

MINUTES OF GPCA ENTERTAINMENT COMMITTEE MEETING  
held on Tuesday, 2nd March 1993

PRESENT: Ken Nieman, Sandra Cameron, Val Duarte, Nigel Budgen,  
Nigel O'Coffey, Joyce Dodd, Sandra Macey

1. Apologies - Tony Morris

2. Matters Arising from Previous Minutes -

Val was missed off "Present" list;

Tony Wilson should read "Tony Morris in "Present" list

3. Past Events

(a) Children's Disco - 12/2 - very well attended (just under 100 children). No sweets to be sold at future discos.

(b) Hen Night - 26/2 - an excellent night. Bar takings were very good. It was agreed that we would make it a more regular event. Made a £25 deficit. Only one incident occurred where a lady collapsed from a fit due to the strobe lighting - she did go to hospital.

4. Future Events

(a) Quiz Night - 12/3 - 19 teams so far entered.

ACTION ITEMS: - wooden spoon (booby prize) to be bought by Sandra M.

- W.H. Smith vouchers to be presented as prizes

1st prize - £10 W.H. Smith voucher

2nd prize - £5 W.H. Smith voucher and bottle of wine

3rd prize - £5 W.H. Smith voucher

Nigel B. to check that Philip still has these vouchers

- Ian doing bar

- A raffle will be held in aid of Comic Relief

(i) Ken to buy raffle prize

(ii) Nigel B. to buy raffle tickets

All money raised by the raffle, the GPCA could contribute the same amount to Comic Relief - Ken/Nigel B. to check this out with Philip.

(b) Jumble Sale - 26/27 /3

ACTION ITEMS - Joyce to advertise this and other fund-raising events in Woking News & Mail

- Helpers to turn up from 7.00 p.m. on Friday. Total number of helpers so far - 5 for Friday evening, 8 for Saturday afternoon.

- Nigel B. to find out where he can get rid of the residue (possibilities: Goldsworth Park Trading Estate, or Rag factory, Highclere, Knaphill)

Sale to start at 2.00 p.m. Tea/Coffee/Orange Squash and biscuits to be served at Jumble Sale. 20p entrance charge. Local operatic company coming on Saturday morning to look over clothes for their next production.

(c) Car Boot Sale - 12/4,3/5,31/5,30/8

ACTION: All car boot sales to be advertised in Woking News & Mail - Joyce

(d) Barn Dance - 17/4 - Ken can print tickets for this and other events. 80 tickets to be printed. There are 3 microphones in the Community Hall; one to be sought out for caller which will project his voice more. As there was some comments made about the presentation of the ploughman's at the last Barn Dance, we will have to try and make it more presentable for this time. Charging £3 per ticket.

(e) Ramble - 16/5 - Nigel B. to speak to Tony.

(f) Barn Dance - 12/6, 20/11

Re. 12/6 - Sandra waiting to hear whether Mike Tozer is available.

Re. 20/11 - Mike is able to do this date.

(g) Trip to France - 25/26 /6 - This may be a possibility.

(h) Youth Event - 4/7 - Sandra M. has received a letter from Woking Football Club who have confirmed that they will involve themselves at a mini-Gala. This subject to be raised at next meeting to decide how we are going to include them in the Council Youth event (now the mini-Gala event has been put back a year).

(i) Disco with Entertainment - 17/7 -

ACTION ITEMS:

- Sandra to check:

(a) whether Hall is available

(b) about Conjuring with Corrie's availability

(c) or Mr. Magic's availability

- Nigel to book disco.

(j) Children's Halloween Disco - 29/10 -

ACTION: Nigel B. to book Starburst

(k) Fireworks Night - 6/11 - Working Party to meet in March, Ken may attend.

(l) Children's Christmas Disco - 11/12 -

ACTION: Nigel B. to book Starburst.

5. Ideas -

(a) An Evening with David Shepherd (artist) - Nigel O'Coffey to find out when he may be available for next year's GPCA programme.

6. Any Other Business

(a) Sandra Cameron is now a member of this Committee.

(b) 21 years of Goldsworth Park - this subject to be discussed fully at next meeting.

(c) Nigel B. to send (with GPCA's best wishes) a pot plant to Jim Davidson and wife, and Arthur Hamour and wife, as both their wives have recently been unwell.

(d) Go-Karting - Val still investigating.

7. Date of Next Meeting

Tuesday, 6th April at 11 Watermead.

SM/3rd March 1993

6(c) paragraph omitted from Jim's copy.

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES FOR THE MEETING HELD ON THURSDAY 11TH MARCH 1993

AT GOLDWATER LODGE GOLDSWORTH PARK

Present: K Nieman, R Webb, P Bohling, N Budgen, I Eastwood,  
A Harmour, J Davidson, S Nieman.

Attending: C Thorne - Community Worker, Lakeview Estate.

1. OPENING

- a) KN as Chairman, opened the meeting at 8.05pm and introduced CT to those present.
- b) KN added new item to the agenda.
- c) The meeting agreed that the 1992 AGM minutes should not be adopted until the 1993 AGM but would be confirmed tonight for accuracy and further developments.
- d) There were no minutes from previous Committee meetings to be adopted.

2. MINUTES OF AGM

- 5.5.1 KN had been nominated as Vice President.

3. MATTERS ARISING FROM AGM

- 4.1.4 a) Re: problems to drainage at Lodge:

PB confirmed that the drainage system was a design fault and would not be rectified as this would require the floor being dug up. Ongoing maintenance and repairs will be required and we will bill Woking Council accordingly. We now have bags and bins for sanitary towels which were a major cause of the blockages.

- 4.1.4 b) Re: storage facilities:

PB confirmed we are waiting a response from the Council re the provision of storage facilities in exchange for us allowing shared use of our washrooms.

#### 4. LAKEVIEW RESIDENTS ASSOCIATION

- a) RW attended meeting at Lakeview 3rd March for discussions regarding the formation of a Tenant's or Resident's Association for that area. To improve communications it was agreed that
  - i) a representative from Lakeview would sit on the GPCA Committee.
  - ii) CT will erect posters in the area to advertise our social events. (NB) to arrange.
  - iii) (AH) and CT to organise improved distribution of newsletters in the area.
  - iv) Committee members will assist with lifts of the older or disabled Lakeview residents to social events.
- b) CT advised representatives for Lakeview would be represented at a meeting scheduled for 7th April and he/she and CT will attend our next committee meeting. CT emphasised that it may be necessary to have one tenant rep and one home-owner rep. The Committee had no objection.
- c) It was suggested that the GPCA forge closer links with the Residents' Association at Claydon Road area. (RW) ✓

#### 5. HALL BOOKINGS REPORT - Mrs S Nieman

- a) SN advised February saw £600 bookings taken for whole year. February 1991 saw £1500. However trend was for hirers to book later and SN expects income to even itself out during the year.
- b) AH concerned that Caterers poaching our business. SN advised she had received bookings after recommendation from caterers.
- c) We are losing some bookings owing to uncertainty over extensions. KN and PB confirmed present situation with bar and hall licenses and interpretation of the law. The Committee agreed to continue operation as before.
- d) It was confirmed that hirers could use patio outside hall providing a "quiet" function.
- e) Patio and windows filthy owing to youths throwing mud. Some hirers still experiencing problems. Police apparently unable to do anything. (RW) to write to Supt Dodds for assistance. CT suggested arranging for Police to patrol building at the said times and this ✓

would deter the youths after a few weeks. (PB) to arrange.

- f) Hall to be painted in the summer.
- g) RGM electrics have offered a glass washer to SN for about £1000. PB has quotes for about £1500. ✓ *leave*
- h) PB advised we need new optics to abide by EEC regulations.
- i) In answer to a question by RW, SN confirmed most bookings were made at full price or "official discounts". The Committee has no plans to increase prices in the foreseeable future.

#### 6. NEWSLETTER REPORT - Mrs R Webb

- a) RW confirmed Mann & Co have increased sponsorship to £350 per month w.e.f. next month subject to redesign of front page. Agreement to run for 12 months. *Mann & Co*
- b) RW confirmed verbal offer of £300 per month received from Hamptons and despite an initial aggressive approach, no firm offer received from Cornerstones.
- c) The Committee agreed unanimously to accept tender "A", Merlin Print for the newsletter. RW confirmed that we could still use printer B (1st impressions) for other services if required.
- d) PB concerned newsletter losing money, about £100 per month. The Committee agreed to continue with newsletter in present 8 page format for time being.
- e) RW advised Merlin Print were considering an alternative newsletter if we reduced our own format or publication frequency. They had no intention of setting up a rival newspaper.
- f) The distribution of newsletter has improved but there remain some areas uncovered. IE may be able to help with Knightswood. RW suggested Youth Club could assist. CT suggested the schools may assist - (AH) to approach. *have this*
- g) The Woking Informer could include the newsletter in their delivery round for about £30 per month. However they do not cover 100% of Park every month. Concern also expressed that once we lose our present network of volunteers we would be unable to reestablish it. RW pointed out that delivery network of volunteers emphasises the "community" aspect of the Association. The Committee agreed to continue with present arrangements for time being.

7. TREASURER'S REPORT - Mr P Bohling

- a) Receipts and Payments accounts for 11/92 to 2/93 submitted to Committee. *change to 3/93*
- b) Bank statements shown to Committee but PB has recently changed branches of Nat West and Business Reserve statement not yet available. (RW) to phone branch for verbal balance. *explain*
- c) Alternatives discussed re income owing to VAT ceiling. It was agreed that (PB) would investigate the classification of some income as charitable donations. (PB) to check whether we are liable from date of registration or for the whole year when register. (PB) to seek advice from Charity Commissioners. In answer to question from RW, KN confirmed that Customs and Excise would be unable to assist. KN and PB to meet separately to discuss the matter further. *X*

8. SOCIAL COMMITTEE CHAIRMAN'S REPORT - Mr N Budgen

- a) NB advised that most social events now break even - they are organised to do so and not operate at a profit except for car boot sales etc.
- b) NB confirmed the management company of car park have confirmed our 4 car boot sales p.a. ad infinitum providing events are properly policed by us.
- c) Fireworks event soon to be organised - want more side shows from outside operators.
- d) Large extravaganza planned for Park's 21st birthday next year. Ideas required. RW advised News and Mail had indicated would be pleased to publicise it.
- e) RW suggested (NB) approach Woking Police re Cycle Post coding at car boot sales.
- f) RW advised Mrs Hopkins keen to help at jumble sales.

9. HALL MANAGER'S REPORT - Mr P Bohling

- a) Some topics discussed in item 5.
- b) Toilets have been altered for benefit of disabled patrons.
- c) Deposit now taken from hirers.
- d) Carpets to be cleaned after walls painted.
- e) Food being left in fridge and freezer - Jackie to check

regularly and throw away.

- f) (PB) to arrange tables to be mended and glass panel in door to be fixed. RW asked about insurance cover here.
- g) (SN) to be approached re board in entrance hall.

10. BAR MANAGER'S REPORT - Mr I Eastwood

- a) Need more glasses for the bar.
- b) Prices to be reviewed after budget. X
- c) Beer bills not being paid promptly. (PB) to arrange.
- d) The Committee agreed to pay bar staff to 11.45pm. Hirers' payment of bar staff clarified.
- e) The Committee agreed £50 could be paid for a bar bell.
- f) (KN) advised we need a chill cabinet for lager and wine in summer.

11. MISCELLANEOUS CORRESPONDENCE - Mrs R Webb

- a) Article in News & Mail wrongly criticising hall - RW wrote to paper clarifying situation.
- b) Article in News and Mail and Surrey Advertiser re Park being 20 years old this year.
- c) Letter from sols re R Higby - court case adjourned to March from January. KN and Ron Bell appearing as witnesses. KN to approach R Cook to continue as our solicitor as he has changed firms.
- d) Letter from Surrey County Council re environment projects and forthcoming exhibition. Committee agreed we would not order a formal stand but RW may visit in private capacity. ✓
- e) Correspondence with Council and Cllr Sharpley re swans. IE confirmed Leisure Committee has approved expenditure. *prayer?*
- f) Correspondence with Council and Cllr Eastwood re trees outside Brockhill.
- g) Correspondence reported in newsletter re CPZ.
- h) Correspondence with IE re condition of road surface. IE to clarify whether remedial work to be paid for by Council or contractor as RW has received contradictory advice. ✓

## 12. ANY OTHER BUSINESS

- a) RW to add Membership to next meeting's agenda. ✓
- b) Youth Centre official opening 17th March - (RW) attending.
- c) Post Box in Forbouys to be removed through lack of use. X  
PB to see if schools require it.
- d) NB to organise this year's Best Front Garden Competition.
- e) CT advised National Spring Clean Week 16th to 25th April. Lakeview residents organising events. Committee agreed to fund a prize up to £25. Committee to provide volunteers to help Lakeview rather than organise an additional event.
- f) IE advised up to date position re Mr Oldfield's plans for lake and his building. RW to update newsletter. IE will oppose additional parking facilities close to Oldfield's building. KN objected. ✓
- g) Football club require changing pavilions - in discussion stage. IE said nothing in newsletter just yet.
- h) PB requires reimbursement for phone calls. Committee agreed.
- i) Quiz night 12th March - donation to be made to comic relief: Committee will "match" raffle income. IE commented that voucher prize was excessive. RW disagreed.
- j) RW thanked KN for chairing the meeting and CT for attending.
- k) The next meeting will be held Thursday 8th April at 8pm. Will not be chaired by KN or PW. It was agreed quarterly meetings were not adequate.

