

**GOLDSWORTH PARK COMMUNITY ASSOCIATION**  
**MINUTES OF THE MEETING HELD ON 12th JANUARY 1995**  
**AT GOLDWATER LODGE GOLDSWORTH PARK**

Present: F Cameron, J Edwards, A Harmour, I Rickard, I Watson, P Winter

In attendance: I Eastwood

Apologies for Absence: N Budgen, P Chapman, N O'Coffey, A Thornton

1. **OPENING**

PW opened the meeting at 8.10pm.

2. **MINUTES OF THE LAST MEETING - 8th December 1994**

The minutes of the meeting on 8th December were agreed subject to the following amendments:-

**Item 10**

First paragraph should read: "PW recapped the history of the problems experienced with running the bar, *and reported that Gardner Merchant were prepared, in principle, to take over management of the bar.*"

10.i should read: "i. the hirer of the hall will pay for *one or two* bar staff."

**Item 13**

Third paragraph should read: "The Council *wishes to dispose of the management of their side of the Lodge*, which runs at a loss, and the Hockey Club . . . "

Fourth paragraph should read: "Substantial work is required on the *Council-run side of the building* with regard to the toilets and drains, and the external decoration."

3. **MATTERS ARISING**

Item 3 PW advised that he was welcoming Goldsworth School to the Park in next issue of the Newsletter (Vol.15 No.1).

Item 13 PW reported that there had been no further developments to date.

All other "matters arising" were dealt with under the appropriate item.

4. **MANAGEMENT ARRANGEMENTS**

PW and FC signed the new Constitution, which IR will send to the Charity Commissioners.

IR advised Committee members that they are required to sign a declaration of acceptance and of willingness to act as Charity Trustees; any committee member who prefers not to become a Charity Trustee has that prerogative, but will be disenfranchised in the event that a Committee decision goes to a vote.

I Eastwood was co-opted onto the Committee.

5. MISCELLANEOUS CORRESPONDENCE

- a) Road Safety Forums Feedback - Surrey County Road Safety Sub-Committee reported key points arising from 1994 Forums and advised that similar exercises will be held in 1995. In due course, we will be invited to attend the local Road Safety Forum.
- b) Review of Local Government - Surrey County Council advised details of the Local Government Commission's final recommendation for Surrey. Copies of the Commission's Report are available for reference in Surrey libraries.
- c) Mayford Decorative & Fine Arts Society - The Society Treasurer (G C Clayton) wrote to S Nieman to express their satisfaction with the GPCA Hall, and donated £50 towards the maintenance and improvement of the facilities. NO'C has written to thank the Society for their generosity.
- d) The Surrey Society - The Surrey Society (Surrey Branch of the Council for the Protection of Rural England) in Woking are exploring the possibility of arranging a Planning Seminar for the benefit of Amenity Groups and Residents Associations, and possibly members of the public. The object will be to explain how the planning system works by means of presentations by planning specialists, County and Borough Planners, and workshop sessions.

FC and IR expressed interest in attending such an event.

**ACTION** FC to confirm to the Surrey Society that we would like to participate.

6. LAKEVIEW COMMUNITY ACTION

JE advised that R Webb usually allocated space, free of charge, in the Newsletter for an advertisement of the LAC Bingo sessions, and that there had been no advert in the last two issues (Vol.14 No. 12 and Vol.15 No.1); JE asked if the Bingo advertisements could be reinstated, and an additional advertisement for the Under 5s Group be included.

PW apologised for the Bingo advertisement being omitted during the implementation of the new arrangements for publishing the Newsletter, and confirmed that the events could be advertised subject to there being room with GPCA's editorial space.

IW suggested that the Lakeview events should be included in the What's On At A Glance section, with a separate advert for the Bingo sessions if space allowed, which arrangement JE was in agreement with.

7. ENTERTAINMENTS REPORT

**Car Boot Sales** PW has written to Richard Ellis & Co, managing agent for GP Properties Investment Ltd, to seek approval for Car Boot Sales to be held on 17th April, 8th May, 29th May and 28 August.

**Gala** NB written report:  
Provisional date is 8th and/or 9th July.

Confirmation to be obtained from Woking Borough Council regarding use of Goldwater Lodge and the surrounding area.

Participants of the 1994 event are being contacted to gauge their interest for this year.

Preliminary plans include: fun fair, dog show, side shows and stalls, craft fair, arena events, refreshment facilities.

**Fireworks Display** A decision has to be made as to whether the GPCA continues to hold its own display.

IE reported that the Council's 1994 event was arranged largely by the Rotary Club. PW queried lack of information regarding distribution of funds raised by the Rotary Club at the event. It was suggested that perhaps the GPCA, and other local community associations, could contribute to the cost of the Council's event in return for a proportional share of the profits; this would ensure that the local community benefited from the money raised.

**ACTION** IE to establish if the Council are proposing to stage a fireworks event in Woking Park in 1995.

NB is the only member of the Social Committee remaining, subject to support materialising at his meeting held on Tuesday 10th January 1995.

PW agreed to arrange an ad hoc meeting with NB, FC and other interested parties to discuss the 1995 social programme, particularly the Gala.

8. TREASURER'S REPORT

Accounts for December, provided by NO, were circulated which showed a profit of £2,080 for the period 1 July - 31 December 1994.

9. HALL MANAGER'S REPORT - No report

IR reported that the tables and shed window had been repaired.

IR reported that a pay-phone had been purchased at a cost of £146, which would be installed in the Snug Bar.

With regard to the redecoration of the hall, it was agreed that dates when the hall was free should be obtained from S Nieman. It was suggested that Wickes or Homebase may be willing to offer materials at a discount, or free. FC agreed to contact them before the next meeting.

10. BAR MANAGER'S REPORT

IE reported that, to date, there were no bar bookings for January.

IE reported that the price boards need reviewing - updating prices if required, and printing new price lists.

11. NEWSLETTER EDITOR'S REPORT - No report

12. ANY OTHER BUSINESS

- a) PW reported that the Goldsworth Park Allotment Society has relocated from Westfield to a new, purpose-built site in Brookwood, and that John Arkinsall (GPAS Chairman) is keen to encourage more residents of the Park to take up plots.

PW suggested that the GPAS be invited to use the GPCA hall as the venue for their annual flower and vegetable show, at no cost, providing a mutually convenient date can be agreed. It was agreed that PW should extend this offer to John Arkinsall, and also invite him to write a piece for the Newsletter promoting the GPAS.

- b) The next Committee meeting will be held on Thursday 9th February 1995.

The meeting closed at 9.40pm.



**GOLDSWORTH PARK COMMUNITY ASSOCIATION**  
**MINUTES OF THE MEETING OF THE SOCIAL SUB-COMMITTEE**  
**HELD ON 7th FEBRUARY 1995 AT GOLDWATER LODGE GOLDSWORTH PARK**

Present: N Budgen, F Cameron, A Harmour, P Winter

Items discussed:

**1. GALA**

- A NB reported that he has received written confirmation from Jeff Ward, Woking Borough Council (the Council) that the site and the Council's Hall are booked for the use of the GPCA for the weekend of 8th - 9th July, free of charge (the normal charge of £74 is being waived as the GPCA is a charitable organisation).

The Council will require the GPCA to "cover the cost of reinstatement" of the facilities. This obligation is not clearly stated in the Council's letter.

**ACTION** NB to obtain clarification from the Council of what is expected.

The cricket pitch will not be available for use, because the Gala is taking place in the cricket season. This area will need to be securely fenced off, preferably with palings.

**ACTION** NB to inquire if we can borrow palings from the Council for this purpose.

The Council will provide two skips (free of charge) and also bunting and waste bins (for a nominal charge of £10).

**ACTION** NB, FC, AH & PW will have a site meeting on Friday, 17th February at 1300 hours, to which the Council will be invited, to plan the layout of events and attractions.

**B Attractions**

Fun Fair Frank Ayres has confirmed (verbally) that he will be running the Fun Fair, from Friday p.m. to Sunday p.m.

Dog Show Mrs Ford has confirmed that she will run the Dog Show, the proceeds of which will go the charity Scotties. The Dog Show will run for the duration of the Gala.

Bungee Jump Mrs Chapman has confirmed attendance with a Bungee Jump facility (crane, crash bag, etc), which is organised by the British Bungee Jump Association, raising funds for Help the Aged. We suggest she utilises the area behind the BMX track, to the right of the path to the hockey pitch.

**ACTION** PW will meet Mrs Chapman on Tuesday, 21st February to inspect the site, together with a Council Safety Officer.

**ACTION** NB to ascertain from Mrs Chapman what First Aid cover she will be arranging.

The Fun Fair, Dog Show and Bungee Jump will be our main attractions and will be given prominent billing in our publicity. The Sub-Committee agreed that this fact should be pointed out to the organisers of these attractions when we confirm the arrangements, and that we should ask for a donation to GPCA funds from their takings, in recognition of our giving them the occasion to raise funds for their respective charities/pockets.

Craft Fair To be held in the Council Hall, as last year.

NB has written to last year's attendees and replies are still awaited.

**ACTION** A decision needs to be made on the charge per table.

Bingo To be held in the GPCA Hall, as last year, from 1400 - 1600 hours, organised by AH. Teas, coffees and biscuits will be available to participants in the hall. There will be a raffle.  
**ACTION** Prizes for the raffle are required - contributions from Committee members, please!

**C** Attractions to be Confirmed

**Water Activities** We assume that some form of activities will be organised. Confirmation will be obtained as soon as possible, but these activities are peripheral to the Gala.

**'Laser Cave'** Woking Leisure no longer run the Laser Cave but they have given NB details of a firm in Godalming which runs a similar facility.  
**ACTION** NB to contact Godalming firm.

**It's a Knockout** NB has met with the Lakers youth group leader who is keen to organise an It's a Knockout competition, possibly as an inter-school event. This would make a good arena event and is preferable to Jeff Ward's suggestion of a BMX cycle rally - the BMX track is not well situated for this, and it might attract the wrong sort of youths.  
**ACTION** NB to pursue this idea with Lakers leader.

**Tug of War** Organised by Tony Morris in 1994. We will need to contact local firms, pubs, clubs, etc for teams to compete for the Keelan & Co cup.  
 Alternatively, we drop the Tug of War and use the cup for the It's a Knockout competition.

**D** Other Attractions

**Children's Races** As arena events to be fit around It's a Knockout and Tug of War competitions: e.g. 1200 hours: Children's Races, 1300 hours: It's a Knockout, 1430 hours: Children's Races, 1500 hours: Tug of War.  
 Egg & Spoon, Sack, Three-legged, Wheel barrow races - others?

**Punch & Judy** **ACTION** NB to ask Frank Ayres if he knows of anyone who can do this.

**Mizens Railway** **ACTION** NB to contact.

**Classic Fire Engines** **ACTION** NB to contact Alan Greenwood at Mimbridge Garden Centre.

**Enviro-mobile** **ACTION** NB to contact Surrey County Council.

**Crime Prevention & Cycle Coding** **ACTION** FC to contact Insp. Whicher inviting the police to have a crime prevention display, plus cycle coding.

**Stalls and Side-shows** NB has written to last years participants to inform them of the dates of the Gala. Responses are awaited.  
 Trident Rover cannot attend, but other showrooms can be approached if we need to fill space.  
**ACTION** NB will write a piece for the Newsletter inviting schools, clubs, etc. to take up a stall. NB will arrange for this invitation to be broadcast through the Woking Review.

