

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES OF MEETING HELD ON THURSDAY 10 JANUARY 1991
AT GOLDWATER LODGE, GOLDSWORTH PARK.

Present: P Winter, K Nieman, R Webb, J Davidson, I Eastwood, D Bishop,
A Harmour, G Watson.

Apologies: R Higby.

1. OPENING

The Chairman opened the meeting at 8.00pm and wished all present a happy and prosperous New Year.

2. MINUTES OF PREVIOUS MEETING

The minutes were agreed with the exception of 3. 6. h) where it had been reported that 1 ticket remained for the New Year's Eve party.

3. MATTERS ARISING FROM PREVIOUS MINUTES

3. 7. A) IE still not heard re protection order.

3. 6. h) KN said that D Riddle was advised about the drinks arrangements: we advise when drinks are required from her, not when they are not.

3. 6. Comments 6. a)

PW not heard anything from bridge players.

7. e)

IE still to check.

7. f)

Santa's wig has been found. Money returned on new one.

7. g)

KN to obtain decent label for box from Raelene Clarke.

4. a. v) PW clarified the refund as that for the couple from Slough (4. c)

4. a. iv) AH repaired the heater.

4. b) Nothing further from Mrs Hayman.

4. f) See later: 4. h).

5) Depreciation matter still in hand.

7. a) Mr & Mrs Agastini started locking up weekend of 15th December: satisfactory start.

7. j) PW confirmed letter was sent to Mann & Co.

4. CHAIRMAN'S CORRESPONDENCE / REPORT - P Winter

Correspondence

- a) Letter received from lady expressing appreciation of senior citizens' party.
- b) Brief job description sent to Mr & Mrs Agastini.
- c) Letter received from Bone of WBC with Management Agreement for our signature. PW wishes to stall this as long as possible to enable us to settle down with fresh objectives discussed last month.
- d) Letter received from Bone re matters arising from Liaison Committee meeting.
- e) Schedule of internal fittings received from WBC.
- f) Copy minutes from Council advising their contribution of £10,000 towards lighting for Wishbone Way to be completed by end of this financial year.
- g) Copy proposal from Highways Committee of WBC detailing another entry onto Bypass and rearrangement of traffic flow in the Lockfield Drive/Well Lane area. PW will report Committee's comments to WBC that this will pacify Horsell residents but disrupt traffic in Sythwood/Marston Road area.
- h) Letter from Honeywells confirming they do not provide certificates for their routine maintenance. Agreed our heaters do not need servicing monthly and fresh proposal of $\frac{1}{2}$ yearly servicing around winter. Includes emergency servicing on 24 hour call out basis for gas fires, heaters and hand driers. £686 includes reasonable over-time but not parts. Committee agreed to look for alternative quotes, will phone gas company advertising in newsletter.

ITEM 6 was taken next.

6. TREASURER'S REPORT - P Winter

December cash income £1100.04 from bookings. Will go to auditors shortly. Our Accountant wants a list of our assets to obtain refund for depreciation. Presented with yellow card for non-payment of VAT, now paid (£500); this is not the first time we have defaulted. RH has advised that he wishes to relinquish the position of treasurer as soon as another volunteer is found. J Winter may know of someone.

ITEM 7 was taken next.

7. ENTERTAINMENT COMMITTEE REPORT - K Nieman

- a) DB has received many favourable comments re New Year's Eve Party.
Fire alarm had to be dismantled - now sorted out.
110 tickets sold, 80 people turned up, lost £15/£20.
Paid J Covus £50 +£20 for new records.
Price may be increased next year and large hall hired.
Fire doors were blocked by prams: must not happen again.
JD suggested issuing helpers with ID badges.
- b) Children's party: 30+ attended.
Should have professional entertainment for next year.
Too much food.
Cost us £150 owing to lack of sponsorship this year.
- c) Senior Citizens' party cost us £1.09.
AH thanked all helpers.
- d) June 15th. AH organising trip to South Sea.
70 seats sold, cost £3.60.
- e) January 11th. Race night. Volunteers needed by 7.00pm.
- f) February 1st. Skittles evening. KN to organise.
- g) February 15th. Children's Valentine Disco. GW to organise.
- h) 4 Car Boot sales this year. RW to advise police. (See 7. m)
- i) November 2nd. Fireworks display. KN to book school.
- j) April 20th. Jumble Sale at Lodge.
- k) July 6th & 7th. Family weekend to celebrate our 3rd birthday.
Will include regatta on lake (Oldfield), barbecue etc with cooperation from D Riddle (GW) and G Worsfold (PW). KN to approach Oldfield.
- l) June 22nd. IE suggested kids disco. Organist's son does music.
GW to check if hall is free.
- m) May Day Bank Holiday - both we and Beaufort Middle School are holding Car Boot Sales. They asked KN to move our date; refused. There is demand for 2 and both parties may benefit.
- n) AH is being pressured to start Friday Bingo. Can only do it on a fortnightly basis. Will liaise with S Bailey.

ITEM 5 was taken next.

5. COMMUNITY CENTRE

- a) Following last month's meeting, PW wrote to D. Riddle advising that as from a pre-determined date (30.3.91) all hirers of the hall would be given the three catering options. D. Riddle required the arrangement sooner. She has agreed to pay us our commission on all bookings received before 31.12.90, whenever we choose to start the new arrangements. PW suggested 31.1.91.

Agreed.

We already have the agreement of the Council and the liaison Committee.

- b) Re the bar. G. Worsfold confirmed that the Council bar was not paying its way. Also advised us not to let a hirer provide own bar. After much discussion, the Committee agreed that the ideal situation would be to run the bar as our own for our events and those of a hirer when we were able. D. Riddle would sub when necessary, but from her own mobile bar. Does not affect licensing magistrates. Stock and ancillaries to be checked in the short term and basic costing to be done. PW, KN, IE, to discuss further arrangements with D. Riddle.

PW would like to make another attempt to obtain a license to consume alcohol purchased in the bar, in the hall.

- c) Committee agreed in principle to purchase work surfaces, cooker, fridge, storage units, microwave. Will take forward once D. Riddle has signed new agreement.
- d) We have approx. £8000 cash with liabilities estimated at a maximum of £6000, not all short term. Therefore we can afford the proposals.
- e) A charge for the snug must be reviewed.
PW went through booking fees in detail. The Committee commented that these were very expensive.

ITEM 8 was taken next

8. ANY OTHER BUSINESS

- a) C. Grainger (deliverer) is moving. His round is to be split between AH and RW. 4064 newsletters are delivered, we pay for 5000; extra cost is nominal.

PW has asked Penny from the Review to publish an article to obtain feedback from those areas who are not receiving newsletters. AH will ask his deliverers for details of numbers, people and areas.

- b) DB offered her garage for rent at £5 per week; we do not need it at present time.

- c) RW reported that following her meeting with Raelene Clarke, the deadline dates have been moved back 2 days.

Raelene suggested widening our appeal with recipies, for example. We are only able to increase / decrease our newsletter by a multiple of 4 sides.

The cost of publication may increase in 6 months time; she could not say by how much. We would receive 2 months notice.

- d) The music license is due for renewal end of January. Notice posted on main door. Two objectors, same as last time.
- e) RW reported that our name had been submitted to the Citizen's Guide.
- f) RW will send copy of newsletter each month to "What's On In Woking" for publication of our forthcoming events. David Vince editor, requested a short precis on the Association; RW to attend.
- g) AH wants people on 19/1 10am to mend the seats.
- h) PW cannot contact Latimers, DB to help.
- i) IE reported that the artificial pitch and lights for the Hockey Club had been approved by the Planning Committee. It would now be put forward to leisure; Jim Lane is Chairman and IE said he should step down from the Chair for this meeting and vote against the proposal.
- j) KN reported that JW had moved.
- k) KN reported that he had prepared a questionnaire, gave some out on New Year's Eve - several returned, nothing startling.
- l) Meeting arrange 28 January with Church, Strollers, Guides, Schools, Youth. All Committee invited, IE to obtain drinks, sale or return. No formal agenda. KN happy to run it as brain storming session. The ground rules were to listen and not to commit the Association to anything. RW to take notes.
- m) AH asked if membership is to start up again. PW would like to see this happen later this year.

Meeting closed at 11.00pm

Date of next meeting, February 14th 1991

Authorised by



dated

14.2.91

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES OF THE MEETING HELD ON JANUARY 28TH 1991 AT GOLDWATER LODGE

Present for the Community Association:-

Peter Winter	-	Chairman
Ken Nieman	-	Vice Chairman
Rachel Webb	-	Secretary
Ian Eastwood	-)
Jim Davidson	-)
Georgina Watson	-) - Committee Members
Arthur Harmour	-)

Present for invited Organisations:-

Ishbel Bradley - Feary	-	Parochial Church Council
Elaine Halewood	-	Strollers
Grace Owen	-	Flying Dolphins
Sylvia Lambert	-	Guides
Chris Wright	-	Woodcraft Folk
Susie Zeffert	-	PTA Beaufort Middle School
Gay Robbins	-	PTA Beaufort Middle School
Dennis White	-	PTA Sythwood School
Pete Dillow	-	PTA Beaufort First School
Mrs P. Ringshal	-	Head Teacher Beaufort First School
Bev Goddard	-	Youth Centre
	-	Youth Centre

Apologies for Absence:-

- Rev. Andy Knowles

OPENING

The Chairman opened the meeting at 8.05pm and thanked everyone for their attendance.

The Chairman introduced the Community Association Committee as above.

The objective of the evening's meeting was defined as the discussion of ways of all interested parties on the Park pulling together in the same direction, thus helping each other.

The Vice Chairman was asked to address the meeting.

BACKGROUND

The Vice Chairman asked the Representatives of the various organisations present to introduce themselves as above.

The Vice Chairman explained that the meeting was called following criticism of the way the Association went about its business. Criticism arose during the last three years as the Association wrestled with the running of the newly opened Centre, and fought to overcome teething problems. Some people were questioning why we exist, what do we do for people on the Park.

The Vice Chairman announced that in addition to tonight's meeting, a survey would be circulated amongst a small sample of households on the Park.

The Vice Chairman expected tonight's discussions to include the expansion of "What's On At A Glance" in the newsletter to include other organisations, allow the use of the hall by youngsters up to 12 years of age, and the coordination, rather than duplication, of events. The Association wished to establish a greater understanding of what the other organisations do.

There was no agenda. Any ideas or suggestions emanating from the evening would be noted, discussed by the Committee and acted upon. No promises would be made.

The Vice Chairman invited all those attending to start the discussions.

DISCUSSIONS

In answer to a question from Mrs Ringshal, the purpose of the Association's fund raising was explained as being to cover:

- a) the running of the newsletter run at breakeven only.
- b) meeting the expenses of the Centre run at a small profit.
- c) finance various social events as a service, not profit making.

In answer to a question from Mr Dillow, the aims of the Community Association were defined as being of social, recreational and cultural benefit to the Park. The Association is also a vehicle to bring pressure to bear on the local Council to improve the quality of life for all on the Park. We do not fight individual cases.

Mr Dillow asked the Association where it stood on the issue of the Hockey Pitch. The Chairman explained that the Lodge was hired by the Hockey Club as a venue for residents to express their views. It was understood that the pitch was for the principle use of the hockey club but would be hired out for the benefit of other events at a profit to help maintenance. Concern was expressed about access to the club from the roads passed the schools. The Chairman advised that the Council had that matter in hand.

Representatives from the Youth Club wished to know what the Association's position was regarding children between the ages of 12-18. The Youth could not afford to pay the hire charges for the hall. The Chairman advised that the Association did not have the manpower to organise many events. The Youth agreed they could organise their own events and were in need of a facility for one-off events and a weekly Girls' Night.

Mr Dillow questioned whether the provision of some facilities for the Youth by ourselves would encourage the Council to delay their involvement.

Representatives from Strollers and Flying Dolphins required more publicity. Space in our newsletter for advertising their own events would be useful. Space for a short paragraph for a description of each organisation as well. Matching needs with services could be advertised eg. the Youth helping the elderly.

Suggested a transfer of the "What's On" page to the notice board. Announcements of benefits such as EEC beef, bus passes needed.

The Chairman cautioned on the cost of publication space and the necessity of arbitrating between groups should the demand for space become too great.

The Committee was asked whether it felt it met the wants of the Park or of the Committee itself. The Vice Chairman said that not many people attended our events but those who do seem to enjoy themselves. People seem reluctant to talk to us and tell us what they want.

It was thought that the bar staff were very unfriendly and many people may not realise they were separate from ourselves. The Chairman confirmed that we had disassociated ourselves from the catering for business reasons.

In answer to a question from Mr Wright it was confirmed that 75% of houses sold on the Park were to people already on the Park: it had outgrown its reputation as a staging post.

Ms Lambert announced that the Guides had land and planning permission for their centre but needed £150,000. The Chairman advised that he would be more than happy to pass on his experiences and advice for fund raising and lobbying.

The meeting heard how an extra 4 pages of newsletter would cost approximately £250, would need 2 of those pages to be filled with adverts. It was suggested that contributors "bring their own advertisements."

The Vice Chairman agreed to provide information gleaned from the questionnaire to other interested parties.

Representatives from strollers wondered if it were possible to amend the questionnaire to accommodate questions regarding task forces/ social contributions.

Several attendees suggested striking some sort of arrangement with some of the many new stores to come to the Peacock centre. It is a buyers market now, and the stores may feel it more prudent to get involved in the local community than a few years ago.

It was suggested that sports coaches use the facilities around the lake rather than the leisure centre.

Mr Dillow suggested that the Youth and Guides pool their resources as they were both looking for centres.

There was wide discussion on the facilities the lake could provide and the scope for the summer extravaganza involving everyone.

Mr Dillow observed that the Park was too big for the Association to organise things. If other groups could be involved, ie have smaller commitments itself, it would have more success/ events would be more manageable.

Ms Lambert said that they could not afford the Association's Hall, for some events it was too small. This thought on pricing was echoed by many present. The Chairman suggested that if anyone wished to use the hall they should set out their requirements in writing including times, options, requirements. If the proposition did not affect the Association's revenue then perhaps some arrangement could be reached.

