be introduced in the service road behind Waitrose and may be extended to Disabled parking bays.
 - v) Consideration being given to improving wheelchair ramp.
 - vi) Goldsworth House car park cannot be opened on Saturdays due to insurance reasons.

BB will take up offer to meet Mr Lawrence.

- l) Correspondence to and from Rev A Knowles re use of car park.
- m) Meeting of Goldwater Lodge Liaison Committee 8.2.89.
Following points arose:-
 - i) Lease with Council for engrossment. We will receive for signing shortly.
 - ii) Snagging list supplied to Council. Work started - will take approx 2 wks.
 - iii) No mention of Community Association around or on approach to building. BB to discuss with rep from leisure services to see where signs could be located.

5. BOOKINGS

Going well at present.

- a) A number of Christenings - all Sundays in April booked.
- b) Re booking Seminars - there is a shortage of regular space in diary for whole day seminars.
- c) It was agreed to hire out the Snug Bar area with hall.

6. TREASURER'S REPORT - C Grainger

- a) Deficit of income over month to 31.1.89. £2000 paid to Latimer.
- b) WBC has prepared a summary of Construction Costs of the building which were checked by CG and found to be correct. CG will forward copy to R Cook. In view of WBC's claim that we owe them £6000 towards cost of building, CG prepared an Estimated Annual Budget for the GPCA. If we had to pay WBC, in theory we would end in deficit, in practice probably not. CG to write to WBC saying that we will wait for their final confirmation of figures before doing anything. BB thinks WBC should be asked to justify their figures.
- c) CG said it was clear that the main income came from booking fees and profit from bar and it is therefore important that bookings are run correctly. Allowance made in budget for Booking Clerk's wages and question arose whether we should be paying JW for her assistance in this respect. Decided this was not necessary.
- d) Allowance also made for Hall Steward's (Furniture Shifter) wages. Possible 4 hr per week @ £3 per hr?
- e) In light of b) above it was agreed that we should go ahead and order 20 more chairs at approx cost of £600.
- f) Shed to be purchased in a couple of months.

7. ENTERTAINMENTS COMMITTEE REPORT - K Nieman

- a) Quiz Evening - Very good. Will run again in Autumn.
BB thanked KN on behalf of Committee for a magnificent job.
- b) Afternoon Bingo - So successful that AH is running out of chairs and space.
- c) Jumble Sale - £125 profit. Next one booked for 8.9.89.
- d) Cine Horse Racing - Projector borrowed from school. KN to purchase new bulb and give to school as good will gesture.
- e) France Trip - 62 Seats booked so far.
- f) Coach Trip to Spalding - Booked for 6.5.89.
- g) Football - No date decided yet. Possible 11.00 a.m. kick-off?
- h) Mother + Toddler Group - KN will put article in Newsletter to test response.
- i) Gala - In view of Councils lack of cooperation, KN suggested we should cancel the Gala and have an extension to the July Family Night to celebrate being open one year. Perhaps combine with flower show and craft show.
- j) Committee Night Out - Suggestions welcome!!

8. NEWSLETTER

- a) £200 profit over past couple of months.
- b) Plenty of advertising enquiries.
- c) JD asked whether Newsletter could be ready earlier in month.
BB said that February's was late because of the way the dates fell this month.

9. COMMUNITY CENTRE

Agreed that this would be dropped from the Agenda as it is covered under other items.

10. MEMBERSHIP

Incentive needed for people to join ie. discounts in shops or free entrance to events. To be decided definitely at next months meeting.

11. CONSTITUTION

Constitution to be deferred to Aug/Sept to save calling Extraordinary Meeting and dropped as item from Agenda. To be sorted out at A.G.M.

12. ANY OTHER BUSINESS

- a) Cost for boards in entrance hall windows approx £25 - £30.
BF to purchase and erect.
- b) KN and BB to put up new board at Waitrose.
- c) Free entry in Yellow Pages not followed up because answer phone would have to be installed. Do we need a phone anyway?
BB will check cost of renting remote interrogation answer phone.
- d) Re Hon President - Agreed we do not need to write to PW as he accepted position at A.G.M.
- e) There was concern about hirers not tidying up. No equipment provided at present to do so. It could be reasonably expected that they clean tables, sweep and empty ashtrays. We will provide black bags, J-Cloths, dustpan and brush and leave with DR behind bar. Combined wastebins/ashtrays needed in hall on permanent basis.
- f) Should we allow access to sink to make tea and coffee?
DR asked whether we would be prepared to allow self catering for childrens' parties etc as she feels we may be losing events because she is too expensive. Telephone would need to be protected.
- g) The following items carried forward to be discussed in more detail next month:-
 - i) Membership
 - ii) Bookings - particularly with reference to use of office/kitchen.
 - iii) Long term use of Snug Bar.
- h) Sponsorship to be added to Agenda.

The meeting closed at 11.20 p.m.

14/3/89

GPCA ESTIMATED ANNUAL BUDGET

INCOME

COMMUNITY CENTRE BOOKING FEES	7,500
BAR FEES	1,500
BONFIRE NIGHT (INCL SPONSORSHIP £500)	1,600
PROFIT ON OTHER SPECIAL EVENTS	400
MEMBERSHIP (LAST YR £3778)	500
	<u>11,500</u>

PAYMENTS

CLEANERS WAGES & CLEANING MATERIALS	1,650
BOOKING CLORES WAGES	1,500
HALL STEWARDS WAGES	1,500
LEASE GROUND RENT (ESTIMATED)	500
RATES	400
WATER RATES	150
INSURANCE	200
CASH REGISTER RENTAL	300
ELECTRICITY	500
GAS	500
TELEPHONE	150
PREMISES MAINTENANCE	500
MISCELLANEOUS	200
DEPRECIATION FIXTURES & FITTINGS OVER 10YRS	<u>1,000</u>
	<u>9,050</u>
NET INCOME	<u>2,450</u>

BANK BAL 12/2/89 £ 5800 APPROX

FORECAST EXPENDITURE

LITIMER FABRICS	2000
VACUUM CLEANER	200
HEATING INSTALLATION	500
PROF. FEES	1,500
WORKING B.C.	<u>6,000</u>
	10,200

GPCA ENTERTAINMENTS COMMITTEE

MINUTES OF MEETING HELD ON 1ST MARCH 1989

Present: K. Nieman
V. Reynolds
C. Taylor

1. SECOND QUIZ NIGHT - 10.2.89

Very good evening. Support for doing another quiz. To be arranged.

2. BINGO - 17.2.89

Not as well supported as usual, but afternoon Bingo held on that day may have affected attendance. Snowball started, and membership cards therefore issued.

3. CINE HORSE RACING - 24.2.89

About 30 attended. £3 profit made. Expenses £88, therefore total taken about £90. Another to be held.

4. COACH TRIP - 11.3.89

One double decker to be taken. 68 bookings. Seats 75. Itinary and request for full payment sent out. Not so popular as before. Could be due to destination (coach journey involved in France), or earlier starting time?

5. BINGO - 17.3.89

JD to do coach.

6. SKITTLES - 7.4.89

Start 7.45. In this month's newsletter, asking for suggestions on how to organise.

7. BINGO - 21.4.89

8. FAMILY NIGHT - 30.4.89

Barbecue (KN and SN), bouncy castle, T.V. in snug bar for snooker final.

9. COACH TRIP TO SPALDING - 6.5.89

10. CHILDRENS DISCO - 12.5.89

Age limit - 6 to 12 years.

Sign for T.V. Only available until 10.30 pm
On council door - No food to be brought in here

AK B-B-Q - No food to be taken into canal side final.
Ker's TV

? ? ? ?
Speaks to BB re times etc. Size of coach.

Disco £40

Start? 7-9.

50p ticket - Glass of pop.
Poker of cards.

11. FAMILY NIGHT - 28.5.89

Cancelled in favour of car boot

Barbecue (BF and VR), bouncy castle. If going o.k. to be booked for end July.

12. BINGO - 16.6.89

13. CELEBRATION OF FIRST YEAR OF COMMUNITY CENTRE - 2.7.89

BarbQ

Flower/vegetable show in afternoon? J. Arkinstall of allotment society to raise at their meeting on 13.3.89 and advise CT, but cautions that their own show usually attracts a maximum of 7 entries. Free use of hall would be given, and prizes provided.

Evening - Family Night.

14. BINGO - 21.7.89 - (also booked to end of year).

15. JUMBLE SALE - 9.9.89

Collector booked.

ANY OTHER BUSINESS

. AH BINGO - believed to be 80/100 attendees 21st Feb. Can only take about 10 more. AH has organised coach trip to South coast for attendees.

. FOOTBALL MATCH - no news

11 a.m. VR - Trainers, Sponges, Drills, Video, Cases, Sypher.

. HEN NIGHT - to be held as joint venture with WBC?

. "MAGIC NIGHT" - for children - Friday or Sunday in June? VR to find out costs.

14/7/89

. CAR BOOT SALES - Beaufort Middle School are to hold a car boot sale at the school. BB is meeting Trafalgar House re the suspension of our boot sales in Waitrose car park.

£6 Car Monday 29th May.

Trivial Pursuit - Tue

NEXT MEETING: 4.4.89

55566

*company of Condmore.
Palace of Varieties
John 0252-621846*

Find out from C. Sand above Old Time Review. Meet.

*Eric if free on 14th July Friday +
what age group.*

Suggestions:

*Talks,
Barn Dance etc.*

*5-10 yrs
If older can adjust material*

Ang - Considering cancelling everything.

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES OF THE MEETING HELD ON TUESDAY 14TH MARCH 1989
AT GOLDWATER LODGE, GOLDSWORTH PARK

Present: B Bailey, K Nieman, V Reynolds, B Fries, D Bishop, J Davidson

Apologies: C Grainger, C Taylor, R Higby

1. OPENING

The Chairman opened the meeting at 8.02 p.m.

2. MINUTES OF THE PREVIOUS MEETING

The minutes were agreed apart from the date on Agenda which should have read 14th March and date of last meeting which should have read 14th February.

3. MATTERS ARISING FROM THE PREVIOUS MINUTES

- 3. 8. e) Still waiting for Council.
f) Keys have now arrived.
- 9. b) No interest from advert for Furniture Shifter.
Will appear again in March Newsletter.
- 4. j) Letter from Lattimer accepting order for chairs and stating that repairs are being carried out on existing chairs.
k) BB has had meeting with Mr Lawrence. To be discussed later in meeting.
m) BB still awaiting discussion with rep from leisure services.
- 12. a) Notice boards have been erected.
b) Waitrose board not yet put up.
c) BB advised that remote interrogation answer phone would cost £15 per quarter and we would have to rent initially for 1 year. It was agreed to have phone in office disconnected although we would still have the line available in case we wanted to re-connect in future.
d) Following a conversation between KN and PW it was agreed that VR should write to PW re position of Hon President.
e) Hirers cleaning kit still not put together.
Freestanding ashtray/bin would cost in the region of £25 each.
Decision to purchase deferred as Treasurer not present.

4. CHAIRMAN'S REPORT / CORRESPONDENCE - B Bailey

- a) Correspondence between R Cook and Charity Commissioners.
They are happy with lease and R Cook will now press Council for engrossed lease for signature A.S.A.P.
Charity Commissioners would like annual accounts in future.
- b) Letter from Lattimer re chairs.
- c) Annual Singing, Music and Dancing licence received from WBC.
We are obliged to fit noise limiter and also to display the licence in a prominent position.
- d) Letter from Delia and Malcolm Riddle thanking us for supporting the darts marathon.
- e) Correspondence between BB and Mrs Pocock re conditions of hire and problems arising therefrom. BB stated that position would have to improve or we would terminate booking. Mrs Pocock replied terminating contract immediately. Booking slot has already been filled.
- f) Letter from BB to Councillor Edwards re Estate Agents Boards, state of road at Wishbone Way left by builders and speed ramp by Community Centre. CE has taken these points up with Council and waiting for reply. BB also to take up matter of lack of lighting along Wishbone Way. D Bishop also requested BB to complain about state of pavement at Bampton Way.
- g) Correspondence between BB, Mr Lawrence (Trafalgar House) and A Knowles (Church) re car boot sales. BB had meeting with Mr Lawrence and outcome was if we could reach an amicable agreement with Church then we will be allowed 3-4 car boot sales per year. Agreed we could hold sales after Church service finishes ie. Sunday p.m. and also use Bank Holiday Monday slots. Mr Lawrence pointed out that we would be the only organisation on Goldsworth Park to be given permission to hold car boot sales.
- h) Mr Lawrence is keen to sponsor us for some other event although the money would not be available until September. He indicated that this might be quite substantial (hundreds) and this will be discussed again late July/early August. Goldsworth Park Centre to get credit.
- i) CG wishes to resign as Treasurer at end of May and also to leave Committee. BB asked BF if he would be interested in the position. BF declined but said he would be prepared to take it on in a caretaker role until the next A.G.M. RH prepared to look and see if he could cope with it.

- j) There is no written agreement between DR and the G.P.C.A with regard to catering. BB and KN had a meeting with DR to discuss viability of catering/operating the bar for various bookings.

BB broke down the bookings into three groups as follows:-

i) G.P.C.A. Functions

It was always understood that we could cater for our own functions eg. Xmas parties. As far as the bar is concerned, DR has only made money, in the recent past, on the Quiz Night. She needs to take at least £150 over the bar to cover her costs and presently she is losing money on most functions. She is prepared to help AH with afternoon Bingo but suggested cutting draught beers at the next evening Bingo session. It was also agreed to reduce number of pumps from 9 to 5.

The following suggestions were put forward but were unacceptable to the Committee.

- a) G.P.C.A. to pay a hiring fee of £20-£25 for use of bar.
- b) G.P.C.A. to provide own bar staff.

It was agreed that BB would tell DR that we are moving in her direction and trying to reduce losses but should wait and see how our events go.

ii) Larger Bookings

DR is receiving an increased number of enquiries from clients who want to arrange their own catering and it was agreed that if they do not wish DR to cater she is prepared to let them do their own catering but will not allow them to bring in outside caterers. Hirers who wish to use the bar as an extra facility will be charged a flat rate. If DR does the catering then they would not be charged for use of the bar and she accepts that there would not be much profit.

iii) Smaller Bookings

DR said it was not viable to open the bar for any form of service - teas, coffees, other drinks etc. to smaller hirers eg. W.I. She said that only Weightwatchers were perhaps viable as they have between 70-100 people and will be increasing to 3 sessions per week.

There would be various problems if we opened up office/ kitchen to smaller hirers. Decision still to be made.

5. TREASURER'S REPORT

CG not present and therefore no statements available.

BB said booking was confirmed with school for firework display.

6. ENTERTAINMENTS COMMITTEE REPORT - K Nieman

- a) Bingo - Snowball started. Next evening 21.4.89.
- b) Cine Horse Racing - Approx 30 people. £3 profit.
Thanks to sponsors in next Newsletter.
Will try another night later in year.
- c) France Trip - 69 people went. Some criticism of timing.
More time preferred in Hypermarket.
- d) Forthcoming Events
 - Skittles - 7.4.89.
Same format as previous.
 - Flower Show - Dropped because too early in year.
 - Hen Night - BB thinks it will not be practical to hold in Council side.
 - Firework Display - Catalogue received and order to be placed by June to qualify for discount.