E Other Issues

First Aid Cover

St John's Ambulance have suggested that we will require two ambulances and crews, plus foot soldiers. They have suggested that, as they did not receive a donation in 1994, they will make a charge of £75 per day for this cover, but this is open to negotiation.

The recollection of those involved in 1994 is that a donation of £25 was made (although it does not appear in the accounts) and all St John's personnel were fed and watered throughout the day.

It was felt that the proposed level of cover was excessive, although it is recognised that the Bungee Jump, It's a Knockout and Children's Races are potentially hazardous and we should be seen to have more than adequate First Aid cover if these events go ahead.

**ACTION**

NB will confirm to the St John's Ambulance that we will require cover for 8th July only, at a level yet to be determined, depending on what events will take place. NB also to point out that we did (?) make a donation in 1994 and that we provided refreshments free of charge, and that we will do the same this year.

We will further discussions regarding the level of cover and the donation once we are certain of the arrangements made by the organisers of the Bungee Jump and whether the It's a Knockout competition goes ahead.

Insurance

Jean Winter will investigate whether existing public liability insurance can be extended to cover the area of the Gala, whether we can insure against the 'cost of reinstating the facilities', and also the cost of wet weather insurance.

Refreshments

**ACTION**

NB to inform David Booth (Gardner Merchant) of the Gala date, and the fact that the GPCA does not propose to run a beer tent.

GPCA will provide a facility for teas, coffees, squash, fizzy drinks, crisps, sweets, etc.

**ACTION**

PW to contact Mrs Hopkins to see if she will organise this facility.

Advertising

Radio Mercury will advertise the event for free as part of their service to charitable organisations.

Public Address

Tony Morris is investigating hire of equipment.

**ACTION**

NB to contact Ken Nieman and John Covis to see if they will do the commentary.

Opening

**ACTION**

FC to contact New Victoria Theatre to find out if there are any 'stars' who might be available.

Volunteers

Litter patrols, car park attendants, etc.

A request for volunteers to take on specific tasks should go into the April or May Newsletter.

2. CAR BOOT SALES

A volunteer is needed to take bookings - carry forward to Committee meeting 9th February.

Refreshments

Options:

We ask Strollers to continue providing refreshments in their building.

We ask Strollers to provide refreshments in the car park, behind the Fox & Flowerpot.

We provide refreshments in the car park, behind the Fox and Flowerpot.

**ACTION**

PW to ascertain from Carole Taylor (new land-lady of F&F) if we can use the electricity point and if she would like to provide hot-dogs and burgers as did the previous landlord.

PW to ascertain if Strollers would be prepared to provide refreshments in the car park.

PW to report to Committee meeting on 9th February.

3. Other Events

Organisation of other events (Quiz Night, Barn Dances, etc.) needs to be spread around - carry forward to the Committee meeting on 9th February.

A handwritten signature in black ink, appearing to be 'Jewell', written in a cursive style.

**GOLDSWORTH PARK COMMUNITY ASSOCIATION**  
**MINUTES OF THE MEETING HELD ON 9th FEBRUARY 1995**  
**AT GOLDWATER LODGE GOLDSWORTH PARK**

Present: N Budgen, F Cameron, P Chapman, J Edwards, A Harmour, N O'Coffey,  
I Rickard, A Thornton, I Watson, P Winter

1. **OPENING**

PW opened the meeting at 8.05pm.

2. **MINUTES OF THE LAST MEETING - 12th January 1995**

The minutes of the meeting on 12th January 1995 were agreed.

3. **MATTERS ARISING**

All "matters arising" were dealt with under the appropriate agenda item.

4. **MANAGEMENT ARRANGEMENTS**

IR advised the Committee that the signed Constitution has been sent to the Charity Commissioners.

IR invited NB and NB to sign the Trustees Agreement (declaration of acceptance and willingness to act as Charity Trustees), which they did. The Trustees Agreement will be filed with the Charity Commission and a copy kept on file with the Minutes of the Committee meeting of 8th December 1994.

5. **MISCELLANEOUS CORRESPONDENCE**

- a) From Robert Cooke, Solicitor - PW reported that we are urged by Robert Cooke to press Woking Borough Council (the Council) for resolution of the matter of the outstanding lease.

PW advised that the Council's priority has been to decide on the future of Goldwater Lodge and the surrounding area, rather than settling the matter of the lease; since the Council was meeting to decide their policy for the future of the Lodge at the same time as our Committee meeting, PW hoped that the Council would be able to address the outstanding lease.

- b) From Woking Home Start - PW reported that our assistance is sought in publicising the services of this new voluntary organisation. PC advised that Woking Home Start provides a support service for families with children under 5 years of age. PW advised that he had put a poster on the notice-board in the Waitrose car-park, and that publicity would be given in the Newsletter on occasions when space was available.

6. **LAKEVIEW COMMUNITY ACTION**

JE reported that there would be an Information Evening on Friday, 10th February from 1700 - 1900 hours, which Committee members were welcome to attend.

## 7. ENTERTAINMENTS REPORT

NB reported that the Social Sub-Committee had met on Tuesday, 7th February, and circulated draft Minutes of that meeting. A copy of the agreed Minutes are attached, in relation to which the following points were discussed:

### 1.B. Charges:

The Committee agreed that it was reasonable to ask Mrs Ford and Mrs Chapman to make a donation to GPCA funds, and that it was preferable to ask for a donation from Frank Ayres rather than charging for ground space.

With regard to other attractions and stalls, it was agreed that charges should be based on the area occupied, with two rates operating, a standard charge for commercial organisations and a lower rate for local charities and 'worthies' e.g. the local schools, Scouts, etc.

### Craft Fair:

PC reminded the Committee that the Craft Fair was very overcrowded in 1994. It was suggested that the Fair could be extended out of the hall into the lobby, or alternatively we could have a marquee.

The consensus was that it was not envisaged that there would be sufficient craft stalls to make the hiring of a marquee economically feasible, and that the problems of 1994 would be borne in mind when planning the layout of the tables in the hall.

### 1.E. First Aid Cover:

NO'C confirmed a donation of £25 had been given to the St John's Ambulance in 1994.

**ACTION:** PC agreed to contact the Red Cross to enquire about availability and cost.

### Insurance:

PW reported that public liability insurance will be extended to cover the whole Gala area, but it is not possible to insure against the cost of reinstating the facilities to the pre-existing standard.

### Refreshments:

PW reported that Mrs Hopkins has agreed to organise this facility.

### Public Address:

NB reported that the hire of equipment will cost £80.

### Opening:

FC reported that the New Victoria Theatre will be showing 'Me and My Girl', starring Gary Wilmott.

**ACTION:** FC to follow up with the publicity manager of the New Vic.

2. PW reported that Richard Ellis & Co have given verbal approval to the Car Boot Sale on 17th April, and will arrange with the security officers for the lavatories to be unlocked.

AH reported that he and Mrs Harmour will take the bookings for the 17th April. PW thanked AH, and confirmed that he will now put up the posters to advertise the event.

**Refreshments:**

AT reported that Strollers will provide refreshments in their building, but are unable to transfer their facility to the car-park area.

With regard to the Fox and Flowerpot, PW reported that Carole Taylor is a holding manager and leaves at the end of February; it will be necessary to enquire of the new manager if he will be providing hot food, or if he will allow us to use his electricity point.

AT advised that in the event that it was not possible to arrange additional refreshments she would ensure that Strollers was stocked with extra items such as canned drinks, etc.

**3. Other Events:**

As arrangements stand at present there will be a Quiz Night on 24th March and a Barn Dance on 8th April; with the Gala on 8th July and the usual Christmas events in December this means that there is a long period in the Autumn with no events planned.

It has been confirmed that the Rotary Club Fireworks Display in Woking Park is to be an annual event, and a decision must be made as to whether the GPCA continues to organise its own event. It was agreed that the Committee should seek direction from the residents, by putting an article in the next Newsletter setting out the situation and asking for comments.

In the event that there is no Fireworks Display, NB suggested that it may be possible to hold a further Quiz Night and/or Barn Dance in the Autumn, depending on the success of the Spring events.

The Social Sub-Committee will be meeting next on Tuesday, 7th March at Goldwater Lodge.

**8. TREASURER'S REPORT**

NO'C circulated accounts for the period 1 July - 31 January 1995 and reported that January 1995 was the most profitable month since July 1994, with a net profit recorded of £1,022 largely attributable to income of £1,058 from hall bookings. The total income for the financial year to 31 January 1995 is £22,262 and net profit for the same period is £3,103; the balance at cash and bank at 31 January 1995 was £16,918.

NO'C was pleased to report that the Newsletter account had closed (no further income or expense being anticipated under the new publication arrangements) recording a net profit of £270.

**9. HALL MANAGEMENT**

AH confirmed that he has booked the hall for the weekend of 18th & 19th March so that we may proceed with the redecoration.

FC reported that neither Wickes nor Sainsbury's Homebase were able to offer materials, as it was not company policy.

**ACTION** FC to contact Paul Blake - a painter & decorator who lives on the Park and who advertises in the Newsletter - to ask if he will advise on the amount of paint required to do the walls of the hall and the snug bar.

**10. BAR MANAGER'S REPORT - No report**

NO'C reported that the stock-take in January showed a profit on turnover of 49%, up from 33%. NO'C also reported that the bar takings over 3rd & 4th of February amounted to around £700.

11. ANY OTHER BUSINESS

- a) PW asked that if any Committee members put up posters publicising non-GPCA events, would that person please initial the posters to indicate that they had the approval of a Committee member.
- b) PW reported that, with regard to the future of Goldwater Lodge, the draft recommendations of the Working Party were that: the Council required that the public bar must be maintained, and the centre should be promoted for the benefit of Woking residents, and in particular those of Goldsworth Park.

PW reported that he and IR have written to the Council, confirming the GPCA's agreement with the recommendations of the Working Party, that the overall management of the Lodge should be by a committee comprising all vested interests, but if necessary GPCA may be prepared to provide an executive committee to manage the Lodge.

- c) The dates for the Committee meetings for the remainder of 1995 were agreed as follows:

Thursday 9th March  
Thursday 13th April  
Thursday 11th May  
Thursday 8th June  
Thursday 13th July  
Thursday 14th September  
Thursday 12th October  
Thursday 9th November  
Thursday 14th December

The meeting closed at 9.35pm.

**GOLDSWORTH PARK COMMUNITY ASSOCIATION**  
**MINUTES OF THE MEETING OF THE SOCIAL SUB-COMMITTEE**  
**HELD ON 8th MARCH 1995 AT GOLDWATER LODGE GOLDSWORTH PARK**

Present: N Budgen, F Cameron, J Edwards, A Harmour

Items discussed:

**1. QUIZ NIGHT - 24th March**

NB reported that Sandra Cameron had agreed to provide questions for the Quiz Night, but it would be helpful to establish a stock of questions for future events.

**2. THEATRE TRIP**

NB suggested that the Association could offer a trip to the New Victoria to see Carmen Jones, on the basis that a group booking only requires a minimum of only 10 people. It was agreed that posters should be put up on the noticeboards at the Lodge and in the Waitrose car-park, but no on-going theatre group should be proposed until positive support was evident.