Mr White announced that Sythwood PTA raise £4500pa to purchase items for the school.

Ms Zeffert emphasised the problems encountered when arranging car boot sales clashing with the Associations'. We should coordinate our events or arrange joint ventures.

Mr Dillow, Mr White and Ms Zeffert discussed the merits and disadvantages of raising funds for the maintenance of a swimming pool.

Mrs Halewood thought that everyone could chip in for a new notice board.

The Chairman reminded everyone that there was no storage space available at the hall.

SUMMARY

The hall was too expensive to hire.
Wider use of the notice board required.
Questionnaire incorporate other ideas and make results available.
Coaching in the summer holidays.
More coordination of events.
Cooperation for larger events.
Access to newsletter by way of diary page/insert, space fillers

The Chairman announced he would approach Penny from the Woking Review for space in the newspaper. It subsequently transpired that Penny used to run a "What's On In The Park" page but had to discontinue it owing to lack of contributions. This would be an ideal vehicle for all of us to use regularly as she would be more than delighted to start the project up again.

The Vice Chairman asked for a little time to assimilate the information collected tonight. It was agreed that this sort of forum should be on a bi-annual basis.

CLOSURE

The Chairman thanked everyone for coming and closed the meeting at 10.05pm.

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES OF MEETING HELD ON THURSDAY 14 FEBRUARY 1991
AT GOLDWATER LODGE GOLDSWORTH PARK

Present : P Winter, K Nieman, R Webb, J Davidson, I Eastwood,
D Bishop, A Harmour, G Watson.

1. OPENING

The Chairman opened the meeting at 8.03pm

2. MINUTES OF PREVIOUS MEETING

The minutes were agreed

3. MATTERS ARISING FROM PREVIOUS MINUTES

3. 3. 6. KN to obtain label for Forbuoy's box.

7 i) Cannot book the school for fireworks just yet.

7 k) No progress re family weekend in July; meeting cancelled owing to weather.

7 n) No progress re bingo owing to inclement weather.

8 a) ii) Penny to publish article in Review.

8 h) PW saw Mrs Latimer; Latimer Fabrics no longer exists.

4. CHAIRMAN'S CORRESPONDENCE / REPORT - P Winter

Correspondence

- a) Bridge players have written to PW requesting regular booking of snug for every Friday evening. The Committee agreed to offer the players either continuation of Mondays or first 2 Fridays in each month for a trial period of 3 months. If their numbers do not increase in that time then we discontinue the Friday booking.
- b) Letter from GPWI thanking us for the continued use of our kitchen facilities.
- c) Letter to Councillor Edwards expressing our concern re Horsell traffic plans.
- d) Letter to Geoff Worsfold re reviewing arrangements re catering and bar and requesting the Council keep us informed of their plans.

- e) Letter to J. Arkinstall re allotment society use of newsletter.
- f) Re public phone in Lodge. PW spoke to rep from BT Thamesway who advised £50 pq hire charge, £60 installation; we finance venture by 'profit' on phone call charges. No Discount. KN will investigate the cost of purchasing one.
- g) Letter to Mann & Co re renewal of contract. Would like an agreement of more than 1 year.
- h) Letter to Bone at WBC advising that the Council need not now move light switches. GW has keys. D Riddle will unlock padlocks until we can replace ours.
- i) PW asked Honeywells for annual certificate of efficiency for our fire alarm and systems for fire officer. No reply as yet. We are not covered by Council's certificate.
- j) Letter from D Riddle agreeing to run our bar when we are unable, except for 23 Feb and 30 March. IE to organise our alternatives.

ITEM 6 WAS TAKEN NEXT

6. TREASURERS REPORT - P Winter

January cash income £ 832.89 from booking fees.
PW unable to contact proposed new treasurer, or present one.

ITEM 5 WAS TAKEN NEXT

5. COMMUNITY CENTRE

- a) PW has redrawn guidelines for booking forms. Committee examined these and suggested further amendments.
- b) Re advertisers for newsletter. J Winter sent out reminders re unpaid bills in November totalling £700 since May 1990. Fees will be paid in advance from now on. For Feb/Mar issue, monies are due now and if not received within 28 days we don't run future ones. Problem encountered whereby chasing people for money who say they have paid. RW to advertise for new treasurer in newsletter if no one comes forward by then.
- c) Re Booking fees for hall. GW supplied a list of Council charges for March 1991 onwards. We are out of sync; subcommittee to be formed to examine our charges. KN to chair. It was agreed that people who have already booked &/or paid should be reimbursed per the new fees.
- d) Re Bar fees. The Committee discussed hourly rate to pay D Riddle.
- e) Letter from Mrs Hayman re proposed Mother and Toddler group in hall. Requests 10 weeks after Easter at non-profit rate with discount for block booking. Assurance re tidiness and toilet arrangements. The Committee agreed subject to trial period of 10 weeks and ensuring the venture is not profit making. AH advised the Committee that Mrs Hayman is one of our deliverers.

- f) Re kitchen. IE has quotes for £200 for work surfaces only.
 GW preferred to fit the room properly and not cheapen the place.
 Question over where we will store present goods.
 We should finalise arrangements for bar / pay for that first.
 KN advised of kitchen shop in Knaphill that once were interested
 in sponsoring us. How about demonstration models? JD's son
 is having his kitchen refitted now; would we want his old units?
- g) Re heating. Quote from The Gas Company: suggested annual service (but
 one now and one before next winter) at cost of £80 per visit + parts.
 Includes heaters only, hand driers not necessary. Call out charge for
 heating or plumbing £20 per hour, blocked drains £40 per hour, large
 jobs get a separate quote.
 Committee Agreed to hiring this firm.
- h) Re music licence. Has been renewed. Due again in October. We should
 start to keep a record of our "loud events": we are allowed up to 15
 per annum.
- i) Working party required to clean shed out, replace kitchen cupboard.
 Sunday 10am 17/2.
- j) PW to check whether we need to renew insurances for new bar arrangements.
- k) GW wished us to limit late night bookings followed immediately by early
 morning bookings to help her with cleaning.
 RW to remove 'latest' time on hall advert.

7. ENTERTAINMENT COMMITTEE REPORT - K Nieman

- a) Horse race night not well attended, lost £50.
- b) Skittles well-attended, 35 people. 2 Committee members.
- c) Children's Disco 15/2.
- d) Coach Trip to France. Coach more than half filled. Will contact
 Penny from Review for publicity if newsletter cannot fill the coach.
- e) Car Boot 1 April. 20 Cars booked. The committee discussed various
 arrangements for catering. It was agreed to postpone a decision
 until the number of helpers on the day had been ascertained. Names
 to RW by 26th Feb.
- f) Jumble Sale. 14 people needed on day, 5 the previous evening. We
 will sift out good stuff for car boots etc. IE suggested a Tombola.
- g) Quiz night 17 May.
- h) Kid's Disco 7 June.
- i) Birthday Party 7 July. A wedding reception is booked here for the
 Saturday; we should tell them of the events planned.

j) Hen night. Popular demand for another. Require £600 up front. We have under priced previous ones. The Committee suggested holding the event at the Lodge. Wally Dent to be asked for his comments.

k) Halloween 1 November.

8. ANY OTHER BUSINESS

- a) Meeting 28 Jan. RW to ask attendees for their comments in time for Community Association special meeting on 7 March. KN will coordinate What's On Diary for all Park organisations. RW to ask for contributions to Ken by deadline dates.
- b) RW asked for contributions for newsletter. RW expressed concern at lack of adverts and possible loss on newsletter. PW suggested matter is left in abeyance for a month to see how we fare on average.
- c) KN suggested free adverts, free tickets, free plugs for Woking Dyeline owing to their generosity with printing.
- d) D. Riddle's marathon darts event is being held weekend after next. The Committee will sponsor £40.
- e) Publicity Officer required to coordinate posters, talk to Penny etc.
- f) RW to arrange leaflets to be printed advertising our hall for wedding exhibition in Guildford in March. It was suggested we should pay for a monthly advert in local rag.

The meeting was closed at 11.05 pm

Date of next meeting, March 14th 1991

Authorised By



Dated

14.3.91.

GOLDSWORTH PARK COMMUNITY ASSOCIATION

SUB - COMMITTEE MEETING HELD AT GOLDWATER LODGE, MARCH 7TH 1991.

Present: K. Nieman, R. Webb, G. Watson.

The meeting was held to discuss the Association's pricing policy for the hiring of the hall at Goldwater Lodge. The following matters were decided:-

1. At present, prices were the same on Monday to Thursdays, with charges being greater on Friday, Saturday and Sunday. It was agreed to amend this policy to reflect the Council's structure of including Friday in the 'normal' weekly rates, leaving only Saturday and Sunday as more expensive.
2. Our rates are to be reduced to 2/3 those of the Council's to reflect the smaller size of our hall.
3. A 10% discount would be available for residents of Goldsworth Park (non - commercial rate only.)
4. RW will discuss the cost of a glossy brochure with Raelene to publicise our new prices. (A4 folded in 3, photos).
5. The rates would be reduced for all-day events.
6. Snug bar rates are to be reduced in line with other reductions. Hire of the snug bar is automatic and at no extra cost when the hall is hired.
7. There will be a flat fee for use of the kitchen.
8. An answering machine will be installed in the office. We will apply for a listing in the Yellow Pages.
9. A refund will be given to those customers who have booked before the new prices were agreed.

The above will be put to the full committee at the monthly meeting to be held on Thursday March 14th.

GOLDSWORTH PARK COMMUNITY ASSOCIATION

EXTRACT OF MINUTES OF THE MEETING HELD AT GOLDWATER LODGE, MARCH 7TH 1991

The meeting was held to discuss matters raised during and after the meeting of January 28th 1991 with representatives of various organisations based and operating on Goldsworth Park.

Taking the 'Summary' page as an agenda it was agreed to action the following considerations:-

- 1) The structure and level of charges for the hiring of the hall have been revised and will be published very shortly. It was agreed to offer a 10% discount for residents of the Park for non-commercial events. Special discretionary rates are available to some volunteer organisations, available at a time and date when the hall would otherwise be regularly vacant; we would expect the hall to be "left as was found". The Youth club and Guides & Scouts have been contacted separately in this regard. For further enquiries, the initial point of contact is Sandy Bailey on Woking 720520.

- 2) The Association is reorganising its posters in the Waitrose poster site to allow useage by selected organisations. An A4 site will be available on a permanent basis for each of the following:

Strollers

Scouts, Guides and Woodcraft Folk (1 in total)

Flying Dolphins

Youth

Church

Beaufort Schools (1 in total)

Sythwood School

Please deliver posters to Ken Nieman at 113 Bitterne Drive. If other organisations require a poster site, their requirements and other details should be submitted in writing to the Committee for consideration.

- 3) The questionnaire was amended to include a question on willingness to assist other organisations on the Park. Information is still being collated; the results will be made available to interested parties when available.
- 4) Tom Stein at Woking Borough Council has been contacted with a view to the Council holding coaching sessions around the lake.

- 5) Ken Nieman has agreed to hold the diary for coordination of events on the Park. Please phone him on Woking 761831 with the following information:-

Name and contact telephone
Organisation
Type of event, venue and date.

A copy of the diary will be circulated on a monthly basis.

- 6) It was agreed that all organisations should be responsible for taking the initiative for any assistance required for events they may be arranging.
- 7) As previously advised, Ken Nieman (Woking 761831) will incorporate events run by other organisations for inclusion in the newsletter, same format as above. Please refer to deadline dates for publication, provided earlier.

Should a promotional paragraph be required in the newsletter, then please provide an advert and appropriate payment from a sponsor of your choice, forwarding everything to Jean Winter, 7 Chirton Walk, Goldsworth Park, Tel Woking 771846. The size of the advert should be at least the size of the paragraph to be published. Publication to date has been on an ad-hoc, informal basis which is unfortunately not financially viable.

- 8) The Woking Review (Penny) have indicated they would be willing to publish articles from Park Organisations. These should be submitted direct to the Review.
- 9) The date for the next forum has been set for 22 July 1991 at Goldwater Lodge at 8.00pm to discuss progress to date and new ideas.

Any comments arising from the above should be sent in writing to Rachel Webb at 46 Inglewood, St Johns, Tel. Woking 723026.

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES OF THE MEETING HELD ON THURSDAY 14 MARCH 1991
AT GOLDWATER LODGE GOLDSWORTH PARK

Present: P Winter, K Nieman, R Webb, J Davidson, I Eastwood,
D Bishop, A Harmour, G Watson.

Attending: P Bohling - Resident

1. OPENING

The Chairman opened the meeting at 8.04pm and asked RW to introduce PB to the Committee.

2. MINUTES OF THE PREVIOUS MEETING

The Minutes were agreed, subject to item 5h) when the minutes should read 12 "loud events" per annum and not 15 as stated.

3. MATTERS ARISING FROM PREVIOUS MINUTES

3.) KN has obtained label for Forbouy's box.

4 a) Bridge players are meeting first 2 Fridays and 3rd & 4th Mondays of each month.

4 g) Mann & Co have agreed to sponsor the newsletter for a further 12 months at £250 per month and £550 for the fireworks.
Counter-Offer from Badgers did not materialise.

4 i) No response as yet from Honeywells.

6) RH is updating our books in order that a new treasurer can take over.

5 a) The booking forms have now been amended.

5 b) J Winter is gradually getting a response from slow payers / bad debts for the newsletter. Some debtors insist they have paid: JW is seeking copy cheques. Some debtors insist they have sent money to the Lodge.

5 e) No response from Mrs Hayman re Mother and Toddler Group.

5 f) JD's son wishes to re-use old units.
KN will now approach Knaphill kitchen shop.
IE has possibility of picking up second hand electric cooker;
Mrs Hopkins has offered £10 from WI towards the cost of a cooker.
JD suggested we advertise in Goldsworth Newsletter.
The Committee agreed to purchase the second hand cooker, subject to a reasonable cost.