7. NEWSLETTER

Approx 7 forms received from last month's Newsletter.
Various suggestions eg. Singles social evening, Rock & Roll evening.
A couple of forms from O.A.P's complaining about cyclists and rubbish on Park. BF asked if more articles/reading material could be included.
Perhaps a write up on trip to Dunkirk?

8. BOOKINGS

JW reports bookings going well especially for Sundays. Plenty of enquiries. Approx £280 in booking fees since last meeting.
£38 from DR this month from profit on bar.

9. MEMBERSHIP

We need to encourage membership. KN suggested offering some sort of "voucher" system. We could start charging for G.P.C.A. events and members would receive vouchers to use at the events. To extend on that, we could approach local/national firms re discount vouchers. This should be done together in one drive in conjunction with Sponsorship.

10. SPONSORSHIP

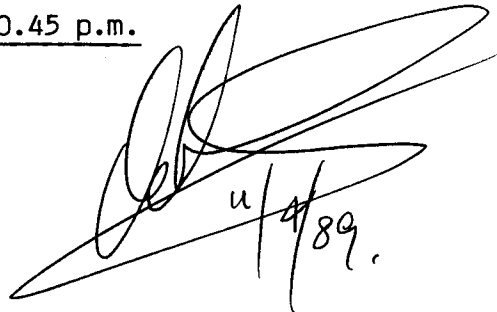
Vital we get sponsorship so that we can put on bigger events eg. Cabaret Nights and provide attractions to get people in. BB's initial thoughts were to approach people who make profit from the Park eg. Brightwood Construction. Looking at reasonable sums of money - possibly £100's.

This requires a major commitment from someone as it would demand time and effort. BB said RH would be prepared to do this. BF suggested that 2-3 people could tackle with one person coordinating.

11. ANY OTHER BUSINESS

- a) BF suggested asking speakers to give presentations. Perhaps Accountants to talk about pension schemes etc which may be of interest to Senior Citizens. BB thought in principle this was a good idea.
- b) KN has arranged car boot sale for Monday 29th May. Family Night dropped.
- c) BB said events were not succeeding partly because of lack of publicity. We need more sites for posters eg. Horsell, Knaphill. Printers are prepared to design A3 format and photocopies could then be taken. Posters need to be on fluorescent paper.

The meeting closed at 10.45 p.m.



u/4/89.

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES OF THE MEETING HELD ON TUESDAY 11TH APRIL 1989

AT GOLDWATER LODGE, GOLDSWORTH PARK

Present: B. Bailey, K. Nieman, R. Higby, J. Davidson, C. Taylor,
C. Grainger

Apologies: B. Fries, V. Fries, D. Bishop

1. OPENING

The Chairman opened the meeting at 8 p.m.

2. MINUTES OF THE PREVIOUS MEETING

The minutes were agreed.

3. MATTERS ARISING FROM THE PREVIOUS MINUTES

3:

3. 8 e) Still waiting for Council.

9 b) Advert in Newsletter again for furniture shifter.

4. m) BB has had discussion with rep re external signs. WBC will provide.

12. b) Waitrose board not yet put up.

c) CG to write to Br. T. to get phone disconnected.

e) Hirers cleaning kit has been put together.

4:

a) Lease has to be retyped

c) Both WBC and ourselves having trouble finding noise limiter.
They will pursue and advise us.

g) CBS now to go ahead.

i) RH not ready to comment yet, on taking over as Treasurer.

j) i) DR has been advised of our position re use of bar.

4. CHAIRMAN'S REPORT / CORRESPONDENCE - B. Bailey

CORRESPONDENCE

a) Letter to PW from International Rescue Ltd. - a firm who deal with emergency response to broken windows etc. - asking us to advise members, and mention in Newsletter. We will not do so, as considered to be an advert.

b) Two letters from DR advising of increases in bar prices.

c) Letter to Chris Edwards re lighting in Wishbone Way. Reply to this

and other points - mud and grit responsibility of contractors, Council will clean if necessary and charge contractors. Estate Agents boards - have taken action against some. Pursuing through Estate Agents Association. CE has written to Borough Engineer re lighting - road is responsibility of leisure committee. Has raised problem of speed hump.

- d) Letter from Mr. Aspin of Ideal Homes advising us that link road is closing between Denton Way and Robin Hood Road.
- e) Letter from PW accepting role of Hon. President.
- f) Letter to and from Trafalgar House re CBS confirming that we will be doing CBS on Bank Holiday Mondays.
- g) Letter to R. Sharply re footpaths and verges near Fox and Flowerpot, and bank at end of Parley Drive.
- h) Number of letters from JW. Sunday booking wanted to bring own drinks in, and fetch from Council Bar. Told DR would not open bar for them. DR says she would have. From now on anyone not booking catering will have it spelt out to them exactly what catering/bar situation is.
 - Saturday booking left hall in bad state. Took Georgina extra hour to clean up. JW asked to raise with hirer. Hirer blames on DR's staff - they deny it. Cleaning kit should help resolve.
 - Christian Fellowship want to hold meetings every Sunday from 7th May. Tea and coffee required. Would want to bring extra chairs into snug. Wanted to get in at 10 to 10.30 a.m., before DR and staff arrive. Agreed too many problems to be acceptable.
- i) Letter to JW re exactly where we stand re hirers using bar only - i.e. fee of £25 to DR. Also making clear no facilities at all for people doing own catering. Notice put up in hall making it clear to hirers what is expected of them. JW has replied - assumes that charge for bar is not retrospective - this is correct. Raised query re trustees. As CG is leaving, BB has put in his name as trustee. CG to write to R. Cook re standing down as Treasurer and trustee.
- j) "The Broleigh Wedding Guide" have written to us suggesting we advertise. Much more expensive than existing advertising. Agreed we would not do it, but will ask JW to find out from hirers how they heard about hall. Not considered cost effective to advertise in local press. Consideration to be given to putting contact number in notice boards, but photo of some kind required. Number to be put on Centre notice board. Ideal Homes to be contacted re updating maps at entrances to Park.

CHAIRMAN'S REPORT

Meeting of liaison committee held week commencing 5th April. 75% of snagging work has been done. No start made on additional building works. Alarm system raised under AOB. Alarm company visited building, but GPCA not advised. Still awaiting confirmation that alarm system is working to spec. Will then have to be tested.

5. TREASURER'S REPORT - C. Grainger

- over £6000 currently held. Final installment to Lattimer due in May. Replacement tables for bar awaited. BB to write to him saying final installment will not be paid until tables received.
- £6000 said to be owed to WBC - CG wrote holding letter. WBC have acknowledged.
- letter from R. Cook. Fees owed - £456.
- BB handed over approx. £300 in advertising fees.
- KN to get costings for 8' by 6' shed.
- 4 ashtrays to be purchased - approx. cost £100.

CG wishes to leave post by at latest end of May. RH then agreed he will take over from then. CG and RH to liase re the takeover. CG will carry on giving assistance, but will not remain on Committee.

6. ENTERTAINMENTS COMMITTEE REPORT - K. Nieman

- a) BINGO - 17.3.89 - good evening - now booked to end of year - coach also. JD prepared to drive coach, when available. BF to act as deputy.
- b) SKITTLES - 7.4.89 - another good evening. About 31 attended. 40 considered maximum that could be coped with. To be done on a regular basis.
- c) FUTURE EVENTS:
 - . BINGO - 21.4.89
 - . FOOTBALL MATCH - 23.4.89
 - . FAMILY NIGHT - 30.4.89 - bouncy castle booked - barbecue, taped music (up to date tape required). £10 to £15 to be spent.
 - . COACH TRIP TO SPALDING - 6.5.89 - booking form in April newsletter.
 - . CHILDRENS DISCO - 12.5.89
 - . CAR BOOT SALE - 29.5.89 - start 8.30 a.m. - if not there by 9.30 space to be released. Numbers to be limited to 90.
 - .. FIREWORKS NIGHT - booked for 4.11.89
 - . HEN NIGHT - cost would be £420. Feasibility of using our hall to be looked at.
 - . TRIVIAL PURSUIT EVENING - 9.6.89 - to be "BYO" evening.
 - . CAROL CONCERT - to be investigated.

August to be cancelled. i.e. no meetings, no events except for CBS on 28.8.89.

7. NEWSLETTER

Advertising going well - readers letters page to be introduced.

8. BOOKINGS

£1000 taken in last month - included £630 pre-payment for weight watchers. About £3000 taken this year so far.

9. MEMBERSHIP

Membership year starts 1.7.89. Something needs to go in May Newsletter. Agreed that we will charge for events after 1.7.89. Vouchers to be provided with membership - will need some form of identification to avoid forgeries.

Local companies to be approached re giving discount vouchers or sponsorship. Newsletter advertisers also to be approached.

10. SPONSORSHIP

Approach to companies such as Brightwood Construction/double glazing firms to be considered for major sponsorship.

11. ANY OTHER BUSINESS

- a) STROLLERS MEETING - letter received from Inland Revenue asking if Strollers is connected to GPCA. Reply saying not.
- b) Certain groups to be allowed to use office to make tea. Must bring own kettle, tea cloths. Crockery only to be provided. Georgina to be consulted re locking/unlocking office. Extra cleaning will need to be paid for.

MEETING CLOSED 10.50



9/5/89

GPCA ENTERTAINMENTS COMMITTEE

MINUTES OF MEETING HELD ON 2ND MAY 1989

Present: K Nieman
B Fries
V Fries
B Lawrence

B Bailey

Apologies: C Taylor

PAST EVENTS

1) SKITTLES - 7.4.89

Very good evening - approx 30-35 people. May have to consider pre-booking for next skittles evening, 40 max. Bar under used and far from break even figure.

2) BINGO - 21.4.89

Very good turnout - 60+ people. To save confusion next time will consider doing booking-in for snowball and taking entrance fee in snug bar and having ticket sales in main hall.
Must try to limit number of donated prizes or stop buying our own.

3) FOOTBALL - 23.4.89

Good fun. Only one press photographer turned up.

4) FAMILY NIGHT - 30.4.89

Turnout very much better than expected. People said they preferred taped music to live because it was not so loud. Chaos at Barbecue - not enough helpers. Barbecue £71. Bouncy Castle £42.
BB thought it was such a success because parents did not have to go to work the next day.
We need a larger barbecue or should try to improve existing equipment.
No television in snug bar as snooker not televised during that part of evening.

FORTHCOMING EVENTS

1) SPALDING TRIP - 6.5.89

21 people booked so far. Although substantial loss will be made, decision taken not to cancel. Did not want to lose goodwill.

2) CHILDRENS' DISCO - 12.5.89

20 children so far. 3 mothers have offered to help. Not much organisation needed. 8.00 p.m. serve soft drinks and crisps.

3) BINGO - 19.5.89

4) CAR BOOT SALE - 29.5.89

Helpers needed by 8.00 a.m. May just have enough staff to cover everything. Decided not to do barbecue just teas, coffees, soft drinks, sandwiches etc.

BB to ask Bob Bennett whether he can tow KN's caravan to site.

KN to ask B Springall whether she would help by preparing sandwiches.

KN to arrange advertisement in Review 'Whats On'.

5) TRIVIAL PURSUIT - 2.6.89

People will be asked to bring their own drinks.

6) CELEBRATION OF FIRST ANNIVERSARY OF CENTRE - 2.7.89

Idea of flower/horticultural show has been dropped.

BB made the following suggestions:-

In the afternoon between 2 - 6 p.m.:

Woking Ford could sponsor Bouncy Castle.

A couple of their cars could be displayed.

Barbecue

Indoor games - hoopla - roll-a-penny - golf - darts

In the evening:

Birthday party in council bar with live entertainer.

Cost to be split with Delia.

GPCA to run raffle.

At least 15 helpers needed to man everything. KN thinks we could get this number and it was decided to go ahead on this basis.
BF to consider other attractions to draw crowds which would also bring in sponsorship.

7) CHILDRENS' MAGIC NIGHT - 14.7.89

Eric the clown has been booked at £50.00 for 1 hour.

6.30 p.m. start.

VF to ask Eric if he would do from 7-8 p.m. with a 10-15 min break in the middle.

Cost 75p per child.

ANY OTHER BUSINESS

- 1) KN to speak to BB re. next French Trip.
- 2) BF thought we should do more Family Nights as the last one was a success but it was agreed we are short of helpers and already committed enough during the next few months.

NEXT MEETING 6.6.89

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES OF THE MEETING HELD ON TUESDAY 9TH MAY 1989
AT GOLDWATER LODGE, GOLDSWORTH PARK

Present: B Bailey, K Nieman, C Grainger, V Fries, C Taylor, B Fries
R Higby, D Bishop, J Davidson

Attended: J Lane (from 9.05 p.m.)

1. OPENING

The Chairman opened the meeting at 8.05 pm.

2. MINUTES OF PREVIOUS MEETING

The minutes were agreed.

3. MATTERS ARISING FROM THE PREVIOUS MINUTES

3.3.8.e) Vacuum cleaner now purchased.

3.3.9.b) Problem of furniture shifter now resolved.

3.3.4.m) Still waiting for Council re. external signs.

3.12.b) Waitrose board still not put up.

3.12.c) CG still not written to B.T. to get phone disconnected.

3.4.c) No progress re. noise limiter.

3.4.i) RH now ready to take over as Treasurer.

4.i) CG has not yet written to R Cook re. standing down as
Treasurer and Trustee.

5. - KN still waiting for price list.

- Ashtrays not purchased yet.

6.a) BF cannot act as deputy coach driver.

4. CHAIRMAN'S REPORT / CORRESPONDENCE - B Bailey

Report

Telephone call from R Cook. Lease has now been typed by WBC.

R Cook wants to add a clause to limit trustees liability to the value
of assets at time of liability.

WBC have requested £100 in back rent.

BB has taken some photographs with a view to enlarging and framing one
to hang in hall.