The meeting was closed at 11.30pm.

*J. Davidson*

8/4/93



9303(5)  
Philip Bohling  
97. Bishopswood,  
Goldsworth Park,  
Woking,  
Surrey. GU21 3QD  
Tel: 0483 762628

11th March, 1993

The Association,

It is with great pleasure that I present the accounts for the period 1st November, 1992 to 28th February, 1993.

As previously discussed these accounts have been split down into 5 "books" or sections.

	Income	Outgo	Profit	Loss	Balance
BALANCE B/F					7610.56
Book 1 HALL	4113.02	2470.98	1642.04		
Book 2 NEWSLETTER	2055.40	2035.19	20.21		
Book 3 SOCIALS	3803.01	3106.41	696.60		
Book 4 BAR	3412.65	3677.27		264.62	- for ill, safe
Book 5 SUNDRY	62.63	896.64		834.01	
	<u>13446.71</u>	<u>12186.49</u>	<u>2358.85</u>	<u>1098.63</u>	
PROFIT			<u>1260.22</u>		
BALANCE C/F					8870.78

I trust that you will find these Accounts to be acceptable and satisfactory.

Yours Sincerely,

Philip Bohling.

Accounts seen and  
verified

*D. Newman*  
Vice-President

Philip Bohling 9303  
97. Bishopswood,  
Goldsworth Park,  
Woking,  
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Tel: 0483 762628

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I trust that you will find these Accounts to be acceptable and satisfactory.

Coming to the matter of V.A.T. I have calculated the situation that we would be in assuming that V.A.T. was payable on the income "as is" and assuming that our Hall and Newsletter income was raised by 17.5% (all other income is subject to other criteria i.e. the bar prices are set at just cheaper than next door).

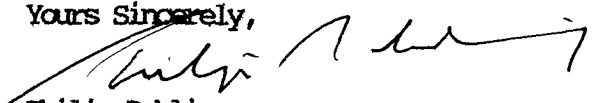
V.A.T. on Income as is	£ 2353.17
Recoverable V.A.T.	£ 1026.50
Net V.A.T. payable	£ 1326.67

V.A.T. back on Adjusted Income	£ 1079.47
Net V.A.T. payable	£ 247.20

The net V.A.T. position on the adjusted income does not seem too bad but how would our hall bookers and advertisers like a 17.5% rise in prices. If we were to keep our prices the same there would be a debit of £ 1326.67 to the profit at present which means we would be making a loss of £ 66.45 on the year so far - why does the name Roger keep coming to mind.

If any member of the committee would like to run these figures past an accountant feel free but as I have pointed out on numerous occasions, we do not want to have to pay V.A.T. and it seems to me that if people want to keep challenging my judgement then perhaps they can do this job better than I can.

Yours Sincerely,

  
Philip Bohling.

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES FOR THE MEETING HELD ON THURSDAY 8TH APRIL 1993

AT GOLDWATER LODGE GOLDSWORTH PARK

Present: J Davidson, R Webb, P Bohling, I Eastwood,  
A Harmour.

Attending: C Thorne - Community Worker, Lakeview Estate.  
T Lilley - Lakeview Tenants' Representative  
Sgt Catnach - Woking Police  
PC Matthews - Woking Police  
V Bird - Resident  
I Bird - Resident

Apologies for absence: T Goss - Lakeview Resident

1. OPENING

- a) JD as Chairman, opened the meeting at 8.04 pm.
- b) RW introduced those present and stated that item 4 would be taken first.

4. WOKING POLICE

- a) Problem of youths hanging around centre, especially on Tuesday evenings outlined: harassing aerobics class, throwing mud at windows and scratching furniture in snug.
- b) PB confirmed curtains to hall were now drawn and door to snug remained locked.
- c) Sgt C to phone RW in a couple of weeks to see if above measures have worked and to arrange an Officer to be stationed at the hall on Tuesday evenings if necessary.
- d) RW to contact PC O'Grady regarding neighbourhood watch scheme. IB and VB also interested.

Sgt C and PC M left the meeting

2. MINUTES OF LAST MEETING

The Minutes were agreed.

### 3. MATTERS ARISING FROM PREVIOUS MINUTES

- 4 c) No response from Claydon Road Residents - PB to follow up.
- 5 g) PB to purchase glass washer from RGM Electrics.
- 6 a) RW confirmed Mann & Co were delighted with revised format of Newsletter.
- 7 b) RW obtained balance from Nat West who did not check identity.
- 7 c) PB not yet approached Charity Commissioners.
- 12 b) RW attended opening of Youth Centre 17th March.

### 5. MISCELLANEOUS CORRESPONDENCE

- a) RW wrote to IE re litter around lake, sewage leak by hockey club and car parking for new Water Sports Centre.  
IE was welcomed to meeting and updated the Committee on the above.
- b) RW wrote to Cllr Edwards and Sir Cranley re CPZ - no response as yet.
- c) Council wrote to RW re spring clean week.  
RW replied re Lakeview project and state of litter in that area.
- d) RW wrote to County Councillor Connolly re bus service to Lodge. No response as yet.

### 6. TREASURER'S REPORT - P Bohling

- a) Accounts for month not prepared as Bank has not sent all the statements.
- b) Accounts for previous month resubmitted with an addendum outlining theoretical VAT position.
- c) RW could not sign accounts without further information.
- d) PB suggested we manage events for other organisations such as a car boot sale for strollers and they have the benefit of the income.
- e) RW and IE agreed providing Charity Commissioners confirm all is in order.

Item 7 was deferred as Social Committee Chairman not present.

**8. HALL MANAGER'S REPORT - P Bohling**

- a) Door will be mended soon.
- b) PB to write to Council re lease.
- c) Teething problems with new alarm system - being fixed this weekend.
- d) Recent hirers are believed to have taken hoover, toilet rolls, bleach and other items. Lock to be placed on door.

**9. BAR MANAGER'S REPORT - I Eastwood**

- a) Took £800 over bar this weekend.
- b) Will purchase new glasses from Surrey Catering.
- c) New Ashtrays to be purchased.

**10. LAKEVIEW RESIDENTS**

- a) Recent meeting of Lakeview Residents nominated 2 reps to sit on GPCA committee: Mr Tim Lilley from tenants and Mr Tom Goss from residents.
- b) It was proposed that TL be formally co-opted onto GPCA Committee: Proposed by IE, seconded by AH. Carried unanimously.
- c) To be called "Lakeview Community Action". Competition for design logo to be organised.
- d) Fun day being organised for 14th August.

**11. MR & MRS I BIRD**

- a) VB outlined their interests and activities since moving to the Park.
- b) Now wish to start up a club for the unemployed. VB outlined how it would work - similar scheme in Hull.
- c) Will contact organisers of Hull project for advice before requesting our assistance re publicity. JD concerned would undermine business of our regular newsletter advertisers. Clarified that clients using service would be unable to afford normal business rates.
- d) It was proposed that VB and IB be formally co-opted onto GPCA Committee: Carried unanimously.

## 12. MEMBERSHIP

The Committee agreed in principle that a membership scheme should be reintroduced but to hold fire until VAT and income situation clarified.

## 13. ANY OTHER BUSINESS

- a) Pauline Eastwood to run next trip to France: to liaise with NB.
- b) RW outlined recent problems re delivery of newsletter to AH. To discuss with Merlin Print.
- c) JD to take over proof-reading of newsletter.
- d) The Caretaker from Beaufort School is to collect the Post Box.
- e) An appeal was made for ideas for 21st birthday extravaganza. NB to contact VB & IB to join entertainments sub-committee.
- f) IE clarified the situation re Water Sports Centre that the delay is with Thames Water obtaining the water from Ideal Homes, not with the Council.
- g) PB thanked JD for chairing the meeting.
- h) The next meeting will take place on May 13th.

The meeting was closed at 10.16pm.

*J. Davidson*

13/5/93

MINUTES OF GPCA ENTERTAINMENT COMMITTEE MEETING  
held on Tuesday, 4th May 1993

PRESENT: Sandra Cameron, Nigel Budgen, Nigel O'Coffey, Philip Bohling  
Tony Morris, Val Duarte, Sandra Macey, Ian and Vanessa Bird

1. Apologies - none

A welcome was made to Ian and Vanessa Bird.

2. Matters arising from previous minutes -  
Item 5 - Jim's son waiting to hear from Secretary of Woking Whirl.

3. Past Events

(a) Car Boot Sales - 12/4 and 3/5 - there was a problem of parking cars and cars arriving very early in the morning.

(b) Barn Dance - 17/4 - very successful

4. Future Events

(a) Ramble - 16/5 - postponed. It was suggested that committee members meet at The Anchor on 16th May at 12.00 for a pub lunch instead.

(b) Car Boot Sale - 31/5 - To prevent cars from arriving early and setting up, cars will be stopped at zebra crossing, checked off on the list and will not be allowed to park until 8.00. A sign is needed to direct people to garage. Fox and Flowerpot will be providing jacket potatoes for this car boot sale. Dustbins for rubbish to be placed by the Fox and Flowerpot barbecue. Philip will not be able to assist at this event. However, Philip will take bookings on his answering machine, the message to contain the information that car booters will not be able to set up until 8.00.

(c) Barn Dance - 12/6 - Mike Tozer and hall booked.

(d) Hypnotist - 25/6 - Sandra to book hall for 25/6 or 18/6. Nigel to book Mr. Tab.

(e) Disco with Cabaret - 2/7 - Posters for this event will be going up very shortly.

(f) Trip to France - end of July - Sandra C./Val to find out costs for a day trip to France (not duty-free shopping) before approaching Pauline Eastwood to organise event. A shopping trip to France will be organised in November.

(g) Youth Event - 4/7 - Nigel still trying to get in touch with Graham Taylor.

(h) Car Treasure Hunt - 18/7 - Philip has got a treasure hunt already prepared.

(i) Car Boot Sale - 30/8

(j) Talk on Wisley Gardens - 10/9 - Speaker and hall booked. £1 charge

(k) Quiz Evening - 24/9 - Ken and hall booked.

(l) Hen Night - 15/10 - Hall booked. Entertainment provisionally booked.

(m) Children's Disco - 29/10

(n) Fireworks Night - 6/11 - Nigel still waiting to hear from The Firework Company. If they do not respond by the end of week, he will contact Astra and book them for this event and 21 years celebration in 1994. School field booked. Beaufort School will sell bracelets. Waiting to hear from Winston Churchill School re. band, if they are unable to do it, there is a two-man band that would be prepared to play Fox and Flowerpot could be doing the food, Spud-u-like could be an alternative for catering.

(o) Barn Dance - 20/11

(p) Shopping Trip to France - November

(q) Children's Xmas Party/Disco

(r) New Year's Eve Party - 31/12 -

ACTION: Nigel B. to book Starburst Disco as Discosonic unable to do it.

#### 5. 21 Years of Goldsworth Park.

A letter has been sent out to various local organisations, have had favourable replies from Slococks, and Rosie Sharpley - as she will be Mayor, she is very keen for the GPCA to keep this event within her term of office.

ACTION: Sandra M. to send letters to the local shops around Goldsworth Park Centre.

ACTION: Nigel O'C to send a letter to Chobham Flying Club.

#### 6. Ideas

(a) Stag Night - Val/Sandra C to investigate.

#### 7. A.O.B.

(a) David Shepherd is talking at the Yvonne Arnaud Theatre on 11th July

(b) Car Boot Sale - Jim Davidson would be prepared to take future bookings.

(c) Ticket Concessions - Peacocks Centre are offering generous discount on their tickets.

#### 8. Date of Next Meeting - Tuesday, 1st June at the Lodge.



GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES FOR THE MEETING HELD ON THURSDAY 13TH MAY 1993

AT GOLDWATER LODGE GOLDSWORTH PARK

Present: J Davidson, R Webb, P Bohling, N Budgen, I Eastwood,  
A Harmour, T Lilley, V Bird.