**3. DISCOS**

NB had received a proposal from Frank Hogg to hold a regular Friday night disco in the hall followed on the Saturday morning by a children's' disco, on the basis that profits would be split 60/40 between him and the GPCA. Similar arrangements were reported to be operating successfully at other venues.

Problems immediately apparent were those of policing the Friday night disco and supervising the Saturday morning disco.

NB reported that Frank Hogg was also offering to provide entertainment at the New Year's Party.

**4. FIREWORKS**

NB advised that the residents' response form was in the March/April Newsletter, as agreed.

**5. CHILDRENS' XMAS PARTY**

It was noted that an entertainer must be booked for this event, scheduled for Saturday 9th December.

**6. SENIOR CITIZENS' XMAS PARTY**

It was noted that a decision must be made soon with regard to the format of this event, and that it should be the first agenda item at the meeting on 4th April.

**7. CAR BOOT SALES**

FC advised that she has written to Waitrose to find out if they are planning to open on Bank Holiday Mondays in May and August.

PW has contacted the management agents (Richard Ellis & Co.) for written confirmation that we can proceed.

Woking Rangers are willing and able to supply refreshments in the car park, supplementing those provided by Strollers. PW to progress this.

**8. GALA**

It was agreed that the charges for tables at the Craft Fair should be on the same basis as for the car boot sale, i.e. £5 for charities, £7 others. It was noted that the charges at the Craft Fair being held by Meningitis Trust on 18th March were £15 + % of turnover per table and that this had resulted in a poor take up of places.

It was agreed, subject to the views of the full Committee, that attractions and stalls on the field should be required to donate 10% of turnover.

Following the site meeting, it was confirmed that the Bungee Jump will be located at the end of the drive, between the path and the BMX track.

Keelan and Co. have a preference for their cup being associated with a youth/family - oriented It's a Knockout contest, rather than a tug-of-war. However, the departure of J McColl from Lakers may have dampened enthusiasm for the project in that camp. NB to meet with Maggie Tucker to revive the idea.

FC has written to Insp. Whicher and New Victoria Theatre, as agreed last month; no response as yet.

Woking Rangers are willing to open their refreshments cabin, and to be generally involved in the event.

NB to produce booking form including details of charges. It was noted that, to date, there had been a poor response to the initial mailing to last year's participants, and that some chasing may be required.

A handwritten signature in black ink, appearing to be 'J. McColl', written in a cursive style.

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**GOLDSWORTH PARK COMMUNITY ASSOCIATION**  
**MINUTES OF THE MEETING HELD ON 9th MARCH 1995**  
**AT GOLDWATER LODGE GOLDSWORTH PARK**

Present: F Cameron, P Chapman, I Eastwood, J Edwards, A Harmour, N O'Coffey,  
I Rickard, I Watson, P Winter

Apologies: N Budgen, A Thornton

1. OPENING

PW opened the meeting at 8.05pm.

2. MINUTES OF THE LAST MEETING - 9th February 1995

The minutes of the meeting on 9th February 1995 were agreed.

3. MATTERS ARISING

All "matters arising" were dealt with under the appropriate agenda item.

4. MANAGEMENT ARRANGEMENTS

IR advised the Committee that there were no items for discussion or noting.

5. MISCELLANEOUS CORRESPONDENCE

- a) PW advised that a letter received from the Woking Borough Council Dog Warden, regarding a Sponsored Dog Walk on 30th April around the lake, was reproduced in the March/April 1995 Newsletter.

- b) PW reported that a letter had been received from Woking Borough Council providing information about the availability of Community Projects Grants of up to £600 for small-scale community projects:  
"The projects should create a visual and /or fundamental improvement to the local environment. This should be for the benefit of the local community."

Acceptable schemes would include: Tree planting, bulb planting, Landscaping, Provision of benches and litterbins, murals/paintings, creation flowerbeds, management of woodlands, litter clearance.

In addition, as part of the Community Projects Grant scheme, the Council will provide Landscape and Wildlife Grants of up to £100 for small-scale projects which improve the local landscape and/or nature conservation. Such schemes include: tree and hedge planting, footpath improvements, pond and ditch restoration, planting of wild flowers and bulbs, installation of bird and bat boxes.

Committee members were reminded that in the past the grant has been utilised to fund the purchase of bulbs planted along Parley Drive, and it was agreed that suggestions for possible schemes which could be funded by such a grant would be discussed at the next meeting.

- c) PW reported that a copy of the Council's Countryside Action Plan for 1995 had been received (FC to retain Plan on file if Committee members wish to see it).
- d) FC advised that a general invitation had been received to attend the annual Library Service Consultative Meeting on 14th March.

- e) NO'C advised that the Charity Commissioners had written to remind the Trustees of our statutory obligations re fund-raising (pp12-13 of the Responsibilities of Trustees handbook).
- g) PW advised that the application for a grant to fit lavatory facilities for the disabled was being considered.

#### 6. LAKEVIEW COMMUNITY ACTION

JE reported that:

- i) the Information Evening on 10th February had not been well attended by Lakeview residents; and
- ii) bingo equipment and £40 cash had been stolen from the Community Hall the previous weekend.

#### 7. ENTERTAINMENTS REPORT

FC reported that the Social Sub-Committee had met on Wednesday 8th March, and gave a verbal report on the matters discussed at that meeting. A copy of the Minutes are attached, in relation to which the following points were discussed:

##### 3. Discos:

It was agreed that the practicalities of policing the Friday night event and supervising the Saturday morning event meant the proposal was not one we would wish to pursue; it was also noted that the Saturday morning event could hamper hall bookings for wedding receptions.

IE reported that a similar proposal, by a different person, had been put to Woking Leisure with a view to utilising the Council's hall at Goldwater Lodge. It was agreed that the GPCA hall was not a suitable venue for the proposed events, but Frank Hogg should be invited to redirect his proposal to Woking Leisure, c/o Mark Walden.

New Year's Eve Party:

It was agreed that Frank Hogg's offer regarding this event should be followed up.

**ACTION - NB**

##### 8. Gala:

Charges -

With regard to the outside attractions and stalls, it was agreed that we should make an up-front charge of £12-15 for a plot of 10ft frontage, the fee to be returned with the booking form.

This fee was felt to be reasonable, compared with £17-50 plus table fee charged by the RSPCA for their fete in August.

It was decided that booking forms should be sent to all those people/groups who had not yet responded to the first mailshot setting a deadline for replies.

**ACTION - NB**

Bungee Jump PW advised that first aid cover is provided by the organisers.

The Social Sub-Committee will be meeting next on Tuesday, 4th April at Goldwater Lodge.

#### 8. TREASURER'S REPORT

NO'C circulated accounts for the period 1 July - 28 February 1995 and reported that profit for February 1995 of £1,798 was the highest ever recorded by the GPCA. The total income for the financial year to 28 February 1995 is £25,468 and net profit for the same period is £4,902; the balance at cash and bank at 28 February 1995 was £19,274.

NO'C reported that the Newsletter account had received a further amount of £295, and that the recently purchased pay-phone has been capitalised in the accounts.

NO'C advised that Robert Cooke has confirmed that our account with him currently is £107 in credit, and we are requested to increase the balance to £300, being the standard fee to retain his services. It was agreed the balance should be paid, and the whole amount booked as an asset in the accounts.

9. HALL MANAGEMENT

AH reminded everyone that the hall is reserved for the weekend of 18th & 19th March so that we may proceed with the redecoration.

NO'C advised that he requires a set of keys for the back gate and back door, so that he can have safe access to and from the hall when dealing with bar takings.

10. BAR MANAGER'S REPORT

NO'C reported that the stock-take in January showed a profit on turnover of 45%, not 49% as reported in the Minutes of the meeting of 9th February.

11. ANY OTHER BUSINESS

- a) AH advised that he objected to loose-sheet advertisements having been inserted in the Newsletter, on the basis that it increased the weight to be carried by the deliverers. The Committee agreed that it was not appropriate for such items to be inserted in the Newsletter and PW agreed to relay this sentiment to Chris Edwards.
- b) PW reported that the draft recommendations of the Goldsworth Park Leisure Working Party were on display in the main foyer of Goldwater Lodge until 12th March, and also from 25 - 27th March. IR will be completing a questionnaire on behalf of the GPCA.
- c) With regard to the lease of the GPCA hall, IE reported that the Council does not wish to accept any money until such time as the lease has been agreed.  
  
PW emphasised the urgent need to resolve this matter and urged IE to ensure that progress was made.
- d) With regard to the land at the end of Parley Drive which is being advertised for sale as 'Amenity Land', PW reported that the land is surplus highway land owned by Surrey County Council; the term 'Amenity Land' has no real significance and plots such as this are usually bought by property speculators in the hope that planning permission for development will be obtained at a future date.
- e) The date of the next Committee meeting was agreed as Thursday 13th April.

The meeting closed at 9.50pm.

**GOLDSWORTH PARK COMMUNITY ASSOCIATION**  
**MINUTES OF THE MEETING OF THE SOCIAL SUB-COMMITTEE**  
**HELD ON 4th APRIL 1995 AT GOLDWATER LODGE GOLDSWORTH PARK**

Present: N Budgen, F Cameron, A Harmour, P Winter

Items discussed:

1. **QUIZ NIGHT - 24th March**

NB reported that this event had been cancelled as only one team and one individual had entered.

2. **FIREWORKS**

NB advised that to date there had been no comments from residents in response to the article in the March Newsletter regarding the future of this event. A follow up article is in the April Newsletter, asking for comments by the end of April.

3. **SENIOR CITIZENS' XMAS PARTY**

It was decided that there will be one event only, with a capacity of 90 places. The Bingo clients will be limited to 75 places initially, allowing other senior citizen residents the opportunity to attend if they wish. A reserve list of Bingo clients will be maintained over the 75 place limit, to ensure that all places can be filled if the response from others is limited. AH will confirm a date with the regular entertainer and arrange for it to be included in the Newsletter Diary.

4. **CAR BOOT SALES**

PW has contacted the management agents (Richard Ellis & Co.) for written confirmation that we can proceed, but has had no response.

Goldsworth Park Rangers are not able to supply refreshments in the car park. Adrienne Thornton will open Strollers from 0800 - 1000 hours for the benefit of the Car Boot Sale.

**NB to contact Tony Pasco to provide other refreshments.**

Marshalling:

NB, FC, and AH agreed to be on-site on 17th April from between 0630 - 0700 to ensure that no cars arrive too early. FC will also be available to help with the clear-up operation. Confirmation of other marshalls still required.

5. **GALA**

For discussions about the Gala we were joined by Peter Oldfield, Graham Taylor and the organising committee of the Surrey Youth Spectacular. The SYS had provisionally set a date for their event, which is focussed on the raft race, of 16th July. Following discussions regarding the content of the SYS event and the Gala all in attendance were agreed that the two events were complementary and would be mutually enhancing if held together. The SYS, therefore will proceed with their arrangements on the basis of the event taking place on 8th July.

In future the organising committees of the Gala and SYS will send representatives to the others' meetings.

It was agreed that the main areas of overlap would be publicity and advertising, provision of refreshments, first aid cover and car parking arrangements. Close collaboration will be required in arranging the site layout and the order of events. It was agreed that a joint press release should be drawn up and issued to the local media groups, giving equal billing to the two organising bodies.

SYS will hold their next committee meeting in the week beginning 9th April, which FC and NB will attend.