- 5 g) We have not yet received the music license.
- 5 j) Our alarm system protects the bar area. Cornhill Insurance need a value of stock behind bar. (£350 at moment).
Cornhill will not provide insurance cover for protection against liability due to action of bar staff. KN to investigate.
- 7 e) Trafalgar House have no record of permission granted for four car boot sales this year. PW has written formally, no reply as yet. We will make sandwiches rather than arrange a barbeque.
- 7 i) Nothing to report re birthday party 7 July. Meeting 7 March at short notice, waiting for copy of minutes. Wedding reception cancelled for that day.
- 7 j) Hen Night booked.
- 8 d) £40 to D Riddle re sponsorship for darts has been paid.

4. CHAIRMAN'S CORRESPONDENCE / REPORT - P Winter

- a) Letter from D Vince of What's On In Woking requesting clarification in newsletter of catering arrangements.
- b) Letter to Gas Company accepting their quote for servicing heaters.
- c) Letter from Woking Council advising cancellation of Liaison Committee meeting scheduled for 13th March.
- d) Letter to Mann & Co acknowledging their offer of support for another year.

5. COMMUNITY CENTRE

- a) D Riddle will not be manning our bar in the future. RH has collected all monies due to us.
We ran one bar on our own; spent £900, £350 fittings, to stock and refit the bar. Took £211, made £100 profit, charged Delia's prices. PW to check our agreement with Delia and with Council whether we can reduce our prices.

Have no 'bar' event until April 6th, 13th, 28th - PW to check licensing laws with Sandy re 28th.

Need a carpenter prior to installing a pump. KN & IE to liaise.

Delia can gain access to our bar from cellar and kitchen; deliveries are made through our bar. Committee agreed to accept the situation.

We need 6 new padlocks.

Vote of thanks recorded to IE for manning and arranging our first bar at short notice.

- b) See Sub - Committee minutes for details re proposed amendments to hiring charges.

IE suggested an article in newsletter publicising the changes.

Ordinary phone book and yellow pages carry the Council's number listed under Goldwater Lodge. PW to investigate options open to us re the installation of an answering machine.

The Committee discussed the level of daily rate to be charged: agreed at 10 hours at lower rate for non-commercial bookings only.

With the exception of paragraphs 4 and 8 (Glossy brochure and yellow pages) the Committee accepted the recommendations of the Sub Committee. Amendments to take effect immediately.

- c) Re Public pay phone. KN has a quote for £180 to buy plus BT line installation plus 4.4p per unit of calls. We set rate at which we charge users, normal is 10p per unit. Can block certain types of calls. KN to pursue cost of using Mercury.

6. TREASURER'S REPORT

- a) No information available from RH.
- b) Sandy collected £400 last month.
- c) RH will update books as at 31 March 1991 for Ron Bell to audit. New treasurer will take over with effect from 1 April. Ron Bell will provide tuition in case of need. Renie Harmour and Philip Bohling both volunteered for the position. AH withdrew Renie's name and the Committee approved the co-opting of PB onto the Committee as treasurer. The Chairman expressed his gratitude and appreciation to Renie Harmour for her willingness once again to assist the Association.

7. ENTERTAINMENT COMMITTEE REPORT - K Nieman

- a) Coach trip lost £200 / £250 - only 30 seats sold. Have the option of an earlier boat for November but will cost an extra £25. IE would have preferred the earlier slot to visit the town.
- b) Have not sold any tickets yet for Easter Disco.
- c) The Committee will enter a team for Quiz night.
- d) French Night for 19 July. Need 1000 raffle books, RW to renew gaming and lotteries license. IE said we can only give back $\frac{1}{2}$ our takings.

8. ANY OTHER BUSINESS

- a) Council have over-spent £100,000 on the Lodge. They say we owe them £4000 which PW is contesting.
- b) PW says board at Waitrose is now functional again following vandalism.
- c) A copy of Brian Bailey's letter and PW's response was handed to Committee for their comments. It was agreed that PW's response was right and adequate.
- d) Mr & Mrs Agostino are due to increase their involvement with the Association per the Committee's previous agreement. It was agreed to leave matters in abeyance for time being.

The meeting was closed at 10.40pm

Date of next meeting, April 11th 1991



Authorised by

Dated

11.4.91

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES OF THE MEETING HELD ON THURSDAY APRIL 11TH 1991
AT GOLDWATER LODGE GOLDSWORTH PARK

Present: P Winter, K Nieman, R Webb, P Bohling, I Eastwood, D Bishop
A Harmour, G Watson.

Apologies for absence: J Davidson

1. OPENING REMARKS

The Chairman opened the meeting at 8.06pm.

2. MINUTES OF THE PREVIOUS MEETING

The minutes were approved.

3. MATTERS ARISING FROM PREVIOUS MINUTES

3 4 a) Now 8 players in the bridge group.

3 5 b) Some newsletter advertisers' debts will have to be written off.
PW to advise figure in due course.

3 5 e) Mother and Toddler group started last week.
Trouble between Mrs Hayman and Delia re blocking a door.

3 5 g) Music licence still outstanding.

The Chairman welcomed I Eastwood to meeting.

3 7 e) Trafalgar house approved in writing the car boot sales, subject
to Waitrose not changing their policy of Bank Holiday Monday
trading.

3 7 i) Meeting 15 April re Birthday Party in July.

4 c) Liaison committee meeting to be rescheduled for September.

5 a) Carpenter and padlocks still outstanding re bar.
Delia to supply us with ice free of charge subject to availability.

5 b) PW written to Council re our new charges.
Answering machine will cost us £15pq to rent or buy with 20% discount.
Latter would work out cheaper. Line installation for pay phone
£31.30 then £27.50pq line rental. Can buy from Argos.

4. CHAIRMAN'S CORRESPONDENCE / REPORT - P Winter

- a) Letter to GW from WEC re cycle way safety / maintenance.
- b) Invoices from GW to PW re disco and hen night.
- c) Letter from RW to Councillor Edwards re newsletter printing.
- d) CC Councillor Lane to WEC re cycle path.
- e) CC Councillor Lane to residents re cycle path, Hampton Way OAPs, BP Garage / Landscaping, Drop Kerbs.
- f) WEC say proposed antiques fare at lodge contravenes Sunday Trading Laws. PW has asked Rob for advice. Letter from dealer stating his case.
- g) Letter from PW to G Forsfold re Council entry in Yellow Pages.
- h) Letter from RW to Gay Robbins re dog attack. IE said we cannot do anything on her behalf but we can back her. PW to visit.
- i) Sandra Bailey complained to PW that newsletter article re new hiring fees contradicted letter from KN. Later transpired that there was no contradiction.
- j) Current advert revenue will only pay for an 8 page issue. PW has tenders for printing from Raelene and Ray Smythe. RW to obtain figures from Chris Edwards by next meeting. RW to send out letter and newsletter to potential advertisers.
- k) JD obtained full kitchen inc sink and cooker for £85. WI to contribute £10. To be collected on each count.
- l) Bar open 6th April, took £264. £100 profit calculated.

PW welcomed KN to meeting.

Can't run bar on Saturday with 1 person. Should charge hirers for extra $\frac{1}{2}$ hour cleaning-up time.

- m) KN provided copy of his letter and figures to meeting that were sent to Sandy Bailey.

5. COMMUNITY CENTRE

- a) IE to help KN at next bar on Saturday.
- b) PW clarified locks and keys for benefit of committee. Confirmed Security.
- c) Council putting maintenance of area around lodge out to Contract.
- d) Should use notice board to advertise hiring of hall. John Clarke to take photo.

- e) Sub Committee meeting to be arranged to discuss advertising ideas. RW, GW, DB, AH. Report back next month.
- f) RE new regulations on health and safety. PW to discuss Council's interpretation of laws with Geoff Worsfold.

6. TREASURER'S REPORT

RH told PW today should have books by early next week. Committee agreed that PW and KN should collect books by 22 April if not delivered before-hand.

Car Boot sale realised £648.15 profit.

Sandy collected £997.70 from hall hirers last month.

7. ENTERTAINMENT COMMITTEE REPORT - K Nieman

- a) Car Boot Sale 6 May soldout already.
- b) Disco went well but need more Committee members and parents to help. 40 attended, need 50 to break even.
- c) Jumble Sale 20 April.

PW welcomed PB to meeting.

- d) KN ran through remaining events booked for the year and in particular fireworks. Committee agreed to pay early and get the discount. Committee agreed not to hold coach trip to France in November.

8. ANY OTHER BUSINESS

- a) Committee agreed to clean yard area every other month, Delia to clean the other months.
- b) RW asked for contributions for newsletter and in search for new advertisers.
- c) RW advised our previous gaming liscence expired, £25 for a new one.
- d) PB suggested Waitrose as a sponsor. PW discussed our arrangements.
- e) KN would like music liscence before hen night.
- f) PW, IE, KN discussed arrangements with police re opening of bar.
- g) DB wants bottle bank on Park. PW advised NIMBY syndrome.

The Meeting was closed at 10.40pm.

Next meeting to be held on Thursday May 9th 1991. KN will be chairing.

Authorised by

R. Mearns

Dated

9th May 1991.

GOLDSWORTH PARK COMMUNITY CENTRE - SUB COMMITTEE

MINUTES OF MEETING HELD ON APRIL 25TH 1991 AT 23 ALBERTON CLOSE AT 8.00pm

OPENING

The meeting was called to discuss publicity and advertising for the Association.
There was no agenda.

It was decided to tackle the question of publicity in respect of:

- a) Events
- b) Goldwater Lodge
- c) The Community Association Itself.

EVENTS

Posters: Waitrose Board,
Lodge
Sythwood Board
Winnington Way

Specific ads and publicity in Newsletter

Flysheet in Newsletter for special events

Adverts with: County Sound Radio
T.V. Guildford
What's On In Woking magazine
All local newspapers

Distribute newsletter to:

100% coverage of Park
Lodge
Mann & Co
Surgery and Dental Suite
Library
Council Offices
Leisure Centre
Knaphill Library
Sales Office at roundabout

Strollers
Church
Chris Lane Centre
Trafalgar House
Citizens Advice Bureau
County Sound - invite to 3rd birthday
TV Guildford
What's On In Woking
All Local Newspapers
County Council

GOLDWATER LODGE

Phone Book
Thompson Directory
Yellow Pages

Print A4 leaflet (folded in 3) similar to example to hand. Includes photos of Lodge and Lake, hall laid out, bar, plus map, contact telephone number and brief description.

Distribute this to all of above plus special functions such as wedding fayres etc.

Place specific ads in newspapers

What's On In Woking
Citizens Guide
The Woking Magazine
Woking for mums

COMMUNITY ASSOCIATION

Aggressive lobbying of Newspapers
County Sound
T.V.

Big poster or feature ad in form of "Your Community Needs You"

ACTION

Repair and move Sythwood Board to rightful condition and position.

Erect Board in Winnington Way.

Ascertain cost of flysheet for special ads.

Lobby Newspapers, County Sound, TV for feasibility and cost of publicity.

Ascertain cost of ads in WOIW, Woking Mag, Woking for mums.

Contact centres to see if they would accept newsletters and leaflets.

Numbers in phone book, Thompson Directory, Yellow Pages.

Design layout and cost for leaflet.

Design poster/ad for "Your Community Needs You".

Proposals to be put to full committee meeting May 9th 1991.

Present at sub-committee meeting: Arthur Harmour
Georgina Watson
Rachel Webb

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES OF THE MEETING HELD ON THURSDAY MAY 9TH 1991
AT 23 ALTERTON CLOSE GOLDSWORTH PARK

Present: K Nieman, P Bohling, R Webb, D Bishop, A Harmour, G Watson. *Jim Davidson*

Apologies for Absence: P Winter, I Eastwood.

1. OPENING REMARKS

The Vice-Chairman opened the meeting at 8.05pm and took the chair in the absence of the Chairman.

2. MINUTES OF THE PREVIOUS MEETING

The Minutes were agreed.

3. MATTERS ARISING FROM PREVIOUS MINUTES

3) Advertisers' bad debts: recouped £200/£300. Some disputes remain.
Music license still outstanding.

4a) No response from WBC re cycle way. PW to chase.

4f) WBC stance on Sunday antiques fare at Lodge to be reviewed in light of recent national rulings.

4i) PW and KN still discussing hire charges with S. Bailey.

4k) Kitchen purchased and delivered, to be installed.

4m) KN has revised the hire-charge list in light of discussions with S. Bailey.

8c) RW applied for gaming license.

The Vice-Chairman announced the following additions to the agenda:

Publicity Sub-Committee
Newsletter Costings

4. CHAIRMAN'S CORRESPONDENCE / REPORT - K Nieman

- a) IE has requested barrel store for bar area. £320 quote received. Decision deferred until true financial position known.
- b) Letter from B. Hopkins from WI donating £10 to cost of cooker. RW to reply.
- c) Letter from Mr Gough re poor service and rising prices at Waitrose. To file.
- d) Letter to WBC chasing reply to question of cycle way safety.
- e) Letter to proprietor of proposed Sunday antiques fare confirming inability to hold fare owing to Sunday trading laws.
- f) Re Mann & Co new newsletter entitled Goldsworth News. PW has spoken to branch manager - will change name of publication prior to next issue.
- g) Response from Sharon Kearney to RW re Woking Works CARE programme.
- h) KN gave RW copy of County Council Environment News.
- i) Letter from resident re bus stops on Clifton Way, RW to acknowledge and forward to SCC.
- j) Frizzel insurance booklet to RW to file for future reference for bar employees indemnity cover. Will only provide cover as part of a whole package.
- k) Clean up yard 19 May 10am.
- l) PW's response to misleading political literature on notice board, in News & Mail. KN says its finished with.
- m) The Committee decided to leave matters in abeyance for the time being regarding Committee members and conflicts of interest.

5. COMMUNITY CENTRE

Bar staff required for 1 June and 15 June. KN, RW and PB respectively.

6. TREASURER'S REPORT - P Bohling

PB hasn't got books. Still with RH.