Attending: T Goss - Lakeview Community Action

Apologies for absence: I Bird  
C Thorne - Lakeview Community Worker

1. OPENING

a) JD as Chairman, opened the meeting at 8.09pm.

2. MINUTES OF LAST MEETING

The Minutes were agreed.

3. MATTERS ARISING FROM PREVIOUS MINUTES

- 4) There have been no further problems outside the Lodge.
- 3 4 c) NB advised that Claydon Road residents would not be coordinating with ourselves as they are assisting residents on an individual basis.
- 3 6 a) PB not yet approached Charity Commissioners.
- 5 See later in minutes for updates on a) - d).
- 6 a) PB subsequently received bank statements and PW signed the accounts.
- 6 d) JD advised Elaine Halewood wishes to thank the GPCA for assistance in managing their forthcoming car boot sale.
- 8 a) RW insisted panel of glass in door be mended. PB to liaise with AH and JD.
- 8 c) PB reported alarm had been fixed - but it went wrong again later in the evening.

- 8 d) PB purchased new hoover for £139. Deposit cheque from hirers bounced.
- 9 c) Should read "trays to be obtained (free)" not ash trays purchased.
- 11 b) VB advised unemployed club on hold as not yet heard from Hull.
- 13 d) The post box has been collected by the caretaker.

#### 4. MISCELLANEOUS CORRESPONDENCE

- a) Letter from SCC re open days for development, minerals and waste exhibitions - to be publicised in next newsletter.
- b) Letter to Merlin Print re prompt delivery of Newsletter and new arrangements re proof reading. All went well this month.
- c) Letter to Cllr Edwards re Neighbourhood forum, neighbourhood watch and printing of 5000 newsletters. No response yet.
- d) Letter to D Pinto Solicitors dispensing of their services.
- e) Letter from CT thanking the GPCA for donation to Spring Clean exercise and help on the day from RW.
- f) Corres between RW, and SCC re extending bus service to Lodge. Being considered.
- g) Further correspondence re CPZ complicated by RW having an outstanding fine!
- h) Letter to Cllr Sharpley requesting update re finishing construction of island. RW added that there were now 3 pairs of nesting swans with 1 lone female that was being attacked by the others. Had been reported to Swan Lifeline.
- i) Corres between RW and Strollers re car boot sale.
- j) Letter to IE re litter around lake, new centre and sewage.
- k) Letter to Police following complaint from Lakeview resident.
- l) Letter from Police appealing for ideas for his newsletter column.

- m) Letter from Council requiring written confirmation of fire-proofing of hall furnishings. To PB to deal.

**5. TREASURER'S REPORT - P Bohling**

- a) City Bomb has affected bank management of account therefore no statements yet this month. Accounts for month not prepared as Bank has not sent all the statements.
- b) PW showed written confirmation from bank of balances at over £8000 and outlined all major cheques to be paid in and debited which would maintain this balance.
- c) RW concerned that cheque written to GPCA not yet been presented for payment.
- d) £50 donation received from Fox and Flowerpot for last car boot sale. To be mentioned in Newsletter.
- e) PB suggested we purchase a mini-bus to ferry elderly people to our social events. TL may be able to get one cheap. Running costs to be investigated. JD advised could hire one from WAVS if book in plenty of time.
- f) Put e) on hold until we see if need to replace carpets and curtains. RW to check minutes to see if carpets etc fire proof.

**7. HALL MANAGER'S REPORT - P Bohling**

- a) VB to check our bar and catering facilities to see if we are OK re Health and Safety laws.

**6. SOCIAL COMMITTEE CHAIRMAN'S REPORT - N Budgen**

- a) Social events breaking even or making a small profit.
- b) Organisation of car boot sale to be tidied up.
- c) Police to be informed of future car boot sales re traffic and cycle coding.
- d) Packed programme up to July and for autumn.
- e) Fireworks 6/11 - have 2 quotes.
- f) RW suggested a donation to start Lakeview Community Action off. Admin difficulties could be overcome.
- g) The Peacocks have confirmed we can have ticket concessions a group. To be advertised prominently in next newsletter.

- h) Have had some interested respondents to 21st birthday party. RW advised News and Mail would publicise for us.
- i) RW handed box of stationery to NB.

**8. BAR MANAGER'S REPORT - I Eastwood**

- a) Bookings coming in quite well.
- b) Tight for space for storage of drink. Various options discussed.
- c) Price Review imminent.

**9. LAKEVIEW COMMUNITY ACTION**

- a) RW introduced TG to meeting.  
RW proposed TG be co-opted onto committee.  
PB seconded. Carried unanimously.
- b) LCA meet next week to elect officers of their Committee.
- c) RW advised of meeting with Council re litter and gardening around Lakeview. Situation should improve from now on. TG to contact Council in 10 days time to arrange meeting to discuss arrangements in more detail.

**10. MEETING WITH SOLICITOR**

- a) Minutes of meeting with solicitor read by all present.
- b) AH objected to paying £300 in advance. IE to show contract to legal advisers at Council for their opinion.
- d) RW outlined history of problems re lease and Mr Higby for benefit of new Committee Members.
- e) Lease etc has been mislaid.

**11. ANY OTHER BUSINESS**

- a) IE has a deliverer for Knightswood.
- b) RW to check with SN who amends board outside snug.
- c) No further news re football club pavilion.
- d) RW requested £20.99 from PB re printer cartridge.
- e) Insurance premium due in June.

- f) RW to write to County Cllr Hill re proposed speed restrictions outside Beaufort School.
- g) Resurfacing of Denton and Kirkland now done. RW reminded IE that this was not solely due to Liberal action.
- h) IE clarified correct action to take if dogs seen fouling public places and not cleared by owners.
- i) VB advised Goldings apathetic re Residents Association.
- j) VB queried road sweeping arrangements around Goldings. Responsibility of Housing Association as road not adopted.
- k) Nursery Group have approached IE re building temporary storage facility on land outside hall. Finance and running would be their responsibility only. Committee agreed no objection providing they removed it should we require to build on that space.
- l) IE advised caterers may not renew contract in New Year and we should seek to finalise lease before then.
- m) The next meeting will be June 10th

The meeting was closed at 10.40pm.



10/6/93

930 5(4)  
Philip Bohling  
97. Bishopswood,  
Goldsworth Park,  
Woking,  
Surrey. GU21 3QD  
Tel: 0483 762628

20 April, 1993.

The Association,

It is with great pleasure that I present the accounts for the period  
1st November, 1992 to 20th April, 1993.

As previously discussed these accounts have been split down into 5  
"books" or sections.

		Income	Outgo	Profit	Loss	Balance
	BALANCE B/F					7610.56
Book 1	HALL	4194.40	3877.35	317.07		
Book 2	NEWSLETTER	2055.40	2085.19		29.79	
Book 3	SOCIALS	4665.45	3239.47	1425.98		
Book 4	BAR	6095.82	4624.89	1470.93		
Book 5	SUNDRY	94.80	912.44		817.64	
				3213.98	847.43	
	PROFIT			2366.55		
	BALANCE C/F					9977.11
	MADE UP OF		CASH			1060.59
			BANK			7628.72
			ASSETS			1287.80

I trust that you will find these Accounts to be acceptable and  
satisfactory.

Yours Sincerely,

Philip Bohling.

Accounts seen and verified



President

# MINUTES OF GPCA ENTERTAINMENT COMMITTEE MEETING

held on Tuesday, 8th June 1993

PRESENT: Nigel Budgen, Nigel O'Coffey, Jim Davidson, Philip Bohling,  
Sandra Cameron, Sandra Macey, Val Duarte, Tim Lilley

## 1. APOLOGIES: Tony Morris

A welcome was made to a new member of the Committee, Tim-Lilley.

## 2. MATTERS ARISING FROM PREVIOUS MINUTES

Item 2 - Woking Whirl - Jim Davidson has passed some names to Nigel B. for him to follow-up.

Item 4 (g) - Youth Event - It has been confirmed that this event has been cancelled, but it was emphasised by Graham Taylor (Youth Leader) that the Youth Council would like to be involved with our 21 Years' Celebration next year.

## 3. PAST EVENTS

(a) Car Boot Sale - 31/5 - no problems. A donation has been made to Strollers by GPCA.

ACTION: Nigel B. to organise a receipt for the Fox and Flowerpot.

ACTION: Jim/Phil to invite the "Woking Review" to take a photograph of the GPCA handing the cheque donation over to Strollers.

## 4. FUTURE EVENTS

(a) Barn Dance - 12/6 - As very few tickets have been sold, it was decided to cancel this event.

ACTION: Nigel B. to call Mike Tozer, Sandra M. to cancel hall

(b) Hypnotist Evening - 25/6 - Mr. Tab has applied for a licence from Woking Borough Council to perform at our Hall. The GPCA have been informed, NOT Mr. Tab, that hypnotists have been banned from Woking Borough Council-owned property for the past few years. It was the majority feeling that the evening should still go ahead. Tickets £2.50 each.

ACTION: Nigel B./Phil to see GPCA Solicitor to ask if he would write a letter to Woking Borough Council regarding this licence.

Nigel B. to contact Mr. Tab informing him of the current state of events.

(c) Disco with Cabaret - 2/7 - as yet no tickets sold.

(d) Youth Event - 4/7 - cancelled.

ACTION: Sandra M. to cancel hall

(e) Car Treasure Hunt - 18/7 - in addition to a car treasure hunt, Phil has an on-foot treasure hunt (which covers the Goldsworth Park Estate) already organised. The Committee felt that an on-foot treasure hunt would be more suitable as it could include families. Refreshments to be served after the treasure hunt.

ACTION: Nigel B./Phil to organise

(f) Trip to France - end of July - too short a notice to organise.

ACTION. Sandra C. to look into the possibility of hiring a 30-seater mini-coach for a GPCA Committee trip to France - late July/August.

Nigel B. to check with Pauline Eastwood re. progress of November trip.

(g) Car Boot Sale - 30/8 - Pasco to do the ice-cream with St. Andrew's Church serving teas in the car-park and Strollers serving teas in their cabin. If the Church are unable to help with the teas, then we will approach Pasco. Jim/Nigel B. will be taking bookings for this car boot. ACTION: Jim to put up posters around the Estate for this event.

(h) Fireworks Night - 6/11 - The Fireworks Company will be doing the whole event. Fireworks show will last 40 minutes at a cost of £2,300. Side-shows still needed.

ACTION: Nigel B. to contact Ian Bird re. one-man band to perform on the evening.

(i) Stag Night - 12/11 - Nigel O'C to be the telephone contact for tickets in addition to Val and Sandra C.

#### 5. 21 YEARS OF GOLDSWORTH PARK

Nigel has received favourable responses from all recipients of our letter. A meeting has been arranged for Monday, 28th June to discuss this event.

ACTION: Sandra M. to book hall, and to confirm date with Nigel B.

#### 6. IDEAS

(a) A talk entitled "Putting out Fires" has been arranged by the Fire/Police services for Monday, 13th December at GPCA Hall. All GPCA residents are invited.

#### 7. ANY OTHER BUSINESS

(a) Publicity - Nigel O'C/Sandra C./Jim to liaise.

(b) Nigel B. to send a pot plant to Joyce.

(c) Nigel B. to contact Rachel Webb to ensure that Youth Centre and GPCA children's events do not clash.

8. DATE OF NEXT MEETING - Tuesday, 6th July.

SM/9th June 1993



GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES FOR THE MEETING HELD ON THURSDAY 10TH JUNE 1993

AT GOLDWATER LODGE GOLDSWORTH PARK

Present: P Winter, R Webb, P Bohling, N Budgen, I Eastwood,  
J Davidson, A Harmour, T Lilley, T Goss.

Apologies for absence: I Bird, V Bird, S Nieman, C Thorne.

1. OPENING

PW as Chairman, opened the meeting at 8.04pm.

2. MINUTES OF LAST MEETING

The Minutes were agreed.

3. MATTERS ARISING FROM PREVIOUS MINUTES

- 3 8 c) Alarm still to be fixed.
- 3 8 d) Store cupboards now locked as security measure.
- 4 f) RW to chase SCC re bus service to lodge.
- 4 g) WBC looking into points raised by RW re CPZ
- 4 k) PC Matthews wrote to resident on Lakeview - will send RW a copy of the letter.
- 4 m) PB to send details to Council re fire resistance of furnishings. PW queried whether law could be applied retrospectively.
- 5 d) Pub donated £50 to Strollers per car boot sale.
- 7 a) Health warning signs to be purchased by PB.
- 9 b) Officers for LCA have been nominated. To be elected at next meeting.
- 9 c) Meeting with WBC re ground maintenance is in hand.
- 10 b) IE confirmed contract with Rob Cook in order. RW to sign copy and return.