PW confirmed that he has provisionally booked a Highland Pipe and Drum Band, plus dancers, to provide two 20 minute shows during the afternoon, at a cost of £585. SYS are in contact with Godalming Goldstars, also with the view to there being two displays during the afternoon.

**GOLDSWORTH PARK COMMUNITY ASSOCIATION**  
**MINUTES OF THE MEETING HELD ON 13th APRIL 1995**  
**AT GOLDWATER LODGE GOLDSWORTH PARK**

Present: F Cameron, A Harmour, N O'Coffey, I Rickard, I Watson , P Winter

Apologies: N Budgen, A Thornton

1. OPENING

PW opened the meeting at 2010 hours.

2. MINUTES OF THE LAST MEETING - 9th March 1995

Item 8: NO'C advised that the minutes should have read that "the Newsletter account had received a further amount of money bringing the financial year to date profit to £295" .

With the correction of the above item the minutes of the meeting on 9th March 1995 were agreed.

3. MATTERS ARISING

All "matters arising" were dealt with under the appropriate agenda item.

4. MANAGEMENT ARRANGEMENTS

IR advised the Committee that there were no items for discussion or noting.

5. MISCELLANEOUS CORRESPONDENCE

- a) PW advised that a letter had been received from Richard Ellis & Co. confirming their agreement for the Car Boot Sales to be held on Bank Holiday Mondays in 1995, subject to Waitrose not opening, and arrangements have been made for the toilets to be opened on these days.
- b) PW reported that a letter had been received from the Valuation Office Agency of the Inland Revenue advising that the new Rateable Value for the GPCA premises at Goldwater Lodge will be £3,100 , with effect from 1 April 1995.
- c) PW advised that he had written to Cllr Armitage in connection with the article in the Woking News & Mail on Thursday 16th March 1995 " 'Low cost homes will bring social problems' claim ". Cllr Armitage had responded to the effect that the newspaper article had deliberately or otherwise, misrepresented his comments and the report did not reflect his views. FC has the correspondence on file if anyone wishes to see it.
- d) FC advised that Surrey County Council are running a planning seminar aimed at local environmental groups, to show how the planning process works. The seminar is on the afternoon of Saturday 29th April and is free of charge. FC will apply for a place.
- e) PW advised CableTel has withdrawn from Goldsworth Park for the time being, after encountering problems regarding ownership of land. Work on the Park is expected to resume in around 3 months time.
- f) PW reported that the Committee of the Goldsworth Park Allotment Society, whilst thanking us for the offer of the use of our hall for their annual flower and vegetable show, have declined to take up the offer - because they feel our hall is too good for their event!

6. LAKEVIEW COMMUNITY ACTION - No report

## 7. ENTERTAINMENTS REPORT

FC reported that the Social Sub-Committee met on Tuesday 4th April, and gave a verbal report on the matters discussed at that meeting. A copy of the Minutes are attached, in relation to which the following points were discussed:

2. Fireworks The April Newsletter contains a further request for comments regarding the future of the Fireworks display. There has been no response from the article in the March Newsletter which, it was agreed, indicates there is insufficient local demand to warrant our organising a Fireworks display for 1995.

3. Senior Citizens' Xmas Party AH reported that the party now was scheduled for Saturday 2nd December 1995.

4. Car Boot Sales

- Confirmation has been received from Richard Ellis & Co. that we may proceed (see item 5a).
- NB has arranged with Tony Pasco to be present on 17th April to supplement refreshments provided by Strollers.
- AH advised 110 places are booked.

### **ACTION**

FC to contact Waitrose with regard to their plans for Bank Holiday opening on 8th and 29th May.

5. Gala

- Follow up letters and Booking Forms are being sent to those people contacted earlier this year, requesting replies by 30th April.
- PW confirmed that the Highland Pipe and Drum Band is booked.
- The Bungee jump has a new organiser who has arranged to meet NB at 1230 hours on Tuesday 18th April at Goldwater Lodge to review the site. PW and FC to attend if possible.
- At the meeting on 12th April with the SYS organising committee:
  - it was confirmed that they have arranged for Tramline Catering to attend, which will provide hot food. It was suggested that this should be complemented by two ice-cream vans (one located on SYS site and one on the Gala site), Woking Rangers providing refreshments from the cabin in Goldwater Lodge, and possibly a stall run by the Woodcraft Folk.
  - SYS have begun advertising their event around the county's statutory and voluntary youth clubs.
  - SYS aim to have a marching band display; they are still trying to rearrange their existing booking for the Godalming Goldstars.
  - NB confirmed that the Mayor will be in attendance; FC advised that it was not possible to arrange for Gary Wilmott to open the Gala, and it was agreed that the Mayor should be invited to open the Gala.
  - it was agreed that NB should revert to the St. John's Ambulance organiser to advise them of the enlarged scale of the activities, and arrange appropriate cover; it was agreed that two ambulances would be required. The cost will be split between SYS and GPCA.
  - the next meeting with SYS will be on 30th April at 1200 hours at Lakers.

PW reminded the committee that a group from Halleys Court were organised to provide refreshments at the Gala, and that a suitable location for them must be found.

### Other

#### Children's Xmas Party

This event is arranged for Saturday 9th December. FC has agreed to organise the tea and presents, but NB has not been able to find entertainers who will entertain the children both before and after the tea. It was agreed that the Children's Xmas Party should proceed, as this event has been consistently well attended, and that a Magic Show (or similar) and Father Christmas be booked. It was agreed that Committee members would organise traditional games to entertain the children before the tea.

The Social Sub-Committee will be meeting next on Tuesday, 9th May at Goldwater Lodge.

8. TREASURER'S REPORT

NO'C circulated accounts for the period 1 July 1994 - 31 March 1995 and reported a profit for March 1995 of £518. Total income for the financial year to 31 March 1995 is £26,584 and net profit for the same period is £5,420; the balance at cash and bank at 31 March 1995 was £19,334.

NO'C reminded committee members that all claims for expenses should be submitted as soon as possible. **ACTION: IR & IW**

9. HALL MANAGEMENT

The hall was decorated over the weekend of 18th and 19th March and the chairman thanked all those who gave up their time to assist. NO'C reported that the financial cost of decoration was less than £75.

It was agreed to minute the decision made at an ad hoc meeting of the committee on 19th March, that in future smoking is to be restricted to the snug bar area. More prominent signs will be displayed in the main hall as soon as they can be obtained, and all new booking for the hall will be on the understanding that the main hall is a no smoking area. PW agreed to attend a Bingo afternoon for the purpose of making a formal request to participants to restrict their smoking to the snug bar.

IW reported that she and FC had cleaned thoroughly the rear toilets. IW has arranged with Sue Nieman that the cleaners will be asked to clean the toilets off the snug bar to the same standard. IW, FC and SN will agree a job description for the cleaners setting out what is required to ensure that the hall is kept in a clean and hygienic state.

**ACTION: IW and FC to meet with SN**

IW reported that SN has arranged for the carpets to be cleaned on 27th April, at a cost of £100.

IW is investigating the possibility of the chair recovering being undertaken by Botleys Park Hospital.

PW reported that he has arranged a meeting with Linda O'Shea, who will manage the Council bar after Gardener Merchant's contract expires. IR and FC will also attend the meeting, on Wednesday 19th April.

10. BAR MANAGER'S REPORT - No report

11. ANY OTHER BUSINESS

- a) PW reported that he had written to P Russell, Chief Executive, Woking Borough Council to draw his attention to the Council's apparent lack of interest in reaching agreement on the matter of the outstanding lease. The Executive Office has replied to the effect that the Chief Executive is consulting the Director of Central Services and will be replying as soon as possible.

The committee agreed that, if the above reply does not constitute real progress in resolving the matter, PW should inform the Council that £10,000 has been set aside in full and final settlement of the amount owed under the lease, and the Council will have to forgo any excess they calculate subsequently as being owed.

- b) Amenity Land, Parley Drive

The meeting was joined by Michael Davis of the Woking and District Tree Warden Group for this discussion.

The land is on a prominent corner at the entrance to Goldsworth Park and St John's village and has Tree Preservation Orders covering 41 trees on the site. PW confirmed that, from his personal research, residents were very concerned about the future of the land and did not want to see it sold for development. The Woking and District Tree Warden Group consider the site could be restored to form a small semi-formal park/aboretum, which aim the committee supports fully.

Tenders for the land must be submitted by Wednesday 19th April. However, Woking Borough Council apparently has taken no action to acquire the land or otherwise ensure that it does not fall into the hands of speculative developers or become amalgamated into adjoining residential gardens.

In attempt to secure the preservation of the site as a public amenity M Davis intends to tender for the land in a personal capacity, on behalf of the Woking and District Tree Warden Group. To add weight to this bid the formal support of local residents' groups such as the GPCA and St John's Village Association is requested.

The committee agreed that the long term security of ownership should be obtained for the benefit and amenity of local residents, but were concerned that this would not be achieved by a successful personal tender, albeit on behalf of the local Tree Warden Group. The committee also agreed that, although the GPCA has the legal status and power to own the land for the benefit of local residents, this would be a legal and financial liability that could not be undertaken lightly or without further research.

In view of the lack of time available in which to provide more tangible support, it was agreed that the GPCA would support the tender of M Davis, on behalf of the Woking and District Tree Warden Group, and that such support would be indicated in a letter to M Davis. **ACTION: FC and IR**

- c) The date of the next Committee meeting was agreed as Thursday 11th May.

The meeting closed at 2230 hours.

**GOLDSWORTH PARK COMMUNITY ASSOCIATION**  
**MINUTES OF THE MEETING HELD ON 11th MAY 1995**  
**AT GOLDWATER LODGE GOLDSWORTH PARK**

Present: F Cameron, P Chapman, A Harmour, I Rickard, A Thornton, I Watson , P Winter

Apologies: N Budgen, N O'Coffey

1. **OPENING**

The meeting opened at 2010 hours.

2. **MINUTES OF THE LAST MEETING - 13th April 1995**

The minutes of the meeting on 13th April 1995 were agreed.

3. **MATTERS ARISING**

All "matters arising" were dealt with under the appropriate agenda item.

4. **MISCELLANEOUS CORRESPONDENCE**

- a) IW advised that the application for grant assistance towards the cost of improving disabled toilet facilities at the GPCA hall had been declined by WBC, on the grounds that the Grants Budget was over-subscribed. The Grants Sub-Committee suggests that funding might be provided through the Goldsworth Park Leisure Working Party Review.
- b) PW reported that Graham Keyworth has responded to his letter to Paul Russell, setting out details of the amount owed by the GPCA to WBC in respect of Ground Rent and Services, to July 1994, i.e. £6,530. PW, IR and FC are meeting with G Keyworth on Tuesday 16th May to discuss the matter further.

5. **LAKEVIEW COMMUNITY ACTION** - No report

6. **ENTERTAINMENTS REPORT**

FC reported that the Social Sub-Committee met on Tuesday 9th May, and gave a verbal report on the matters discussed at that meeting:

**Fireworks** NB confirmed that he had received no feed-back from residents. It was agreed that there would be no Fireworks Display.

**Senior Citizens'**

**Xmas Party** AH reported that the party now had been re-scheduled for Friday 1st December 1995.

**Car Boot Sales** FC confirmed that Waitrose has advised that they will not be opening on Bank Holiday Mondays, so we may proceed with Car Boot Sales in 1995.