Correspondence

- a) Letter to J Alexander expressing our concern re. disco in Council side. Reply to effect that he understands our concern and has spoken to organisers who should provide better supervision. If situation does not improve, he will re-examine. Police are also unhappy about situation. Disco will be held every Friday when hall not booked. M Riddle said he could hear noise from Beaufort School.
- b) Letter to Mr Aspin, Ideal Homes, re. map boards at entrance to Park. He assumes maps are still their responsibility and will arrange for them to be updated; thereafter up to Council to decide if needed in future.
- c) Letter to R Freeland on 19.4.89 re. Alarm System. No reply yet. Still have not heard from UBX.
- d) Letter received from M H Interiors, Watford stating they are still awaiting payment from Lattimer for furnishings and they will issue a summons to Lattimer implicating GPCA because Lattimer said we were partly to blame as we had withheld payments to him. BB wrote to M H Interiors acknowledging their letter and stating this is now in hands of our solicitor. Letter to Lattimer stating concern at having received letter from M H Interiors. Letter also to R Cook with copies of correspondence. He says they 'haven't got a leg to stand on'. Lattimer called on BB and stated that contract is between him and M H Interiors and he was not happy with BB's letter. Lattimer is disputing price with M H Interiors for curtains. This now appears to have been resolved re. GPCA and M H Interiors.
- e) Letter from Lattimer requesting final payment. BB will not authorise payment until the tables have been brought up to scratch. Lattimer said the tables would be replaced in "the 3 wk period"? He is waiting for deposit on 20 chairs and these will be ready in 3 wks. Lattimer will let us have 4 tables F.O.C.
- f) Letter to Mr Lawrence confirming arrangements re. Car Boot Sale. Reduced number of pitches by 20. BB also pointed out excess of flyposting and asked if Mr Lawrence could look into this.
- g) Letter to PW confirming he is no longer a Trustee of Association.
- h) Letter from Quest thanking us for advert in Newsletter.
- i) Letter to Captain Bennyworth re. Carol Concert.
- j) Letter from Beaufort County Middle School. Holding their own Circus and invited us to provide stall/side show. No fee required but perhaps a donation from takings. Decided not enough helpers to manage stall. BB to decline.

- k) Letter from JW. GP footballers want to hire hall with DR to cater but DR already catering for Council side. They object to being charged £20 for opening up bar. Agreed this should not happen and, in future, if DR unable to cater then hirers should not be charged if they have to self cater.
- l) Rate for advert in 'Starting Together' magazine - £151 with 20% discount if we reply by 15.5.89. Agreed to ask Council if they wanted to split cost as per advert last year. If not, then we will go ahead on our own.
- m) Various replies received on 'Talk to us' form in Newsletter. Some good ideas.

5. TREASURER'S REPORT - C Grainger

- a) CG stated that he will bring accounts up to date to end of April and make sure everything is in order before he hands the books over to RH. We are still pretty solvent.
- b) Agreed to spend approx £1400 on fireworks.

On behalf of the Committee, BB wished to record its appreciation to CG and his wife Lynn and express sincere thanks for his work as Treasurer and role in other capacities and to wish them and their new family well in the future. BB said he hoped we could still call on CG for help with occasional events and CG replied that he would still like to keep in touch.

BB then welcomed RH as the new Treasurer.

6. ENTERTAINMENTS COMMITTEE REPORT - K Nieman

Since last meeting:-

- a) Bingo - Very good attendance again. Need to get organised earlier.
- b) Fancy Dress Football - Good day. Plenty of fun. We have been challenged by Lodge Bar to Fancy Dress Cricket Match.
- c) Family Night - Great success but very understaffed. Needs to be better organised. BB stressed that more commitment is needed from Committee members. More members need to be available to help out at events.
- d) Spalding Trip - Very enjoyable day. We need to be more specific re. details when advertising as some people on coach did not appreciate how much there was to see.

Forthcoming events:

- e) Childrens' Disco - 12.5.89
Approx 20 children. Not very encouraging.
- f) Bingo - 19.5.89
- g) Car Boot Sale - 29.5.89
- h) Trivial Pursuit Evening - 2.6.89
Teams of up to 4. BYO board and drinks.
BB to arrange posters.
- i) First Anniversary Party - 2.7.89
Various events during afternoon and then party in Council bar
50-50 with DR. Need minimum of 15 helpers.
Some suggestion that P Oldfield might get a world class
skier/surfer.
Possibility of Fox & Flowerpot holding raft race.
Pursuing possibility of getting County Sound.
- j) Childrens' Magic Show - 14.7.89
In view of lack of interest in Childrens' Disco it was agreed to
cancel this event. VF to ring Eric Ward.
- k) French Trip - BB to speak to Mini Trippers re. date and cost.
- l) Family Barbecue - 15.7.89
BB suggested tickets be sold beforehand and a set meal provided on
production of ticket.
- m) KN thinks we are 'victims of our own success' and will have to go
outside Committee for assistance at events. We have scope for
more Bingo, Quizzes etc but not enough helpers. KN proposed
putting article in Newsletter asking for volunteers and perhaps
one Committee member could be in charge of keeping a list of
outside helpers.
- n) Craft Show - Will try to find a suitable date.

7. NEWSLETTER

Still going well. 2 full page adverts this month. Some suggestion
that next month may see a coloured centrefold from Snappers.
RG asked whether adverts were allowed for seeking staff - yes.
No response to request for readers letters so idea to be dropped.

8. BOOKINGS

£750 in booking fees this month. JW says things are slowing down but
DR says re. catering things are O.K.

9. MEMBERSHIP

Notice in Newsletter re. new Membership and advising of discount scheme. KN writing to various large businesses to see if they are interested in some sort of discount scheme.

10. SPONSORSHIP

Awaiting response to KN's letters. BB to write to Trafalgar House with programme of events to see what they want to sponsor.

11. ANY OTHER BUSINESS

- a) BF said litter between lake and Shopping Centre was getting very bad. Litter bins overflowing. Noted by J Lane.
- b) KN noticed wardrobe on Parley Drive had been painted. BB said it had also been repaired.
- c) CT said grass verges in Tresillian Way were very overgrown. Noted by J Lane.
- d) RG commented on grass cuttings left on pavement. In reply to BB's question, J Lane said there was nothing in contract to say that Council should clear away cuttings after 1st cut of year.
- e) BB to write to W.I. re. making their own drinks.
- f) BB gave account of what happened at 21st Party in hall on 6.5.89. A few very drunk people causing aggravation to DR and bar staff. Police called but would not go into hall without back-up which at that time was not available. A very volatile situation and hirers have been blacklisted.
- g) JD handed minutes of Stollers to BB.

Meeting closed at 10.20 p.m.

* * * * *



A large, stylized handwritten signature is written over the date. The date is written as '13/6/89'.

GPCA ENTERTAINMENTS COMMITTEE

MINUTES OF MEETING HELD ON 6TH JUNE 1989

Present: K Nieman, B Fries, V Fries, B Lawrence

Apologies: C Taylor

PAST EVENTS

1) SPALDING TRIP - 6.5.89

Most enjoyable trip - 23 people. We have to try and be more specific about what there is to see and do on future trips.
BF suggested selling tickets at Bingo for future events.

2) CHILDRENS' DISCO - 12.5.89

Sold 20 tickets prior to Disco and catered for 60.
96!! Children turned up on the night.
Will have to reduce age range in future.

3) BINGO - 19.5.89

Not so many people this time. Snowball still has not been won -
£46 carried forward to next month.

4) CAR BOOT SALE - 29.5.89

Excellent result. 90 cars - £540.
£19.50 profit on refreshments even though sandwiches did not go well.
BB has written to Trafalgar House to complain that toilets were not open.

5) TRIVIAL PURSUIT - 2.6.89

4 Teams played until about 10.45 p.m.
No complaints - everyone said they enjoyed it.

FORTHCOMING EVENTS

1) BINGO - 16.6.89

2) FIRST ANNIVERSARY - 2.7.89

Bouncy Castle booked. Need more ideas for indoor games apart from Golf, Roll-a-penny, Hoop-la. Barbecue from 2-5 p.m.
P Oldfield arranging something on lake between 5-7 p.m.
Live entertainment in Council bar. Paul Owen (C.Sound DJ) will be there but not C. Sound rig.
KN to appeal in June Newsletter for more helpers.

3) FAMILY BARBECUE - 15.7.89

VF to make up tickets to be sold in advance at Bingo and through Newsletter.

Price of £1.50 includes - Burger, Hot Dog and salads.

4) BEST FRONT GARDEN COMPETITION - 23.7.89

BL to be telephone contact.

VF to find out whereabouts of Rose Bowl.

KN to ask BB for suggestions on judges - P Winter?

ANY OTHER BUSINESS

- a) KN suggested 29.9.89 as date for Cheese & Wine Evening for Newsletter deliverers.
- b) Minitrippers coach for trip to France booked for 18.11.89.
- c) Two ladies at the Trivial Pursuit evening said they may organise a Hen Night.
- d) Article in June Newsletter from KN advising that we can only organise two events per month in future unless we get more volunteers to help.
- e) KN advised that he is keen to give up the Chairmanship of Committee by the end of this year.

Next Meeting 4.7.89

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES OF THE MEETING HELD ON TUESDAY 13TH JUNE 1989
AT GOLDWATER LODGE, GOLDSWORTH PARK

Present: B Bailey, K Nieman, R Higby, V Fries, C Taylor, B Fries
J Davidson

Apologies: D Bishop

1. OPENING

The Chairman opened the meeting at 8.03 pm.

2. MINUTES OF PREVIOUS MEETING

The minutes were agreed.

3. MATTERS ARISING FROM THE PREVIOUS MINUTES

3.3.9.b) Problem of finding furniture shifter arisen again.

3.3.4.m) Re. external signs - still waiting.

3.3.12.b) Waitrose board being erected on 24.6.89.

3.3.4.c) Re. noise limiter - still no progress.

3.3.5. Agreed to purchase shed for approx £130.
Ashtrays ordered at £36 each.

3.4. Picture has been enlarged and framed. Need to decide where
to hang it.

3.4.a) Friday discos in Council side have been cancelled.

3.4.i) Captain Bennyworth keen to have Carol Concert and will
revert at a later date.

4. CHAIRMAN'S REPORT / CORRESPONDENCE - B Bailey

Correspondence

a) Letter from WBC enclosing posters, leaflets etc re. housing
benefits. Handed to JD.

b) Invitation from WBC to Civic Service on 25.6.89.
VF to ask DB if she would like to represent GPCA.

c) Cheque from WBC for £18.00 - No explanation.

d) Letter from Informer re. coverage of GPCA events

e) BB letter to News & Mail following article in N/L.
Ought to get more coverage - there is now a 'Park' reporter.

f) BB reply to J S Perry re. response to request for feedback in N/L.

- g) Letter from WBC declining offer to share cost for advertisement in 'Starting Together'.
- h) Copy of letter from Mrs G M Soliman to WBC requesting reimbursement of cost for replacement tyre damaged in Wishbone Way.
- i) Letter from WBC to all Councillors of G. Park advising that Phillips Petroleum will be holding a 'Club 66 Barbecue' on 1.7.89.
- j) BB letter to Ideal Homes re. access to equipment in Wardrobe and donation for raffle. They will donate 3 golfing umbrellas and bottle of champagne.
- k) Correspondence to and from Mann & Co. £500 sponsorship for fireworks received, also bottle of champagne for raffle.
- l) BB letter to Trafalgar House with £35 for use of car park for car boot sale, complaint about toilets not being open, future sponsorship and donation of prize for raffle.
T.H. said they will sponsor us in second half of financial year.
BB to send programme of GPCA events.
- m) BB letter to W.Ford thanking them for £30 sponsorship.
Will be used to pay for Bouncy Castle at Birthday Celebration.
They will also bring some cars along.
- n) Various letters between BB and WBC re. 1st Anniversary.
Woking Review doing double page feature - WBC wish to take some advertising space and will pay 1/3 of cost towards live entertainment for evening.
- o) Letter from Latimer's solicitor, Mrs Rashida Ogilvie requesting the balance of £2000 for furniture and, referring to dispute with M H Interiors, as Latimer did "not wish to find himself in a similar position" also requested the balance of payment for the 20 chairs before order can proceed. BB replied that Latimer agreed the furniture should be replaced, we have waited a year so far and until replacements are delivered and accepted the final £2000 will not be paid. The order for the chairs is a separate contract and we have paid the 25% deposit. BB stated that as a Trustee he is honour bound to ensure the Charity's money is properly spent but as a gesture of goodwill we would forward a further 25% towards the new chairs.
- p) BB letter 19.4.89 to WBC re. Alarm system, stressing that system is still not functioning properly and should be brought up to spec. WBC to BB 22.5.89 stating matters in BB's letter were in hand. On 19.5.89 there appeared to be a malfunction in the system, an alarm from the UBX panel went off and the whole building was evacuated. It appeared that it was activated from a hand control from which UBX would also receive a 'Fire Alarm' message but UBX did not call the Fire Brigade. BB pointed out other discrepancies and stressed that unless the whole UBX system was 100% ready by 12.6.89, he would withdraw agreement to retain the system. WBC reply 7.6.89 - meeting to be arranged with WBC, BB, DR and UBX to conclude outstanding issues. No meeting arranged yet.

- q) J Lane - Letters to WBC, copied to BB re:-
- i) Vandalism at Brookfield
 - ii) Repair of brick wall at Parley Drive
 - iii) Litter on footpaths.
 - iv) Friday night Disco and litter at Bainton Mead.
WBC replied - in hand.
 - v) Grass cutting - WBC replied contractors now employed.
 - vi) Alarm system and defects list.
 - vii) Various correspondence concerning Alder Valley bus route No.28.

Report

Complaints received of bright lighting behind bar and in snug.
Quote from Keith Bloomfield to replace strip lighting with spot lights with dimmers - £432.35. Discussed after Treasurer's Report.

5. TREASURER'S REPORT - R Higby

Statement of Financial Assets as at 31.5.89 and Receipts/Payments Statement to 31.5.89.

- a) RH presented a Liquidity Statement at 11.6.89 which would be done every month. He said that the previously figures had been presented which did not reflect an up to date situation at the time of Committee meetings.
- b) Possible £6000 owing to WBC not shown on Statement.
- c) RH to make enquiries re. Community Charge next year - ? 50% rate rebate.
- d) RH to close Membership Deposit a/c and open high interest deposit a/c which S Nieman can pay into.
- e) RH answered various other questions put to him regarding the Statements.
- f) After discussion the Committee voted and agreed to pay £432.35 for the new lighting outlined in the Chairman's Report.

6. ENTERTAINMENTS COMMITTEE REPORT - K Nieman

Past Events

- a) Childrens Disco - 96 Children attended, many more than expected. Main problem was wide range of ages.
- b) Bingo - Snowball not yet won.
- c) Car Boot Sale - Excellent result. No comments from Trafalgar House. KN wondered if we should drop refreshments next time.
- d) Trivial Pursuit - Went quite well. Will do again.

Forthcoming Events

- a) Bingo - 16.6.89
- b) 1st Anniversary Party - 2.7.89
Most things have been booked/arranged. No response to appeal in N/L for helpers. RH to try and get sponsors for prizes for raffle from shops in Centre.
- c) Family Barbecue - 15.7.89
VF has printed tickets to be sold at Bingo on 16.6.89.
- d) Best Front Garden Competition
BB suggested P Winter might like to organise the whole event.
KN to speak to PW.

Other

- a) A Harmour's coach trip to Southsea - BB suggested the GPCA donate £25 to buy everyone a drink as a goodwill gesture.
- b) Names and addresses to be given to KN for invitations to Cheese & Wine Evening.

7. NEWSLETTER

KN thought this was the best N/L done so far - plenty of editorial and 3 photos.

8. BOOKINGS

Approx £500 in booking. Picking up again.

9. MEMBERSHIP

Approx 20 applications so far.