- 11 b) PB to speak to Jackie re board outside snug.
- 11 c) Still no further news re football pavilion.
- 11 f) Delay re implementing experimental speed restrictions in Kirkland Avenue with Dept of Transport.
- 11 j) IE commented that very little road sweeping being carried out at present.
- 11 l) Caterers moving out in November 1993.

#### 4. MISCELLANEOUS CORRESPONDENCE

- a) Letter to IR re land to side of St Andrews Church. IE confirmed no official planning application submitted but is investigating further.
- b) Letter to M Hill re Kirkland Avenue.
- c) Letter to IE re CPZ - to Cllr Edwards to deal.  
Letter to Sir Cranley Onslow re CPZ.
- d) Letter from SCC re bus service to Lodge.
- e) Letter from Mrs Hopkins thanking Committee for flowers.
- f) Letter from Sir Cranley to AH re non-closure of sub Post Offices.

#### 5. TREASURER'S REPORT - P Bohling

- a) Bank statements arrived today - insufficient time to prepare written report to Committee but statements shown to PW.
- b) PB summarised profit and loss position:
  - Hall - £758
  - Newsletter - £341
  - Social - £491
  - Bar £512
  - Sundry - (£1400)
  - Cash & Bank - £8719
- c) It was agreed that the car boot sale on August 31st would be managed on behalf of The Mayor's Charity.
- d) The Committee agreed by majority to take only £100 management fee from Strollers for car boot sale.
- e) Projected income for 1993 indicates we are liable for

VAT. Working Party to discuss options and potential liability to report to next committee and will include PB, NB and Ron Bell.

- f) PB confirmed any funds received per Roger Higby will not be susceptible to VAT.
- g) The Committee agreed by majority to claim for expenses on an "as and when" basis.

**6. SOCIAL COMMITTEE CHAIRMAN'S REPORT - N Budgen**

- a) Barn Dance cancelled owing to lack of interest.
- b) WBC have attempted to ban the hypnotist's evening. Advice from Rob Cook inconclusive. The Committee agreed to go ahead with the evening and invite representatives from WBC to attend to ensure the show was acceptable.
- c) Youth event/raft race cancelled but they are keen to join us in the 21st birthday celebrations.
- d) Sight seeing trip to France. PW recommended that residents be advised before hand that it is a sight seeing not a shopping trip, and are limited to what coach can take back.
- e) Packed Autumn programme.
- f) Next Community Police Liaison Group meeting December 13th when fire station rep hopes to attend for short talk.

**7. HALL MANAGER'S REPORT - P Bohling**

- a) Tables in hall to be repaired.
- b) Carpets will be cleaned in August.
- c) PB warned that the provision of storage facilities could cause complications re lease.
- d) JD advised Strollers cabin could be available for free. Need to investigate first, and would need planning permission.
- e) Lease to be checked to see what decorating we must carry out and quotes and specifications to be obtained.
- f) JD to obtain advice and quote for drains survey.
- g) NB getting snug tables repaired.

**8. BAR MANAGER'S REPORT - I Eastwood**

- a) At a recent function, 120 people turned up when we had catered for only 80. SN to be advised that legal limitations restrict our numbers and we have the right to refuse entry or close down the function to enforce the law. Booking form to be made clear if not already.
- b) AH can assist if change required urgently.
- c) Bookings improving in line with hall bookings.

**9. LAKEVIEW COMMUNITY ACTION**

- a) 20 residents attended last meeting.
- b) Constitution to be discussed next month.
- c) NB attended last meeting. The Committee agreed that one member of GPCA Committee should also attend the next one. RW unable to attend.
- d) NB/PB to organise prizes for fun day 14th August.

**10. POLICE COMMUNITY LIAISON GROUP REPORT**

- a) Meeting 7th June attended by RW, JD, AH and NB.
- b) PC Ackland commented on traffic problems around the schools. Police setting radar traps. RW requested similar arrangements be made for Lockfield Drive.
- c) PC Matthews advised crime decreased slightly on Park ~~or~~ last couple of months. Unable to say whether because of Youth Centre.
- d) New Chairman required for Liaison Group - see RW if interested.
- e) Police will send copy of minutes as soon as possible.

**11. NEIGHBOURHOOD FORUM**

- a) IE provided briefing notes for meeting 17th June. RW commented that organisation and briefing by Council inadequate for proper prior consultation.
- b) PW commented that forums should include the whole of the Park - not just the village centre.
- c) RW to peruse notes and contact other committee meetings for discussion prior to meeting.

## 12. WOKING BOROUGH COUNCIL LOCAL PLAN

- a) Modified Plan perused by RW. Will contact Council with comments re :
  - i) Land North of Lake
  - ii) Choice of shops in centre
  - iii) Proposed car park next to St Andrews Church.
  - iv) CPZ and businesses in Woking.
- b) Woking's Environmental Strategy also received:  
Above comments also apply. RW to write to Woking Borough Council.

## 13. UPDATE RE LEGAL MATTERS

- a) Court case re R Higby 2nd August.
- b) Lease mislaid - Rob Cook to obtain new one.
- c) PB has ascertained that WBC did obtain drains survey.
- e) Rob Cook suggested we could take on whole building - Committee decided it would not be practical.

## 14. NEWSLETTER

- a) RW and Merlin Print in disagreement over charge for extra 500 newsletters for June/July issue. The Committee agreed by majority to pay the £60.
- b) New deliverer required for 1994 as AH unable to continue. Thanks and regret expressed by Committee.
- c) Request received from Councillors for a free advert in newsletter. Committee discussed options of a paid advert and brief editorial comment bearing in mind political neutrality. Agreed to include Council surgeries in "What's On" section and for similar facility to be offered to other main parties on the Park. RW to deal.
- d) Tree Warden to write occasional article for newsletter and will liaise with NB if necessary.

15. ANY OTHER BUSINESS

- a) NB announced planning meeting 28th June for 21st Birthday Party.
- b) Car Boot sales: pre-event meetings deemed a very good idea.
- c) Committee agreed that £25 limit on expenditure did not apply to bar expenditure.
- d) Next meeting 8th July.

The meeting was closed at 11.30pm.

*f. Davidson*

8/7/93

MINUTES OF GPCA ENTERTAINMENT COMMITTEE MEETING

held on Tuesday, 6th July 1993

PRESENT: Nigel O'Coffey, Philip Bohling, Sandra Cameron, Tony Morris,  
Sandra Macey, Val Duarte

1. APOLOGIES: Nigel Budgen

2. MATTERS ARISING FROM PREVIOUS MINUTES - none

3. PAST EVENTS

(a) Hypnotist - 25/6 - This event went ahead with only 12 people in attendance.

(b) Disco with Cabaret - 2/7 - This event was cancelled as no interest was shown by the residents.

ACTION: Philip to send a cheque for £85 to Conjuring with Corrie which is their cancellation fee.

4. FUTURE EVENTS

(a) On-foot/Car Treasure Hunt - 18/7 - As Philip has had only one enquiry, this event has been cancelled.

(b) Car Boot Sale - 30/8 - A short meeting has been arranged for Sunday, 29th August so that GPCA members who are helping on the day will know who is doing what. The charity chosen for this Sale will be the Mayor's children's appeal.

ACTION: Posters to be displayed in normal places on Estate.  
Advertisements to be placed in local newspapers.

ACTION: Nigel O'C/Philip to check with Nigel Budgen regarding the preparation for this event.

(c) Talk on Wisley Gardens - 10/9 - This will be a slide-film and talk evening.

(d) Quiz evening - 24/9 - All in hand.

(e) Hen Night - 15/10 - The cabaret has been booked. Now waiting for Nigel B. to arrange to print tickets. 20 tickets already spoken for. Posters in hand.

(f) Fireworks Night - Contract in hand. Cost of evening £2,300. The display will last 40 minutes. School is booked. Tony booked all floodlights.

(g) Barn Dance - 20/11, Trip to France - 20/11 - Both these events have been booked for the same day, but there should be no problem. A number of GPCA members will be required to prepare the ploughmans early Saturday evening.

(h) New Year's Eve Party - 31/12 - Starburst Disco has been booked.

5. 21 YEARS OF GOLDSWORTH PARK - 14th/15th May 1994 - Next Sub-Committee meeting will be held on 26th July at 8 p.m. at the Community Hall.

ACTION: Sandra M. to ask Mike Tozer whether his Morris Men would do a display of dancing at this event.

6. ANY OTHER BUSINESS

(a) Thanks to Tony for putting up the poster site at Knaphill.

(b) The Royal Oak at Pirbright is holding a Bastille evening on Wednesday, 14th July.

(c) ACTION: Philip to ring Rachel Webb to ask that she amends the diary of Social events in the next issue of the Newsletter.

(d) Sandra M. suggested that as some of our recent events had to be cancelled due to residents' lack of interest, our programme should cease from May to August.

(e) A barbecue will be held at Philip's house sometime in August as a get together for all GPCA Committee members.

7. DATE OF NEXT MEETING - Tuesday, 7th September at 8 p.m.

SM/7th July 1993



84

84 JULY

~~10TH JUNE~~

GOLDSWORTH PARK COMMUNITY ASSOCIATION  
MINUTES FOR THE MEETING HELD ON THURSDAY 10TH JUNE 1993  
AT GOLDWATER LODGE GOLDSWORTH PARK

Present: J Davidson, R Webb, P Bohling, A Harmour, T Lilley,  
V Bird.

Apologies for absence: I Bird, C Thorne, T Goss, N Budgen.

1. OPENING

JD as Chairman, opened the meeting at 8.10.

2. MINUTES OF LAST MEETING

The Minutes were agreed subject to:

- 6f) - Should read Commander of Fire Station, John Temple.
- 8b) - For change, read coinage.
- 14) - Confusion over whether Committee had agreed additional charges for Merlin Print on a regular basis. Committee agreed extra payments for 5000 newsletters.

3. MATTERS ARISING FROM PREVIOUS MINUTES

- 3 8 c) PB to check alarm.
- 3 4 f) RW meeting with SCC 9th July. re bus service
- 3 4 m) Has quotes in hand. Will phone committee members for confirmation which firm to use re fire treatment.
- 3 7 a) Health warning signs now purchased.
- 3 9 b) Officers for LCA have been nominated and to be elected 14th July.
- 3 9 c) Meeting with WBC re ground maintenance has taken place. Report not yet available, TG on holiday.
- 3 11 b) PB to speak to Jackie re board outside snug.
- 3 11 c) Still no further news re football pavilion.

- 4 a) Car Park will not be extended outside St Andrews Church. However, RW advised that planning permission submitted for 2 new shop units and resiting of loos near Waitrose.
- 4 c) No response from Councillors or MP re CPZ.
- 5 e) VAT working party not held.
- 6 b) Hypnotist evening went ahead but interest poor.
- 7 a) Tables in hall to be repaired.
- 7 d) Strollers cabin too large for us and too difficult to reduce it.
- 7 e) Lease still not received from WBC so details cannot be checked re redecoration requirements.
- 7 g) Snug tables appear to be repaired.

#### 4. MISCELLANEOUS CORRESPONDENCE

- a) Minutes from police Liaison Meeting received.
- b) 4 Letters from residents re car park outside Church.
- c) Letters to Council re Woking Borough Plan and Environmental Strategy.
- d) Letter to Mayor re 4 c and report on village forum.
- e) Letters to 3 political parties re use of newsletter. Conservatives have responded verbally saying will accept arrangements when appropriate.
- f) Letter from PW to Merlin Print re disputed £60.
- g) Copy Corres from Council to Sythwood re swans on the lake.
- h) Letter from Mrs Allen from Knightswood re good work of newsletter team.
- i) Letter to Woking Informer (published in edited form) re CPZ.
- j) Letter from WBC re street signs to centre.
- k) Letter to Cllr Edwards re Street sign at Everest Court.

## 5. VILLAGE FORUM

- a) RW read summary of matters arising from Village Forum in June.
- b) Re matter of users of shops, offices, etc surrounding centre: Committee agreed questionnaire should be sent to gauge reaction and requirements before drawing up agenda for a forum. RW to deal.
- c) VB concerned re Foundation for Nephrology collecting money outside Waitrose. Does not think they are properly licensed to do so and has heard they jeep 50% for internal purposes. RW to write to Charity Commissioners.

## 6. UPDATE RE LEGAL MATTERS

- a) Council has invited the GPCA to tender for catering contract on 3 year basis. General tender ad also in News & Mail. Committee agreed would not tender. Corres to PB.
- b) Corres with Rob Cook re amendments to rights of way to lease.
- c) Trial re Roger Higby set to last 6 days.