PW reported that we appeared to be attracting an increasing number of dealers. It was agreed that we may have to take precautions to avoid turning away residents of the Park, and that discretion should be used by the marshals in establishing the credentials of dealers (e.g. obtaining names, addresses) in case of later queries by the police in connection with stolen property.

It was reported, via the on-site night security guard, that the first cars arrived at the car park at 0430 hours. The security guard is on duty until 0800 hours, and has agreed to rope and cone off the area after the pub customers have left to prevent this happening in future.

PW reported that Woking Rangers once again had been unable to supply refreshments, and would not be asked to do so at future Car Boot Sales. The firm who had provided cover at the last two Sales would be invited to attend the remaining events in 1995.

Gala

The PR office of Help the Aged will co-ordinate publicity for the Gala and Spectacular in conjunction with their promotion of the Bungee Jump.

Woking Leisure Ltd, the new licensee of the Council bar at Goldwater Lodge, has decided to have a formal launch of their take-over on 8th July, with a barbecue, bouncey castle and the Mars roadshow.

AH will run a Bingo session from 1400 - 1600 in the GPCA hall. The hall will be used before and after that time for the group from Halleys Court to serve refreshments.

Arrangements are progressing, but there is a lot to do. The Social Sub-Committee will be meeting next on Thursday, 25th May at Goldwater Lodge.

7. TREASURER'S REPORT

PW circulated accounts for the period 1 July 1994 - 30 April 1995 and reported a profit for April 1995 of £1,150. Total income for the financial year to 30 April 1995 is £29,975 and net profit for the same period is £6,570; the balance at cash and bank at 30 April 1995 was £20,766.

8. HALL MANAGEMENT

Sue Nieman reported, via FC, that a complaint had been made about the sliding doors between the hall and snug room, and that the carpets had been cleaned.

**ACTION: IR and AH to mend sliding doors.**

IW reported that the cleaners do not wish to take on the job of giving the toilets off the snug bar a thorough clean. Also the back toilets had not been cleaned properly since being given a thorough clean by IW and FC.

**ACTION: IW and FC to meet with SN to agree a job description for the cleaners and to discuss the cleaning of the toilets.**

With regard to the recovering of the hall chairs, IW reported that she has contacted the manager of the unit at Botleys Park Hospital and will be meeting him to get a quote for their doing the refurbishment.

**ACTION: IW**

PW suggested that the record of key-holders for the hall needed revising, and requested that all holders of keys to the hall and bar let FC know details of what keys they have, before the next meeting.

**ACTION: All key-holders**

9. BAR MANAGER'S REPORT - No report

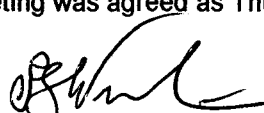
10. ANY OTHER BUSINESS

a) Amenity Land, Parley Drive

FC reported that M Davis had tendered for the land, on behalf of the Woking & District Tree Warden Group, and that the tender included letters of support from the GPCA and the St John's Village Association. The decision as to which tender will be successful will be made on 23rd May at a meeting of the relevant Surrey County Council committee. FC will report back at the next Committee meeting.

b) The date of the next Committee meeting was agreed as Thursday 8th June.

The meeting closed at 2145 hours.



**GOLDSWORTH PARK COMMUNITY ASSOCIATION**  
**MINUTES OF THE MEETING HELD ON 8th JUNE 1995**  
**AT GOLDWATER LODGE GOLDSWORTH PARK**

Present: N Budgen, F Cameron, I Eastwood, A Harmour, N O'Coffey, I Rickard, A Thornton,  
I Watson, P Winter

Apologies: P Chapman, J Edwards

1. **OPENING**

The meeting opened at 2000 hours.

2. **MINUTES OF THE LAST MEETING - 11th May 1995**

The minutes of the meeting on 11th May 1995 were agreed.

3. **MATTERS ARISING**

All "matters arising" were dealt with under the appropriate agenda item.

4. **MISCELLANEOUS CORRESPONDENCE** - None.

5. **LAKEVIEW COMMUNITY ACTION** - No report

6. **ENTERTAINMENTS REPORT**, by NB

Social Sub-Committee met on Tuesday 6th June.

**Fireworks** Beaufort School has been advised that the GPCA will not be holding a fireworks display this year. The school was thanked for its support in past years.

**Car Boot Sales** It was noted that at the last Car Boot Sale (29th May) the Fox & Flowerpot ran a barbecue in the pub garden, undercutting (deliberately?) the prices of our own caterers.

PW reminded members that, in February, the brewery had declined an invitation to provide catering at Car Boot Sales; however, there has been a change in tenant landlord recently. IE advised that he would prefer the Fox & Flowerpot to provide catering than the mobile caterers who have attended the past Car Boot Sales in 1995.

**ACTION** PW and NO'C will arrange a meeting with the new landlord to reach an agreement for the August event.

At the suggestion of AH it was agreed that the number of pitches available at the August Car Boot Sale could be increased to 120.

**New Year's Eve** IE reported that the 1994 event was poorly supported by Committee members. The possibility of a joint event with Woking Leisure has been suggested and it was agreed that this idea should be pursued.

**ACTION** NB to speak with Giles Holme, Woking Leisure.

*Ian F. Rickard*

## Gala

Plans are progressing:

- Craft Fair is nearly fully booked.
- Posters will be printed and on display by Friday 16th June.
- Thanks to PW, AH and J Davidson for painting the 'wardrobe' in Parley Drive in readiness for posters.
- NB will be interviewed on Star FM radio on Sunday 25th June (lunchtime, in the Peacocks) to promote the Gala; it is hoped someone from the Surrey Youth Spectacular may also take part.
- The Spectacular is progressing well.
- The Dog Show now is being held on behalf of the GPCA (previously on behalf of 'Scotties'); Mrs Ford hopes we will raise sufficient to allow a donation to be made to Scotties.
- WBC has asked that the Fun Fair be resited from Woking Rangers football pitch onto The Land North of the Lake; Frank Ayres is happy with this arrangement. WBC also would like the Fun Fair to open on the Gala Day only, and not on Sunday afternoon (1400 - 2000 hours) as well.

**ACTION**      **IE to speak with G Keyworth to negotiate some opening time on Sunday afternoon.**

The Social Sub-Committee will be meeting next on Tuesday, 13th June at 1930 hours, and on Monday, 26th June at 2000 hours, at Goldwater Lodge.

## 7. TREASURER'S REPORT, by NO'C

Accounts for the period 1 July 1994 - 31 May 1995 and report a profit for May 1995 of £820. Total income for the financial year to 31 May 1995 is £34,805 and net profit for the same period is £7,390; the balance at cash and bank at 31 May 1995 was £22,964.

NO'C drew attention to the following items:

- i) the four Car Boot Sales since 1 July 1994 have raised £3,140; and,
- ii) the provision for settling the amount due in respect of the lease has been increased from £6,000 to £7,000, in view of the information provided recently by WBC.

## 8. HALL MANAGEMENT

Chairs IW referred members to the papers circulated prior to the meeting which gave details of the estimates obtained for recovering the existing chairs.

The estimates were discussed and compared to the cost of purchasing new chairs.

N'OC reported that he considered there to be sufficient funds to meet the expenses being discussed.

The committee agreed the following:

1. If the chairs are to be refurbished, the quote by The Bournewood Trust Employment Development Project (£2,090) is preferred, subject to the time-scale over which the work would be carried out being acceptable.
2. A current price is to be obtained from Viking Direct for the cost of 100 new chairs, and a sample requested so that a sub-committee, comprised of at least three committee members, can assess the quality.
3. The sub-committee is authorised to commit the Association to either:
  - i) purchase new chairs, if price and quality are acceptable; or,
  - ii) to commission The Bournewood Trust Employment Development Project to undertake refurbishment, subject to the time-scale over which the work would be carried out being acceptable.

PW suggested that the GPCA might be able to use its funds to contribute to this cost, although it was agreed that, if a group of residents wanted genuinely to establish a Neighbourhood Watch in their area, the relatively small cost per household ought not to prevent progress. On the basis of there being approx. 5 000 houses on the Park, and an average of 30 houses in a Neighbourhood Watch scheme, maximum financial exposure of the GPCA would be £5 000.

It was agreed that the GPCA should allocate an amount of £500 per annum, beginning with financial year 1995/96, for the purpose of meeting up to 50% of the cost of establishing Neighbourhood Watch Schemes on the Park. PW agreed to relate this decision to Insp. Whicher and to progress discussions with regard to how residents might be encouraged to consider establishing Schemes

b) Amenity Land, Parley Drive

FC reported that the land has been acquired by The Calvary Church with the intention of improving the site and turning it into a semi-formal park, with an amenity building (toilets and cafe?); whilst there is no stated intention to fence off the land or prevent public access, this cannot be ruled out.

Following a conversation with County Councillor Mrs Dorothy Buckrell, FC advised that Surrey CC do not see the site as suitable for development and, accordingly, it will be sold as 'Amenity Land'. Development Control is a matter for Local Authorities, and SCC cannot pre-empt any decision by WBC to allow development on the site by placing restrictive covenants on the sale; however, the contract will be to the effect that, should the purchaser obtain planning permission to develop the land, the transfer price will be revalued upwards to reflect its new designation as 'Development Land'. Such action protects SCC from claims that it has not obtained the 'best price' for the land, but does not protect the land and trees.

IE confirmed planning permission would be required to erect a fence around the land, but nothing could be done to oppose any intention to enclose or build on the site until a planning application was submitted. The only action that could be taken at present was to ensure that the trees on the site were subject to the maximum statutory protection, i.e. a blanket Tree Preservation Order.

FC has invited the Rev. Clarke of the Calvary Church to make use of the Newsletter to inform residents of the Park of the plans for the site.

c) Goldsworth Park Action Group

IR reported on the most recent meeting the GPAG:

- the amount of vandalism has reduced and the anti-climb paint prevents people climbing onto the roof of Waitrose;
- a representative of Richard Ellis & Co attended; the security guard funded by the shop units does not have any responsibility for the peripheral units, but an attempt will be made to improve the implied security presence;
- multi-agency funding for a mobile 'drop-in' centre has been agreed.

d) Herbie's Pizza Parlour

IE reported on the potential congestion problems in Bampton Way caused by customers of the new pizza takeaway, and also delivery vehicles. It has been suggested that places be reserved in the Car Park for use by customers, and a path be installed giving direct access from the Car Park to the takeaway shop.

e) Goldsworth Park Leisure Working Party

IE reported that the recommendations of the Working Party had been passed by WBC Leisure Committee. High priority has been placed on improving access for the disabled from parking areas at the rear of Goldwater Lodge to the Lake, by means of a new path; and £2 000 has been allocated to refurbish toilets (in the WBC side of the Lodge) for public use and to create access for that purpose.

f) Incident at public toilets, Goldsworth Park Centre

PW advised that Richard Ellis & Co, as managing agents for the property, do not propose taking action to close the toilets and, for the time being, this is being treated as an isolated incident.

g) The date of the next Committee meeting was agreed as Thursday 13th July.

The meeting closed at 2225 hours.

3rd Dec Tree Planting

**GOLDSWORTH PARK COMMUNITY ASSOCIATION**  
**MINUTES OF THE MEETING HELD ON 13th JULY 1995**  
**AT GOLDWATER LODGE GOLDSWORTH PARK**

Present: N Budgen, F Cameron, I Eastwood, A Harmour, N O'Coffey, I Rickard, I Watson

Apologies: P Chapman, J Edwards, A Thornton, P Winter

1. **OPENING**

IR opened the meeting opened at 2000 hours.