10. SPONSORSHIP

- a) Discount System - Vouchers
KN produced draft for vouchers. VF to re-do with GPCA logo on.
Tickets to be numbered on back.
- b) Need to start charging for future events if giving discount vouchers with membership.
- c) Replies to Sponsorship letter:
GSM School of Motoring
Small Machinery Services
Speciality Cakes
Goldsworth Cars
- d) Quick mail drop to Horsell/Knaphill.

11) ANY OTHER BUSINESS

- a) BF said Committee had agreed to revise Constitution before next AGM. BB suggested everyone actively study the Constitution to assess scale of amendments. May hold special meeting. Needs to be finalised by end September.
- b) KN questioned the use of his keys. Not to be left in office drawer.
- c) KN has received a further bill for £75 for the Roll-a-Dice insurance premium for last year's Gala. KN to request proof of cover for day of Gala.
- d) BB said we were beginning to get more self catering events and hirers have requested access to drinking water. BB suggested providing a drinking water tap in the disabled toilets. To be costed and checked re. health problems.

The meeting closed at 10.37 p.m.



11/7/89.

A large, stylized handwritten signature is written over the date. The signature consists of several overlapping loops and lines, with the date '11/7/89.' written in a smaller, more legible script below it.

GOLDSWORTH PARK COMMUNITY ASSOCIATION

GOLDSWORTH PARK COMMUNITY STATEMENT

LIQUIDITY STATEMENT AT 11/06/89

	£
(A) CURRENT ACCOUNT BALANCE @ 31/05/89	1685.00
<u>PLUS</u>	
PAID IN SINCE 31/05/89	1924.00
RECEIVED NOT YET PAID IN	550.00
<u>LESS</u>	
PAID SINCE 31/05/89	124.00
<u>BALANCE OF CURRENT A/C @ 11/06/89</u>	<u>4035.00</u>
<u>PLUS</u>	
(B) RECEIPTS DUE NOW NOT RECEIVED (ACTUAL)	NIL
(C) RECEIPTS DUE NOW NOT RECEIVED (ESTIMATE)	80.00
(D) RECEIPTS DUE IN FUTURE NOT RECEIVED (ACTUAL)	NIL
(E) RECEIPTS DUE IN FUTURE NOT RECEIVED (ESTIMATE)	NIL
(F) SPONSERSHIPS PROMISED NOT RECEIVED	NIL
<u>LESS</u>	
(G) INVOICES/BILLS HELD TO BE PAID	240.00
(H) PAYMENTS TO BE MADE IN FUTURE (ACTUAL)	2455.00
(I) PAYMENTS TO BE MADE IN FUTURE (ESTIMATE)	1600.00
(J) SPONSERSHIPS RECEIVED	530.00
<u>PLUS</u>	
DEPOSIT ACCOUNT	774.00
MEMBERSHIP ACCOUNT	2926.00
CASH IN HAND	111.00
LIQUIDITY @ 11/06/89	3101.00

(A) AS PER CASH BOOK - NOT RECONCILED TO STATEMENT

(B) ---

(C) DUE FROM TOP HAT CATERERS

(D) ---

(E) ---

(F) ---

(G) RATES £190.00 PHONE £10.00 PHOTO/FRAME £20.00 CLEANING £20.00

(H) £2000.00 LATIMER £455.00 LATIMER

(I) £400.00 GAS £200.00 WATER RATES £1000.00 FIREWORKS

(J) £500.00 MANW& CO (FIREWORKS) £30.00 WOKING FORD (BOUNCY CASTLE)

GOLDSWORTH PARK COMMUNITY ASSOCIATION

RECEIPTS/PAYMENTS STATEMENT

	01/04/89 TO <u>31/05/89</u> £	01/10/88 TO <u>31/05/89</u> £
<u>RECEIPTS</u>		
SPECIAL EVENTS	427.63	6054.42
NEWSLETTER	1301.00	5492.00
MISCELLANEOUS	NIL	508.50
MEMBERSHIP	NIL	290.50
BOOKING FEES	1851.60	5850.80
BAR	56.60	817.66
BANK INTEREST	NIL	100.70
ADMINISTRATION	NIL	<u>71.41</u>
TOTAL	<u>3636.83</u>	<u>19185.93</u>

PAYMENTS

SPECIAL EVENTS	401.41	3555.00
NEWSLETTER	1584.80	6651.92
MISCELLANEOUS	9.52	671.99
MEMBERSHIP	NIL	57.50
PROPERTY	266.98	3353.13
ADMINISTRATION	<u>1132.79</u>	<u>4715.74</u>
	<u>3395.50</u>	<u>19004.98</u>

NET INCOME/(EXPENDITURE) FOR PERIOD	241.33	181.61
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GOLDSWORTH PARK COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ASSETS AS AT 31/05/89

	<u>CURRENT ACCOUNT</u>	<u>DEPOSIT ACCOUNT</u>	<u>MEMB DEPOSIT ACCOUNT</u>	<u>CASH IN HAND</u>	<u>TOTAL</u>
OPENING (01/04/89)	1443.19	774.32	2925.82	110.64	5253.97
DEPOSITS	3636.83	NIL	NIL	NIL	3636.83
INTEREST	NIL	NIL	NIL	NIL	NIL
WITHDRAWALS	(3395.50)	NIL	NIL	NIL	(3395.50)
CLOSING	<u>1684.52</u>	<u>774.32</u>	<u>2925.82</u>	<u>110.64</u>	<u>5495.30</u>
NET MOVEMENT					241.33

	<u>CURRENT ACCOUNT</u> £	<u>DEPOSIT ACCOUNT</u> £	<u>MEMB DEPOSIT ACCOUNT</u> £	<u>CASH IN HAND</u> £	<u>TOTAL</u> £
OPENING (01/10/88)	1933.74	754.87	2611.57	14.11	5314.29
DEPOSITS	18634.23	NIL	290.50	444.06	19368.79
INTEREST	NIL	19.45	81.25	NIL	100.70
WITHDRAWALS	<u>(18883.45)</u>	<u>NIL</u>	<u>(57.50)</u>	<u>(347.53)</u>	<u>(19288.48)</u>
CLOSING	<u>1684.52</u>	<u>774.32</u>	<u>2925.82</u>	<u>110.64</u>	<u>5495.30</u>
NET MOVEMENT					181.01

AIDE MEMOIRE FOR RUNNING GPCA EVENTS.

JUMBLE SALE

Choose date
Check hall availability and book
Fix admission price
Newsletter articles (at least 2 issues)
Book rubbish man
Have posters printed
Place advert in newspaper
Display posters
Organise helpers
Organise float
Arrange refreshments for helpers
Open up on Friday
Arrange furniture
Sort jumble
Lock up Friday
Open up Saturday
Sort Jumble
Arrange money aprons/boxes
Assign tasks for each helper
Sell jumble
Provide refreshments for helpers
Pack up left over jumble
Wipe down tables
Re-set the furniture
Lock up Saturday
Take takings to treasurer
Pay for advert
Produce write up for Newsletter
Take down posters

SKITTLES

Choose date
Check hall availability and book
Fix admission price
Newsletter articles (at least 2 issues)
Arrange for bar to be open
Notify police of bar opening
Have posters printed
Display posters
Organise helpers
Organise blackboard/flip chart
Open up hall
Set up skittles/alley
Arrange furniture
Take money on the door
Arrange competition
Clear away
Wipe down tables
Re-set furniture
Lock up
Take takings to treasurer
Produce write up for Newsletter
Take down posters

AIDE MEMOIRE FOR RUNNING GPCA EVENTS

B I N G O

Book hall

Fix prices

Newsletter articles (at least 2 issues)

Have posters printed

Ensure sufficient bingo/raffle tickets

Arrange for bar to be open

Notify police of bar opening

Display posters

Organise helpers

Arrange for transport

Organise float

Obtain raffle prizes

Open up hall

Set up furniture

Layout raffle

Check all bingo balls are in bag

Get tickets and float ready

Sell tickets

Sell raffle

Work out prize money

Organise free book draw

Clear away

~ Re-set furniture

Lock up

Take takings to treasurer

Produce write up for Newsletter

Take down posters

AIDE MEMOIRE FOR RUNNING GPCA EVENTS

CRAFT FAIR

Choose date
Check hall availability and book
Fix price
Fix maximum numbers
Organise contact number
Have posters printed
Organise advert in newspaper
Display posters
Take bookings
Arrange helpers
Organise refreshments
Open up hall
Arrange furniture
Provide refreshments
Clear up
Re-set furniture
Lock up
Take takings to treasurer
Pay for advert
Produce write up for newsletter
Take down posters

AIDE MEMOIRE FOR RUNNING GPCA EVENTS

CAR BOOT SALE

Choose date

Obtain permission from Trafalgar House

Book car park/toilets with Trafalgar

Fix price

Fix max numbers

Decide contact number for bookings

Newsletter articles (at least 2 issues)

Have posters printed

Notify police

Display posters

Place advert in newspaper

Organise tent for refreshments

Agree use of electricity with pub

Take bookings

Organise helpers

Purchase refreshments

Make up refreshments

Organise refreshments equipment

Direct operations on the day

Take stallholders money

Ensure site is left tidy at end

Pay Trafalgar House

Pay for advert

Take takings to treasurer

Produce write up for Newsletter

Take down posters

AIDE MEMOIRE FOR RUNNING GPCA EVENTS

HORSE RACE NIGHT

Choose date

Check hall availability and book

Fix admission price

Book films

Newsletter articles (at least 2 issues)

Arrange for bar to be open

Notify police of bar opening

Have posters printed

Arrange for projector

Display posters

Sell sponsorship

Organise float

Organise helpers

Open up hall

Set up furniture

Set up projector/PA

Set up tote/payout tables

Sell horses/tote

Clear up

Re-set furniture

Lock up

Send films back

Return projector

Take takings to treasurer

Produce write for Newsletter

Take down posters

AIDE MEMOIRE FOR RUNNING GPCA EVENTS

CHRISTMAS PARTIES

Choose date

Check hall availability and book

Fix price/ages/numbers

Organise sponsorship

Have posters printed

Newsletter articles (at least 2 issues)

Organise contact number

Print tickets

Put up decorations

Organise entertainment

Organise Father Christmas

Buy hats/crackers/balloons

Organise refreshments

Organise raffle

Organise helpers

Display posters

Sell tickets

Buy/wrap presents

Organise transport

Organise press attendance

Open up hall

Arrange furniture

Entertain the guests

Clear up and reset between parties

Clear up

Re-set furniture

Lock up

Take takings to treasurer

Produce write up for Newsletter

Take down posters

FIREWORK DISPLAY

Choose date
Book site
Obtain sponsorship
Decide max price of fireworks
Arrange delivery address
Book fireworks
Organise contact number
Print tickets
Have posters printed
Organise wood for fireworks
Organise lighting
Organise PA
Organise helpers
Display posters
Sell advance tickets
Book Red Cross
Decide type/amount of refreshments
Purchase refreshments
Organise float
Organise money aprons
Take ropes/stakes to site
Take tables/barbecues to site
Take hammer/spade etc to site
Take fireworks to site
Open up school
Set up refreshments
Set up lighting/PA
Construct/set up fireworks
Rope off display area
Take money on gate
Sell refreshments
Set off fireworks
Clear away firework remains
Clear up refreshments
Return tables/barbecues etc to Lodge
Return ropes/stakes to Lodge

Clear up site

Lock up school

Return lighting

Return PA

Take takings to treasurer

Clear up on Sunday

Produce write up for Newsletter

Take down posters

AIDE MEMOIR FOR FIREWORK DISPLAYS

1. BOOKING - The school field is bookable through Surrey County Council. The fee for 1989 is approx £35. Remember to book the use of the toilets and consider in future the availability of an inside "secure" area for frightened young children. The booking should be done as early as possible, almost as an action immediately the last display.

2. PURCHASE OF FIREWORKS - Usually ordered May/June time, also paid for at that time to secure the 10% discount. We have always dealt with Pains in the past. Cost of fireworks in 1989 approx £1800.

3. ADVERTISING - All advertising has been on the park in previous years. two clear months before, i.e September and October newsletters, plus standard posters and fly posters. Consideration could be given to newspaper advert.

4. SPONSORSHIP - In 1989 we had £500 from Mann and Co. (This has not increased for several years)

5. ADMISSION - In 1989 we charged £2. adults and £1.50 children 5 and over. The display started at 7 and gates opened at 6 o'clock.

6. SETTING UP - From 1 o'clock to set up display and refreshment area, check lighting, stake off arena, set up "entrance gates". Typically 6-8 people.

7. REFRESHMENTS - We usually sell tea, coffee, sausage rolls, burgers(250), hot-dogs(150) jacket potatoes and fillings(60). Use both large barbecues and two small ones

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES OF THE MEETING HELD ON TUESDAY 11TH JULY 1989
AT GOLDWATER LODGE, GOLDSWORTH PARK

Present: B. Bailey, R. Higby, D. Bishop, J. Davidson, C. Taylor

Apologies: B. Fries, V. Fries, K. Nieman

1. OPENING

The Chairman opened the meeting at 8.00 p.m.

2. MINUTES OF PREVIOUS MEETING

The minutes were agreed.

3. MATTERS ARISING FROM THE PREVIOUS MINUTES

- ✓ 3.3.9.b) Still problem with finding furniture shifter.
- 3.3.4.m) Re external signs - still waiting.
- 3.3.12.b) Waitrose board not erected 24.6.89. New date to be arranged.
- 6 3.3.4.c) Re noise limiter - see Chairmans Report.
- 3.3.5.) Deposit for shed sent - ashtrays purchased.
- ✓ 3.4. Picture to be hung in snug.
- 3.4.i.) Re Carol Concert - they want to do it 8th December - day before our Xmas Parties. To be confirmed.
- 4 c) £18 from WBC was booking fee.
- 4 o) Furniture expected in next 2 to 3 weeks.
- ✗ 4 "Report" - strip lighting has been installed and paid for.
- ✓ 6 d) BFG competition - PW organising.
- ✗ 6 Other a) Trip to Southsea - £25 donated - trip to Boscombe to be done in September.
- ✓ b) Names and addresses to be given to KN for invitations to Cheese and Wine evening - 29.9.89.
- 11 d) Quote (£75) received to install cold water tap. BB to check re possible health problems. Agreed that if no health problems, we will proceed.

4. CORRESPONDENCE

- a) Letter from J. Alexander apologising for not being in touch earlier. Will arrange liasion committee meeting within next 2 to 3 weeks.
- b) Letter to C. Edwards re Estate Agents Boards and lack of streetlighting on footpath from Lake to Waitrose.
- c) Letter to Ideal Homes thanking them for umbrellas.