## 7. TREASURER'S REPORT - P Bohling

- a) Accounts to 30th June submitted.
- b) Bank Statements shown to Committee showing £7500 approx.
- c) Position if have to pay VAT explained.  
PB believes we will now be under the threshold.

## 8. SOCIAL COMMITTEE CHAIRMAN'S REPORT - P Bohling

Social Committee have agreed that perhaps no social functions should be held between April and August owing to poor attendance. Committee agreed in principle but suggested PB speak to KN and NB before final decision taken.

## 9. HALL MANAGER'S REPORT

- a) JD had initial survey done:  
£35 per hr for a trace inspection.  
£70 per hr for CCTV inspection.

Civil Engineer has confirmed prices and firm appear reasonable.

Committee agreed we should try once more to obtain copy of WBC report via Mayor's help but should get own report done if necessary. PB to deal.

- b) Spot light in snug requires attention.

## 10. BAR MANAGER'S REPORT - I Eastwood

IE not present so no report this month.

## 11. LAKEVIEW COMMUNITY ACTION

- a) Will choose Officers and discuss constitution 13th July.
- b) Letter from CT re finances. Committee agreed £40 for bouncy castle for Lakeview fun day. TL and PB to liaise.

## 12. ANY OTHER BUSINESS

- a) Committee agreed RW could plant 3 poplars in area North of Lake in October.
- b) South West Thames Regional Health Authority - Joint Consultative Committee. Elections coming up, GPCA have been invited to submit candidates.
- c) WOCCA - have asked GPCA to join and pay a donation. Committee agreed not to join such organisations on grounds of potential political bias.
- d) Questionnaire sent from SCC re voluntary services. Requested very detailed information and Committee agreed not to complete it.
- e) Passport to Surrey literature received.
- f) Newspaper - Countywide - received from SCC.
- g) Waitrose have applied for planning permission to erect 2 free standing illuminated signs to advertise their presence. Committee agreed to object.

- h) Letter in newspaper from lady of Littlewick road re rubbish around lake and suggesting anglers pay an increased fee. Committee agreed not to pursue this.
- i) Squires have won a prize at Hampton Court garden festival for roses. RW to write.
- j) Next meeting 12th August.

The meeting was closed at 10.10pm.

*C Meenan 9th September 1993*

8th June, 1993.

The Association,

It is with great pleasure that I present the accounts for the period 1st November, 1992 to 31st June, 1993.

As previously discussed these accounts have been split down into 5 "books" or sections.

		Income	Outgo	Profit	Loss	Balance
Book 1	HALL	6272.60	5336.55	936.05		
Book 2	NEWSLETTER	4343.85	4084.37	259.48		
Book 3	SOCIALS	5705.95	3489.11	2216.84		
Book 4	BAR	7046.91	6769.42	277.49	1733.42	
Book 5	SUNDRY	176.55	1909.17			
				<u>3689.96</u>	<u>1733.42</u>	
	<u>PROFIT</u>			<u>1956.54</u>		
	<u>BALANCE C/F</u>					<u>9568.00</u>
	ASSETS			1426.80		
	CASH			428.65		
	BANK			7713.55		

I trust that you will find these Accounts to be acceptable and satisfactory.

As regards the matter of V.A.T. at present we have an income of £23545.86 producing a payment of £4120.53 against which we can offset £1566.87 leaving a net payment of £2553.66 which totally wipes out our profit.

Yours Sincerely

P.H. Bohling.

Accounts seen and verified

*J. Dawson*

President

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES FOR THE MEETING HELD ON THURSDAY 9th SEPTEMBER 1993

AT GOLDWATER LODGE GOLDSWORTH PARK

Present: K Nieman, R Webb, P Bohling, N Budgen,  
A Harmour, J Davidson, T Goss.

Attending: R Cook - GPCA Solicitor  
C Thorne - Lakeview Community Worker

Apologies for absence: I Eastwood, V Bird, I Bird.

1. OPENING

KN as Chairman, opened the meeting at 8.05 and instructed item 4 on the agenda to be taken first.

4. LEGAL UPDATE - Robert Cook

- a) Summarised correspondence with Woking Borough Council in September. Borough Secretary is taking instructions regarding GPCA request for more storage space in lieu of allowing them access to our toilet facilities.
- b) KN confirmed that requests for storage space had included:
  - i) Extend hall to car park
  - ii) Self-contained unit in car park
  - iii) Access to storage facilities on Council side
  - iv) Would consider any other proposals Council put forward.
- c) Copy plans handed to RC.
- d) Drains report to hand. JD to seek written clarification from drainage company or civil engineer that:
  - i) Problems caused by design faults including usage of PVC pipes, insufficient support and inadequate gradients.
  - ii) What would cost of maintenance be if no design faults.

- iii) A competitive quote from another drainage company.
- e) WBC say caterers require lease over servery area which would have been on GPCA side originally. KN advised that GPCA bar is isolated from other catering areas and we require lease over this area. Shared access to cellar required.
- f) RC confirmed that lease cannot be finalised until above have been finalised. Council are preparing an interim bill including external decorating costs in meantime.
- g) Re Roger Higby: nothing to report until case goes to court. Delayed from August as RH has changed his solicitor.

RC then left the meeting.

## **2. MINUTES OF LAST MEETING**

The Minutes were agreed.

## **3. MATTERS ARISING FROM PREVIOUS MINUTES**

- 3 8 c) Alarm is working correctly.
- 3 11 c) Progress re football pavilion to be obtained from IE.
- 3 7 g) Snug tables require further repair.
- 5 b) Draft questionnaire forms for proposed village centre forum for surrounding businesses were handed to meeting. Comments required by RW by 19th Septmeber 1993.
- 5 c) RW wrote to OPI re Nephrology charity - no reply, will chase.
- 12 a) RW to seek council confirmation before transplanting poplars to North of Lake.
- 12 g) RW now seen plans re illuminated sign for Waitrose. Will now raise no objections.

## **5. MISCELLANEOUS CORRESPONDENCE**

- a) Countryside forum update from Council. Next meeting 2nd November. TG will be attending.
- b) Correspondence between RW and Council re land North of Lake. RW to request intervention of Mayor.



- c) Confirmation from Surrey County Council re extension of bus service. RW to monitor useage.
- d) Letter to Claydon Road residents offering assistance to establish a bus service for their area. No firm proposals yet.
- e) Correspondence with CLLr Edwards re Street signs, Street lighting and Neighbourhood Watch.
- f) Correspondence with Cllr Edwards and Sir Cranley Onslow re CPZ.
- g) Letter to Squires congratulating them on success at Hampton Garden Festival.
- h) Letter to OPI acknowledging proposed new shop units, Waitrose sign, and commenting on Charity collectors and proposed Business Village Forum.
- i) Letter from Kidney Foundation thanking GPCA for recent donation for IB's sponsored cycle. VB has advised RW that both Nephrology Charity and Kidney Foundation are under investigation from Charity Commissioners.
- j) Correspondence from Miss Hicks re woodland pruning in Tregarth. RW has suggested she contact NB re replanting.
- k) Letter to IE re Lockfield Drive footpath following concerns expressed by resident.

#### 6. TREASURERS REPORT - Phil Bohling

- a) As at 3rd September, balance at bank stands at £2,772.00 credit compared with £9,300 credit on 6th July.
- b) Major items of expenditure include:
  - i) £2500 Fireworks
  - ii) £1500 Glass Washer
  - iii) £350 Bar
  - iv) £2400 Newsletter

There remain significant items still to be paid including:

- i) £1100 Bar
- ii) £640 Newsletter

Income includes newsletter adverts and hall bookings.

Written accounts could not be prepared as statements are consistently late from the bank. KN suggested moving

account to Lloyds. PB objected as his personal account is at Lloyds. RW to write letter of complaint to Nat West.

- c) PB estimated newsletter was losing money to the tune of over £1000 p.a. Suggests a slimmed down version delivered by local newspaper delivery system. RW not convinced with figures provided. RW to obtain quotes from printers for slimmed down versions.
- d) RW to write to Merlin Print requesting monthly invoices.
- e) PB concerned that £400 taken from bar safe with insufficient detail as to who had taken it and for what reason. Concern expressed about control of keys and access to safe. KN to meet with PB and IE to discuss this matter further and general state of finances.
- f) Committee agreed not to readvertise in "Starting Together". RW to advise Raelene.
- g) Cheque for Mayor's Charity to be presented during Fireworks Evening. PB advised Fox and Flowerpot donation was to the GPCA and not the Mayor.
- h) RW requested that the Treasurer be given seven days notice for the provision of bank cheques.

#### 7. HALL MANAGER'S REPORT - Phil Bohling

- a) £259 paid to Trumps re fire proofing of curtains. Certificate still required.
- b) Sketchelys to fire proof carpets for £150 once cleaned. PB to arrange cleaner from Maybury to clean.
- c) Committee agreed to defer interior decoration until spring.
- d) AH complained answering machine disconnected. KN confirmed message requires updating and messages checked from regularly.
- e) AH concerned at quality of some electrics. PB to arrange for Tony to check items.
- f) SN to take over shopping at cash & carry.
- g) Council proposing to use their hall as a polling place. RW previously obtained consent for quorum of committee but reminded Council that an extended bus service would be required on polling days.
- h) Beattie Hopkins wishes to hire hall for free for Hospice appeal. Committee agreed reduced fee of £25. RW to write and confirm.

**8. SOCIAL COMMITTEE CHAIRMAN'S REPORT - Nigel Budgen**

- a) August car boot sale a success although some access routes were blocked by cars that had not booked waiting a space. Future events to be rearranged accordingly. NB to write to OPI for confirmation of next year's car boot sales.
- b) NB ran through future events. RW suggested big advertising feature be included on front page of next newsletter for Firework Night.
- c) 21st Birthday party should be self-financing in the end. Mayor to play a significant part.
- d) NB requires new ideas especially for summer events.
- e) RW reported that P Winter had agreed an extension to next year's best front garden competition to include trophy for hanging baskets, wheel barrows and containers. NB to take forward.

**9. BAR MANAGER'S REPORT**

IE not present so no report this month.

**10. NEWSLETTER REPORT - Rachel Webb**

- a) Mann & Co have complained about quality of photographs in newsletter. Merlin have confirmed photos provided are over-exposed. Merlin also concerned that Mann's contributions are frequently late and they have to be chased.
- b) Marks and Spencers requested a free advert for new site at Brooklands. RW declined.
- c) Deliverer for Wyndham Way area required - RW to approach a friend.  
Deliverer for knightswood required - AH to approach IE.
- d) TG agreed to take over from AH re distribution of newsletter.
- e) Letter from Carer at Strollers with favourable comments for newsletter.
- f) New regular feature for newsletter - Babywatching to be provided by Stephanie Johnson.
- g) Correspondence with County Cllr Mrs Hill re Whats On Section of Newsletter. Confusion now overcome.
- h) Mrs Doggett from Roffords phoned with favourable comments

about newsletter and short story by Ian Bird.

- i) KN commented that adverts are a community service for Park.

#### 11. LAKEVIEW COMMUNITY ACTION

- a) Fun Day was fairly well attended - learnt alot of lessons for future events. Grateful for bouncy castle funded by GPCA.
- b) Thanks to Squires fro donation to raffle.
- c) Housing Committee of Council to consider £500 start up grant for LCA with subsequent donations of £300 pa.
- d) Officers have been elected and Constitution approved.]
- e) Next meeting 21st September 8pm at LCA.
- f) TG has been provided with copy contracts and schedules from Council to answer residents' queries re ground maintenance.

#### 12. ANY OTHER BUSINESS

- a) RW advised OPI unable to landscape area around BP garage owing to long lease arrangement.
- b) IE to speak to hirers of football ground to remind them of removal of their litter.
- c) Swans have disappeared. Swan lifeline attempting to arrange for replacements.
- d) Committee agreed that would continue to fund senior citizens party at Xmas arranged by AH.
- e) JD advised that residents are in favour of haberdashery or hardware stores for new shop units at centre. RW to advise OPI.
- f) PB to pay booking clerk every 3 months with 1 current and 2 post dated cheques. RW pointed out that banks consider post dated cheques illegal. KN reminded PB that expenses would still be required monthly.
- g) Committee agreed to waive hall booking fee for Simon Pilsworth for wedding reception in recognition of service to GPCA in the past.
- h) RW advised AGM to be held on 26th November and agenda would be the same as previous years. Will invite usual attendees and requested advice for any others. PW to chair.

- i) Asthma Charity require collectors.
- j) SW Thames Regional Health Authority have sent ballot forms for nominations to Joint Consultative Committee. RW to pledge votes for the two Woking nominees.
- k) Sunday Express carried article re Woking with brief mention of the Park.
- l) Next meeting to be held 21st October.