2. **MINUTES OF THE LAST MEETING - 8th June 1995**

The minutes of the meeting on 8th June 1995 were agreed.

3. **MATTERS ARISING**

All "matters arising" were dealt with under the appropriate agenda item.

4. **MISCELLANEOUS CORRESPONDENCE**

IR reported receiving the minutes of the Police Community Partnership Group Meeting which was held on 5th June. In a covering letter, Insp Whicher has suggested that the meeting of the Police Community Partnership Group Meeting to be held in November 1996 could be held immediately prior to the GPCA annual general meeting, in an attempt to encourage a greater response from residents of the Park.

5. **LAKEVIEW COMMUNITY ACTION - No report**

6. **ENTERTAINMENTS REPORT**

NB thanked everyone for their help and support in organising the Gala, and gave a brief report on initial feedback to the organisation and events of the day. Formal 'thank-you letters' will be sent to all stall-holders and other participants, seeking their suggestions for making a future event even better. A number of ideas and comments with regard to organisation were discussed and noted for future reference.

It was agreed that the link-up with the Surrey Youth Spectacular and Woking Leisure was very successful, and should be carried forward for future events, if all parties are willing. NB and FC will attend the Surrey Youth Committee's post-mortem meeting on Thursday 20th July.

Expenses: to 9th July the net cost of the Gala was £931. The final account is awaiting a number of outstanding receipts and expenses, but it is estimated that the total net loss will be only slightly over the budget of £1,000. A full account will be available at the September meeting.

The Social Sub-Committee will be meeting next on Tuesday, 5th September at 2000 hours, at Goldwater Lodge.

7. **TREASURER'S REPORT**

NO'C reported that the accounts for the financial year 1 July 1994 - 30 June 1995 were complete, and the following items were worthy of note:

i)	income for the year	£36,514
ii)	net profit for the year	£ 7,558
iii)	balance at cash and bank at 30th June 1995	£16,252

An amount of £6,000 was paid to Woking Borough Council in June, in respect of an invoice for ground rent and services since the GPCA occupied the building. It is estimated that the total amount due to the Council, including the GPCA's share of maintenance charges, will be approx. £11,400.

## 8. HALL MANAGEMENT

Chairs IW reported that a sample chair from Viking Direct had been obtained, as requested at the last meeting. The chair was checked by five Committee members and it was agreed that it was of poor quality compared with the refurbishment proposed for the existing chairs.

As a result, IW had commissioned The Bourmewood Trust Employment Development Project to undertake refurbishment, and the first batch of ten chairs had been completed and returned to the Hall. IW pointed out that the old padding had been replaced with fire-retardant foam, and that after all the chairs had been recovered any spare material would be used to make spare covers, at no extra charge.

It was agreed that the refurbished chairs looked very good.

Cleaning IW reported that there had been some progress made in agreeing a job description with Dave and Jackie, and this would be followed up shortly. It was noted that standards had improved and it was proposed that the hourly rate should be increased to £4 per hour.

It was agreed that the job descriptions and working practices should be confirmed, and that the cleaners' pay should be increased to £4 per hour, backdated to 1 July 1995.

**ACTION: IW and FC to follow up.**

Disabled Toilet IW reported that updated quotes for the cost of improvements to the disabled toilet facilities would be submitted to the Council in the next few days.

**ACTION: IW to update estimates and provide details to WBC.**

Lease IR reported that at a meeting on 7th July with G Keyworth progress had been made in apportioning maintenance expenses for the period since the Lodge was completed. The total amount due by the Association to the Council is agreed provisionally at £11,403.87 (including £6,530 ground rent and services), which will be confirmed in writing by G Keyworth. The Council will also send a final draft of the lease agreement.

IR reported that R Cooke has written to express concern over the apparent lack of progress in finalising the lease and payments due. It was agreed that R Cooke will be asked to give a final approval to lease once IR and PW confirm that they are satisfied with it.

At the meeting, it was suggested that the GPCA may owe a further amount of £3,661 being the Association's share of the cost overrun incurred in the construction of the Lodge.

PW and others are in agreement in recalling that this amount was discussed with the Council at the time (1988) and it was agreed then that as the costs were incurred in connection with works on the Council part of the Lodge, there was no further amount payable by the Association.

**ACTION: PW to write to G Keyworth to confirm the Association's understanding of this arrangement.**

## 9. BAR MANAGER'S REPORT

IE reported record takings by the bar of £778 at a function on 8th July. Bookings are steady through July and August.

10. ANY OTHER BUSINESS

a) Cycling on Goldsworth Park

FC reported on discussions at a meeting of the Woking Cycle Users Group, held at the Lodge on 11th July, at which it was suggested that the Group should lobby Council for better cycle-parking facilities around the Lodge. IE suggested that this could be funded out of the £65,000 identified for improvements to the Park.

It was also suggested that there should be signs, around the lake in particular, alerting cyclists to the rights of pedestrians on the footpaths. It was agreed that the lakeside path would not be suitable for segregated use, however.

**ACTION: FC to report back to WCUG.**

b) National Tree Week

FC reported that she was liaising with the Woking & District Tree Wardens and Council officers with regard to obtaining trees from Surrey County Council for planting in National Tree Week (22nd November - 3rd December). The intention at this stage is for planting to be used to soften the visual impact of the rear of the Lodge complex, i.e. the yard fence and pump house.

It was agreed that such a scheme was beneficial to the visual amenity of the area and should be pursued.

c) Watersports Centre

IE reported that Peter Oldfield has submitted a planning application for a permanent watersports centre, comprising a two-storey brick building.

d) Goldsworth Park Centre Security Guard

NO'C reported that the present security guard is leaving, but he has approached his successor with regard to continuing to assist in the preparations for our Car Boot Sales.

f) The date of the next Committee meeting was agreed as Thursday 14th September.

The meeting closed at 2113 hours.

*Outstanding Action points*

- IR to compile a schedule of keyholders.
- Doors between Snug and Main hall to be fixed (IR/PW/AH ?).
- Following up Neighbourhood Watch proposals with Insp Whicher (PW ?)
- Following up on Amenity Land (FC).
- Checking contents of kitchen cupboards (FC).

**GOLDSWORTH PARK COMMUNITY ASSOCIATION**  
**MINUTES OF THE MEETING HELD ON 14th SEPTEMBER 1995**  
**AT GOLDWATER LODGE GOLDSWORTH PARK**

Present: N Budgen, F Cameron, A Harmour, N O'Coffey, P Winter, I Rickard,

Apologies: P Chapman, I Eastwood, J Edwards, A Thornton, I Watson

1. **OPENING**

PW opened the meeting opened at 2010 hours.

2. **MINUTES OF THE LAST MEETING - 13th July 1995**

The minutes of the meeting on 13th July 1995 were agreed.

3. **MATTERS ARISING**

10.b) FC advised that Surrey County Council had approved the application to supply trees for planting in National Tree Week. The scheduled date for the planting is 3rd December.

10.c) FC advised that Woking Borough Council's Development & Control Sub-Committee had approved the planning application for a permanent watersports centre, submitted by Peter Oldfield.

All other "matters arising" were dealt with under the appropriate agenda item.

4. **MISCELLANEOUS CORRESPONDENCE**

From G Keyworth, Woking Borough Council - advised that the final draft of the Lease should be ready in about two weeks.

Re Amenity Land - M Davis and R Compton have received almost identical replies from D Thomas (Surrey County Council Chief Executive) in response to their separate letters to him. Both MD and RC have replied to D Thomas to press home the point that the restrictive covenants should prevent (rather than restrict) erection of any structure (rather than any building). RC has suggested that the GPCA should write to Woking and the County Council, to make clear the wishes of the wider community for an unequivocal prohibition on the erection of any structures. RC continues to seek a meeting with local and county councillors to discuss the issue.

**Action: FC to write to WBC and SCC on behalf of the GPCA, and arrange a meeting with local and county councillor(s), MD and RC.**

5. **LAKEVIEW COMMUNITY ACTION** - No report

6. **ENTERTAINMENTS REPORT**

**Senior Citizens' Xmas Party** Date confirmed as Friday 1st December. The party is advertised in the Sept/Oct Newsletter, tickets priced at £4. AH advised that 84 places were booked at the Bingo club on 12th September. Seating capacity of the GPCA hall is 90.

PW advised that after discussing the situation with AH and IR on 13th September, and mindful of criticism levelled at the GPCA last year with regard to the Senior Citizens' Party, he had made provisional arrangements with Woking Leisure to use their hall for the party in order that there be room to take more than 90 guests if demand for tickets required. Subsequently, PW was advised by Woking Leisure that use of their hall necessitated their doing the catering. NO'C confirmed that the Association was able to fund the difference, estimated to be in the region of £500, between the proceeds from tickets and the charge by Woking Leisure.

On behalf of himself and Mrs Harmour, AH objected to the catering for the Party being passed to Woking Leisure, and to the use of GPCA funds for this purpose; and made explicit the fact that, in those circumstances, their 'helpers' would not be inclined to provide their usual assistance to disabled guests.

There was a long and thorough discussion in which the benefits of utilising the larger hall and 'outside' caterers were fully explored, regardless of whether or not response to the advertisement might necessitate a larger venue to accommodate everyone. However, in recognition of the strength of feeling about this matter from AH, and the fact that there may not be a significant response to the advertisement, the Committee agreed to allow AH to continue with his arrangements to hold the Party in the GPCA hall.

The Committee thanked PW for his efforts to ensure that arrangements for the Party do not expose the GPCA to criticism.

**Coach Trip to France** To date no arrangements have been made to repeat this event however, recently there has been some interest expressed in taking part in a trip if it is arranged. AH is seeking information from coach companies and will arrange a trip if possible, but early enquiries suggest that it may be difficult to book space on the ferries in the run-up to Christmas.

**Children's' Xmas Party** The hall and entertainers are booked; Father Christmas is unobtainable at present. An advertisement must go into the next two Newsletters.

**New Year's Eve Party** The details of this event are still to be discussed with Woking Leisure.

**1996 Gala** 13th July has been agreed with Surrey Youth Service as a provisional date for the Gala.

Looking forward to 1996, NB suggested that the organisation of the Gala be separated from other social events in order that it may receive the amount of time and commitment it requires and deserves. The Committee accepted this suggestion and agreed that other social events could be organised by any committee member wishing to involve themselves in a particular event, with NB taking on the role of Gala Co-ordinator.

The Social Sub-Committee meets next on Tuesday, 19th September.

## 7. TREASURER'S REPORT

NO'C reminded the Committee that a new financial year had begun on 1st July 1995 and distributed financial statements for the period 01/07/95 - 31/08/95. The following items were worthy of note:

i)	income	£ 6,760
ii)	net profit	£ 102
iii)	balance at cash and bank at 31/08/95	£16,416

- All amounts agreed with WBC as being due for the period to 30th June 1995 have now been paid.
- The August Car Boot Sale made £955.
- The final cost of the Gala was within the budget of £1,000.

Other matters:-

- NO'C has applied to WBC to renew the Entertainments License.

- Following the discovery of two cash differences in the bar till in one week NO'C and IR are discussing ways of establishing greater security over till funds. IR will set out proposals in a paper for discussion with I Eastwood.