- d) Letter to News and Mail for publication thanking all who helped at first Birthday Party.
- e) Letter from Milcombe Close re wheelchair ramp at Church - people park alongside. BB has written to Trafalgar House asking them to sort something out, also asking why "disabled" sign does not start from left hand side of bay.
- f) Request for Friendly Club, once a week. Card games, dominoes, speakers, coach trips.
- g) Letter from G. Worsfold. Will cover one third of entertainment cost for 1st Birthday Party.
- h) Letter from Mr. Freeland re Alarm System. Suggests BB has meeting with alarm company.
- i) Letter to J. Lane re Alarm System, asking for liaison committee meeting.
- j) Letter from Goldsworth Park WI asking to use kitchen facilities for small functions. Have been told they can use kitchen as from next week.
- k) Letter to J. Alexander re state of gravel outside Centre and asking for flower beds to receive attention. Response from J.A. - looking to replace gravel and bring in proper garden maintenance.
- l) Copy of letter to R. Sharply re grass cutting in Fenton Close
- m) Copy of letter from J. Lane to Highways re grass cutting.
- n) Letter from director of planning and technical services to J. Lane re brickwork at start of Parley Drive.
- o) Letter to J. Lane re lack of road signs in Langmans Way.
- p) Three cuttings re - noise at Goldwater Lodge - may affect bar extension. Grass cutting and litter. First Birthday Party.
- q) Request for pedestrian crossing at Waitrose. Has already been considered - does not meet criteria.
- r) GYLD sent invitation to AGM. BB attended. Guild has now ceased to exist as no one would be nominated for election to committee. Woking Youth Council will now monitor youth activities on Park - Youth Centre is now in 1990/1991 budget.

REPORT

NOISE LIMITER - complaint has been received re noise. BB has now found a limiter called an "Electronic Orange". Will switch off sound at a certain limit for about 5 seconds and continue to do so as long as noise exceeds limit. Cost is £545 plus £184 for optional display. If display not used "Orange" indicates that sound will go off in about 5 seconds. Decision to be made at next committee meeting. BB to talk to firm (Castles).

BB has got quote for 2 signs to stop people opening patio doors and letting noise escape. £27.50 each including fitting. "Emergency Use Only" and "Entrance Via Bar Door". Agreed to purchase them.

5. TREASURER'S REPORT - R. Higby

Statement as at 30.6.89.

- a) Current liquidity £3448.
- b) Profit on Birthday Party £260.
- c) Poll Tax - building will have to be re-valued - we will still get 50% rebate.
- d) SN has paid in membership cash. High interest deposit account not yet opened.
- e) We are getting near VAT limit. RH has investigated. We are liable for VAT once we go over £23,600. VAT have to be notified within 30 days. Some of our events are not subject to VAT. RH will do audit from 1.10.88 to end July and then advise Customs and Excise. RH to try to buy book on VAT.

6. ENTERTAINMENT COMMITTEE REPORT - B. Bailey

PAST EVENTS

First Birthday Party - magnificent success. Very crowded in evening. Consideration to be given to doing afternoon section again next year.

FORTHCOMING EVENTS

- a) Family Barbecue - 15.7.89. Starts 7 p.m. - helpers required from 6 p.m. Bouncy Castle, barbecue.
- b) Bingo - 21.7.89
- c) BFG competition - 23.7.89
- d) Car Boot Sale - 28.8.89
- e) Helpers Night - 29.9.89

7. NEWSLETTER

Now 3 areas without deliverers. Oakfield, Bishopswood, Frenches Wells.

8. BOOKINGS

Going quite well. £1300 this month.

9. MEMBERSHIP

No movement. £104 taken so far.

10. SPONSORSHIP

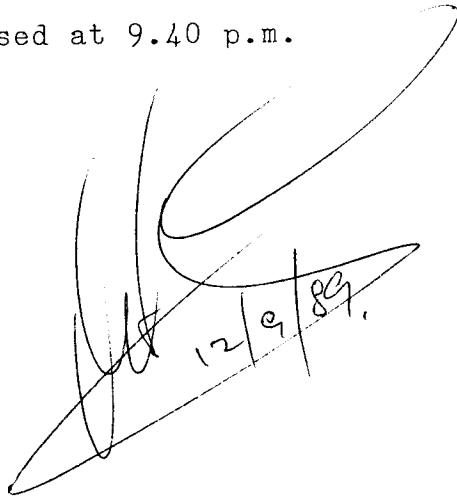
- a) 10 to 12 companies have shown interest in giving us discount vouchers.

b) Knaphill Kitchens interested in sponsoring Association.

11. ANY OTHER BUSINESS

a) Complaint re children cycling round lake. No bye-law to stop this.

The meeting closed at 9.40 p.m.



12/9/89.

A large, stylized handwritten signature is written over the date. The signature consists of several loops and a long horizontal stroke. The date '12/9/89.' is written in a smaller, more legible hand.

GPCA ENTERTAINMENTS COMMITTEE

MINUTES OF MEETING HELD ON 5TH SEPTEMBER 1989

Present: K. Nieman, B. Lawrence, V. Fries, C. Taylor, D. Rumball

PAST EVENTS:

15.7.89 FAMILY BARBECUE

Disastrous - only about 40 attended.

21.7.89 BINGO

40 attended. £65 Snowball carried forward to September.

23.7.89 BEST FRONT GARDEN COMPETITION

50 entries - presentation to be at Helpers Evening - 29.9.89

28.8.89 CAR BOOT SALE

94 cars. Over £500 profit.

3.9.89 ROUNDEERS MATCH

Won by Bar Team

FUTURE EVENTS:

9.9.89 JUMBLE SALE

Helpers required 7 to 9 Friday, 10 to 12 Saturday Doors open 1.30 p.m.

15.9.89 BINGO

Helpers required 6.45 onwards. £10 change required for each of three boxes + entrance money, books, fliers.

22.9.89 TRIP TO SEE "STRIKE IT LUCKY"

Sold out.

29.9.89 HELPERS EVENING

Starts 8 p.m. About 90 expected. To be discussed at main committee meeting.

6.10.89 CRAFT EVENING

13 booked. 3 on waiting list. KN may have 2. Set up from 5.30. Advert to go in News and Mail (BL to action).

20.10.89 BINGO

18.11.89 COACH TRIP TO FRANCE

V. F. organising. Mid morning departure.

24.11.89 AGM

Nov 89 HORSE RACING NIGHT

To be organised by Simon.

9.12.89 CHRISTMAS PARTIES

CHILDRENS PARTY

— Trafalgar House have sponsored Childrens party for £250. Age limit to be 4 to 8. Start 2 p.m. Maximum 70 to 80. Catering - BS to be contacted nearer the time to see if she is prepared to do catering for both parties.

SENIOR CITIZENS PARTY

Ideas required for entertainment

NEW YEARS EVE

About 100 tickets sold last year. Consideration to be given to entertainment for children (about half an hour between 8 and 9), but no live entertainment for adults.

JUMBLE SALE - 13.1.90

— Nearly New stall to be organised. KN to book pickup man at September Jumble Sale.

BINGO - 19.1.90

SKITTLES - 2.2.90

BINGO - 16.2.90

Meeting closed 9.45 p.m.

GOLDSWORTH PARK
COMMUNITY ASSOCIATION
GOLDWATER LODGE, WISHBONE WAY, WOKING, SURREY.



Financial Details at 11.9.89

Balance of Current a/c at 30.6.89	£ 521.19
Receipts 1.7.89 to 11.9.89	£5335.85
Payments 1.7.89 to 11.9.89	£5180.94
Net Movement for Period	£ 154.51
Balance of current a/c 11.9.89	£ 675.70
Balance of Deposit a/c including interest of (£ 90.00)	£3933.46
Funds available at 11.9.89	<u>£4609.16</u>

Known Payments to be made

Noise limiter Estimate exclusive of V.A.T.	£ 450.00
V.A.T. To be paid Estimate	£ 170.00

Receipts due

Bookings estimate	£ 300.00
Membership estimate	£ 40.00
Approximate Liquidity at 11.9.89	<u>£4329.00</u>

Larger Payments during period

Latimer Fabrics Account now clear	£1400.00
Electrician Bar Lighting	£ 430.00
Shed	£ 150.00
Electric Bill	£ 167.00
News Letter July August and September	£2480.00

Receipts During Period

Birthday party	£ 250.00
Car Boot Sale	£ 550.00
Jumble Sale	£ 170.00
Bar Receipts	£ 300.00
Membership Paid into Current a/c	£ 95.00

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES OF THE MEETING HELD ON TUESDAY 12TH SEPTEMBER 1989
AT GOLDWATER LODGE, GOLDSWORTH PARK

Present: B Bailey, K Nieman, R Higby, V Fries, C Taylor, B Fries
J Davidson

Apologies: D Bishop

1. OPENING

The Chairman opened the meeting at 8.10 p.m.

2. MINUTES OF PREVIOUS MEETING

The minutes were agreed.

3. MATTERS ARISING FROM THE PREVIOUS MINUTES

- 3.3.3.4.m) External signs - still waiting.
- 3.3.3.12.b) Waitrose board - now erected.
- 3.3.3.5 Shed - now erected.
- 3.3.4.i) Carol Concert - not confirmed. Probably not likely to take place. B B will pursue.
- 3.11.d) Cold water tap installed but mirror broken in process. Contractor agreed to replace and BB to cost.
- 4.b) Re. Estate Agents boards - article in Sept Newsletter.
- 4.d) News & Mail did not publish 'thank you' letter.
- 4.o) Letter from WBC to J Lane agreeing to improve road signs in Langmans Way.

4. CHAIRMAN'S REPORT / CORRESPONDENCE - B Bailey

Correspondence

- a) Letter to Trafalgar House re. car boot sale.
Reply - car park signs being altered. Extending clamping service.
- b) Letter from Surrey Federal Womens Institute requesting advert be put in Newsletter.
- c) Letter from Top Hat Caterers re. beer price increase by 5p per pint.
- d) Letter to Superintendent, Woking Police re. TGP (Total Geographical Policing). Also re. problem of Mopeds and Motor Cycles around park.

- e) Letter from Martini & Patrice, Magic Childrens' Entertainer.
- f) Letter from Trafalgar House agreeing to sponsor Childrens' Xmas Party for £150.
- g) Note from Georgina. She has torn seat in snug - not serious.
- h) Letter from Director of Leisure Services to J Lane.
Sign erected outside Centre prohibiting drivers on footpath.
- i) Received 'proof' of Advert for Wedding Guide.
- j) Letter from Resident at Hedgerley Court re. dustbins.
- k) Reminder from WBC re. renewal of Licence. Require Annual Electrical Inspection Certificate.

Report

- a) Re. Alarm System. Prior to Liaison Committee meeting at end July the Contractors said there was not much wrong and gave demonstration of system. Sensors on doors moved nearer hinge. BB subsequently tested system in various ways for 4 hrs and it appears to have failed almost completely. BB wrote a letter to R Freeland, who is also becoming increasingly concerned, and BB understands a report has been made at Council by Principal Engineer. Letter from Council to UBX stating concern. Further Liaison Committee meeting being held at beginning of October when position should be clarified. R Freeland said if system has to come out then Council have no money available to replace it. BB has obtained a quote from another alarm company.
- b) Shed has been erected - need to clear office and store room.
- c) Flowers sent to Arthur & Renee Harmour for Golden Wedding. BB concerned that he has not heard from AH.
- d) Re. Noise Limiter. Mr Williamson (KN's neighbour) complained to Public Health Inspector who sent someone around to investigate. Concerned that Council side also do not have noise limiter fitted. Noise limiter ordered and should have been delivered by now. BB thought if not fitted before Licence renewal this could present problems. KN pointed out that we were in fact not breaking the law because we have a public licence and it is the private events which are causing the problems.
- e) J Winter's answer phone has broken. New phone would cost approx £60. GPCA agreed to go 50/50.
- f) Carpets in main hall and snug bar need cleaning. Quotes to be obtained.
- g) Planning approval given for sheltered accommodation on land behind Chemist at Shopping Centre.
- h) Plans for Youth Club behind Church have been submitted.

- i) Speed limits on Lockfield Drive still to be ratified.
- j) Re. Furniture - 1st delivery wrong coloured upholstery.
- 2nd delivery wrong coloured frames.
Latimer said he could not get matching frames anymore.
Agreed to take furniture but still awaiting receipts and 10 year written guarantee.
- k) Good response to Caption competition.
- l) Rob Cook does not work for McCarthy Robertson solicitors anymore.
Agreed BB would ask if he still wishes to continue working for GPCA.
- m) BB has purchased a sheet feeder for his home computer which he also uses for the GPCA V.A.T. paperwork. Agreed GPCA to pay £50 towards cost of this.

5. TREASURER'S REPORT - R Higby

Statement as at 11.9.89 - Basic breakdown.

- a) Accountant, Nick Caldwell, employed to explain position re. V.A.T. which will involve a lot more work. He will also audit the accounts before the AGM.
- b) Only outstanding liability is approx £6,000 to WBC for extra work carried out on building.
- c) Re. advert in News & Mail. Grants obtainable from WBC for Community Organisations. KN suggested grant for Bouncy Castle. BF suggested for dance floor.

6. ENTERTAINMENTS COMMITTEE REPORT - K Nieman

Past Events

- a) Family Barbecue - Not a success. Combination of reasons.
- b) Bingo - Snowball carried forward to September.
- c) Best Front Garden Competition - Winners Mr & Mrs Fryer, 1 Inglewood, to be presented with Rose Bowl at Cheese & Wine Evening.
- d) Car Boot Sale - Very successful. Some rubbish left.
- e) Fancy Dress Rounders - GPCA came second.
- f) Jumble Sale - Made profit of approx £165. Dealer said he would not be prepared to give us any money in future for taking leftovers away but it was decided to continue making use of his services anyway.

Forthcoming Events

- a) Bingo - 15.9.89
CT to arrange raffle prizes.
- b) Cheese & Wine Evening - 29.9.89
BB to organise food. KN to purchase wine.
- c) Craft Evening - 6.10.89
Fully booked.
- d) Horse Racing Evening - 27.10.89
To be organised by Simon.
- e) French Coach Trip - 18.11.89
Coach already 1/3 full.
- f) Christmas Parties - 9.12.89
Childrens - Waiting to hear how Trafalgar House want their sponsorship spent.

Senior Citizens - JD to enquire about coach.
Accord (Singers) have disbanded. BB suggested asking Jan and husband.
- g) New Years Eve Party - 31.12.89

KN reiterated that he wishes to retire as Chairman of Entertainments Committee at end of year. Nobody prepared to take up position from present committee. Wait to see outcome of A.G.M.

7. NEWSLETTER

Cutting down on number printed. Shortage of deliverers.
BB to compile up-to-date list of deliverers and numbers required.

8. BOOKINGS

A few problems arising between JW and DR re confirmation of bookings/catering.
Quite a few bookings over next few months but big gaps in weekdays.
Need to consider if we should market hall geared more towards Seminars, Training Courses, Conferences etc on weekdays. Perhaps advertise in Trade press in which case KN feels we should adopt a more professional approach, ie. Colour brochure etc. Do we employ a part-time Manager who would also take over bookings?

9. MEMBERSHIP

Applications for membership have dropped off considerably.
Have not taken back any vouchers at events so far.