The meeting was closed at 11.10pm.

J Davidson

21.10.93

NOTE OF MEETING AT THE COMMUNITY CENTRE 26 SEPTEMBER 1993

PRESENT

KEN NIEMAN

PETER WINTER

PHILIP BOHLING

IAN EASTWOOD

1. PRESENTATION OF ACCOUNTS FOR YEAR TO DATE

This item was discussed following the last full committee meeting. Basically the arrival of Bank statements had been too late to allow PB to prepare a report.

The position as reported may be summarised as follows:

Balance in Bank

Business Reserve as at 3/9/93	£2319
-------------------------------	-------

Current Account as at 16/9/93	£1099
-------------------------------	-------

From this amount there have been two large payments made, namely £1,000 re bar stocks and £600 re newsletter.

A discussion took place re the way in which the books are kept. At present, entries are only booked on receipt of a bank statement. Thus no Bank reconciliation takes place. The problem of this method is that no up to date record of the association affairs is held at any time. Thus if a large cheque has been issued but not presented, an inflated balance is quoted. Similarly if a Bank Giro Credit has not been credited, a deflated balance is quoted.

PB reported that it was his intention to change this system from the start of the next financial year, thus the books will become a conventional "cash book system". **Action PB.**

The breakdown of the individual sections of the books was given as follows:

	Rects £	Payts £	£
Balance forward at start of financial year (1/11/92)			7610
HALL	8606	7749	
NEWSLETTER	6500	6700	
SOCIAL	5919	6305	
BAR	8340	7982	
SUNDRY	251	2321	
ASSETS ACCOUNT		2308	
	29616	33365	
ESTIMATED CURRENT BALANCE			3749

The following additional comments should be borne in mind.

The fireworks for this year have been purchased

A bill of £600 for newsletter has been paid but not reflected above

A bill of £1000 for bar has been paid but not reflected above

The assets account reflect mainly payments for safe, bar cage and washer

The sundry account comprises mainly Insurance and solicitors fees.

Further analysis of the above figures are included later

## 2. CONTROL OF CASH TAKINGS ETC.

Discussion took place surrounding the amount of profit currently shown in the bar account. IE stated that a top of the head estimate would suggest a profit of £3,000 based on the bar turnover. The figures above show approx. £350 and these do not take into account the £1,000 recently paid. With this amount included a loss of approx. £650 would be showing ( this excludes any recent takings not banked or recorded).

The figures were discussed in some detail. It was established that the first full year we operated the bar (up to end October 1992), a profit of 33% on purchases was made (25% on sales). A similar ratio was maintained from November 92 to April 1993. The trend over the last four months was inexplicable and it was agreed it must be corrected and reversed to normality.

### **Actions to be taken are:**

Locks on cage to be changed. - action **PW**

**IE** to control and record takings in a memorandum account after all events.

The net takings will be handed to **PB** who in turn will show in the main books.

**IE** will continue to order all drinks and pay the spirit bill from takings. **PB** will continue to pay major bills from Gemini Wine.

**PB** will supply details of amounts to Gemini to **IE** so that overall picture of payments and receipts can be taken.

**IE and PB** will liaise to set up system of verifying delivery note to account rendered.

**PB** will maintain a reserve stock of change in safe

**IE** will be responsible for keeping a cash float in till, together with a personal reserve. No keys to the safe will be given to anyone other than **IE** and **PB**.

## 3. V.A.T.

**PB** reported we will not meet the VAT threshold during current financial year. If we register during our financial year, does VAT get backdated to the start of the financial year or does a new "VAT year" start. **Action PB** to find out



#### 4. PROJECTED CASH FLOW

Several extraordinary payments will be made in the not too distant future.

Those identified are:

Unpaid ground rent

Contribution to Woking BC re painting outside of building

Gas bill - we haven't paid one since building was opened, total bill has been paid by Woking BC

Painting of inside of building

There is also the unresolved matter of the council's long outstanding (and unsubstantiated) claim that approx £8000 is still owed to cover original building costs.

No provision has been made for these items.

Also, KN is of the opinion that the Association is currently trading at a loss.

This view was not universally accepted. IE believes this year has been untypical because of one off payments.

The outcome of this particular discussion was that PB would prepare an initial set of assumed projections - **Action PB** by end of October.

#### 5. OTHER ITEMS

No non essential payments are to be made in the short term and at least until a clearer idea of our actual position and projected situation is known.

The newsletter is to continue in it's present form but not to exceed 8 pages within the same time scale.

Discussion took place re cost savings, and increased income. These included increasing hire fees and advertising fees, hall hiring to take precedence over GPCA events, Social events to be at least self financing and non speculative. If VAT threshold becomes a likely thing, consider axing large expense, non profit making events. These items are not to be put in place, nor discussed further, until the full picture is clearer.

A further meeting will be held at the end of October. **Action all** to advise KN of availability during week commencing Sunday 24th October.

## APPENDIX

The following figures are only intended to give one interpretation of the financial position. The figures are as reported at the meeting but the method of calculating the end result is merely illustrative.

Balance in hand at start of Financial year	£ 7610
Plus total income	£29616
	£37226
Less total outgoings	£33365
Present cash in hand	£ 3861

Represented by Bank balance	£3418
Assumed petty cash	£ 443

Less large amounts not yet presented through bank account

Gemini wines	£1,000	
Newsletter	£ 600	£ 1600

Adjusted Bank/ petty cash balance	£ 2261
-----------------------------------	--------

Therefore, drop in Balances in hand since 1st November 1992

$$£7610 - 2261 = £5349$$

However this figure does not represent an operating loss as there have been a number of extraordinary items paid this year these are:

Total of Assets account	£2308
Legal expenses re court case assumed figure	£1500
Total	£3808

If these items are now taken from the "drop in balance figure"

$$£5349 - £3808 = £ 1541$$

The only way to describe this final figure is as a trading loss for the year to date.

Distribution:

All attendees plus Rachel Webb (for file)

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES FOR THE MEETING HELD ON THURSDAY 21ST OCTOBER 1993

AT GOLDWATER LODGE GOLDSWORTH PARK

Present: P Winter, J Davidson, R Webb, P Bohling, N Budgen,  
A Harmour, T Goss, T Lilley.

Attending: R Cook - GPCA Solicitor.

Apologies for absence: I Eastwood.

1. OPENING

JD as Chairman opened the meeting at 8.00pm and instructed item 12 on the agenda to be taken first.

12. LEGAL UPDATE - Robert Cook

- a) Trial of R Higby et for 29th November 1993 and expected to last full 6 days.

RC now to attend as full witness.

- b) RC thanked JD for forwarding copy of engineers' report re drains. Letter dictated to Woking Council asking them to accept liability for additional maintenance required owing to their design fault.
- c) RC chased Council re his letter regarding additional storage facilities, suggested a round table meeting as the way forward.
- d) RC recommended caution be registered at Land Registry to protect our leasehold interest. Cost £40 approx, caution will does not need to be renewed. Approved.
- e) RW to write to Councillors requesting they put pressure on Council to respond positively to RC's correspondence so we may make progress.
- f) In response to question from PW, RC to clarify exactly when 7 year review of rent is dated from.
- g) In response to question from PB, RC to clarify proportion of his costs re R Higby matter.

## 2. MINUTES OF LAST MEETING

The Minutes were agreed.

## 3. MATTERS ARISING FROM PREVIOUS MINUTES

- 3 5 b) Questionnaire forms for proposed village centre forum for surrounding businesses to be sent out shortly.
- 3 5 c) OPI will ensure charities site themselves so as not to cause an obstruction to shoppers. Will also investigate whether Nephrology Charity are respectable.
- 5 k) No response from IE re Lockfield Drive footpath. RW to chase.
- 6 d) RW requested Merlin Print submit invoices on a monthly basis. Reply received confirming this was already being done in the main but were not always paid promptly.
- 7 a) Certificate re fire proofing of curtains now received.
- 7 e) Electrical safety check now completed.
- 10 c) Appeal made for more deliverers for newsletter.
- 10 f) Church wish to write regular feature for newsletter. RW will ensure not of a Sectarian nature.
- 12 e) RW has advised OPI of residents preference re shop units. OPI confirmed has received enquiries from bakers and Mann and Co. OPI would prefer to see a bank or building society in the A2 Unit. If Mann & Co do move there then will investigate coffee shop for Forbuoys. Will not allow take away.

**4. MISCELLANEOUS CORRESPONDENCE - R Webb**

- a) Letters to County Cllr M Hill and Cllr C Edwards re potential traffic congestion once new Goldsworth School opens.
- b) Letter to Cllr Vernon re Land North of Lake - requested terms of reference for proposed working party to investigate the whole of this area including the Lodge.
- c) Mayor has advised that Contractor that maintains playground near Lake has gone out of business. Council will hire someone else to carry out repairs that are needed.
- d) Letter from professional fund raising organisation re National Children's Homes requesting £40 + VAT for advert in booklet. RW declined.
- e) Letter from Mr & Mrs Bird tendering their resignation from Committee.
- f) Letter from Council re Affordable Housing Policy. To JD.

**5. LAKEVIEW COMMUNITY ACTION - T Goss**

- a) Grant received from Woking Borough Council.
- b) Survey being undertaken re residents' views re various aspects of road safety. TL to prepare short report for newsletter.
- c) Next meeting to be in November.

**8. SOCIAL COMMITTEE CHAIRMAN'S REPORT - N Budgen**

- a) Sub-Committee Members losing interest.
- b) RW suggested investigate more events for children and senior citizens.  
  
PW suggested car boot sales and jumble sales as sure money spinners.
- c) PB to declare 21st birthday party for public liability insurance.

**6. TREASURER'S REPORT - P Bohling**

- a) Accounts as at 21st October submitted to Committee.
- b) RW wished it to be regarded that she disputes loss re newsletter.
- c) Accounts now being prepared on Income and Expenditure basis.
- d) Proposed internal accounting transfer of £1000 from sundry account to entertainments account re car boot sale income allowed to other organisations. Declined.
- e) Security and control of cash tightened re bar.
- f) Bar prices have been increased.
- g) PB to check insurance cost on safe as PW disputing figures.
- h) Bank statements not submitted to Committee.
- i) "Stolen" hoover has been returned.
- j) Income for year will be below £36000 VAT threshold.
- k) PB not standing for treasurer at AGM.
- l) PW summarised meeting attended by PW, KN, IE and PB re current financial position.
  - i) Newsletter to be no more than 8 pages.
  - ii) Bar prices increased.
  - iii) Accounts to be prepared on income/expenditure basis.
  - iv) There must be a contingency fund available for any demands for money made by the Council re lease.

**7. HALL MANAGER'S REPORT - P Bohling**

- a) SN expressed interest re position of Hall Manager. RW to prepare job description.
- b) Mirrors to be fitted in gents toilet - no charge.
- c) Carpets to be cleaned after New Year - will not be fire-proofed. PW says not required per current legislation.
- d) Snug tables repaired - £80

## 9. BAR MANAGER'S REPORT

IE not present so no report this month.

## 10. AGM - R Webb

- a) 30 Invitations sent out.
- b) RW to discuss possible nominations for Officers before next meeting.

## 11. ANY OTHER BUSINESS

- a) AH requires table cloths - behind the bar.
- b) TG advised Goldsworth Park taking part in Energy Conservation study. Council have appointed an Energy Conservation Officer.
- c) Countryside strategy meeting to be held at Lodge on 1st December.
- d) NB reported a recent mugging in Bampton Way.
- e) New lock required per shed - NB to arrange.
- f) RW to write to Police and Fire station re keyholders after AGM.
- g) Date of next meeting - 11th November 8pm.

The meeting was closed at 10.35pm.

*J. Davidson*

*21/10/93*

9310.

Philip Bohling  
 97. Bishopswood,  
 Goldsworth Park,  
 Woking,  
 Surrey. GU21 3QD  
 Tel: 0483 762628

26th September, 1993.

The Association,

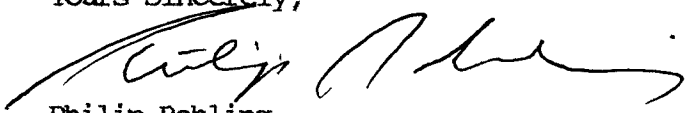
It is with great pleasure that I present the accounts for the period 1st November, 1992 to 26th September, 1993.

As previously discussed these accounts have been split down into 5 "books" or sections.