- In view of the decision regarding the arrangements for the Senior Citizens' Xmas Party (see above), it was agreed that an amount of £100 should be made available to AH to cover incidental costs of this event, as in previous years.

Bearing in mind that the GPCA is in a good financial position and had been prepared to subsidise the Senior Citizens' Xmas Party up to £500 (see above), it was resolved that an amount of £100 would be donated to each of Sythwood, Goldsworth and Beaufort Schools and Strollers for their own Xmas party arrangements, and notice of the donations would be given in the Newsletter.  
**Action: FC to write to the schools and Strollers.**

## 8. HALL MANAGEMENT

**Bookings** A new children's' Music/Movement class has begun on Wednesday afternoons from 13/09/95 and a new aerobics class on Sunday mornings from 13/08/95. Lakeside Fellowship begin a regular Coffee & Chat morning from Friday, 29/09/95.

**Chairs** Recovering of the chairs is now complete.

**Cleaning** IW has had some productive meetings with S Nieman and with Dave & Jackie, and the review of procedures is now being extended to include the role of the Hall Manager.

**Toilets** IR has arranged for a plumber to undertake the improvements to the disabled toilet, at a cost of £500 + VAT, which cost will be covered by the grant from WBC.

IR circulated a note from I Watson outlining a problem reported by the cleaners regarding the provision of toilet paper in the hall toilets, with a suggested solution being to obtain new multiple toilet roll holders, at a total cost of approx. £275. It was agreed that, as a trial, the new toilet roll holders should be purchased for the mens toilet initially.

**Noise Limiter** Another notice has been served by Environmental Health regarding noise nuisance at an event in the hall. It is now imperative that we take action to avoid this happening in future.

**Action: IR to fix the noise limiter and put up notices the lakeside windows and doors.**

**Other** IR advised that he has tidied up the yard, and proposes to arrange a work-party to sort out and relocate the shed; the kitchen has been tidied, and a key cupboard put up which contains keys to the cleaners' cupboard, kitchen cupboards, filing cabinet, etc. A full list of keyholders is being drawn up. IR and AH to check the gas heaters in the hall to assess the need for servicing before winter.

## 9. BAR MANAGER'S REPORT

No report

## 10. ANY OTHER BUSINESS

- a) Peter and Jean Winter expressed thanks for the floral tribute from the Committee.
- b) The Committee thanked AH and Mrs Harmour for their work in taking bookings for the Car Boot Sales this year. It was agreed that the management company for the car park should be thanked for their co-operation. **Action: FC to write, and to enquire about dates for 1996.**
- c) IR circulated a notice from a resident of the Park, titled "Are you unattached and single?", and it was agreed that this could be printed in the next Newsletter.
- d) PW advised that the Newsletter would not have a single sponsor in future, and C Edwards will arrange sponsors for individual issues on an ad hoc basis.
- e) The date of the AGM was agreed as Friday 24th November, and notices will go into the next Newsletter. IR and FC will arrange for individual invitations to be sent out, with copies of the draft accounts.
- f) The date of the next Committee meeting was agreed as Thursday 12th October.

The meeting closed at 2200 hours.

**GOLDSWORTH PARK COMMUNITY ASSOCIATION**  
**MINUTES OF THE MEETING HELD ON 12th OCTOBER 1995**  
**AT GOLDWATER LODGE GOLDSWORTH PARK**

Present: F Cameron, I Eastwood, A Harmour, N O'Coffey, P Winter, I Rickard, I Watson

In attendance: Mrs Zaylee Kemp

Apologies: N Budgen, P Chapman, J Edwards, A Thornton,

1. **OPENING**

PW opened the meeting opened at 2000 hours.

IW introduced Mrs Kemp, who may be interested in joining the Committee.

2. **MINUTES OF THE LAST MEETING** - 14th September 1995

The minutes of the meeting on 14th September 1995 were agreed.

3. **MATTERS ARISING**

4. PW advised that the final draft of the Lease has not been received from the Council, and he has now chased G Keyworth to provide this.

7. FC advised that cheques for £100 had been sent to Strollers and the three schools on the Park, and "thank you" letters have been received from the head teachers of Beaufort and Sythwood Schools.

10. FC advised that the management company for the Waitrose car park have agreed to the Association holding Car Boot Sales in the car park on Bank Holiday Mondays in 1996, subject to Waitrose not opening.

All other "matters arising" were dealt with under the appropriate agenda item.

4. **MISCELLANEOUS CORRESPONDENCE**

PW has received a letter from R Cook querying progress with the Lease.

Re Amenity Land at The Triangle: FC advised that a letter had been sent from the GPCA to D Thomas, SCC Chief Executive, and copied to Cllr R Sharpley and County Cllrs Y Emmerson-Pierce and M Hill. The Councillors also were advised of Mr Compton's wish for a meeting with them, and were asked to contact FC to arrange this, although they have not done so to date.

A reply to our letter has been received from P Coen, the new SCC Chief Executive (w.e.f. 1st October), which is attached to the minutes for information. Mr Compton and Mr Davis have received similar replies from Mr Coen.

5. **LAKEVIEW COMMUNITY ACTION** - No report

6. **ENTERTAINMENTS REPORT**

**Coach Trip to France** A 51-seat coach has been booked provisionally for Saturday 3rd December for a trip to Calais. We have until 1 November to cancel, without incurring any charge, if sufficient places are not sold. The seats are priced at £15 each, and AH advised that 37 places have been sold to date. NB has printed posters which are on display in the noticeboards at the Hall and at Waitrose.

After some discussion it was agreed that providing 45 seats have been sold by 31st October the trip will go ahead, and any seats not sold by 3rd December will be subsidised by the Association. It was noted that if similar trips are organised in the future the seats should be priced to give a break-even point at less than full capacity.

**Children's Xmas Party** The magic show and Father Christmas are booked (£80 and £10 respectively). An advertisement and reply slip is in the October Newsletter and will be repeated in the November edition. Sandra Cameron is investigating the purchase of gifts.

A budget of £300 to cover gifts, food, entertainers and prizes for games was agreed. Ideas for games and volunteers to help on the day are needed. Please contact NB.

**Senior Citizens' Xmas Party** At the request of AH, it was agreed that the subsidy for the Senior Citizens' Xmas Party be increased to £120.

**New Year's Eve Party** It was noted that whilst in previous years the family-style party has been well attended there has been a problem in ensuring that GPCA representatives are present. Also, IE advised that it is difficult to find bar staff for this night. It was also noted that it may be difficult to book a disco at this late stage.

It was agreed unanimously that the GPCA would not arrange a New Year's Eve Party this year, and that an explanation for this decision should be included in the November (and December) Newsletter.

**Helpers' Party Night** It was agreed that this event should be delayed until the details of the Newsletter distribution helpers had been confirmed.

The Social Sub-Committee meets next on Tuesday, 14th November and 12th December.

## 7. TREASURER'S REPORT

NO'C distributed financial statements for the period 01/07/95 - 31/09/95. The following items were worthy of note:

i) income	£ 9 137
ii) net loss	£ 198
iii) balance at cash and bank at 31/09/95	£16 036

NO'C advised that the net loss for the financial year to date results from paying for the chair recovering in August, but that this bill had been settled without using any funds in the Business Premium A/c. Also, Merlin Print have submitted an invoice for £108 in respect of advertising income paid to the Association in advance, prior to the new arrangements for producing the Newsletter coming into effect.

NO'C advised that he will be handing over the Accounts to FC, as Treasurer designate, during the week commencing 16th October.

The Committee joined PW in thanking NO'C for his excellent work in restoring order to the accounts and financial control to the Association, which has required a considerable investment of time and effort.

## 8. HALL MANAGEMENT

- a) IW reported on recent discussions with Jackie & Dave Collins and Sue Nieman regarding the cleaning and management of the hall:

- The new specifications for cleaning and the switch to payment in arrears have been agreed with J&DC, and the new schedule for recording hall bookings and cleaning hours is now in use. The schedule will be treated as J&DC's invoice for the purpose of GPCA accounts and as such will have to be counter-signed by the Hall Manager.
- The payment of £25 per week for unlocking/locking the hall will be reviewed over the next few weeks.
- There was a discussion regarding the job description for hall management and it was agreed that this should be given further consideration.

The Committee recorded its thanks to JC's parents for covering for J&DC recently when the latter were on holiday.

IW advised that a multiple toilet roll holder has been ordered, as agreed at the last Committee meeting.

IR reported on recent events regarding the Environmental Health Officer's response to a complaint about noise nuisance in August:

- The sound meter has been fixed and checked by the EHO, and it will be relocated by Tony Morris to prevent tampering.
- The complaint arose during the summer when the lakeside fire doors were opened to improve ventilation. In this situation, even with the noise limiter working and set at 85db, the sound is reflected off the water and causes a nuisance to residents on the far side of the lake.
- The EHO wants a switch installed so that if the fire doors are opened the music is automatically switched off.
- IE advised that this was impractical, because of the damage that might be caused to music equipment. It was suggested that as an alternative the doors could be wired to set off a buzzer and/or light behind the bar if they were opened, but this would put the onus on the bar staff to ensure the doors were kept closed. It was also suggested that the problem might not arise if there was better ventilation in the hall, e.g. circulating fans.
- It was agreed that IR and IE should continue to look for a practical solution.

IR reported the following:

- the yard has been cleared up;
- the table in the snug bar which was broken has been mended and the remaining tables will be reinforced with steel brackets; and,
- FC has a list of files stored in the filing cupboard in the kitchen.

#### 9. BAR MANAGER'S REPORT

IE advised that he has 7 regulars bar staff between whom bar bookings are shared out evenly. In response to the EHO's request, IE will arrange that one member of staff is designated 'duty officer' for each bar booking, in case of queries or emergencies.

IE asked that new First Aid Kits be obtained - one each for the kitchen and bar.

**Action: SN to buy First Aid Kits.**

#### 10. ANY OTHER BUSINESS

- a) Hockey Club - the Hockey Club has submitted a planning application for a single storey extension to their club house to provide a committee room/lounge, additional changing rooms and external storage space. FC advised that the plans showed that the existing building would be extended marginally on each side, and the flat roof replaced with a pitched roof.

IE advised that the Hockey Club are not likely to have another attempt to get a second artificial pitch on the recreation ground.

- b) Police Community Liaison Meeting - PW reported that he and IR had met with Insp Whicher recently and agreed that the November Police Community Liaison Meeting for Goldsworth Park will be incorporated into the Association's AGM, on 24th November.
- c) Neighbourhood Watch - PW reminded the Committee that in previous discussions the Association has agreed to support the promotion of Neighbourhood Watch schemes on the Park, to the extent to subsidising the cost of setting up individual Watch schemes (up to a maximum expense of £500 per annum). Insp Whicher is launching a major promotion of Neighbourhood Watch and IR will produce a summary of the help offered by the Association to be included in each information pack sent to enquirers on the Park.
- f) The date of the next Committee meeting was agreed as Thursday 9th November.

The meeting closed at 2220 hours.