£2283.39 in bank prior to 52 cheques being paid in. New total £4353.14. Sweeper account: 9.25% interest. Some cheques dated back to January.

PB wants copy of Sandy's booking list and Jean's advertising list.

KN explained recent UDI accounting measures and normal procedures.

KN advised we were still viable.

Various invoices, cheques, floats and advances were discussed and agreed.

The Committee agreed to stand the charge of an extra bar person and not pass it on to hirers.

Grave concern was expressed at state of our finances as an initial perusal by PB suggested we were operating at a loss.

7. ENTERTAINMENT COMMITTEE REPORT - K Nieman

- a) Car Boot: £623 from cars - not everyone turned up. It was decided not to take money in advance for future car boots.
Helpers required for car boot of 27 May.
- b) Kids Disco 7 June. Need to advertise.
- c) Ramble 23 June.
September events include Treasure Hunt and Barn Dance.
- d) RW handed a copy of What's On In Woking to KN as WAVS offering help.
- e) July Birthday Party: Rumour that it has been cancelled. KN to investigate.
- f) July Sports Weekend: KN wants 20 volunteers for the Saturday and Sunday. 2000 people per day are anticipated.
- g) Fireworks: Need to pay £2300 by end of June to get discount.
PB looked worried.
- h) French evening 19 July: ideas please.
- i) Raffle tickets to be delivered with Newsletters.

8. ANY OTHER BUSINESS

- a) Handy man will fit cooker and sink.

Newsletter Costings

1st impressions: £900
Merlin Print: £900
Ray Smythe: £850

All for 12 pages and includes art work. On this basis it was decided to continue with 1st impressions. RW to write to all 3.

RW to write to Squires in Littlewick road offering advertising in newsletter.

Publicity Sub-Committee - Separate Minutes referred to.

The Committee discussed the Action points in the Sub Committee Meeting minutes:

- a) Sythwood Board is beyond repair: JD to remove what he can and report back on the remainder.
- b) Arthur to approach CE on possibility of Winnington Way Board.
- c) RW to ascertain cost of flysheet from Raelene.
- d) Penny at the Review is usually very good but needs to be reminded frequently with phone calls.
- e) RW to ascertain cost of advertising in WOIW, Woking magazine and Woking for mums.
- f) RW and AH to liaise re contact centres for delivering newsletters and leaflets.
- g) Insertion in phone books being investigated.
- h) RW to design layout and investigate cost for leaflet.
- i) RW to liaise with Raelene re poster along lines of "Your Community Needs You"

ANY OTHER BUSINESS CONTD

- b) KN to put something in notice board for Strollers.
- c) Complaint from potential hirer that he was refused hall as he wanted use of the bar. AH to check booking form.
- d) Toddlers want to put a bolt on the fire door for safety. Not allowed as fire regulations.
- e) DB will write to CE with copies to us re path from Bampton to Greythorne Car Parking space.
- f) The Committee expressed its thanks to GW for her hospitality.

The meeting was closed at 11.10pm

Authorised by



Dated

13.6.91

G.P.C.A. ENTERTAINMENTS MEETING 6. JUNE, 1991

PRESENT

Ken Nieman
Val Duarte
Tony Morris.

Valerie Day
Sandra Macey

Margaret Downing
Georgina Watson

cc. To MAIN FILE

INTRODUCTION

Three new members, Margaret, Val and Tony were welcomed to their first meeting.

PAST EVENTS

Two Car boot Sales held during May, both successful, combined profit approx £1200.
No problems except for Ken having a moody on the morning of the latter. Also toilets not open until late on the morning.

Quiz on the 17th went very well, profit from the quiz approx £40/£45. plus takings from the bar

Thanks to all those who helped out.

Ken confirmed that, if required he will organise another quiz next year.

COMING EVENTS

1. Children's Disco 7th June.

Arrangements in hand, age up to 14, disco arriving 6.30. approx eight helpers now confirmed

2. Country Ramble 23rd June.

Val Day organising, names of interested persons to Val, approx 5 miles split by a stop at The Anchor, Pyrford.

3. Hen Night 28th June

Val Duarte selling tickets, approx 30 sold so far. free raffle to be held (selling French draw tickets) doors open 7.30. bar staff to be confirmed, stage to be obtained

4. Barbecue 6/7th July

Helpers still needed for these 2 days. Ken to speak to local Supermarkets to arrange provisions. Bouncy Castle to be run by our youngsters as far as possible (and paid)

5. Birthday Family Disco. 7th July

John Covus providing music, he will need some cash in advance. decision needed re food that night, plus manning for bouncy castle. Tickets must be ordered in advance at no charge. Bar to be opened, clarification of licencing arrangements needed.

6. French Night 19th July

Planned to include: French quiz, wine tasting, champagne competition, boules? french snacks bar required, hall to be decorated. French prize draw. entry fee to be ?????

6. Car Boot Sale, 26th August

Sandra taking bookings, limit at 103 cars. £7. each

Parkers and caterers required for the day. confirmation to be sent to Trafalgar House, pointing out toilets should be open by ????????

7. Car Treasure Hunt September 22nd

Georgina and Nigel organising, to include children's competition

8. Skittles 27th September

No details yet, but to include mini-skittles for youngsters

9. Talks.

Two speakers confirmed, Ian Wakeford October 10th, plus ??????November 15th.
Hoped to get a third, possibly December 6th.

10. Barn Dance October 19th

Caller is booked, admission and catering to be decided

11. Fireworks Display. November 2nd

School booked, (and paid for?). fireworks need to be ordered by end June to obtain discount

12. Children Christmas Party. December 14th

Sandra to follow up entertainers.

ANY OTHER BUSINESS

New Chairperson

No volunteer yet. KN has 172 days left - not that he's counting!

NEXT MEETING

Wednesday 3rd July 8.00 p.m. at the Community Centre, Committee room. (Entry via the back yard)

G.P.C.A. EVENTS FOR 1991

AS AT 10TH JUNE, 1991

JUNE

23RD COUNTRY RAMBLE
28TH HEN NIGHT

JULY

6/7TH BARBECUE
7TH BIRTHDAY FAMILY DISCO

AUGUST

26TH CAR BOOT SALE

SEPTEMBER

22ND CAR TREASURE HUNT
27TH SKITTLES

OCTOBER

10TH TALK, IAN WAKEFORD, RAILWAYS
19TH BARN DANCE

NOVEMBER

1ST CHILDREN'S HALLOWEEN DISCO
2ND FIREWORKS DISPLAY
29TH A.G.M.

* 15th TALK

DECEMBER

14TH CHILDREN'S CHRISTMAS PARTY
31ST NEW YEAR EVE PARTY

* POSSIBLE 6th DECEMBER TALK.

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES OF THE MEETING HELD ON THURSDAY JUNE 13TH 1991

AT GOLDWATER LODGE, GOLDSWORTH PARK

Present: P Winter, K Nieman, P Bohling, R Webb, D Bishop,
J Davidson, A Harmour, G Watson, I Eastwood.

1. OPENING REMARKS

The Chairman opened the meeting at 8.07pm.

2. MINUTES OF THE PREVIOUS MEETING

The minutes were agreed subject to an amendment of those being present to include J Davidson.

3. MATTERS ARISING FROM PREVIOUS MINUTES

- 3 3) Out of £700 initially estimated bad debts per newsletter advertising, £2/£300 had been recouped or accounted for. 1 substantial invoice remains outstanding; £100+ per Woking Pension Shop. Rob Cooke has advised to write off the remainder of the debts.
- 3 4 a) WBC has responded to letters re cycle way: "If they do anything, they'll use bitumen on the edges".
- 3 4 k) Kitchen to be installed, estimates to hand.
- 3 8 c) We have the gaming and lotteries licence.
- 4 b) RW responded to Mrs Hapkins re WI donation.
- 4 i) Temporary bus stop has been installed opposite flats in Clifton Way.
- 7 e) The July Birthday Weekend has not been cancelled.
- 7 h) We have a set of boules for the French evening.
- 8 a) Handy man who has quoted to fit kitchen has offered to paint the hall.
- NC) Squires Garden Centre have advertised in this month's newsletter and have offered us sponsorship.
- PS-C) RW ran through the costs of various advertising outlets and stationery costs for the Committee.
- 8 c) Hirer wished to staff bar with own people so booking was refused.

4. CHAIRMAN'S CORRESPONDENCE / REPORT - P Winter

- a) Letter from Chief Engineer WBC re cycle way.
- b) Letter from PW to R Higby requesting books to Ron Bell by 8pm 13 June.
- c) Letter from R Higby to PW confirming books will be with R Bell by late 13 June and explanation why not handed over sooner.
- d) Certificate of Employer's Liability from Cornhill Insurance: to be displayed behind the bar.
- e) Letters to Jean Winter and Sandy Bailey from hirer requesting use of our notice board. Also complaint received that newsletter delivered too late to publicise event effectively. The Committee decided to continue with present policy and not display the poster.
- f) Letter from IE offering resignation. See Any Other Business.
- g) Committee agreed to pay for 1 bar staff, the hirer the other; if only one needed then the hirer pays. Agreed to pay Committee members as well and back date to 14 June at £4 per hour.
- h) Re Environmental Charter from WBC: All comments to be submitted as from individuals, no specific comment from the Association.

At the request of IE an extra topic was included here in the agenda concerning the bar.

- i) PB given go-ahead to spend £320 on building a cupboard for draught beer.
- j) Company collected empties and delivered supplies today. D Riddle to allow them access. Drink on monthly account from now on. We get a refund on the empties.
- k) PW to change lock on door.
- l) Function 7 September, Delia catering. We are serving drinks late afternoon and manning bar.
- m) IE announced that the bar business was picking up. We need not charge Delia's prices unless we were competing directly with her. PW would like to establish profit basis before amending prices; PB advised accounts to be submitted beginning August, so far £500 profit estimated.
- n) RW to write to Rob Cook requesting action to be taken re delay in issuing licence.

5. COMMUNITY CENTRE

- a) Starting Saturday 15th June, series of irregular meetings in hall re self-help for disabled. KN agreed they could use kitchen - to be notified on booking list.
- b) Roof tile around microphone damaged and noise limiter not working properly. Environmental Health to be advised.

- c) RW suggested taking deposits from hirers to pay for any damage. PW advised too difficult to administer and implement.
- d) The Committee agreed to reactivate phone line to Centre behind the bar for an answering machine initially.
- e) KN advised gate to rear entrance of centre to be locked more often in future.
- f) RW queried damaged kerb stones at Centre. IE to discuss with CE.
- g) We need freezer for 1 July; AH to advise.

6. TREASURER'S REPORT - P Böhling

- a) In Bank Account: Uncleared £4683.99 (per books)
Cleared £5363.84 (per bank)
- Cash: £271.07
- b) New bank investigated; will report later.
- c) PB ran through profits etc made during last few social events.
- d) IE suggested night safe facilities.
- e) Approx £400 Vat Invoice raised plus approx £100 fine. Paid and will not appear in PB's figures. VAT men visiting RH 15 June. PB has until end of July to submit next return.
- f) Enough funds for beer store, kitchen area, fireworks, phone but no more. All leaflets and other publicity outlets to be put on ice for time being.
- g) In answer to question from RW the Committee was advised that the Association would be viable once bar was running fully and it was border-line at the moment. RW suggested some ways we need not pay VAT legally.

7. ENTERTAINMENT COMMITTEE REPORT - K Nieman

- a) List of forthcoming events and minutes of last meeting to file.
- b) KN ran through previous month's events and forthcoming events.
- c) PB suggested prizes from Squires.
- d) Kid's Disco was well-attended; advertised on County Sound for free.

8. ANY OTHER BUSINESS

- a) RH has typewriter, cash box, filing cabinet belonging to Association. Wants to keep cabinet; KN to ask him to write to us.
- b) Wedding in September; want to bring own table wine. IE said to check licencing laws and PW to obtain copy of booking form.
- c) PW agreed with JD to discuss membership in the future, not needed at the moment.

- d) IE is on Council Liaison Committee for Lodge.
- e) In light of IE'S election to Council and letter of resignation the Committee unanimously agreed to reluctantly accept resignation and co-opt onto Committee as a stated co-opted member with full participation but no voting rights. IE accepted.

The meeting was closed at 11.12pm

Authorised by PGH/mb

Dated 11/7/91

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES OF THE MEETING HELD ON THURSDAY 11TH JULY 1991

AT GOLDWATER LODGE, GOLDSWORTH PARK

Present: P Winter, P Bohling, R Webb, J Davidson, A Harmour, G Watson.

Co-Opted: I Eastwood.

Apologies for Absence: K. Nieman, D Bishop,

1. OPENING REMARKS

The Chairman opened the meeting at 8.05pm.

2. MINUTES OF THE PREVIOUS MEETING

The minutes were agreed.

3. MATTERS ARISING FROM PREVIOUS MINUTES

- 3 3) No movement re pension shop advertising debt.
- 3 4 a) WBC advise that only one complaint has been received re cycle-way and they consider the matter closed.
- 3 4 k) Kitchen still to be installed; estimates still in hand.
- 4 d) Certificate of Employer's Liability posted behind bar.
- 4 i) Cupboard for draught beer to be built once kitchen fitted.
- 4 n) No response yet from Rob Cook re licence.
- 4 k) PW clarified for the committee that the lock on the door to be changed was to the bar.
- 5 g) There is now a freezer in the kitchen.

4. CHAIRMAN'S CORRESPONDENCE / REPORT - P Winter

- a) PW has received a free pen with GPCA engraved and an offer to supply more. DECLINED.
- b) Letter from lady at Darvell Close re birthday weekend safety. WBC have replied.
- c) Copy letter from D Riddle to slimmers club re opening and closing of hall.