		Income	Outgo	Profit	Loss	Balance
	BALANCE B/F					7610.56
Book 1	HALL	8606.03	7749.10	856.93		
Book 2	NEWSLETTER	6506.10	6730.05		223.95	
Book 3	SOCIALS	5919.95	6305.75		385.80	
Book 4	BAR	8340.43	7982.34	358.09		
Book 5	SUNDRY	251.55	2321.97		2070.42	
		29624.06	31089.21	1215.02	2680.17	
	<u>LOSS</u>				<u>1465.15</u>	
	BALANCE C/F					6145.41
	ASSETS					2308.05
	CASH					3837.36

I trust that you will find these Accounts to be acceptable and satisfactory.

Yours Sincerely,

  
 Philip Bohling.

Accounts seen and verified

President



GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES OF THE ANNUAL GENERAL MEETING  
HELD AT 8.00PM ON 26TH NOVEMBER 1993  
AT GOLDWATER LODGE GOLDSWORTH PARK

Present:

Mr P Winter	-	President
Mrs R Webb	-	Secretary
Mr P Bohling	-	Treasurer
Mr N Budgen	-	Committee Member
Mr J Davidson	-	Committee Member
Mr A Harmour	-	Committee Member
Mr T Goss	-	Committee Member
Mr T Lilley	-	Committee Member

Cllr M Hill	-	County Councillor
Cllr C Edwards	-	Borough Councillor
Mr G Ward	-	Woking Council

23 Residents and Guests attended

Apologies for absence:

Mr K Nieman	-	Vice President
Cllr I Eastwood	-	Borough Councillor

1. OPENING

The President, acting as Chairman of the meeting, commenced proceedings at 8.01pm.

Item 4.1 was taken first.

4.1 CHAIRMAN'S REPORT - Mr P Winter

- 4.1.1. The President welcomed all those present to the nineteenth year of the Community Association.
- 4.1.2. The President briefly summarised key events on the Park over the past 12 months.
- 4.1.3. The President thanked the committee, Ken Nieman, newsletter deliverers, helpers to social events, Sue Nieman, caretaker, Mann & Co and Merlin Print.
- 4.1.4. The President advised that the lake and whole of the surrounding area was to be reviewed by a recently formed Council working party. The

Association would be consulted and kept informed.

- 4.1.5 Mr Rickard advised that about eight young swans visited the lake intermittently but there was no nesting pair. Mr Ward said the Council were looking to provide a safe haven on the shore for any nesting pair.
- 4.1.6 The President briefly summarised other issues in which the Association had become involved during the year.

## 2. MINUTES OF 1992 AGM

The minutes were agreed.

## 3. MATTERS ARISING FROM PREVIOUS MINUTES

- 4.1.3 Car boot sales for 1993 passed off smoothly.
- 4.1.4 Delays continue with regards to the signing of the lease.
- 4.1.6 The secretary advised that Kirkland Avenue would not now be included in Department of Transport trials on experimental speed restrictions.
- 4.1.7 The President expressed his concern at potential traffic problems outside the new Goldsworth School. Cllr Edwards confirmed plans had already been drawn up with these concerns in mind.
- 4.1.11 As last year, the president expressed his thanks to PC Craig Matthews for contributions to newsletter.
- 4.3.4 The treasurer advised that the glass washer had cost less than anticipated at £881.25 plus £400 for installation.

## 4. OFFICERS' REPORTS

4.1 - Chairman's report as above.

### 4.2 - Entertainments Report - Mr N Budgen

- 4.2.1 Mr Budgen reported that attendances for many events had been poor. The quiz show in March, however, had been well-attended and £200 was raised for comic relief.
- 4.2.3 Proceeds from two car boot sales were donated to The Mayor's Charity and Strollers.

- 4.2.4 Mr Budgen reported that the fireworks cost £2400. Wished to apologise for the PA system not working properly.
- 4.2.5 Mr Budgen wished to thank the entertainment's committee and all those that supported the functions.
- 4.2.6 The Park's 21st birthday party will be held on May 14th 1994 with a day-long programme of exciting events.
- 4.2.7 Mr Budgen welcomed the new catering and bar concessionaires to the Lodge.
- 4.2.8 Mr Harmour requested the return of the annual summer gala. Mr Budgen advised that this depended on more manpower to help organise and run the event.

#### **4.3 Treasurer's Report - Mr P Bohling**

- 4.3.1 The audited accounts to October 31st 1993 were presented to the meeting.
- 4.3.2 System of book-keeping explained.
- 4.3.3 Thanks expressed to Mrs Nieman for managing bookings to hall.
- 4.3.4 Thanks expressed to Mrs Webb for organising the newsletter. The treasurer considered the loss of £100 per month to be acceptable.
- 4.3.5 Thanks expressed to Cllr Eastwood for managing the bar. The treasurer was concerned at break-even results achieved this year and operations have been reviewed.
- 4.3.6 The treasurer explained expenditure on sundry account as consisting of bank charges, insurance charges and solicitors' fees.
- 4.3.7 Total income for the year was approximately £34,000 so there was no requirement to register for VAT purposes. VAT was not yet payable on the newsletter but the forthcoming budget could change this.
- 4.3.8 The treasurer commented on the auditor's statement to the accounts. Procedures have been amended in line with his recommendations.
- 4.3.9 Ms Chapman requested that capital expenditure be itemised more clearly in the accounts. Mr Rickard

commented on capital write-downs.

- 4.3.10 Mr Rickard also suggested the accounts be split with regards to the question of payment of VAT.
- 4.3.11 The President confirmed that several areas of accounting and control have been reviewed over the last quarter and will continue to be reviewed.
- 4.3.12 Councillor Clark asked why the newsletter had shrunk in size. The President replied that this was to cut costs and was reduced on his personal instructions.
- 4.3.13 Ms Chapman suggested sharing costs with other charities. Cllr Hill advised directory of charities in Woking library.

## **5. ELECTION OF OFFICERS AND COMMITTEE**

- 5.1 There were no nominations for Chairman or Vice-Chairman.
- 5.2 The President had received the following nominations which had been proposed and seconded in line with the constitution:

Secretary: Mrs R Webb - Carried  
Treasurer: Mr N O'Coffey - Carried  
The President expressed his thanks to the retiring treasurer.

- 5.4 The following committee members were standing for re-election:

Mr N Budgen  
Mr J Davidson  
Mr A Harmour  
Mr T Lilley  
Mr T Goss

The following volunteered for committee at the meeting:  
Ms P Chapman  
Mr I Rickard  
Ms I Watson

The above were elected.

## **6. ANY OTHER BUSINESS**

- 6.1 Mr Goss reported on the short history to date of Lakeview Community Action.

- 6.2 Inspector Wicher of Woking Police invited all those present to the Police and Community Liaison Group meeting on 13th December.

The Inspector welcomed the initiative of Lakeview Community Action.

The Police were aware of nuisance gatherings of youths around the park and were taking steps to prevent these.

The Inspector reported that PC Ray Ackland had lobbied hard for Kirkland Avenue to be included in the DoT trials and the whole of the Park was being reviewed for traffic safety.

After-dark burglaries and auto crime were reported as being of particular concern. More neighbourhood watch schemes were encouraged.

Recent incident in Merryvale Gardens was described as worrying but isolated.

The President asked for advice regarding private security firms. Inspector Wicher said he was meeting with the firm concerned shortly and would keep the association informed.

- 6.3 Mr Harmour said lighting remained inadequate on the Park. Cllr Edwards advised that there was no Council money available to improve the lighting although ongoing repairs were being carried out. The President requested that the Councillors continue to press the Council for improved lighting.
- 6.4 Mr Ward from Woking Council updated the meeting on the water level of the lake. In answer to a question by the President, Mr Ward said there was no date for adoption of the lake by Thames Water as yet but the Association would be kept informed.
- 6.5 Mr J Curran, Chairman of Claydon Road Residents wished to thank Cllr Sharples and the Council for moving the travellers from land proximate to Claydon Road within 24 hours.
- 6.6 Mr Lidstone, Tree Warden, said there were vacancies available for more wardens on the Park.
- 6.7 The President expressed his thanks to Rob Cook, Association solicitor, for his assistance throughout the year. The meeting approved the continuation of his services for another year.
- 6.8 The President expressed his thanks to Ron Bell, Association auditor.

- 6.9 A representative from Mann & Co wished to know the up to date position with regards letting of the new shop units. The secretary provided contact name and telephone number for freeholders who would be able to assist.
- 6.10 Ms P Chapman requested improved access to the lodge for the disabled. The president advised this would be discussed with the Council working party.
- 6.11 Ms Chapman expressed concern at the possibility of road humps being introduced on the park. Cllr Edwards said this was not on the agenda. PC Matthews advised Kirkland Avenue and Sythwood were now radar sites. RW requested Ms Chapman write an article for the newsletter.
- 6.12 Mrs S Zeffert of Knaphill Woodcraft Folk reported that the group were moving down to Beaufort School. In answer to a suggestion by the secretary, Mrs Zeffert advised that the Cooperative society would be unable to sponsor the newsletter via their organisation but they would be willing to hold joint social functions.
- 6.13 Mr Lidstone reported that the play area outside Waitrose requires repair and maintenance. The secretary will take this forward with the freeholders.
- 6.14 The secretary wished to thank PW for his advice and assistance throughout the year.

The meeting as closed at 10.01 pm

*PJH/inter*  
25/11/94

3-4f  
Special

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES FOR THE MEETING HELD ON TUESDAY 23RD NOVEMBER 1993  
BETWEEN GPCA, WBC AND GARDNER MERCHANT

AT GOLDWATER LODGE GOLDSWORTH PARK

Present for GPCA: Ian Eastwood, Rachel Webb, Nigel Budgen.

Present for Woking Borough Council: David Vince

Present for Gardner Merchant: John Ford.

The meeting was called to discuss mutual cooperation between the GPCA and the new caterers to the Lodge. There was no agenda.

1. IE stressed that the GPCA bar is not opened in competition with GM.
2. Of the 3 wheelie bins in the yard, GM are billed for these by WBC and they in turn bill GPCA for 1.
3. GM accept deliveries for GPCA and store these either in the bar area or in the kitchen.
4. GPCA refer those bookings we cannot accommodate to GM and vice versa.
5. IE summarised history of GPCA catering and bar arrangements.
6. GM glasses occasionally find their way to GPCA bar but are returned as easily distinguished.
7. GM allow us supplies of ice.
8. Small office/staff room is now empty. IE advised this could be used by GPCA, DV said storage facilities being discussed at Council in relation to their use of GPCA toilets.
9. DV to check whether smoke detector outside GPCA kitchen area is over-sensitive.
10. Confusion over who owns which padlock to back gate.
11. GM were left a large selection keys, not all labelled. IE identified several to allow GM access to GPCA areas. Intruder alarm system demonstrated.

12. DV to check with Council what GM electrical controls etc are in GPCA kitchen.
13. RW to write editorial for GM in next issue of newsletter. Any future adverts must be paid for.
14. RW suggested fly sheets be prepared for inclusion with forms sent by Sue Nieman and tickets sent by Nigel Budgen. RW explained that fly-sheets with newsletter perhaps not practical for GPCA.
15. DV confirmed he would be happy to include articles for our events in "What's On" magazine provided we present him with the "finished product" and not just the bare bones of the events.



3

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES FOR THE MEETING HELD ON THURSDAY <sup>11th November</sup> 21ST OCTOBER 1993

AT GOLDWATER LODGE GOLDSWORTH PARK

Present: J Davidson, R Webb, P Bohling, N Budgen,  
I Eastwood, A Harmour, T Goss, T Lilley.

**1. OPENING**

JD as Chairman opened the meeting at 8.10pm.

**2. MINUTES OF LAST MEETING**

The Minutes were agreed.

**3. MATTERS ARISING FROM PREVIOUS MINUTES**

4c) IE advised that Council were experiencing difficulties securing new contract for play area by the lake; contractors do not like taking over others' unfinished work.

**4. MISCELLANEOUS CORRESPONDENCE - R Webb**

- a) Letter to IE re leaning on Council re lease. IE confirmed Borough Solicitor has advised Graham Keyworth that a meeting should be arranged but this is where the delay is. IE to monitor.
- b) Letter from R Cook re Higby recommending we write to solicitors seeking details of his assets and income. W provided up to date info on Higby. R Cook subsequently advised we wait to see outcome of hearing on 29th November.
- c) Letter to Cllr Edwards re sign boards for Parley Drive.
- d) Letter to Cllr Edwards re Kirkland Avenue being excluded from DoT experimental speed restrictions.
- e) Letter to Cllr Edwards re Drainage problems re Bitterne Drive.
- f) Letter to D Vince at Council re new caterers. Meeting provisionally arranged for 23rd November. RW & IE to attend.

- g) Questionnaire sent out to businesses around centre and lake. 2 replies so far.
- h) Questionnaire from K Moss for GCSE project.
- i) Letter from Geoff Ward re repairs to pipes around lake.