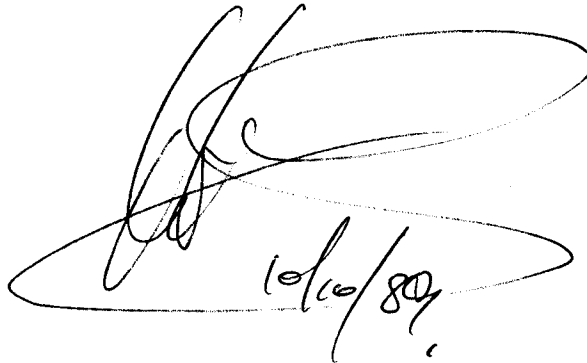
10. SPONSORSHIP

Nothing to report this month.

11. ANY OTHER BUSINESS

- a) CT to write to Lakeside Country Club requesting free/cut price tickets to shows.
- b) KN asked if GPCA wanted to purchase his tent. Agreed £40.
- c) BF raised subject of Constitution. Need to make various deletions and amendments. Position of Honorary President needs to be reviewed on a yearly basis. BB to talk to Rob Cook. If we make major alterations these should be approved by Charity Commissioners.

Meeting closed at 10.50 p.m.



A handwritten signature, possibly 'BF', is written in dark ink. Below the signature, the date '10/10/89' is written in a similar cursive style. The signature and date are enclosed within a large, loopy oval shape.

GPCA ENTERTAINMENTS COMMITTEE

MINUTES OF MEETING HELD ON 3RD OCTOBER 1989

Present: K. Nieman, B. Lawrence, B. Fries, V. Fries, C. Taylor, C. Nelson

1. CHAIRMANS OPENING REMARKS

The Chairman introduced Clare Nelson who is considering joining the Committee. He ran through the purpose and operations of the Entertainments Committee, and the Main Committee.

2. ANY OTHER BUSINESS

Quiz to be considered in New Year. March/April?

3. REVIEW OF EVENTS:

JUMBLE SALE	- £160 profit. Collector cannot give us money next time.
BINGO	- Best ever attendance. Snowball won.
STRIKE IT LUCKY	- Very good evening. Small profit made.
HELPERS EVENING	- Good evening. About 40 turned up.

4. FUTURE EVENTS:

6.10.89 - CRAFT EVENING - 16 definite bookings. 3 possibles. Doors open 7 p.m.

13.10.89 - SINGLES EVENING - 8.30 to 9.30

20.10.89 - BINGO - CT to get prizes.

27.10.89 - HORSE RACING - being organised by Simon - starts 8 p.m.

4.11.89 - FIREWORKS DISPLAY - at Beaufort school. Refreshments (possibly to be done by Scouts?) - barbecue - Sunday morning tidying up party. Gates open at 6 p.m. Barbecue to be kept simple - burgers, hot dogs, jacket potatoes. Mesh required for second oil drum - matter to be raised at main committee.

Volunteers required to - set up fireworks - man gate and barbecue - tidy up Sunday a.m.

18.11.89 - FRANCE TRIP - 6 left. VF to confirm coach booking.

9.12.89 - CHRISTMAS PARTIES - BL to take bookings for both parties - childrens age limit 4 to 8 - 2 p.m. to 4.30 p.m. £2 entrance. Limit on numbers 70. To be decided at main Committee who will buy presents/play Santa.

Senior Citizens - 6.30p.m. to 9.30p.m. £2 entrance - limit on numbers 70. KN to check with JD that coach has been booked. BS will

- 2 -
let CT know nearer time if she can help by
doing catering for both parties.

Singers have been booked for Senior Citizens.
Ideas required re other entertainment.

15.12.89 - CHRISTMAS BINGO - Ideas required to make this a special evening.
Raffle to have special Christmas prizes.
Sherry, mince pies, crackers to be provided?
Players to wear fancy dress?

31.12.89 NEW YEARS EVE - KN to arrange childrens entertainment. Taped
music to be used. (New tapes to be bought).
Entrance £1 - children free.

2.02.90 - SKITTLES - Skittles rink to be made.

5. FUTURE OF ENTERTAINMENT COMMITTEE

KN resigning as Chairman at end of year. If no volunteers are forthcoming
to replace him it may be necessary to combine both Committees.

Next Meeting: 4/12/89

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES OF THE MEETING HELD ON TUESDAY 10TH OCTOBER 1989
AT GOLDWATER LODGE, GOLDSWORTH PARK

Present: B. Bailey, K. Nieman, R. Higby, C. Taylor

Apologies: D. Bishop, B. Fries, V. Fries

1. OPENING

The Chairman opened the meeting at 8.05 p.m.

2. MINUTES OF PREVIOUS MEETING

The minutes were agreed.

3. MATTERS ARISING FROM THE PREVIOUS MINUTES

- 3.3.3.4.) External signs - still waiting.
- 3.3.4.i.) Carol Concert off - dates clashed.
- 3.11.d) JD costing replacement for broken mirror.
- 4.f) No reply from Trafalgar House re what they want to sponsor at Children's party.
- 4 - report -
 - c) AH has written thanking for Golden Wedding flowers.
 - e) JW has been given half of cost of answer phone.
 - f) £60 quote to clean carpets. Agreed.
 - j) Still awaiting receipts and guarantee for furniture.
 - m) BB has received £50 for sheet feeder.
 - 5.c) WBC grant - not to be pursued - too complex.
 - 8. Bookings now being passed to DR via BB.
 - 11.a) CT has written to Lakeside Country Club for tickets.
 - b) RH to pay KN £40 for tent.
 - c) BB has spoken to R. Cook re Constitution.

4. CHAIRMAN'S REPORT / CORRESPONDENCE - B. Bailey

CORRESPONDENCE

- a) Copy of letter from J. Lane to Cartland Glover - ramp required for prams on Denton/Clifton Way access to Centre.
- b) Follow up letter to C. Edwards re lighting on path from Lake to Centre and Estate Agents Boards.
- c) Georgina on holiday from 21st to 30th October. She reports that lock has gone on cleaning cupboard door.
- d) BB has seen R. Cook. He is now working for David Pinto in Fleet. Has written to say he will be happy to continue working for us.
- e) BB has written to McCarthy Robertson asking for our files to be transferred and our bill made up. They replied saying R. C. has to ask for files. BB has taken this up with R. C.

- f) No response to letter to Police re TGP and problems with mopeds and motorcycles. BB has written again.
- g) Letter from WI press office asking for item to go in Newsletter - also thanking us for letting them use kitchen.
- h) Letter from Ray Freeland re alarm system. Alarm company have said alarm is installed up to standard. Inspected and claimed to be in order, and this is what will be reported to Leisure Services Committee.
- i) Article in News and Mail re Lakeview Estate. Long quote attributed to BB is not accurate. BB has written to paper expressing disagreement and asking for retraction.

REPORT

- a) Meeting 4th October of Goldwater Lodge liaison group. Meeting lasted 35 minutes -
 - . Lease - WBC believe it to be with Charity Commissioners - RC thinks it is with WBC for some alterations.
 - . Outstanding building works - some confusion on what is outstanding - WBC to get statement from Architects.
 - . Alarm system - meeting decided that alarm system is acceptable - our representative had no choice but to agree - however J. Alexander is looking into positioning of door sensors and into cover by movement sensors of end of corridor. To report back by end of November.
- b) There will be landscaping at our end of building. shingle to be replaced at end of year, finances permitting.
- c) Annual Electric Inspection Certificate required. Final inspection of building has not been done yet - when done it will suffice for this year's Certificate.
- d) Fire equipment has to be inspected - to be done by Chubbs. Whole building will be done and WBC will charge us for our share.
- e) Noise limiter - dispatched Friday 6th October. Will be fitted this week by WBC contractor. Must be done by 25th October to enable renewal of Licence. BB will go to Licence hearing.

5. TREASURER'S REPORT - R. Higby

- a) RH has been too busy doing VAT returns to produce statements. Current balance approx. £5300. Approx. £700 due in advertising revenue.
- b) Breakdown of DR's monthly cheque into catering and bar receipts for VAT purposes required.
- c) Deadline for VAT return will be met. Nick Caldwell to be asked to confirm he will audit accounts before the AGM, RH will have books ready for whenever NC requires them.

d) RH wants to buy adding machine with tally roll - agreed.

6. ENTERTAINMENTS COMMITTEE REPORT - K. Nieman

PAST EVENTS

- a) Bingo - 15.9.89 - Best ever attendance - Snowball of £82 won.
- b) Strike it Lucky - 22.9.89 - Very good evening - small profit made.
- c) Helpers Evening - 29.9.89 - Good evening - about 40 turned up.
- d) Craft Evening - 6.10.89 - 16 stallholders turned up - 15 paid - 1 Charity. Profit made.

FUTURE EVENTS

- a) 13.10.89 - Singles Evening
- b) 20.10.89 - Bingo
- c) 27.10.89 - Horse Racing - being organised by Simon. 6 volunteers required.
- d) 4.11.89 - Fireworks Display
- e) 18.11.89 - French Coach Trip
- f) 9.12.89 - Christmas Parties - Noel has been booked - AH to be asked to play Santa. SB to liaise with SN re buying crackers etc. B. Springall will confirm to CT nearer date if she can do catering. Singers booked.
- g) 15.12.89 - Christmas Bingo - special raffle - crackers for players.
- h) 31.12.89 - New Years Eve - new tapes to be bought. Martini and Patrice to be approached re Childrens entertainment.
- i) 1990 - Treasure Hunt to be considered.

In future one person will have to be responsible for each event. This will include publicity, organisation, and ensuring Committee members present on night, and clearing up and locking up done.

7. NEWSLETTER - B. Bailey

BB awaiting figures from Committee on number of Newsletters required.

8. BOOKINGS

Georgina took 2 hours extra to clean up after childrens party. JW wants to take "holding" cheque for certain events. Agreed - if JW will administrate.

JW wants to make office a kitchen for those doing their own catering - and charge them. Concerns about liability if stove, microwave etc. installed, and for safety of PA system, electrical equipment etc. Unable to agree to this request.

RH has agreed to go through conditions on rear of form with JW.

9. MEMBERSHIP

Still very few applications for membership.

Size of advert to be left to BB's discretion.

10. SPONSORSHIP

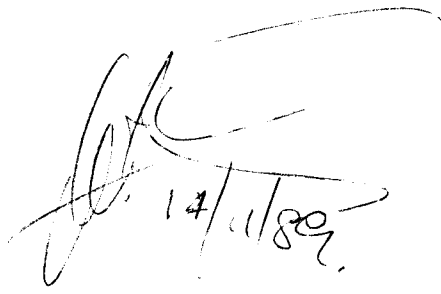
Nothing to report this month - but KN doing small mailshot to local companies.

RH to approach kitchen company re sponsorship. Minimum £20.

11. ANY OTHER BUSINESS

- a) Xmas cards to be bought.
- b) Christmas get-together - date to be arranged.
- c) Xmas present to be bought for Delia - KN to look for suitable gift.
- d) £30 bonus to be given to Georgina.
- e) KN to make investigation into buying trolley for shifting chairs.
- f) BB to put advert for caretaker in Newsletter.
- g) Youths on motorcycles doing "wheelies" as people come out of Church. Police have suggested people should write in complaining both to the police and Trafalgar House.
- h) Greythorne Path - lamp standard knocked down about a year ago.
- i) BB to take part in sponsored dart match.
- j) Working party required to sort out Centre. Cutlery, tablecloths and dishes need to be bought.

MEETING CLOSED AT 10.30 P.M.

 14/11/89

BALANCE SHEET AS AT 30/9/89

30/9/89

30/9/88

FIXED ASSETS

COMMUNITY CENTRE	17000.00		17000.00	
FIXTURES & FITTINGS	9000.00	26000.00	10000.00	27000.00
	-----		-----	

CURRENT ASSETS

CURRENT ACCOUNT BALANCE	681.29		1933.74	
DEPOSIT ACCOUNT BALANCE	4006.57		754.87	
MEMBERSHIP DEPOSIT A/C				
BALANCE	---		2611.57	
CASH IN HAND	127.17	4815.03	14.11	5314.29
	-----		-----	
		30815.03		32314.29
		=====		=====

LESS

CURRENT LIABILITIES

CREDITORS		NIL	4000.00	4000.00
NET ASSETS		30815.03		28314.29
		=====		=====

FINANCED BY

GENERAL FUND	30815.03
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RECEIPTS/PAYMENTS STATEMENT

	01/10/88 TO <u>30/09/89</u>	01/11/87 TO <u>30/09/88</u>
<u>RECEIPTS</u>	£	£
SPECIAL EVENTS	7020.14	7897.93
NEWSLETTER	7026.00	7372.50
MISCELLANEOUS	508.50	337.06
MEMBERSHIP	652.50	3778.50
BOOKING FEES	6575.82	1233.10
BAR COMMISSION	1375.88	337.06
BANK INTEREST	288.92	67.55
ADMINISTRATION	146.16	NIL
GALA	NIL	1427.39
	-----	-----
TOTAL	23593.92	22451.09
	=====	=====
 <u>PAYMENTS</u>		
SPECIAL EVENTS	5151.71	4895.10
NEWSLETTER	8368.12	6100.00
MISCELLANEOUS	777.31	96.64
MEMBERSHIP	NIL	86.85
PROPERTY	6243.62	6232.43
ADMINISTRATION	4305.61	874.23
STATIONARY ETC	NIL	28.48
GALA	NIL	1038.01
	-----	-----
TOTAL	24846.37	19351.74
	=====	=====
 NET INCOME/(EXPENDITURE) FOR PERIOD	 (1252.45)	 3099.35

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES OF THE ANNUAL GENERAL MEETING

HELD AT 8.00PM ON 25TH NOVEMBER 1989

AT GOLDWATER LODGE, GOLDSWORTH PARK

Present:

Mr B Bailey	-	Chairman
Mr K Nieman	-	Vice Chairman
Mrs V Fries	-	Secretary
Mr R Higby	-	Treasurer
Miss C Taylor	-	Committee Member
Mr B Fries	-	" "
Mr J Davidson	-	" "
Cllr J Goman-Smith	-	County Councillor
Mr J Connelly	-	" "
Cllr C Edwards	-	Borough Councillor
Cllr R Sharpley	-	" "
Mr D Vince	-	WBC Arts Development Officer
Mr B Smith	-	Woking Hockey Club

Apologies for Absence:

Cllr J Lane	-	Borough Councillor
Mr R Cook	-	Solicitor

12 residents attended.

1. OPENING

1.1 The Chairman opened the meeting at 8.05 p.m. and welcomed everyone present. Not as many people present as he would have liked.

1.2 The Chairman introduced the Committee.

2. MINUTES OF THE 1988 AGM

The minutes were agreed.

Proposed - Cllr J Goman-Smith

Seconded - J Davidson

3. MATTERS ARISING FROM THE PREVIOUS MINUTES

There were no matters arising.

4. OFFICERS' REPORTS

4.1 Chairman's Report - Mr B Bailey

4.1.1 Year got off to a low blow start. Totally unexpected proposal made to elect P Winter as Honorary President. Chairman was unsure whether this was in accordance with the Constitution. Confirmed later as acceptable. Chairman thanked P Winter for accepting the position and for contribution made to Association.