- d) George Fairs of 1 Frenches Wells will judge the front garden competition this year as Richard C_mpton has pulled out. RW to write and confirm.
- e) RW showed letters to Chairman from other organisations either accepting or declining invitation to attend meeting on 22nd July.
- f) Letter from Surrey Society asking if we wished to join for £12. DECLINED.
- g) Income from June hirings £768.92 per S. Bailey.
- h) Letter from lady in Willowmwead re area around the park suggesting various uses.
- i) Chris Edwards phoned PW re printing leaflets:
5000 coloured A4 - 2 colours £140.
A5 - 2 colours would be less.
1 month invoice.
- j) Sandra Bailey received call from Christian Fellowship advising that cheque for £46 and £92 drawn November and February respectively have not been processed. To PB to deal.
- k) Gipsys have camped close to lodge. Gate will be locked permanently until further notice. Delia is aware.
- l) Will cost £160 to reconnect old phone line. We will need 2 lines if require answering machine as well.

5 COMMUNITY CENTRE

- a) PW has requested new ceiling tile from G. Worsfold.
- b) Cooker is connected. AH to get estimate for rest of kitchen and refer to PB.
- c) Curtains removed from kitchen as a fire hazard. Roller blind to replace. Curtains to be advertised in newsletter for £20 for small window and £40 for large window ono.
- d) GW said we need spot-lighting in hall to help create more atmosphere. There is an electrician on sub-committee.

6 TREASURER'S REPORT - P Bohling

- a) For foreseeable future no expenditure is to be undertaken without prior approval of PB. Out of pocket expenses up to £25 exempted.
- b) Bill from Surrey advertiser £18.75 paid.
- c) £76 pq rental for cash machine paid. IE to investigate cost of purchasing similar model.
- d) PB has paid VAT bill for £1151.34 for 1989/1990 final demand - in addition to £566.40 paid last month.

e) Waiting for letter from Bank of Scotland re operation of similar style account to present one at no charge. NWB charged £34.16 for last quarter. RW advised could be standard account charges rather than charges for special account. Bank interest earned last quarter was £85.52 less £21.38 tax.

f) As at 4 July 1991: £608 in current account
£2187.33 in deposit account

After payment of all bills we will have a total of £2100 approx in bank and £363 cash.

g) Has had to include items relating to previous regime in his figures of Profit and Loss. Since January the Association had performed as follows in 5 areas of classification:

<u>CLASS</u>	<u>INCOME</u>	<u>EXPENDITURE</u>	<u>PROFIT(LOSS)</u>
Hall bookings	£2323.52		
hall expenses		£968.32	£ 1355.20
Adverts	£3167.57		
Newsletter		£2700.00	£ 467.57
Socials	£3277.90		
Includes fireworks		£3579.62	(£ 301.72)
Bar	£1694.55		
		£1457.69	£ 236.86
Sundry	£ 69.86		
Mainly VAT		£1891.88	(£1822.02)
TOTAL	£10,533.40	£ 10597.51	<u>(£64.11)</u>

h) Bar prices have been rounded up.

i) The Committee agreed it could not carry on making losses on social events backed up by profitable ones such as car boot sales.

The Committee further agreed that social events should pay for themselves and the full advantage of bar profit taken.

i) The Committee agreed that the newsletter should be kept at 8 pages for the time being. There had been a recent increase in ads but a comparable increase in bad debts as well.

j) Ron Bell to help PB with this quarter's tax return and deregistration.

k) RW to investigate lower grade paper for newsletter.
PB to take up lower charges from Raelene re 4500 not 5000 newsletters.

l) Ron Bell has old books - he is struggling.

m) The Committee expressed its thanks to PB for his hard work.

7. ENTERTAINMENT COMMITTEE REPORT - G Watson

- a) GW clarified that an admission charge would be charged for French Evening and will charge extra for food.

The Committee agreed that all events should attract a one-off admission charge to cover all attractions.

- b) GW ran through the past and future events for the benefit of the Committee.

8. ANY OTHER BUSINESS

- a) The hall may be booked for 22 July when meeting with other organisations arranged. RW to check.
- b) RW would like each Committee member to nominate 1 garden for this year's best front garden competition. PW suggested 1 Wendron. AH suggested 20 Inglewood.
- c) AH approached Chris Edwards re notice board in Winnington Way. Council don't like the idea. IE to follow up.
- d) PB agreed that the Committee should arrange a small gift for lady who donated fridge freezer. AH to attend.
- e) JD suggested car boot sale to have police there to post code bicycles. RW to talk to Woking Police.
- f) IE said part of area around lake might be turned into an allotment area.
- g) PW says more volunteers are needed for when he and KN stand down.
- h) PW to ascertain what John Clerke has done re photo of hall.
- i) PW remarked that publicity committee seems to have fallen by the way side. RW remarked that all ideas had to be shelved owing to present cost constraints.
- j) PW to chase up Trafalgar House re late opening of toilets at car boot sale.

The meeting was closed at 10.30pm

Authorised by _____

Dated _____

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES OF THE MEETING HELD ON THURSDAY AUGUST 8TH 1991

AT GOLDWATER LODGE, GOLDSWORTH PARK

Present: P Winter, P Bohling, R Webb, A Harmour, I Eastwood,
D Bishop.

Apologies for absence: J Davidson.

1. OPENING REMARKS

The Chairman opened the meeting at 8 pm and introduced PC Joe Lester, cycles officer from Woking Police. PC Lester outlined his duties and discussed his requirements for the car boot sale on 26th August and the possibility of a video presentation at the Lodge. PC Lester left the meeting at 8.25pm.

The Chairman advised that this month's meeting was to discuss the finances of the Association only and the agenda would not be followed.

2. DISCUSSION

The present financial position of the Association was outlined by PB.

RW to check back in the minutes re timescale of bar opening and anticipated expenditure at that time.

The Committee decided that the Treasure Hunt and Skittles evening were affordable. There was a question mark over whether a charge should be levied for the Talk. A financial case is required for the Barn Dance.

A Jumble Sale was discussed for October.

The Christmas parties for Children and Senior Citizens can go ahead regardless.

Squires to be chased up re sponsorship.

Gipsies should be vacating present illegal site on the Park by 8am 9th August. IE also advised he had received complaints from residents re Jet Skiing on the lake. The RSPCA were monitoring the swans on the lake.

There will be a meeting 5th September with Councillors to discuss the residents' response to suggestions for future development around the lake. There will be a Council meeting 9th October to discuss this matter.

The Council require more details concerning our request for a notice board in the Winnington Way area.

The Chairman closed the meeting.

P Bohling

12/7/91

G.P.C.A. ENTERTAINMENTS MEETING 4TH SEPTEMBER, 1991

PRESENT

KEN NIEMAN	MARGARET DOWNING	VAL DUARTE
SANDRA MACEY	GEORGINA WATSON	BABS AGOSTINI

INTRODUCTION

Babs was welcomed to her first meeting

PAST EVENTS

Barbecue 6th 7th July

A good weekend, which was fully manned. The Saturday was very slow, with much food left over, it was decided not to increase the food as previously planned for the Sunday. At the end of the BBQ we had sold out of food, profit of approx £230.

If we get involved next year, we should be careful of the events being held on each day and judge the food accordingly.

Family disco 7th July.

Not a very well supported event, lack of atmosphere. With hindsight, we probably tried to do too much on the weekend as a whole. An unsuccessful evening.

Comment made about lack of advertising, AGAIN.

French Night 19th July.

Included: raffle, wine tasting, food, quiz, boules, champagne competition, 2 videos. Admission £1. and 50p to include food and wine tasting,
Insufficient raffle tickets sold to cover costs. Insufficient people on the evening to cover food and wine costs.

Exact loss unknown but in excess of £200.

Car Boot sale 26th August.

Fully booked, plus unbooked cars, led to 120 spaces filled on the day. Including refreshments, total gross £1005.
Comments received: lack of helpers on day, coloured clothing to assist with parking at future events.

Treasure Hunt 22nd September

Georgina and Nigel organising, course set including children's competition. Admission £5 per car.
Ken to set up skittles in morning in readiness for later on.
Tea/coffee to be available?

Skittles 27th September

To include mini skittles, Sandra to but a set. bar to be open, no light refreshments Admission 50p

C.C. MAIN FILE. ✓
 JOAN Y
 DERYN

Talks

October 11th

Ian Wakeford to talk on history of Woking, admission 50p. light refreshments to be available.

November 15th,

John Clarke to be advised of final topics, Brookwood railway/cemetery Admission 50p.

Barn Dance October 19th

Caller booked, Ploughmans to be included in price £2.50
Bar to be run. Doors open 7.30 start 8.00.

Children,s disco 1st November.

age 5-15 , admission £1. pay on door, 7-9 disco booked, to include fancy dress. helpers so far: Babs, Georgina, Ken, Sandra, Val, A.N.O. more men needed.

Fireworks 2nd November

School booked, fireworks ordered, apart from special displays
P.A. system to be ordered, plus hire from HSS.
list of helpers to be arranged for afternoon, evening and Sunday morning

Talk 6th December

Subject Basingstoke canal, to be finalised

Childrens party December 14th

entertainer booked. Also disco for 8-14 year olds to be investigated. Ken contact unavailable, all to chase up any contacts, Sandra to look at local papers.

New year eve party

John Covus to be confirmed, Price and food to be decided, plus number of tickets to be sold.

Any other business

New chairperson still required

Next meeting Tuesday 1st October 8.00 Community Centre.

EVENTS/MANPOWER.

	NEEDED	GOT
TREASURE HUNT	HUNT 2	2 GW, NW
	SET UP HALL 1	1 KN
	REFRESHMENTS ?	?
SKITTLES	SKITTLES 1	1 KN
	BAR 1/2	
TALKS	M.C 1	1 KN
	DOOR 1	
	BAR/TEAS 2	
BARN DANCE	FOOD 2/3	
	DOOR 1	
	BAR 2	
	DECORATE HALL ?	
CHILDREN DISCO	DOOR 1	1 SM
	BAR 2	2 GW, ANO
	OTHERS 6	3 KN, BA, VD
FIREWORKS	MORNING 2	
	AFTERNOON 6	
	EVENING GATE 4	
	FIREWORKS 2	
	REFRESHMENTS 10	
	SUNDAY MORNING 8	
	MONDAY 2	
CHRISTMAS PARTY	FOOD 2	
	AFTERNOON 4	
	SANTA 1	
DISCO	DOOR 1	
	BAR 2	
	OTHERS 6	
NEW YEARS EVE	DOOR 1	
	BAR 2	
	OTHERS 1	

GOLDSWORTH PARK COMMUNITY ASSOCIATION

Special

MINUTES OF THE MEETING HELD ON SEPTEMBER 9TH 1991 AT GOLDWATER LODGE

Present for the Community Association:-

Peter Winter	-	Chairman
Ken Nieman	-	Vice Chairman
Phil Bohling	-	Treasurer
Rachel Webb	-	Secretary
Jim Davidson	-)
Georgina Watson	-) - Committee Members

Present for the invited organisations:-

Myra Ward	-	Flying Dolphin
Peggy Ringshal	-	Head Teacher Beaufort First School
Dennis White	-	PTA Sythwood School
Pat Stubbs	-	Church

Apologies for Absence:-

Grace Owen	-	Flying Dolphin
Elaine Halewood	-	Strollers
Ishbel Bradley - Feary	-	Parochial Church Council
Arthur Harmour	-	GPCA Committee

OPENING

The meeting was opened by the Vice Chairman at 8.10pm and introduced all attending.

The Vice Chairman announced there would be no agenda but a free discussion.

The previous meeting in January had been followed by an internal Committee meeting of the GPCA to discuss the recommendations on page 5 of the Previous Minutes. The Vice Chairman outlined the objectives and progress to date arising from the minutes of the internal meeting, a copy of which had been forwarded to all parties concerned.

- 1) Charges for hire of hall reduced by 10%.
Youth Club and Guides did not take up arrangements offered.
- 2) Strollers have used poster site.
- 3) No progress has been made re questionnaire owing to lack of man power.
- 4) P Winter had pressed Local Councillors to ensure the Park was included in the Council's list of venues for summer activities. Tom Steen was also approached by the GPCA with only a brief acknowledgement of our request.

- 5) Diary/What's On page in Newsletter used rarely by other organisations. Agreed in principle to consider inclusion of times of church services following a question from M Ward. Mother & Toddler group could also be included here.
- 7) If a larger item is required for inclusion in the newsletter then can only be so if sufficient space is available. The newsletter must be self-financing with income from advertisements as a priority.
- 8) The Woking Review continue to be willing to publish a regular "Park Page" but needs to be coordinated from the Park. Occasional news can always be submitted to Penny at the Review for consideration.

The Vice Chairman invited comments from all attending:

In response to a question from P Ringshal, it was confirmed that the Youth Club may have decided against hiring the hall on our preferential terms as it may have delayed the Council's plans to build their centre.

P Stubbs wanted to know what use was made of the hall during the day. G Watson ran through list including Mother & Toddler, French Class, North West Surrey and Bingo. It was confirmed that, with the possible exception of NW Surrey (use for the disabled), the majority of the day hirers were for commercial reasons and free publicity in the newsletter was not possible.

Teenage mums need a place to meet. KN to consider their proposals.

M Ward informed the meeting of progress to date with the Flying Dolphin. Could be publicised in What's On section.

P Winter ran briefly through changes to running of the hall including new kitchen area and catering arrangements. We can also hire out the Snug area separately.

The GPCA would welcome other organisations holding their own stalls at the forthcoming fireworks evening on November 2nd, no charge. K Nieman to be contacted in good time on 761831.

In answer to a question from P Stubbs the meeting was advised that Waitrose would be moving into the present Butcher's premises but Trafalgar House would not allow any further expansion by them.

P Winter relayed the conclusions of a recent meeting with the Councillors concerning land North of the Lake and preferable use as a natural parkland.

It was agreed to hold a further meeting in 6 months.

K Nieman thanked everyone for coming and closed the meeting at 9.05pm

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES OF THE MEETING HELD ON THURSDAY SEPTEMBER 12TH 1991

AT GOLDWATER LODGE GOLDSWORTH PARK

Present: P Winter, K Nieman, P Bohling, R Webb, A Harmour,
G Watson.