**5. LAND NORTH OF THE LAKE - T Goss**

- a) Working Party set up by Woking Borough Council to discuss long term strategy for whole of area around and including the lake.
- b) Party includes, IE, Cllr Edwards & Cllr Sharpley, Cllr Vernon, 1 Labour Cllr & Council Officers.
- c) Meeting to be arranged shortly between local Councillors & GPCA inc RW, PW, KN & TG.

**6. LAKEVIEW COMMUNITY ACTION - T Lilley**

- a) TL is acting Chairman, C Thorne is acting secretary.
- b) Car boot sale being arranged to be held in Sythwood school.
- c) Ads for LCA to be placed in newsletter free of charge.
- d) Social Centre has been refurbished. Old furniture to be donated to other local organisations.
- e) Banking facilities discussed.

**6. TREASURER'S REPORT - P Bohling**

- a) Accounts as at 30th October submitted to Committee - these are to be audited in time for AGM.
- b) November figures will show improvement owing to firework income of £2100 net.
- c) RW refused to withdraw last month's comment re size of newsletter loss. Newsletter income: £6738 per Sue, £7248 per book.
- d) IE does not accept figures for bar.
- e) Bank statements as at 3rd November seen by RW & JD showing credit balance of £3096.

**7. HALL MANAGER'S REPORT - P Bohling**

- a) RW to check with Rob Cook re redecoration requirements per lease.
- b) AH pointed out tap in kitchen not working and leak in gent's toilet.
- c) PB confirmed does not want to stay on as hall manager. RW advised Sue Nieman will take over subject to her request that she is not expected to attend the hall after dark she does not take part in negotiations with Council and solicitors etc. Occasional simple repairs to be carried out by caretaker or other members of committee.
- d) RW thanked PB for hard work as hall manager.

**8. SOCIAL COMMITTEE CHAIRMAN'S REPORT - N Budgen**

- a) Firework night a success, small loss of £400. NB thanked all those who assisted. RW passed on congratulations to Nigel for its success.
- b) RW to include comment in newsletter re loss.
- c) Stag night - only 12 tickets sold.
- d) RW to provide minutes of previous meeting to discuss publicity to Nigel who has continuing problems of lack of money and lack of manpower.
- e) RW to obtain quote for fly-sheet from Merlin.
- f) Pricing for children's Xmas party to be examined for next year as some feel £4.50 too expensive.
- g) 21st birthday party proceeding well. All provisional bookings to be made before Xmas. Woking Borough Council now involved.

**9. BAR MANAGER'S REPORT - I Eastwood**

- a) Income £500 last weekend over three nights.
- b) Hall and bar booked up next August for weddings.
- c) Dishwasher not working properly.

10. AGM - R Webb

- a) Some people have responded per invitations to AGM. Further invites to be sent to G Ward, Fire Officer, new caterers.
- b) PB confirmed he will not be restanding as treasurer. Nigel O'Coffey will stand, owing to work commitments other committee members must be prepared to help out on an occasional basis.
- c) PB will deliver Bishopswood, RW will deliver Knightswood.
- d) RW has found someone who will type for us but cannot attend meetings.

11. ANY OTHER BUSINESS

- a) Mr & Mrs Bird wished us luck for fireworks and have sent us a Christmas card.
- b) Countryside forum now taking place 18th November - TG to attend.
- c) Surrey County Council have had no feedback from bus company re usage of extended service to lodge. RW to prepare new poster for Lakeview.
- d) Open meeting at Shaw Room, 7pm, 23rd November to discuss future of Woking centre. All invited but must register with Andy Riley at Council beforehand - 755855 x3443
- e) Resident suggested we approach Bridge Barn for use of their car park by parents per new Goldsworth School. IE confirmed RC school at St Johns use Surrey pub. RW to approach CE.
- f) Re new centre shops: IE advised plans re security of toilets have been revised - to be approved by Council.
- g) Waitrose is now selling flowers. RW to send q'aire to flower stall holder by Church. Forbuys have opened a haberdashery counter.

Next meeting December 9th.

The meeting was closed at 10.30pm.

*J. Davidson*

9/12/93. 4

11th November, 1993

The Association,

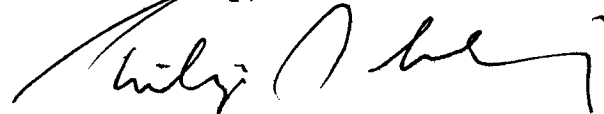
It is with great pleasure that I present the accounts for the period 1st November, 1992 to 30th October, 1993.

As previously discussed these accounts have been split down into 5 "books" or sections.

		Income	Outgo	Profit	Loss	Balance	1991/92
	BALANCE B/F					7610.56	5,176.81
Book 1	HALL	10517.58	8839.17	1678.41			2,421.85
Book 2	NEWSLETTER	7248.60	8663.76		1415.16		(277.94)
Book 3	SOCIALS	7055.95	7728.88		672.93		87.32
Book 4	BAR	9082.83	9498.96		416.13		2,431.43
Book 5	SUNDRY	270.67	2495.12		2224.45		(2,218.91)
				1678.41	4728.67		
	LOSS				3050.26		
	BALANCE C/F					4560.30	7,610.56 c/f
	CASH					335.17	
	BANK					1917.08	
	ASSETS					2308.05	

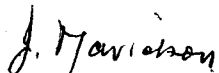
I trust that you will find these Accounts to be acceptable and satisfactory.

Yours Sincerely,



Philip Bohling.

Accounts seen and verified



President

#### Report of the Honorary Auditor

I certify that the above Receipts and Payments Account for the year ended 31st October 1993 is in accordance with the books and vouchers produced. In the absence of vouchers for the majority of income received for the year and the usual countersignatures of Committee members responsible for the Bar, Social activities and Newsletter, it may be that normal internal check arrangements have not been in operation for the year. Under these circumstances it is not possible for me to give opinion on the Accounts and the significant loss for the year. The bank balance of £1,917.08 has been verified against the statement for account 97133523 at the National Westminster Bank PLC.

25th November 1993


GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES FOR THE MEETING HELD ON THURSDAY 9TH DECEMBER 1993

AT GOLDWATER LODGE GOLDSWORTH PARK

Present: P Winter, J Davidson, R Webb, N O'Coffey, N Budgen,  
I Eastwood, A Harmour, T Lilley.

Apologies for Absence: T Goss, P Chapman, I Watson, I Rickard,  
S Nieman.

1. OPENING

JD as Chairman opened the meeting at 8.05pm.

2. MINUTES OF LAST MEETING

The Minutes were agreed.

3. MATTERS ARISING FROM PREVIOUS MINUTES

- 4a) PW advised that Council were working to inaccurate drawings re lease. RW advised that caution not yet registered as Council not provided land registry plan. Meeting arranged with Council 29th December.
- 4b) Trial re R Higby postponed until 5th March.
- 4f) New caterers are blocking fire exit to rear of hall. RW, IE and NB met with caterers to discuss cooperation.
- 5) First meeting of Council working party re area surrounding lake set for 13th January to discuss terms of reference.
- 6B) Beaufort School impressed with clear up after fireworks.
- 7a) Letter from Rob Cook expected shortly re redecor.
- 7b) Toilet now fixed but tap in kitchen still broken. SN to liaise with Dave.
- 9c) Dishwasher now working properly.

Item 7 was taken next.

## 7. TREASURER'S REPORT - N O'Coffey

- a) PW spoke first and clarified rule at AGM re nominations from floor for officers of Committee.
- b) PW commented on running of accounts over last 6 months and previous discussions with auditor.
- c) We must have a contingency plan re invoice from WBC.
- d) Need to examine income and expenditure on all sections.
- e) Two new secure padlocks will be in place from next week.
- f) Recommended further improvements to cash security and a regular audit of empty bottles.
- g) Confirmed all keys received from previous treasurer.
- h) AH tabled a motion that committee should not be allowed to free drinks. Not resolved.
- i) RW read out letter from auditor following up on his audit statement.
- j) NO advised that cheques and stationery must bear registered charity status and number.
- k) It was confirmed that all Committee Members are trustees of the Association.
- l) PW advised that future balance sheets must reveal assets of £250,000 being value of our share of the hall as at 1988 and estimated liability to WBC of £5000.
- m) JD and AH to carry out a stock check in New Year.
- n) NO thanked committee for their support during his first few days as treasurer.
- o) Described new cash control measures behind the bar and cash reconciliation sheet. Also tighter controls over other sections by introduction of cheque reconciliation sheets.
- p) Assets to be depreciated on a monthly basis over 3 or 5 years and shown on monthly balance sheet.
- q) NO presented Income and Expenditure statements to Committee.
- r) Individual I & E statements prepared for each section:
  - i) SN undertaking survey to see if value for money from Yellow Pages and Thompsons.
  - ii) NO & SN to review pricing of ads for newsletter.

- iii) Cashing of deposit cheques and excess cleaning controls to be reviewed. RW to check rates agreed at outset.
- s) Bank statements not available this month.
- t) New Bank Mandate signed.
- u) Business reserve account to be cancelled. — *no! ans to f cancelled*
- v) Cornhill Insurance to change error on insurance document.
- w) The Committee expressed its thanks to NO.

**5) MISCELLANEOUS CORRESPONDENCE - R Webb**

- a) Letter from SW Thames Health re election of Committee Members.
- b) Letter from resident re traffic and pedestrians around Lockfield Drive.
- c) Letter from Cllr Edwards re Kirkland Venue traffic, Land North of Lake, Parley Drive Boards, Parking outside new Goldsworth School, Harelands Roundabout and Drainage Systems.

**6. BUSINESS FORUM - R Webb**

- a) 9 out of 20 replies received re questionnaire.
- b) Insufficient interest in proposed forum so individual matters raised by respondents to be dealt with separately.
- c) Comments re security to be passed on to Inspector Wicher.
- d) SN to add businesses to mailing list re newsletter.
- e) Will take up complaints re signposting with results of village forum when received - IE to chase.
- f) RW to write to businesses re sponsorship of newsletter.

**8. LAKEVIEW COMMUNITY ACTION - T Lilley**

- a) TL wished to clarify he is treasurer not acting chairman.
- b) Discussed regular newsletter for Lakeview. One option was to expand GPCA newsletter subject to reimbursement of costs, approx £60.



## 9. HALL MANAGER'S REPORT

No report this month.

## 10. SOCIAL COMMITTEE CHAIRMAN'S REPORT - N Budgen

- a) Committee agreed floral tribute to SN re father's death.
- b) Only 3 active members remain on sub-committee,
- c) Summarised progress re May 14th.
- d) Someone required to organise 31st December.
- e) Drinks party 22/12 for committee members.

## 11. BAR MANAGERS REPORT - I Eastwood

- a) Extension to license obtained for New Years Eve.
- b) SN to make clear in booking form that there are no extensions to bar for outside functions. Close at 12. drink up by 11.20. *Vacate*

## 12. ANY OTHER BUSINESS

- a) NB written to OPI re car boot sales. Do not think new sunday trading law will affect us.
- b) AH wished NO to confirm that committee members could spend up to £25 without prior permission.
- c) RW wished to add constitution and membership to future agendas.
- d) RW and NB attended recent Woking centre forum. Main topics summarised.
- e) Location map in Denton Way has been removed.
- f) Lights out along Kirkland.
- g) NB queried ownership of Wardrobe on Parley Drive, apparently it's ours!
- h) Item 4 re AGM to be held over to next meeting.
- i) The meeting was closed at 10.40pm

*J. Davidson*  
*20/1/94*

GPCA COMMITTEE MEMBERS - 1993/1994

Mrs Rachel Webb	- Secretary / Newsletter	- 46 Inglewood 723026
Mr Nigel O'Coffey	- Treasurer	- 35 Greythorne 761307
Mr Nigel Budgen	- Social Committee Chairman	- 7 Templecombe Mews Oriental Road 747336
Mr Ian Eastwood (Co-opted)	- Bar Management	- 1 Byron Close 481864
Mr Arthur Harmour	- Bingo and OAP functions	- 23 Inglewood 722407
Mr Jim Davidson	- Father of Committee Strollers rep	- 18 Halleys Court 762379
Mr Tim Lilley	- Lakeview Tenants Rep	- 52 French's Wells 726225
Mr Tom Goss	- Lakeview Residents Rep - Newsletter Distribution	- 7 Lidstone Close 750464
Pauline Chapman	- Committee Member	- 488473
Mr Ian Rickard	- Committee Member	- 37 Willowmead 714096
Ms Irenie Watson	- Committee Member	- 37 Willowmead 714096
Mrs Sue Nieman (co-opted)	- Hall Manager - Newsletter Advertisements	- 113 Bitterne Drive 761831