- 4.1.2 The Chairman expressed doubts about the size of the Committee and whether it could survive. However, a very successful year, financially and socially - all thanks to colleagues and helpers.
- 4.1.3 At last year's AGM the Chairman advised that the snug bar would close without more support. This was now the case and the bar will not reopen. The facility of a snug bar was clearly misjudged by all concerned.
- 4.1.4 The Association is receiving good income from regular hirings eg. Weightwatchers, aerobics and keep fit classes. Also plenty of one-off hirings eg. weddings, christenings. This has enabled the Association to purchase items which improve facilities eg. new shed, cupboards, coat stands, new Hoover and additional chairs. Improvements to the building include changes made in lighting and by replacement of tables.
- 4.1.5 Two members of Committee also members of Joint Liaison Committee with Council involved with improvements to building eg. initial snagging, external signing, heating in toilets etc. Also long standing discussions re. alarm system although Chairman was not happy with final outcome.
- 4.1.6 Damage has been encountered from hirings and not paid for. Possible change in rules to allow for advance bond.
- 4.1.7 Failed to get a furniture shifter, particularly for afternoon Bingo.
- 4.1.8 Success in obtaining new 3 year liquor licence.
- 4.1.9 Numbers of campaigns taken up with WBC eg. Estate agents boards, state of footpaths, litter around park, lighting by Church and Wishbone Way, dog fouling, grass cuttings, damaged wall in Parley Drive and motor cycle noise causing disturbance.
- 4.1.10 Celebrated 1st Birthday in July. One or two complaints, mainly re. fireworks.
- 4.1.11 Association supported 24 hour darts marathon for St Georges Hospital Heart Unit. Offered to partake again next February.
- 4.1.12 G.P.C.A. and Lodge Bar took part in fancy dress football and rounders. Good fun.
- 4.1.13 Association now registered for VAT which could be considered as a measure of success.

- 4.1.14 C Grainger, previous Treasurer, resigned during year and the Chairman wished to place on record the many years of help received from him and his wife and to congratulate them both on the birth of their son.
- 4.1.15 Association has been granted a singing and dancing licence on the condition that noise limiter fitted. This is now installed and the Chairman explained how it works.
- 4.1.16 Request for something to be done for single people on the park. Advert put in Newsletter and club formed although still in early stages.
- 4.1.17 The Chairman complained that no-one from the Press was present at meeting. Every month a Newsletter is sent to press and County Sound but events rarely get reported.
- 4.1.18 Sponsorship received again from Mann & Co - grateful for continuing support. £150 also received from Shopping Center through Trafalgar House. Will be used for Childrens' Christmas party.
- 4.1.19 Membership of Association has taken a big dip. Approx 168 Senior Citizens and 176 other members. Discount vouchers for G.P.C.A. events is only real thing Association can offer.

- 4.1.20 The Chairman thanked the following people:-

The residents and supporters of the Association - without them there would be no functions.
The Newsletter advertisers and deliverers who are the lifeline for communication.
Top Hat Caterers who provide the bar and catering services and also act as caretakers.
Jean Winter, bookings clerk. Not an easy task and very time consuming.
All Councillors who help and support us by taking up cases and causes.
All sponsors.
Arthur and Rene Harmour considered to be the absolute success of the Association with their afternoon Bingo.
R Cook, Solicitor. Little legal work to be done now.
C Taylor, retiring from the Committee who has been a tireless worker. Very sad to see her go.
J Davidson, D Bishop and B Lawrence.
All Committee members' spouses, children and parents.
The Chairman personally thanked his own wife for her help.

There were no questions following the Chairman's report.

4.2 Entertainment Chairman's Report - K Nieman

- 4.2.1 K Nieman started by saying there were not many people at the meeting whom he did not recognise. He had good news and bad news.
- 4.2.2 His aim last year was to utilise the centre as fully as possible and ultimately introduce events to encourage the community to take part and also run their own events. He started with a realistic view and tried to be fair, however, reluctance from people to come forward. He tried to come up with ideas to involve the public and asked for their ideas and assistance.
- 4.2.3 Approximately 100 events run July - July and similar number since last AGM including Tuesday afternoon bingo for which he thanked Arthur & Rene Harmour.
- 4.2.4 Other events included evening bingo, skittles, car boot sales (main fund raiser), family nights, 1st Birthday Party, jumbles sales, horse race evenings, quizzes, craft fair, Christmas Parties, New Years Eve Party, firework display, barbecue, Best Front Garden competition, and coach trips. With very few exceptions they had all been popular and Ken Nieman thanked all the organisers.
- 4.2.5 If he had to pick one low point it would be the family barbecue which only attracted about 12 people. The high point was the firework display with about 1000 people. He thanked everyone for their support and also the many helpers.
- 4.2.6 Ken Nieman then stated that he would not be chairing the Entertainments Committee in future and as yet there was no-one to take this over although a temporary situation existed until next Spring. The blackest possible outlook was that there would be no more events held. There were two reasons why he was standing down:-
- a) There had been a lack of response for helpers particularly after last years meeting when specific requests were made for more childrens' events, however, people were not able/willing to help.
 - b) He would like to take a break although he would still be happy to organise some events and to give advice.
- 4.2.7 With regard to the future he had put together a list of events but this would only work out at one per month. Sounded pessimistic but just needed a few people to give a commitment and his final message was that it was really up to the Community to get involved and come forward to help.

There were no questions following the Entertainment Chairman's Report.

4.3 Treasurer's Report - R Higby

- 4.3.1 Shortly after Roger Higby took over as the new Treasurer VAT was introduced which had led to a lot of extra work for everyone.
- 4.3.2. The accounts had not been audited, however, people would be notified of this in the Newsletter when done.
- 4.3.3 Financially, it had been a very successful year although the figures showed a net loss of £1,200 at September. The bank balance had increased from £600 - £4,000 and the Committee had been looking at ways to spend some of the money to the benefit of the community.
- 4.3.4 The main revenue had come from booking fees - approx. £6,500 over the year. Bar commission totalled £1,400 and special events took approx. £2,000.
- 4.3.5 The Association had two deposit accounts of which one was closed and the money transferred to a business premium account attracting more interest.
- 4.3.6 The cost of running the centre over the last year amounted to £2,500 which included rates, telephone, electricity, administration costs etc.
- 4.3.7 As mentioned earlier, the accounts had still to be audited and it was estimated that approx. £800-£900 would be owed in respect of VAT.

After the Treasurer had finished his report the Chairman then stated that the problem of VAT had created quite a task and the Association was struggling to find people to give advice.

Questions

Cllr J Goman-Smith said that it appeared the Association had made a loss with respect to the Newsletter. The Chairman replied that this was due to timing overlaps and, in fact, if the figures had been presented 2 weeks later it could be seen that a sizeable profit had been made and that the Newsletter was self supporting over the year.

5. ELECTION OF OFFICERS AND COMMITTEE

The Secretary read out the nomination for the Chairman:

5.1. Chairman: B Bailey Proposed by F M Stevens

The proposal was carried and the Chairman said he would be happy to continue in this role for the next year.

5.2 Vice-Chairman K Nieman Proposed by S Nieman
Secretary V Fries " by C Taylor
Treasurer R Higby " by B Bailey

These proposals were all carried.

5.3 The following nominations for Committee members were then read out and carried forward in a block vote:-

Committee Members: J Davidson Proposed by B R Dinsdale
 B D Fries " by K Nieman
 R Burman " by S Bailey

6. COMMUNITY CENTRE

In terms of the building which is now 18 months old there is some ongoing maintenance and the carpet has been cleaned. There have been discussions about competing with hotels for business bookings but this had to be done on a professional basis and the regular bookings cannot be sacrificed. The Association needs new ideas on running events and the Chairman made a further plea for more help.

7. QUESTIONS

The Chairman introduced all the Councillors and David Vince from the WBC Leisure Committee and opened the meeting to questions from the floor.

7.1 P Winter stated that some years ago he, in his role as Chairman of the G.P.C.A., raised the question of road signs on the park and was at that time informed of a 3 year programme to replace all wooden signs with enamel ones. There were presently several roads with inadequate signs which could, in the event of an accident, create problems for the emergency services. C Edwards, who serves on the Highways Committee, said he would take this issue up and requested a list of those roads in question with inadequate signing but stated that WBC would only replace those which were no longer legible and that the 3 year programme was no longer in place. P Winter suggested that an article could be put in the next Newsletter.

- 7.2 A Harmour raised the question of lighting on the park which he thought was deplorable in the outlying district. C Edwards agreed and said this was actually a Surrey County Council brief to provide adequate lighting and thought that the lack of adequate lighting created more of vehicular problem as opposed to a pedestrian one. He also stated that there was a lack of funding for this. Cllr J Goman-Smith said that a survey had been carried out in Surrey which indicated that all lamp posts were crumbling. R Sharpley stated that the lamp post outside the Fox and Flowerpot will be repaired.
- 7.3 C Taylor raised the problem of litter around the park. J Goman-Smith said that it was not so much the time between rubbish collections that was the problem but people and especially the anglers around the lake area who were the worst offenders. Someone is being made responsible for litter in Surrey with a view to creating more awareness.
- 7.4 A Harmour raised the problem of 'natural litter' ie. dead leaves. C Edwards said gangs of men worked for 6-8 weeks during the Autumn clearing up dead leaves.
- 7.5 One resident asked whether there was a problem with land drainage by the childrens' play area as there was always grit strewn over the path. The Chairman replied that strict guidelines for the type of surface used in childrens' play areas were in force and grit was acceptable. He did not think there was a problem with land drainage and said that there was also a bone of contention with WBC about the pebble surface outside the Centre which he would raise with J Lane. R Sharpley said she would take this matter up.
- D Vince stated that quotes had been received to de-gravel the area outside the building and replace with tarmac and the Chairman asked if he could clarify at a later date exactly which areas will be covered.
- R Sharpley said that there was a plan for landscaping an area to within a few feet of the building.
- 7.6 J Davidson asked whether it was possible to get a bottle bank installed by Waitrose. The Chairman replied that wherever it was suggested putting a bottle bank there were always objections. C Edwards said WBC would look at any suggestions with a preference near Waitrose. Trafalgar House do not want it on Waitrose car park as they feel it would lower the tone of the area.

- 7.7 The Chairman then introduced Brian Smith from Woking Hockey Club to the meeting who explained in detail its plans for the development of an all weather pitch and multi sports facility.

The Hockey Club at present have 11 mens, 5 ladies and 3 mixed teams involved in many leagues and as a sport is developing rapidly. They feel a responsibility to help youngsters and will be instrumental in involving local schools.

They have done a lot of research into presentation paper put to WBC. The project will be a combination of the Hockey Club, WBC and sponsorship. They anticipate a multi sports facility for hockey, football, netball etc. and if the G.P.C.A. have any ideas for other sports, they would be considered. They are working in close cooperation with WBC and involving sports councils and bodies. Soil samples will be taken, professional advise with regard to the lake and reverse drainage will be sought and plans for the anticipated location will be submitted. Intention is to sight on waste area where BMX track presently is. People will be kept informed of problems and progress through the Newsletter.

After fully explaining the proposal Mr Smith asked if there were any questions.

- 7.7.1 P Winter raised the question of extra car parking. Mr Smith replied that this would be taken up with the planning office. He thought a lot of people were not aware of the parking facility at Goldwater Lodge.

M Riddle said that they had encountered severe problems in the past with members of the hockey club actually parking in the service yard at the back of the Lodge causing blockages.

The Chairman asked D Vince to look at the car parking signs with a view to ensuring that everyone knew of all parking available.

- 7.7.2 One resident asked about changing facilities and Mr Smith replied that they foresee being able to use those presently at the Centre.

- 7.7.3 Security fencing will be erected, however, planning permission will be required for fencing over 4ft.

- 7.7.4 J Goman-Smith said that speaking on behalf of the residents they were already fed up with the late night parties at the Hockey Club and were very concerned that the new development will affect their enjoyment of their properties. They were also worried about the height of the lighting pylons.

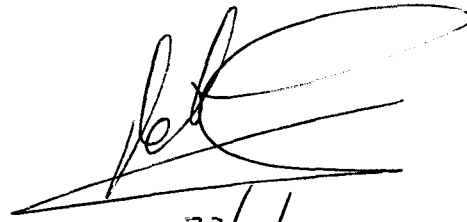
Mr Smith replied that the pylons would only be 14.5 ft above ground level. The floodlighting would be very advanced and the light would be concentrated downwards and would not be used later than 10.30 p.m. He said that with regard to the parties he was not aware of any functions that would go on after 11.30 p.m. and certainly no later than midnight. They had in the past experienced problems of gatecrashers from Goldwater Lodge. Mr Smith said he was fully prepared to talk to the residents about this.

R Sharpley commented that she had been to the Leisure Centre at Bracknell where they had the same type of lighting and she was very reassured as there was little glare.

M Riddle commented that a proposal for a Golf Driving Range had been turned down because of the problem with lighting. Mr Smith said the reason was because the range was too close to residents' fences.

There were no more questions and the Chairman thanked everyone for their attendance and attention.

The meeting was closed at 10.07 p.m.



23/4/90.

GPCA ENTERTAINMENTS COMMITTEE

MINUTES OF MEETING HELD ON 7TH NOVEMBER 1989

Present: K. Nieman, B. Bailey, B. Fries, V. Fries, C. Taylor,
S. Pilsworth

Apologies for absence: B. Lawrence

1. CHAIRMANS OPENING REMARKS

The Chairman welcomed Simon Pilsworth to the meeting. He ran through the purpose and operations of the Entertainments Committee, and the main Committee.

2. ANY OTHER BUSINESS

There was no other business.

3. REVIEW OF EVENTS:

- CRAFT EVENING - Successful. 16 tables. Not as many through the door as last year. At least half the exhibitors would come back next year.
- SINGLES EVENING - Very successful. About two dozen people attended. Second meeting held on 20th October. BB has asked that some should attend AGM, and wants a representative on the Committee.
- BINGO - Numbers and money down a little. Probably due to Snowball having been won previous week.
- HORSE RACING - A very good evening. The Chairman expressed his thanks to Simon for organising the event.
- FIREWORKS DISPLAY - Probably the most profitable yet. About £800 made. Having two barbecues made things much easier.

4. FUTURE EVENTS

- 17.11.89 - BINGO - CT to get prizes.
- 18.11.89 - FRANCE TRIP - 1 seat left.
- 9.12.89 - CHRISTMAS PARTIES - Simon will arrange for video camera with camera light, for Vanessa to operate. Crackers, balloons hats have been bought. Childrens presents to be bought at £3 per head. New tapes to be bought. BB will talk to Penny re an article in the Review.
- SENIOR CITIZENS - Noel and singers booked. Sherry to be bought. JD to drive minibus (?).
- Catering - CT to check if BS is able to do catering.
- 15.12.89 - CHRISTMAS BINGO - Crackers to be given to players. Special raffle. Father Christmas (?).

- 31.12.89 - NEW YEARS EVE - Advert in November newsletter. Magicians not booked due to high cost. BB to check if Xmas party singers will be available at reasonable cost. Simon suggested the Capital Radio party should be played.
- 13.1.90 - JUMBLE SALE - Collector has confirmed he can make this date.
- 2.2.90 - SKITTLES - Set to be bought. Alleyway to be made.