Apologies for Absence: D Bishop

1. OPENING REMARKS

The Chairman opened the meeting at 8.03 pm.
The Committee agreed to meet in the snug bar from now on.

2. MINUTES OF THE PREVIOUS MEETINGS

11/7: 6e) KN wondered whether we can get exemption from tax on investments as we are a charity. PB to investigate.

6i) KN disagrees with this decision - see later.

The minutes of the two previous meetings were agreed.

4. CHAIRMAN'S CORRESPONDENCE / REPORT - P Winter

- a) Letter dd 6/8 to Chief Exec of WBC re gypsies. Response received.
- b) Copy letter from Cllr Edwards to amenities officer WBC re swans, boats, bins, banks, cars, water sports access.
- c) Copy letter from Cllr Edwards to amenities officer WBC re gypsies.
- d) Letter to R Higby requesting all CA documents.
- e) Letter dd 12/8 to Trafalgar House re next year's car boot sales. Response requesting we approach him in Spring. He soon changed his mind to January.
- f) Dewhurst to stay.
- g) Letter from Mr Fenton re cycle way.
- h) Letters from Park residents re amenity area abandoned by Council.
- i) Licence application forms arrived again. Inspections of equipment arranged.
- j) Best Front Garden Competition photos received: to RW.
- k) Letter from Rob Cooke enclosing amended trust deed.

- l) Re meeting with Councillors 5/9: agreed that Council should tidy up area as a short term measure & produce a longer term development plan.
- m) Re notice board Winnington Way: Letter from Council requesting what size we would like.
- n) Re newsletter: hassle from Raelene. Some ads reduced in size - Jean to sort it out with customers.

5. COMMUNITY CENTRE

- a) Leak in ladies' washroom. AH to contact plumber and arrange for heaters to be serviced at same time.
- b) Hoover needs servicing - to use firm in Knaphill.
- c) Committee decided not to advertise in Raelene's bride brochure. KN suggested 1 every month in paper or special poster stand in leisure centre. PB to approach political parties.
- d) AH wants wood for cupboard.

6. TREASURER'S REPORT -- Phil Bohling

- a) Accounts handed to Committee members, original to RW. Covers period since PE took over but includes back-dated monies.
- b) Recent reception not well organised.
PB suggested the punter pays for first 2 bar men and we pay for a third. KN & GW said this would make us too expensive.
Many people buying beer next door.
PW said we should set our requirements out in writing, then stick to them. PW & PB to talk to Sandy.
- b) No cash paid into account at all last year.
- c) Re Community Charge: We have paid net amount after relief but WEC want to see a set of our accounts.
- d) Letter from Nat West, will be raising their charges to £1 per entry + £13 pq or £50 pq. PB to approach Lloyds.

7. ENTERTAINMENT COMMITTEE REPORT - K Nieman

- a) Copy of minutes of last meeting to RW.
- b) Need more entries for barn dance.
- c) Need an organiser for skittles evening.
- d) Beaufort school have barn dance week after ours.
KN to arrange A5 leaflet to go in next 2 editions of newsletter.
- e) The Committee agreed to pay for a special GPCA firework display.
- f) DJ's won't do our discos owing to noise limiter.

- g) PB 'volunteered' to be next Chairman of Sub-Committee.
- h) Details of snr citizen's party discussed. AH to organise. GPCA to contribute £50 if necessary.
- i) Can we fit a jumble sale in.
- j) KN to approach squires for sponsorship of kids disco. PB to be Santa.
- k) Weekend coach trip to Isle of Wight. £56 all in. Minimum 40 people. AH to get more details.

8. MEMBERSHIP

- a) The Committee agreed that people could join the Association for 1 night for the AGM to vote. Mrs Higby has all paper work on membership.
- b) RW to write to Councillors, Police Chief, Press, Other organisations with whom we have been meeting, and Peter Oldfield to bring plans of proposed water sports expansion, to invite them to AGM.

9. NORTH OF THE LAKE

See earlier.

Councillors are meeting with Council officers tonight.

Meeting 4/10 Lodge open to public. PC Joe Lester to present a video beforehand on cycling thefts.

10. ANY OTHER BUSINESS

- a) Ron Bell, KN, R Higby, Timothy Banham are present trustees. Need to be replaced, constitution requires 3 or 4. Trust document to be circulated to Committee members.
- b) The Committee agreed size of notice board should be no higher than 5' 6" and board to be 4' by 6'.
- c) Helpers night not booked yet.
- d) Refer minutes 7/91 6i) KN said contrary to way entertainment's committee always been run. The Committee agreed our finances were not as bad as thought in July and constraint could be relaxed.
- e) Must not forget to approach Woking Dyeline re some form of gratitude for cheap copies.
- f) We may owe Council £1000 for 3 yr's ground rent plus 1/3 of various maintenance costs.
- g) KN suggested Committee nightout.

The meeting was closed at 11.10pm

JP

Janet & Philip
Bohling

97 Bishopswood
Goldsworth Park
11th September 1991.
Woking

Surrey

GU21 3QD

Woking 04862 62628

The Committee,

As previously discussed these accounts have been split down into 5 "books" or sections.

Book 1 is the hall income i.e. bookings against hall expenditure i.e. electricity furniture etc.

Book 2 is the cost of the newsletter against the advert revenue.

Book 3 is social income verses social expenditure

Book 4 is the sundry book for items I cannot put anywhere else.

Book 5 is the bar costs i.e. drink and equipment against takings.

	income	expenditure	profit	loss
Book 1	4156.51	3084.17	1072.34	
Book 2	5192.44	4309.48	882.96	
Book 3	4464.82	3952.17	512.65	
Book 4	142.05	2407.97		2265.95
Book 5	2092.39	1901.70	190.69	
			-----	-----
			2658.64	2265.95
			=====	=====
			392.69	
			=====	

When I took over as treasurer the balances were £217.00 cash and a bank balance of £2283.39. This means with the £392.69 profit so far the balance is £2676.08. However, we have paid for the fireworks and that payment is included in these accounts and after the firework night the total profit/loss account will be in much better shape. Of course we have made a healthy profit on all the car boot sales.

I would hope that as a result of tonight's meeting a decision will be made as to the payment of a further person's help to run the bar for bookings. It was apparent after last Saturday's function that two people are needed on the bar and these people should both be paid for by the hirer of the hall. Hopefully the pumps will be in action as soon as possible as a lot of trade was lost to Delia as a lot of customers prefer draught bitter/lager.

Unfortunately as a last point, I will mention that another bug has crawled out of the woodwork insofar as I have just paid the second instalment of last year's community charge only moments before we were taken to court. It also appears that last year no cash items were paid into the account which basically means that last year we made no money on all the car boot sales, the barbeque or the firework night !!!!!!!!!!!

Philip Bohling

FILE COPY

G.P.C.A. ENTERTAINMENTS MEETING 1st OCTOBER, 1991

PRESENT

**KEN NIEMAN
SANDRA MACEY
TONY MORRIS**

**MARGARET DOWNING
GEORGINA WATSON
PHILLIP BOHLING**

**VAL DUARTE
BABS AGOSTINI**

PAST EVENTS

Treasure Hunt 22nd September

An excellent afternoon, 10 cars took part, a total of approx 35 people. Profit of approx £37. plus tea coffee takings. Thanks to the Watsons for all their work.

Skittles 27th September

About 20 people turned up. The evening was poor in that there was little atmosphere, the children's skittles was not a great success as there were mostly teenagers who preferred the proper game.

COMING EVENTS

Talks

October 11th

Ian Wakeford to talk on history of Woking, admission 50p. light refreshments to be available. Doors open 7.30, talk starts 8.00

November 15th,

John Clarke to be advised of final topics, Brookwood railway/cemetery Admission 50p.

Barn Dance October 19th

Caller booked, Ploughmans to be included in price £2.50
Bar to be run. Doors open 7.30 start 8.00. Minimum/maximum reqd 25/50

Children's disco 1st November.

age 5-14, admission £1. pay on door, 7-9 disco booked, to include fancy dress. Georgina to buy refreshments

Fireworks 2nd November

School booked, fireworks ordered, P.A. system ordered, equipment from HSS to be ordered, red cross booked, timber to be obtained. Tickets from Ken

Talk 6th December

Subject Basingstoke canal, to be finalised

Children's party December 14th

entertainer booked, Georginas to sell tickets. Also disco for up to 14 year olds in the evening to be investigated. Babs may have name of DJ. Babs to chase sponsor Squires garden centre.

New year eve party

John Covus to be confirmed. We will sell filled rolls over the bar. Admission price to be adults £2. children up to 16 £1. under 5s free. number of tickets to be decided. Extension til midnight to be followed up Tickets from Georgina.

IDEAS FOR 1992

JANUARY Jumble sale and cockney night
FEBRUARY Children's Disco and horse race night
MARCH Quiz
APRIL Car boot sale
MAY Car boot sales (2)

Any other business

New chairman elected, Philip Bohling, w.e.f. A.G.M.

LIST OF HELPERS

Revised list for coming events is attached

Next meeting Tuesday 5th November, 8.00 Community Centre.

EVENTS/MANPOWER.

		GOT	STILL REQ'D
TALKS	M.C DOOR BAR/TEAS	KEN SANDRA PHILIP, BABS	
BARN DANCE	FOOD DOOR BAR	GEORGINA, MARGARET SANDRA PHILIP, BABS	
CHILDREN DISCO	DOOR BAR OTHERS	SANDRA GEORGINA, VAL KEN, BABS, ARTHUR, TONY, PHILLIP, A.N.O	
FIREWORKS	MORNING	TONY, KEN	
	AFTERNOON	TONY, KEN, PHILIP, IAN, ARTHUR, MARGARET, BABS, GEORGINA, VAL	
	EVENING GATE	PHILIP, TONY, KEN	1
	FIREWORKS	IAN	1
	REFRESHMENTS	SANDRA, GEORGINA, RACHEL, DOUG, MARGARET, BABS, ARTHUR,	3
	SUNDAY MORNING	GEORGINA, TONY, PHILIP, BABS, PAT	3
	MONDAY	TONY	1
CHRISTMAS PARTY	FOOD	GEORGINA	1
	AFTERNOON	GEORGINA	3
	SANTA	PHILIP	
DISCO	DOOR		1
	BAR		2
	OTHERS		6
NEW YEARS EVE	DOOR		1
	BAR		2
	OTHERS		1

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES FOR THE MEETING HELD ON THURSDAY OCTOBER 10TH 1991

AT THE SNUG BAR GOLDWATER LODGE GOLDSWORTH PARK

Present: P Winter, K Nieman, P Bohling, R Webb, A Harmour,
I Eastwood, G Watson, J Davidson.

Attending: B Agostini - Resident
N Budgen - Squires Garden Centre

Apologies for Absence: D Bishop

1. OPENING REMARKS

The Chairman opened the meeting at 8.05pm

2. MINUTES OF THE PREVIOUS MEETING

The Secretary apologised for the lack of minutes, these have been mislaid.
(Since recovered).

3. MATTERS ARISING FROM PREVIOUS MINUTES

None.

4. CHAIRMAN'S CORRESPONDENCE - P Winter

- a) Rob Cook chased us for the lease, signed.
PB still has it.
RW to formulate a reply.
- b) Letter from Jim Lane re planning application, land off Bampton Way.
PW remarked that this land had always been ear-marked for such a development.

5. TREASURER'S REPORT - P Bohling

- a) Copy of accounts handed to those present.
- b) Error £15.60 PB to sort.
- c) PB confirmed newsletter can be 12 pages next issue.
We have just deregistered for VAT: the Committee agreed to keep the cost of ads the same thus not reducing our cash income.

- d) PB clarified bar stocks & VAT for IE.
- e) The ad in the newsletter needs to be changed and new stationery ordered.

6. ENTERTAINMENT COMMITTEE REPORT - K Nieman

- a) Barn Dance - 14 tickets sold. Will be cancelled unless 25 sold.
- b) Fireworks - Mann & Co will be there with banners and for photos.
- c) The Chairman-elect of the sub-committee is PB.
- d) Snr Citizens party - 54 tickets sold, music organised.

7. COMMUNITY CENTRE

- a) The Chairman announced that Mann & Co wish to make more publicity from their involvement with us. They are open to ideas.
- b) The Chairman met with Mr Elston, Director of Community Services at W BC.

Mr Elston wished to know all about us: how we operate, whether we are viable, will we still be here in the future...

Other topics included the Lodge, Land North of the Lake (he said there was no mileage gained in increasing the size of the lake), the Council is losing money on their hall. Delia's arrangement has been extended to May 1992.

More important topics included the possibility of a golf driving range North of the Lake, the involvement of the Hockey Club with the lodge & the land, the future home of the GPCA.


The Committee discussed the rationale behind the above meeting, the situations outlined and our future stance. It was agreed that PW would set up a meeting with Brian Smith from the hockey club and then invite Elston to face the Committee.

- c) PB approved expenditure for a telephone answer phone and line.
RW to investigate entry into yellow pages.
RW to chase Rob Cook again re licence as GW announced that we are losing bookings as we are not allowing people to bring their own wine.
- d) The AGM will be held in foyer on Council side of lodge at no cost to ourselves. RW to write to various contacts to invite them.

8. ANY OTHER BUSINESS

- a) IE advised pumps were in, electrician awaited.
- b) IE expressed his thanks to PW for arranging meeting on environment 4/10.
- c) Helpers Night to be arranged.
- d) JD expressed concern that the double doors by snug were not secure. PB asked for 2 quotes to be obtained.
- e) The Council have not yet replied to our letter re size of notice board in Winnington Way.
- f) KN confirmed that most Xmas decorations were in good order, do not need any more.
- g) RW confirmed there would be a nomination form in next month's newsletter.
- h) PB suggested the Committee may go out to dinner. No firm plan made.
- i) PW left the room. The Committee agreed that a present be purchased for Jean.
- j) Nigel Budgen from Squires thanked the Committee for inviting him. A donation to kiddies Xmas party is under discussion. He will write a monthly 'Gardener's Diary' for the newsletter.
- k) IE announced there was plenty of money in WBC kitty for the purchase of bulbs.
- l) RW is discussing with Woking library to submit copies of newsletter. NB suggested Knaphill library as well.
- m) RW perused revised WBC plans for the Borough following publication of the Inspector's report. Nothing to report other than possible site of archaeological significance to North of Tracious Close.

The meeting was closed at 10.44pm

Authorised 

Dated 14/11/91

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES OF THE ANNUAL GENERAL MEETING
HELD AT 8.00PM ON 29TH NOVEMBER 1991
AT GOLDWATER LODGE, GOLDSWORTH PARK

Dean Park School

Present:	Mr P Winter	-	Chairman
	Mr K Nieman	-	Vice Chairman
	Mrs R Webb	-	Secretary
	Mr P Bohling	-	Treasurer
	Mrs D Bishop	-	Committee Member
	Mr J Davidson	-	Committee Member
	Mr A Harmour	-	Committee Member
	Mrs G Watson	-	Committee Member
	Cllr J Goman-Smith	-	County Councillor
	Cllr I Eastwood	-	Borough Councillor
	Cllr C Edwards	-	Borough Councillor
	PC Craig Matthews	-	Woking Police
	Ms M Tucker	-	Goldsworth Park Youth

11 Residents attended

1. OPENING

The Chairman opened the meeting at 8.04pm and explained the change in venue of the AGM as being due to the hiring of the Community Centre Hall to a paying customer.

2. MINUTES OF THE 1990 AGM

The minutes were agreed.

Proposed: Jim Davidson

Seconded: Georgina Watson

3. MATTERS ARISING FROM PREVIOUS MINUTES

There were no matters arising.

4. OFFICERS' REPORTS

4.1 Chairman's Report - Mr P Winter

- 4.1.1 The Chairman described the revised procedures regarding the operation of the Community centre since the last AGM:

- . The operation of the Centre is now independent from Top Hat Caterers.
- . The bar is now operated by the Association itself.
- . Hirers now have a choice regarding catering; either to use Top Hat, hire their own caterers or 'do their own thing'.

The bar will be opened for hired functions and Association events only.
The office will be converted to a kitchen.

- 4.1.2 Phil Bohling took over as treasurer in April 1990 and has reorganised the books and coped well with unexpected demands from the tax man. The Association is deeply indebted to Ron Bell for his guidance and assistance.

- 4.1.3 The Objectives for the Association are as follows:

- . Marketing the hall for hire
- . Marketing the Newsletter as a medium for advertisers

Sue Nieman has taken over the administration and marketing for both the above.

- 4.1.4 This is Ken Nieman's last night on the Committee and as Vice Chairman.
On behalf of everyone, the Chairman thanked Ken for his services.

- 4.1.5 The Chairman thanked the Committee for their work during the year and introduced them to the meeting. The Chairman also expressed thanks to Delia Riddle, Ron Bell, hirers, Mann & Co, newsletter advertisers, solicitor Rob Cook, the Social Committee and anyone he had forgotten.

- 4.1.6 The Chairman requested more help from residents in running the Association.

There were no questions.

Entertainment's Report - Mr K Nieman

- 4.2.1 The Entertainment Committee runs as a sub-committee of the Association and organises social and fund raising events for various age groups and the whole family.
- 4.2.2 Mr Nieman summarised the year's events and commented that the majority were a success either financially or attendance-wise with only a few exceptions.
- 4.2.3 Mr Nieman requested more ideas, man-power and feedback from the residents.

- 4.2.4 Mr Nieman announced his resignation from the Committee and thanked all those with whom he had worked and the residents who had participated. Also expressed thanks to the wives and husbands of Committee members.

There were no questions

Treasurer's Report - Mr P Bohling

- 4.3.1 The Treasurer presented the accounts to 30th April 1991 which had been certified by the auditor and drew attention to the comment at the end of the report.
- 4.3.2 The Treasurer presented the accounts to 3rd November 1992 and commented as follows:
- . The accounts had been organised into 5 sections: Hall, Newsletter, Social, Bar and Sundry.
 - . The Association was now deregistered for VAT.
 - . The Association had returned to profit since April 1991.
- 4.3.3 The Treasurer announced his objectives for the next year:
- . Better marketing of the Association's services.
 - . On going dialogue with the auditor.
 - . Change bankers to Lloyds from Nat West as lower Bank Charges.
- 4.3.4 The Treasurer thanked all those who had helped during the year especially Ron Bell - auditor. Also thanked Jean Winter for her support of the Chairman. A gift was presented to Mrs Winter.
- 4.3.5 Mr B Bailey questioned why newsletter advertising tariffs had not been reduced following deregistration from VAT.

The Treasurer replied that it had been necessary to maintain the Association's gross income.

Mr Bailey accused the Association of conning their customers. The Chairman requested Mr Bailey withdraw his comment, seconded by Mr A Harmour. The Treasurer denied conning the customers.

There were no further questions.

5. ELECTION OF OFFICERS AND COMMITTEE

5.1 Chairman: P Winter Proposed by A Harmour Carried

5.2 There were no nominations for Vice Chairman. It was agreed that the elected committee would decide at future committee meeting.

5.3 Treasurer: P Bohling Proposed by G Watson Carried

5.4 Secretary: R Webb Proposed by K Nieman Carried

5.5 <u>Committee Members:</u>	A Harmour	Proposed by K Nieman
	D Bishop	Proposed by K Nieman
	J Davidson	Proposed by B Dinsdale
	B Agostini	Proposed by G Watson
	G Watson	Proposed by P Bohling

All were carried.

6. ANY OTHER BUSINESS

- 6.1 M Tucker representing the Youth Club announced that girls aged 14+ willing to help with functions in the afternoons.
- 6.2 J Davidson asked what progress had been made re 2 meetings during the year with other organisations on the park. K Nieman confirmed the use of the hall had been offered at reasonable rates but the initial interest had waned.
- 6.3 A Harmour commented on poor state of lighting on the park. C Edwards agreed but commented on lack funds although the contractor had recently been changed.,
- 6.4 D Bishop commented on the road to the side of the Church being unfinished and dangerous. CE agreed. Responsibility was that of Ideal Homes and the Church.
- 6.5 D Bishop commented on the summit of the War Memorial outside the library being black. I Eastwood said this was in remembrance of those who died.
- 6.6 S Macy commented on parking outside schools at school opening and closing times. PC Matthews advised that there were no yellow lines here and the Police had no powers to move people on. I Eastwood advised the Council were considering various options.
- 6.7 R Bell had noticed Waitrose Car Park being used as a Park and Ride facility. C Edwards briefly discussed some future parking arrangements in Woking Centre.
- 6.8 A second toddler group was being planned for the new year however storage space would be required. P Bohling will approach the Council regarding a small storage area.

The Chairman thanked those present for their attendance and closed the meeting at 9.20pm.

FILE COPY

NOVEMBER

G.P.C.A. ENTERTAINMENTS MEETING 1st ~~OCTOBER~~, 1991

PRESENT

KEN NIEMAN
SANDRA MACEY
TONY MORRIS

VAL DUARTE
GEORGINA WATSON

PHILLIP BOHLING
BABS AGOSTINI

PAST EVENTS

October 11th Talk the history of Woking - Ian Wakeford

An excellent event, most entertaining. The admission price of 50p nearly covered speakers cost of £20. Refreshments were not a success, bar made a small profit.

Barn Dance October 19th

Another excellent event, including helpers nearly 60 people present. No problems reported, admission money covered cost of caller plus meals. Bar made a profit.

Children's disco 1st November.

Yet another success, it must change soon. 128 children attended, thus a good event financially. Some problems with boys fighting, also in future there must be duty officer on the toilets as these were vandalised. Fancy dress well supported.

Fireworks 2nd November

A very labour intensive event where we were badly affected by the weather. Many thanks to all who gave their time. It rained during the afternoon during setting up and this contributed to the non firing, dangerous effect of some of the displays. BBQ did not sell out. gate money rec'd approx £1200, BBQ £240 Outgoings fireworks £2,300, BBQ ?. red cross £25. school field £32. Caretaker £20. Hire of equipment £82. Loss reduced to approx £800 by sponsorship of MANN & Co.

Letter of complaint sent to Pains, they have phoned and will consider issuing a credit note, but stress our problems were caused by the damp weather. Mann & Co were present and disappointed with the standard of their display (damp). Phone call received from lady in Jasmine Close, some of the mortars damaged her conservatory. letter of apology to be sent. Next year we must move display away from these houses. Also, crowds moved further away from display. (Red Cross stated we were very lucky not to have injuries) Also if there are problems during the display greater care with remainder of display, consider not firing all the fireworks. Consideration to be given to having some fire fighting equipment on hand, especially around the BBQ.

We raised the possibility of using the area around the lake. This is ideal but we must consider how to charge people. Also we should possibly re-approach Sythwood as we should try to arrange a bonfire - mentioned by a number of people this would be a nice addition.

Phillip Bohling to follow up cost of taking out Rain insurance.

COMING EVENTS

Talk 15TH NOVEMBER

John Clarke to talk on Brookwood Cemetery and Railway. Admission 50p on the night. Bar to be open no rolls but biscuit type snacks to be offered.

Childrens party December 14th

entertainer booked, Georgina to sell tickets.
Squires have offered £60 sponsorship, they will try to get more

Children's Disco December 14th

Disco for up to 14 year olds in the evening, booked by Babs, admission £1. payable on the night, details as previous discos

New Year eve party

John Covus to be confirmed by Ken . We will pay him £20. before the night and £50 on the night. We will sell filled rolls over the bar. Admission price to be adults £2. children up to 16 £1. under 5s free. number of tickets to be decided. Extension til midnight to be followed up Tickets from Georgina.

Jumble Sale January 11th

Hall booked 10th and 11th January. Admission to be ?. no dealers to be admitted prior to the doors opening, Bar to be open selling teas etc? Jumble collector to be contacted

Horse Race Night, January 24th

Hall booked, films to be ordered, projector to be hired, full details to be decided. Some stuff in the office

Children's Valentine Disco February 14th

Disco booked, hall booked, details as previous children's discos.

February 28th.

Hall booked, event to be decided.

Any other business

Discussion held to hold live music events during the year, further investigations to be made.

K.N. happy to organise a quiz if required next year.

K.N. closed the meeting by thanking all those who have supported the entertainers committee during the year.

LIST OF HELPERS

Revised list for coming events is attached

Next meeting Tuesday 3rd December, 8.00 Community Centre.

EVENTS/MANPOWER.

		GOT	STILL REQ'D
TALK 15TH NOVEMBER	DOOR	SANDRA	
	MC	KEN	
	BAR	GEORGINA, BABS, PHILLIP	0
CHRISTMAS PARTY FOOD		GEORGINA	1
	AFTERNOON	GEORGINA, VAL, BABS, SANDRA	0
	SANTA	PHILIP	0
DISCO	DOOR	GEORGINA	0
	BAR	BABS, MRS BAYLISS?	0
	OTHERS	PHILLIP, TONY,	4
NEW YEAR EVE	M.C.		1
	BAR	TO BE DECIDED	LOTS
JUMBLE SALE	DOOR		1
	REFRESHMENTS		1
	SELLERS		MIN 12
HORSE RACE	BAR		2
	BOOKIES		4
	PAYER OUT		1
	PROJECTOR		1
VALENTINE DISCO	DOOR		1
	BAR		2
	HELPERS		6

GOLDSWORTH PARK COMMUNITY ASSOCIATION

**MINUTES OF MEETING HELD ON THURSDAY 14 NOVEMBER 1991
AT GOLDWATER LODGE, GOLDSWORTH PARK.**

Present: K Nieman, J Davidson, A Harmour, P Bohling, D Bishop,
G Watson.

Attending: B Agostini - Resident
N Budgen - Squires Garden Centre

Apologies: P Winter, I Eastwood, R Webb.

1. OPENING

The Vice Chairman opened the meeting at 8.10 pm.

2. MINUTES OF THE PREVIOUS MEETING

The minutes were agreed.

3. MATTERS ARISING FROM PREVIOUS MINUTES

4.a) The copy of the lease is believed to be with IE.

5.e) The price for the small advertisement in the newsletter has been increased, but the large company advertisements are now being charged at the net price.

7.b) The meeting with Brian Smith has yet to take place.

8.a) Electrician has attended. Now require the pumps to be checked and the faulty pump mended or replaced.

8.d) Carpenter has been to look at entrance door, awaiting his estimate.

8.e) WEC refused permission for notice board in Winnington Way.

8.h) No progress

8.i) PB has purchased present for Jean Winter.

4. CHAIRMAN'S CORRESPONDENCE - Ken Nieman

a) Letter from G.A. Property Services informing us of a change of address.

b) Letter from Delia Riddle informing us that the intruder alarms went off the previous week and it was thought to be caused by the wind rattling our ill fitting entrance door.

5. COMMUNITY CENTRE - Ken Nieman

- a) The music, singing and dancing licence has been granted without any objections. It has been confirmed that the noise limiter does not need to be turned on during private functions, but we have been advised to always switch it on.
- b) Sandra Bailey has reported that there may be problems with the regular commercial bookings due to us de-registering from VAT and not putting the hiring charges down. It was agreed that the commercial rate would now be charged at the net rate, but the normal rate to remain the same - thus implementing a hidden 17½% increase.
- c) It was agreed to increase the rate to B Agostini to £4 per session for the moving of the furniture for Bingo, all other hirers to move the furniture themselves.
- d) KN queried the charge to hall hirers for the opening of the Bar. It was agreed that the hirer was only to be charged for one bar staff and for the association to cover the cost of the other.
- e) GW and PB to meet with Sandra Bailey to discuss and sort out all hall rules. GW to first request current copy of hall hirers rules and regulations.
- f) We have been advised by R Cook that any hirer using own caterers are allowed to provide their own alcohol providing that it is a private function. We should advise the local police on every occasion that our bar is serving alcohol.
- g) It was discovered, when applying for an extension to our Licence for New Years Eve, that Brian Bailey is still our Licensee. The Solicitor has been advised and he is investigating as we had a protection order in IE's name.
- h) People are required for bar duties on following dates:
 - Sat 23 November, 6-11 pm, PB & BA volunteered;
 - Fri 29 November, 8-11 pm,
 - Sat 7 December, 7.45-11 pm, PB & BA volunteered;
 - Fri 20 December, 11.30-12.30, BA & GW volunteered;
 - Sun 22 December, 12-2.30pm, PB & BA volunteered.
- i) KN asked for three trustees. DB, AH, JD volunteered.
- j) Sunday, 1 December at 11 am was the date agreed to put up the Xmas decorations.