5. FUTURE OF ENTERTAINMENT COMMITTEE

Simon is prepared to serve on the Entertainments Committee, but would be unable to make Tuesday nights. Agreed to change day to Monday from New Year. BB is prepared to serve temporarily as Chairman as it is considered impractical to combine the two Committees.

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES OF THE MEETING HELD ON TUESDAY 14TH NOVEMBER 1989

AT GOLDWATER LODGE, GOLDSWORTH PARK

Present: B Bailey, K Nieman, R Higby, V Fries, B Fries, J Davidson
D Bishop

Apologies: C Taylor

1. OPENING

The Chairman opened the meeting at 8.06 p.m.

2. MINUTES OF PREVIOUS MEETING

The minutes were agreed.

3. MATTERS ARISING FROM THE PREVIOUS MINUTES

3.3.3.4.) External signs now fitted.

3.11.d.) JD to fit replacement mirror.

4.f.) Trafalgar House will let us to decide how to spend
their £150 sponsorship of Childrens' Party.

4 - report -

4.f.) Carpet cleaned. Good job.

11.a) 4 free tickets for Bob Monkhouse on Dec 27 received
from Lakeside.

4. CHAIRMAN'S REPORT / CORRESPONDENCE - B Bailey

Correspondence

a) Resident in Trenance complained to WBC re. Estate Agents boards.
BB has copy of reply. WBC say it is a matter of interpretation of
the law. Some boards have been removed and remainder comply with
regulations.

b) BB received invite to opening of Brockhill but did not attend.

c) Copy of correspondence to J Lane. Curbs to be lowered at junction
of Clifton Way/Bampton Way.

d) Letter from resident re. non receipt of Membership Card.
KN to follow up.

e) BB wrote to J Boyle re. draft strips, plumbing etc.

f) BB wrote to J Alexander suggesting we share costs for a joint
cabaret in main hall.

g) BB wrote to Trafalgar House again re. Childrens' Party.

h) BB wrote to R Cook with draft letter to McCarthy Robertson re.
release of paperwork.

- i) Letter to BB from J Alexander suggesting Joint Venture to be discussed with new Arts Development Officer.
- j) Letter from Trafalgar House enclosing £150 cheque as sponsorship for Childrens' Party.
- k) Letter from B Hopkins suggesting we buy a cooker for the Committee Room which could be used for various cooking displays. Donation offered.
- l) Letter from Alan Aubin re. Minutes of GYLD AGM. GYLD now defunct.
- m) Letter from St Johns Floral Arts Group asking for publicity..
- n) Reply from J Boyle re. defects on draft proofing and plumbing.
- o) BB wrote to Surrey Constabulary re. nuisance of motor cyclists on Waitrose car park. Reply from Mr Powell, Superintendent, suggesting a meeting be arranged with motor cyclists.
- p) Letter from R Cook. McCarthy Robertson are not prepared to release papers until the account has been settled.
- q) Letter from M H Interiors re. Furniture. Claim they are unable to contact Mr Lattimer. BB rang R Cook who advised us not to get involved and suggested we reply saying we do not bear any responsibility. BB took copy of M H Interior's letter together with our reply to Mr Lattimer who said he would sort it out. BB also asked Mr Lattimer to provide receipts for furniture.

Report

- a) Advert now appears in Starting Together Wedding Guide.
- b) BB was asked by Council representative whether noise limiter is fitted and if house rules are on show. BB prepared and agreed a set of rules with KN and sent them to council. Noise limiter now fitted.
- c) BB went to hearing for granting of Licence. 3 objection letters received. Licence was granted to us and Council subject to noise limiter being fitted and abiding by house rules. Noise limiter to be set by Health and Environment Inspector.
- d) BB has been approached by Brian Smith, Woking Hockey Club. They are intending to construct an all weather pitch which would also be suitable for football, tennis, bowls etc. WBC are favourable to idea and suggest going 50/50 up to £370,000. Brian Smith will be coming to AGM. Hockey Club would be responsible for management and bookings. BB raised a number of points ie. car parking, signposting, security of site, extra noise if floodlit for evening use, changing rooms. Hockey club have covered all these points. They are considering a total management of Goldwater Lodge ie. to form Goldsworth Park Recreational Facilities which could include water sports. They presently have approx 300 members. Looks promising.
- e) BB thanked committee for their work over the year.

5. TREASURER'S REPORT - R Higby

- a) No figures available.
- b) Current account £8,500 less approx £900 due for VAT.
- c) RH doubtful that accounts will be audited in time for AGM.
RH experiencing problems with VAT and needs some professional help.
- d) £700 profit from Firework Display including approx £300 profit from Barbecue.
- e) Deposit account £4,000. RH suggested investing £3,000 in higher interest account leaving £1,000 easily accessible.
- f) RH suggested changing bank account to City. More convenient for him. Agreed.

6. ENTERTAINMENTS COMMITTEE REPORT - K Nieman

Past Events

- a) Bingo
- b) Horse Racing - Good evening. Will repeat.
- c) Firework Display - Best yet re. organisation. No complaints.
School to be booked for next year.

Future Events

- a) Singles Evening - Needs some control. Appears that age limit is being set.
- b) Christmas Parties - B Springall has agreed to do catering for both parties.

Children - Need to know numbers and ages for presents.

Senior Citizens - JD to drive mini bus.

Dorothy Hart to do 5 min recitation. Raffle, bingo.

RH to try and get Waitrose and other shops to supply raffle prizes.

- c) Christmas Bingo - Committee members to be in fancy dress.
We will provide crackers.
- d) New Years Eve - Problems with licence as New Years Eve falls on Sunday.
KN suggested a 60's style disco. Will pursue.
BB can get a member of Junior Magic Circle to do a 30 min act.

Simon Pilsworth has joined Entertainments Committee. Meetings will be changed to Monday.

7. NEWSLETTER

Deliverers found for Wishbone Way. Picked up another full page advert. Short deadline for January issue.

8. BOOKINGS

£500 from JW this month. RH will receive booking payments quicker in order to clear through bank before events.

9. MEMBERSHIP

400-500 members - includes children. Drastically lower than last year.

10. SPONSORSHIP

KN has prepared a letter to contact 4 firms. BB to write to Mann & Co.

11. ANY OTHER BUSINESS

- a) AGM - Nominations still to be received for Committee.
Bar open before and 30 mins after meeting.
Honorary President - PW not to be reinstated.
- b) RH needs contact for street lighting.
- c) JD has been asked if a public telephone could be installed at shopping center. Have approached BT in past but they say it is not financially viable. Public payphone in Waitrose.
- d) JD has request from Social Services Committee for advert in Newsletter re. tins of EEC beef.
- e) DB raised problem of street lighting at corner of Greythorne Road. RH to pursue.
- f) BF suggested purchasing small Christmas present for JW, SN and SB. Agreed, amount to be decided at next meeting.
- g) KN - i) Georgina said broom cupboard still not repaired.
ii) Signpost on Sythwood. Wood rotten. Will deal with after Christmas.
iii) Wednesday 6th Dec. Helpers needed to put decorations up.
iv) Peter Oldfield having problems getting finance to build a better pavilion because he does not have lease.
KN to draft letter to J Alexander indicating our concern that if P Oldfield leaves then lake might become a public dump.
v) KN thanked BB for being Chairman for the past year.
- h) BB - i) Wed 13th Dec - Committee Xmas drinks in Lodge Bar.
ii) Suggestions requested for items of expenditure:-
Bouncy castle, hi-fi system, extractor fan/ventilation system for hall, track lighting in hall, extra storage facility, dance floor, barbecues.

The meeting closed at 10.30 p.m.

[Handwritten signature]
12/12/87

GPCA ENTERTAINMENTS COMMITTEE

MINUTES OF MEETING HELD ON 4TH DECEMBER 1989

Present: B Bailey, V Fries, B Lawrence, S Pilsworth

Apologies: K Nieman, B Fries, C Taylor

1. PAST EVENTS

Not discussed.

2. FUTURE EVENTS

9.12.89 Childrens Party

22 children so far. Volunteers needed by 12.30 to blow up balloons, arrange and lay tables. Father Christmas 3.45 p.m. Press photographer 4.00 p.m.

Senior Citizens

18 booked so far. Apparently some people had commented to JD that they had not enjoyed last year's party. JD to try and get more people at AH's Bingo on Tuesday. Will be cancelled if less than 25 people. BB ran through programme.

B Springall to do catering.

V Fries to collect Video Recorder from SP on Friday.

15.12.89 Christmas Bingo

12-14 raffle prizes. Helpers to be in fancy dress if possible.

31.12.89 New Years Eve Party

Still not sure whether licence will be granted.

SP said 60's disco would be popular with quite a few people from Council side. Magic show booked.

13.1.90 Jumble Sale

Advert in Newsletter.

2.2.90 Skittles Evening

SP to organise. Need to construct an alley. Could be made from firemans hose filled with sand. 30-35 people needed. Start at 7.30 p.m. Volunteers required from 6.30 p.m.

Coach trip to France

No date has been fixed definitely but possibly end of February to take advantage of cheaper rates. Deposit will be transferred from cancelled trip.

3. ANY OTHER BUSINESS

3.1 The Mayor of Woking is organising a "Woking Welcomes the 1990's" in the Council hall on New Years Day which includes various events to be staged throughout the day. The Mayor asked if we wanted to get involved. BB thought this would not be a good idea but agreed to put an article in the Newsletter.

3.1 It was agreed to hold next month's meeting on Wednesday 3rd January 1990.

The meeting closed at 9.20 p.m.

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES OF THE MEETING HELD ON TUESDAY 12TH DECEMBER 1989

AT GOLDWATER LODGE, GOLDSWORTH PARK

Present: B Bailey, K Nieman, V Fries, B Fries,

Apologies: R Higby, J Davidson

1. OPENING

The Chairman opened the meeting at 8.02 p.m.

2. MINUTES OF PREVIOUS MEETING

The minutes were agreed.

3. MATTERS ARISING FROM THE PREVIOUS MINUTES

3.11.d) Mirror has been fitted.

10. Mann & Co. have confirmed they will still continue with the Newsletter but need to do budget before making a decision on further sponsorship.

11.f) Re. Christmas presents for JW, SN and SB. Decided not to pursue.

4. CHAIRMAN'S CORRESPONDENCE / REPORT - B Bailey

Correspondence

- a) Letter from D Vince, Arts Development Officer re. Joint Cabaret function and subsequent meeting with BB. D Vince thinks this would not be financially viable. He would have to hire hall and with staffing, publicity etc would need at least 200 people to make viable. Hall could only seat 120 in cabaret style.
- b) BB wrote to B Smith, Environmental Health Officer, confirming that noise limiter had been fitted and requesting them to calibrate it. BB thinks it is a little erratic and probably not set high enough.
- c) BB received a letter from Mann & Co commenting on the fact that there was no mention of the Firework Display in the November newsletter and also about the front page write up re. Estate Agents Boards. They said they would be happy to take up any problems through the Estate Agents Association.
- d) BB wrote to various advertisers re. payments.
- e) BB wrote to Mr Latimer re. receipts and guarantees for furniture.

Report

- a) Message from Georgina - Carpet and mens toilet left in a mess after Woking Dyeline party.

5. TREASURER'S REPORT

Nil Report.

6. ENTERTAINMENTS COMMITTEE REPORT - B Bailey

Past Events

- a) Bingo - Number has dropped. Coincides with Coronation Street now. KN heard that one member did not like the way the Snowball was run. BB thinks people could be upset because SP's table always win a lot.
- b) Childrens' Party - Appears to have gone quite well according to feedback.
- c) Senior Citizens' Party - Cancelled through lack of support. 2 people turned up as they had apparently not been informed.

Future Events

- a) Christmas Bingo - 15.12.89
More raffle prizes. Helpers required by 7.00p.m. preferably in Fancy Dress.
- b) New Years's Eve - 31.12.89
Still not sure whether licence will be granted.
KN expressed concern as to what DR would be doing on the Council side. Is she competing against us? BB said she would like to do something next year ie. Piper. KN thinks she should show more interest in doing something which facilitates both sides.
KN trying to put together an 80's quiz.
- c) Jumble Sale - 13.1.90
- d) Skittles - 2.2.90
SP to organise but having difficulty getting fire hose for alley. Agreed 50p entrance.
- e) French Coach Trip - 3.3.89/90
VF to take bookings. £15 per person.
- f) Treasure Hunt
May clash with regular booking.
- g) Singles Club
Requested Snug for 2 nights per month for next year.
They need to become more integrated with Committee.
- h) Car Boot Sales

BB to send copy of Newsletter write up re. Childrens' Party and mention dates for car boot sales next year.

7. ANY OTHER BUSINESS

- a) Committee Christmas Drinks Wednesday 13th.
- b) Re. Expenditure - Too few members to discuss.
Need to know financial position.
- c) KN has sold three small tables at £4 each.
- d) BB reported that the price of tea had increased and the Senior Citizens at AH Bingo session had complained. No tea served last week.
- e) Need to sort out what we want to get rid of before the next Jumble Sale.

The Meeting closed at 9.20 p.m.



A handwritten signature, possibly 'J. P.', is written over the date '9/1/90'. The signature is written in a cursive style with a large loop. The date is written in a simple, blocky font.

GOLDSWORTH PARK COMMUNITY ASSOCIATION

COMMITTEE 1989/1990

BRIAN BAILEY	CHAIRMAN	15 TORRIDON CLOSE	720520
KEN NIEMAN	VICE CHAIRMAN	113 BITTERNE DRIVE	761831
ROGER HIGBY	TREASURER	10 DENVALE WALK	725928
VANESSA FRIES	SECRETARY	26 UPTON	723474
BRIAN FRIES	COMMITTEE MEMBER	26 UPTON	723474
JIM DAVIDSON	" "	18 HALLEYS COURT	762379
DORA BISHOP	" "	5 GREYTHORNE ROAD	715380
BARBARA LAWRENCE	" "	7 KENTON WAY	727804
SIMON PILSWORTH	" "	13 WILLOWMEAD CLOSE	723051
TIM BENHAM	" "	20 WESTMEAD	724794
GEORGINA WATSON	" "	23 ALTERTON CLOSE	771940
GLEND A COOKE	" "		
PETER WINTER	" "	7 CHIRTON WALK	771846
IAN EASTWOOD	" "	1 BYRON CLOSE	BR. 81864
JOHN WADHAMS	" "	10 QUEENDALE COURT	779556 (WORK)
CAROL SMITH	" "	8 JASMIN CLOSE	BR. 6013
ARTHUR HAMOUR	" "	23 INGLEWOOD	722407
CLIFF RICHARDS	" "	2 STAINTON WALK	714415
KITTY HICKEY	HELPER	47 GREYTHORNE ROAD	767945
SANDRA MACEY	HELPER	11 WATERMEAD	726221
VAL DUARTE	HELPER	13 HAWKESWELL CL.	772812