6. TREASURERS REPORT - Phil Bohling

- a) Copies of the draft accounts were given to all present.
- b) Committee thanked PB for his splendid efforts with the book keeping.
- c) KN has written to B Bailey, following their telephone conversation, to confirm that the figure quoted by Sandy for the total bookings (year ending 30 April 1991) agrees with the audited accounts when the sum from the un-deposited cheques has been added.
- d) It has transpired that no book keeping was done by the former treasurer R Higby for the year ending 30 April 1991. 'A 1 Management Consultants' have been able to produce us a set of accounts for that said year. They discovered that:
 - 1) No cash was paid into the account during the said year, despite us holding 3 car boot sales, a fireworks display and other smaller functions.
 - 2) No corresponding cheque to cover the cash amounts were paid in.
 - 3) Cash withdrawals took place with no relevant receipts submitted.

KN sent a recorded delivery letter to R Higby requesting an urgent meeting with regard to these facts. Has had no response.

Letter from R Cook stating that he feels we should take some action and requested directions.

Discussions took place and it was proposed by KN, seconded by DB, and the motion carried unanimously that we should commence civil action against R Higby for the amounts of money believed to be missing.

KN to seek advise from R Cook re informing the Charity Commission.

Discussion followed on what to say at the AGM. It was decided to say:

"There are certain questions relating to the finances in the year ending 30 April 1991 which are currently under investigation."

7. ENTERTAINMENT REPORT - Ken Nieman

Previous Events:

- a) Talk on the History of Woking (11/10/91) - excellent and interesting event, made a small loss.
- b) Barn Dance (19/10/91) - good event, admission covered the costs, 60 people attended.
- c) Children's Halloween Disco (01/11/91) - 128 children present, good event, but need more supervisors. Good profit made.
- d) Fireworks Display (02/11/91) - hampered by the weather, problem with fireworks. Gate numbers well down, loss incurred. Received letter from local resident complaining of damage to her conservatory by the mortar shells. KN written and apologised. KN written to Paines re firework displays and despite telephone call offering credit note they have now decided that the fireworks were OK and the damp weather was to blame. They have offered us a free course on how to set up fireworks. KN to investigate the option of buying from alternative company next year before writing again to Paines.

Forthcoming Events:

- a) Brookwood Cemetery Talk (15/11/91).
- b) OAP Party (06/12/91) - AH organising.
- c) Children's Party (14/12/91).
- d) Children's Disco (14/12/91).
- e) New Years Eve Party (31/12/91).
- f) Jumble Sale (11/01/92).
- g) Horse Race Night (24/01/92).
- h) Children's Valentine Disco (14/02/92).

Other Issues:

Helpers Evening (09/12/91) - we should invite R Cook and R Bell. PB, GW, BA to do catering. IE for wine.

8. ANY OTHER BUSINESS

- a) DB pointed out that the new road behind the church for access to the new Guide and Scout headquarters has been left unfinished and unsafe. KN to investigate.
- b) KN thanked everyone for a splendid years work.

The meeting closed at 11.10 pm
Date of next meeting, 12 December 1991

Authorised by_____

dated_____

9111(7)

Cash Book adjustments required in connection with the Receipts and Payments account to the 4th November 1991.

To enable reconciliation between the National Westminster Bank statement balance and that shown in the cash book.

Cash book bank balance as at 4th November 1991		4,907. 41
Adjustment re unrepresented cheques prior to 1st May 1991 - no entry required in either income or expenditure	163.91 11.00	174. 91
		<hr/> 4,732. 50
Adjustments to correct discrepancies between bank statement and cash book - entries now required in cash book.		
Re 9.5.91 enter Income for Advertising		20
Re 16.8.91 enter Income for Local Rates		40
		<hr/> 4,733. 10
Re 14.10.91 enter Expenditure for Advertising		54. 00
		<hr/> 4,679. 10
BANK STATEMENT ADJUSTED BALANCE		
Write back unrepresented cheque issued prior to 1.5.91 and now out of date - From memory I think it was for Social Events - INCOME		11. 00
		<hr/> 4,690. 10

You will now have Income of £11.60 and Expenditure of £54.00 forming part of the next year's accounts.

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES FOR THE ENTERTAINMENTS MEETING - 3rd DECEMBER 1991

PRESENT:

P BOHLING. G WATSON. S MACEY. V DUART. T MORRIS. B AGOSTINI

PAST EVENTS:

TALK BROOKWOOD CEMETARY [15 NOVEMBER]: Poor attendance.
Interesting talk although too detailed.

FORTHCOMING EVENTS:

CHILDRENS PARTY [14 DECEMBER]: Tickets all sold out. 42 children. PB & GW have purchased the presents. GW, SM & VD to do catering. PB to be father christmas. Childrens entertainer is arriving at 1.30pm. Squires has sponsored event by £50.

CHILDRENS DISCO [14 DECEMBER]: Tickets to be sold on the door. BA has organised a disco for £30. Need more helpers.

NEW YEARS EVE PARTY [31 DECEMBER]: Tickets all sold. VD & GW to make filled rolls. John Covus booked for Disco.

JUMBLE SALE [11 JANUARY]: Hall booked for Friday evening and Saturday.

HORSE RACE NIGHT [24 JANUARY]: Hall booked. Film still to be ordered.

CHILDRENS VALENTINES DISCO [14 FEBRUARY]: Hall booked. Disco booked.

QUIZ NIGHT [28 FEBRUARY]: GW to ask Ken Nieman to write a quiz.

BARN DANCE [7 MARCH]: GW to book hall. SM to book caller.

GAMES EVENING [MARCH]: ^{27th - 7pm} GW to fix a date free in the booking diary.
3rd April - Bowling & Carol.

EASTER EGG HUNT [GOOD FRIDAY]: GW to book hall. - 10am → 1pm.

CAR BOOT SALE [EASTER MONDAY]:

^{8th - 6pm -} CHILDRENS DISCO [MAY]: GW to fix a date free in the booking diary.

DANCE [MAY]: GW to book hall. *23rd - 7pm (Saturday)*

Date of the next meeting: Thursday 2 January 1992.

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES OF THE MEETING HELD ON THURSDAY DECEMBER 12TH 1991
AT GOLDWATER LODGE GOLDSWORTH PARK

Present: P Winter, P Bohling, R Webb, J Davidson, A Harmour, G Watson,
B Agostini

Attending: I Eastwood, N Budgen.

1. OPENING

The Chairman opened the meeting at 8.03pm and announced his objective for further meetings that they must finish at 10pm at the latest.

2. MINUTES OF THE LAST MEETING

The minutes were agreed.

3. MATTERS ARISING FROM PREVIOUS MINUTES

3.4.a) The lease is with PW.

3.7.b) The meeting with Brian Smith has not taken place; his move.

3.8.a) Most of electrical work is complete.

3.8.d) Not yet received carpenter's estimate.

5.b) New newsletter tariff published in this month's issue.

5.e) Now irrelevant; Sue Nieman taking over bookings this week and advertising early next week.

The Chairman welcomed GW & PB to meeting.

5.h) Bar already staffed for 22/12 by John & Paula.

6.d) KN sent letter to RH recorded delivery, not collected.
PW handed letter to RH at Waterloo station.
There has been no comment from RH further to their meeting.
Charity Commissioners have put matter in hand of their investigating branch.

7.d.g) PB to organise horse race night.

8.a) IE hopes to hear from Surrey CC soon re Church Road.

8.b) The Chairman endorsed KN's comments re hard work.

4. CHAIRMAN'S CORRESPONDENCE / REPORT - P Winter

- a) PW to write to R Cook re RH.
RW to write to R Cook re lease.
- b) PW proposed IE co-opted onto committee for year.
Agreed.
- c) No Vice Chairman elected at AGM.

The Chairman welcomed NB to meeting.

The Committee agreed not to elect a V.C. but someone be available on an ad hoc basis.

- d) PW proposed NB co-opted onto committee for year.
Agreed.
- e) PW reminded NB of payment for newsletter ads.
- f) The Chairman thanked Squires for £50 donation to Kid's Xmas party.
- g) D Riddle has provided copies of receipts of cash paid to RH, signed by RH, and totalling approx £1000.

Met with RH 9/12. Now going for criminal prosecution as have sufficient evidence.

IE requested cost of prosecution. PW does not know.
PW confirmed to RW that there would be no assistance from Charity Commissioners re legal fees.

- h) Waitrose unofficial Park and Ride facility - IE said not a Council issue as private land. PW to find out who owns car park.
- i) Re parking outside schools - PW to write in newsletter.
IE said School Governors already dealing.

5. TREASURER'S REPORT - P Bohling

- a) Format of accounts slightly different this year.
- b) £1700 profit since 4/11 including fireworks.
- c) PB has approved pay to SN of £50pm.
- d) PB offered books to Committee to examine.
- e) IE commented on profitability of bar.
- f) PW noted not many Saturday Evening bookings for 1992 yet.

- g) PE wants extractor fan for kitchen.
Could carpenter change window openings
Door should be fixed properly.- IE suggested S V Hill in Newsletter.
- h) AH to investigate trolleys to help move tables.
- i) Would like to investigate cost of building a small extension for our storage so that present room could be hired out to regular hirers.
IE confirmed to RW that grant would not be available from Council at the moment.
PW wants ideas for next meeting.
- j) JD queried expenditure on newsletter of £54. PE advised it was a correction of from last year's accounts.

6. COMMUNITY CENTRE

- a) Major objectives for year include publicity for hall and newsletter advertising. Discussed some sort of commission for SN.
Ideas required for next month.
- b) Our camera doesn't work. There is a picture on the film of hall laid out for a wedding. GW suggested buying a new battery.
Need photo and poster permanently on notice board.
- c) We need to advertise monthly in Woking News & Mail.
- d) RW advised Yellow Pages cost £160, no VAT. Will find out re Thomasons.
The Committee agreed in principle to go ahead.
- e) WI want storage space in kitchen. Declined.
- f) RW wanted to see a deposit taken from hirers to pay for damage.
BB discontinued it.
The Committee agreed £25 deposit to be taken, eq not cashed unless damage to hall. PW & PE to talk to SN.
- g) RW suggested discount to Commercial hirers to adv in newsletter.
PW said rates are negotiable anyway.
- h) PE suggested another tender for printing of newsletter.
RW to write to 3 printers inc 1st impressions.
- i) PW & RW proposed no smoking in meetings.
Approved.

7. ENTERTAINMENT COMMITTEE REPORT - P Bohling

- a) PW advised that if a helper could not help then contact organiser direct.
- b) IE wants parents to help more at events.
- c) PE to carry on newsletter contributions.
RW reminded of revised deadlines for Xmas.

- d) New Years Eve sold out. PB to contact J Covus.
- e) 11/ 1 Jumble Sale: lots of helpers needed.
- f) Horse race night to be published in next newsletter.
- g) 14/2 Disco, 28/2 Quiz night. Programme booked until end of May.
- h) PW wants ideas for birthday party 1st Sunday in July.

8. ANY OTHER BUSINESS

- a) PW to put article in newsletter re badly lit areas on Park.
- b) The Committee agreed to reimburse AH £5 pm for petrol.
- c) IE to investigate complaint from GW re works at end of her road.
- d) IE to draw up rules for hiring of hall and alcohol consumption.
IE wants an account with Victoria line for credit terms and discounts.
- e) PB wants a change to constitution for life Hon.-President ie KW.
All Committee to examine constitution for poss changes/updating.
- f) IE to get map of Park for GW to arrange walking Treasure Hunt.
- g) BA queried footpath access to Woking Centre and missing stepping stones in The Fieldings.
- h) PB wants traffic light removed at Horsell end of Lockfield Drive.
- i) NB clarified invoice outstanding for Squires.
NB queried distribution network for newsletter - will deliver an area for us. RW will give list of deadlines to NE.
- j) After Xmas RW will write to Badgers asking their terms for sponsorship agreement.
IF suggested sponsorship from stores in Peacocks centre.

The meeting was closed at 10.30pm - so much for objectives.

Approved by



Dated

9.1.92

Committee,
Goldsworth Park Community Association,
Goldwater Lodge,
Wishbone Way,
Goldsworth Park,
Woking,
Surrey.

Philip Bohling,
97 Bishopswood,
Goldsworth Park,
Woking,
Surrey.

Dear Committee,

It is with great pleasure that I present the Accounts for the period
4th November, 1991 to 12th December, 1991.

The Accounts are now prepared by listing the cash entries as they occur
and listing the bank entries when the statement arrives. This ensures the
bank entries are correct and it means that it will be much easier for the
Accounts to be audited.

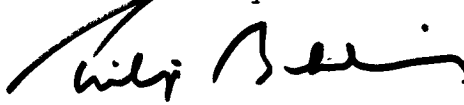
The Accounts are still split into 5 sections and each section has 3
parts, income, expenditure and balance. So we have for example 1) Hall -
income i.e. bookings - expenditure i.e. electricity and rates etc. 2)
Newsletter - income i.e. advertising - expenditure i.e. printing

The Account at present is as follows:-

ACCOUNT	INCOME	EXPEND	BALANCE
BALANCE B/F			5176.81
1 HALL	1451.35	495.37	958.98
2 NEWSLETTER	530.77	54.00	476.77
3 SOCIALS	42.46	714.63	(672.17)
4 BAR	927.85	26.18	901.67
5 SUNDRY		29.69	(29.69)
BALANCE C/F			6812.37

I trust that you will find these Accounts acceptable.

Yours Faithfully


Philip Bohling