**GOLDSWORTH PARK COMMUNITY ASSOCIATION**  
**MINUTES OF THE ANNUAL GENERAL MEETING**  
**HELD ON 24th NOVEMBER 1995**  
**AT GOLDWATER LODGE, GOLDSWORTH PARK**

Present:

Mr Peter Winter	Chairman
Mr Ian Rickard	Vice Chairman
Miss Fiona Cameron	Secretary
Mr Nigel O'Coffey	Treasurer
Mr Jim Davidson	President
Mr Ken Nieman	Vice President
Mr Arthur Harmour	Committee Member
Mrs Irene Watson	Committee Member

Guests, including:

Cllr Mrs Rosie Sharpley	Borough Councillor
Inspector Brian Whicher	Surrey County Constabulary
Mr Geoff Ward	Woking Borough Council, Leisure Services
Mr Damian Grimshaw	Auditor
Mr Robert Cook	Solicitor
Mr Val Hopkins	Chairman, Goldsworth Park Western Area Police Community Partnership Group
Mr John Curran	Claydon Road Residents' Association
Mr Vic Ward	Goldsworth Park Allotments Society
Ms Sara Lucas	CableTel
Mr Mark White	CableTel
Mr Michael Davis	Woking & District Tree Warden Group
Mr Geoff Beale	Goldsworth Park Girl Guides
Mr Tony Hayes-Allen	Chairman, Western Area Police Community Partnership Group

and local residents, including:

Mrs Zelig Kemp	Mr & Mrs Richard Compton
Mrs Maureen Davidson	Mrs Rene Harmour
Mrs Jean Winter	Mr Brian Bailey
A.C. Langford	

Apologies for absence:

Mr Nigel Budgen	Committee Member
Ms Pauline Chapman	Committee Member
Cllr Ian Eastwood	Borough Councillor & co-opted Committee Member
Cllr Chris Edwards	Borough Councillor
Cllr Mrs Margaret Hill	County Councillor
Sir Cranley Onslow	Member of Parliament
Mr Graham Keyworth	Woking Borough Council, Leisure Services
PC Craig Matthews	Surrey County Constabulary
Mrs Sheila Deeds	Woking Borough Council, on behalf of Strollers
Mr Lyn Davies	Headteacher, Beaufort Primary School

1. **OPENING**

The Chairman opened the meeting at 2030 hours.

2. **MINUTES OF THE 1994 ANNUAL GENERAL MEETING**

The minutes of the 1994 Annual General Meeting were agreed.

### 3. MATTERS ARISING

- 4.6 The Chairman reported that Keelan & Co did not re-new their sponsorship of the Association's newsletter in August 1995, and that the newsletter was being produced now without a regular sponsor. The Chairman thanked Keelan & Co for their past support of the Association.

All other "matters arising" were dealt with under the appropriate agenda item.

### 4. CHAIRMAN'S REPORT

- 4.1 The Chairman welcomed residents and guests to the Annual General Meeting.
- 4.2 The Chairman explained that his main objective for 1994/95 had been to complete negotiations with Woking Borough Council regarding the Lease for the Community Association Hall, and to settle all outstanding monies due to the Council. The Chairman thanked Mr Graham Keyworth of Woking Borough Council for his efforts in progressing this matter and reported that the Lease was expected to be signed shortly and that all outstanding monies due to the Council had been settled.
- 4.3 With regard to the Hall, the Chairman reported that during the year the Committee decorated the interior. Also, the chairs were re-covered during the summer, this work being undertaken by the Bourne Wood Community and Mental Health Trust.
- 4.4 The Chairman reported that the Association had a successful financial year, particularly with regard to Hall and Bar bookings and Car Boot Sales, and that with the resolution of the amounts due to the Council under the Lease it would now be possible for the Association to provide financial support to other organisations on the Park and for the benefit of the residents generally.
- 4.5 The chairman announced details of an initiative by the Association to encourage the establishment of more Neighbourhood Watch schemes on Goldsworth Park. After it came to the notice of the Committee that the start-up cost to residents, in the region of £30 per scheme, was hindering the progress of the scheme it was decided that the Association would provide up to 50% of the start-up costs for any new schemes established, up to a maximum cost to the Association of £500 per annum.
- 4.6 The Chairman thanked all the people who had helped the Association during the past year, in particular wished to mention:
- Sue Nieman, for her work in managing the hall, and Dave and Jackie Collins who provided cleaning and caretaker services;
  - all those involved in producing and distributing the Newsletter, especially Jean Winter, Merlin Print and the voluntary distributors;
  - Squire's Garden Centre for sponsoring the Best Front Garden Competition; and,
  - Borough and County Councillors for their continued support.

### 5. TREASURER'S REPORT

- 5.1 The Treasurer presented the Accounts for the financial year 1st July 1994 to 30th June 1995.
- 5.2 The Association made an operating profit of £7,559 in the 1994/95 financial year and recorded gross income of £36,514.
- 5.3 As a result of a change in the method of accounting with regard to the Newsletter there was no longer any concern that gross income would exceed the VAT threshold of £45,000 per annum, as with effect from February 1995 all advertising income for the Newsletter was being accounted for by Merlin Print.
- 5.4 The Treasurer advised that the Association had transferred its bank accounts from National Westminster Bank to Barclays Bank in December 1994 as the arrangements were more advantageous to the Association.

## 6. ENTERTAINMENTS REPORT

- 6.1 The Secretary reported that social events had been deliberately curtailed during the year since the last AGM, with efforts being concentrated on those events that traditionally had been well supported, e.g. the Senior Citizens' and Children's Christmas Parties, New Year's Eve Party.
- 6.2 The 1995 Gala had been a huge success, and the Committee saw this as an event through which some of the income generated by hall hiring and the Car Boot Sales could be used to the benefit of a large number of residents. The Committee thanked Surrey Youth Services, Positive Attitude, Mrs Jan Ford and Frank Ayers for their contributions to a great day.
- 6.3 The Car Boot Sales continued to be well supported and popular with sellers and buyers. Oil Property Investments and Waitrose were thanked for their co-operation in allowing these events to take place.
- 6.4 The Secretary reminded the meeting that there had been no Fireworks Display by the Association in November 1995. A large loss had been made on the event in 1994, and the 1995 display would have coincided with the Council's own display in Woking Park. The Committee tried to gain the views of the residents, via the newsletter, but there was no response, so the Committee decided that our efforts and resources should be directed to more popular events.

## 7. ELECTION OF OFFICERS AND COMMITTEE

- 7.1 The Chairman had received the following nominations which had been proposed and seconded in accordance with the Constitution:

Chairman	Ian Rickard
Vice Chairman	Nigel Budgen
Treasurer	Fiona Cameron
Secretary	Zelie Kemp
Committee Members	Pauline Chapman Nigel O'Coffey Irene Watson

No other nominations were received from those in attendance, and the meeting elected the proposed Committee Officers and Members en bloc.

- 7.2 Ian Rickard, as the in-coming Chairman, thanked Peter Winter for the tremendous amount of time and effort he had put into his most recent period on the Committee. Similarly, Arthur Harmour was thanked for his long-standing support for the Association, and although Arthur was standing down from the Committee he confirmed that he would continue to run the very popular Bingo sessions on behalf of the Committee.
- 7.3 Ian Rickard proposed that Mr Robert Cook be retained as Solicitor and Mr Damian Grimshaw be retained as Auditor for the following year, which proposals were agreed.

## 8. ANY OTHER BUSINESS

- 8.1 Ian Rickard introduced Ms Sara Lucas and Mr Mark White from CableTel, who explained on the progress of cabling works on Goldsworth Park and the procedures and timetable for marketing the cable services. Ms Lucas and Mr White then answered questions from the floor regarding various aspects of cable services, both general and specific.
- 8.2 Mr Brian Bailey commented on the poor appearance of Parley Drive near the junction with Goldsworth Road and St John's Road.

Cllr Mrs Rosie Sharpley advised that the removal of the Ideal Homes 'wardrobe' was the first stage in improving the area and that this would be followed by the erection of a fenced area for the recycling bins and new recycling bin with special linings to reduce noise. Mrs Sharpley pointed out that particular recycling point was one of the most successful in the Borough.

- 8.3 Mr Richard Compton raised the issue of the sale by Surrey County Council of the 'amenity land' at the junction of Parley Drive and St John's Road. In particular, there was concern that the condition of the sale regarding no building on the land was not being taken seriously by Surrey County Council. Mr Michael Davis confirmed that it was his understanding that the relevant covenant in the sale contract would be worded so that SCC could not unreasonably withhold permission to build from the purchasers, in which case the matter of any enclosure or construction became a decision for the Development Control department of the Local Council.

Cllr Mrs Rosie Sharpley advised that many of the trees on the site were protected by Tree Preservation Orders and that it was the intention of the ward councillors that the land would be included in the new Local Plan as 'public open space'.

- 8.4 There being no further items of business, Ian Rickard closed the meeting at 2145 hours.

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

## **G.P.C.A. BALANCE SHEET**

As of 30/06/95

### **GPCA-All Accounts**

	30/06/94	30/06/95
<u>Account</u>	<u>Balance</u>	<u>Balance</u>
<b>ASSETS</b>		
Cash and Bank Accounts		
BARCLAYS - Business Premium (Nat West '94)	8,038.03	12,345.14
BARCLAYS - Current (Nat West '94)	5,062.13	2,812.00
PETTY CASH	1,261.23	1,097.55
	-----	-----
Total Cash and Bank Accounts	14,361.39	16,254.69
Other Assets		
1 Hall Premises-Consideration 1988	250,000.00	250,000.00
2 Fixtures	2,021.61	1,652.22 + <i>chairs</i>
3 Bar Stock	963.46	1,219.64
4 Robert Cook & Co - Funds held by solicitor	0.00	234.80
	-----	-----
Total Other Assets	252,985.07	253,106.96
<b>TOTAL ASSETS</b>	<b><u>£267,346.46</u></b>	<b><u>£269,361.65</u></b>
<b>LIABILITIES &amp; EQUITY</b>		
<b>LIABILITIES</b>		
Other Liabilities		
Clients-Refundable Deposits	350.00	200.00
Hall Lease / Maintenance	6,000.00	605.71
	-----	-----
Total Other Liabilities	6,350.00	805.71
<b>TOTAL LIABILITIES</b>	<b><u>£6,350.00</u></b>	<b><u>£805.71</u></b>
<b>EQUITY</b>		
	260,996.46	268,555.94
	-----	-----
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>£267,346.46</u></b>	<b><u>£269,361.65</u></b>

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

## **PROFIT & LOSS**

### **GPCA-All Accounts**

	01/11/93- 30/06/94 (8 Months)	01/07/94- 30/06/95 (12 Months)
<b>INCOME/EXPENSE</b>		
<b>INCOME</b>	£	£
1995 Gala		(83.29)
21st Birthday Gala	(338.64)	(347.68)
Bar	3,112.63	4,568.96
Donations Received		50.00
Hall	3,378.68	3,749.51
Interest Income	38.03	355.48
Newsletter	(132.35)	295.48
Social	3,660.97	1,469.31
<b>TOTAL INCOME</b>	<b>£9,719.32</b>	<b>£10,057.77</b>
<b>EXPENSES</b>		
Auditor's Fee		50.00
Bank Charge	121.37	58.36
Depreciation	286.44	247.70
Donations Given		100.00 <i>4 decoration.</i>
Insurance	439.21	883.25
Legal & Prof. Fees	1,128.14	294.90
Pre 1993 - 1994 Expenses	800.00	297.35
Stationery & Postages	328.35	214.85
Sundry	179.65	351.88
<b>TOTAL EXPENSES</b>	<b>£3,283.16</b>	<b>£2,498.29</b>
<b>TOTAL PROFIT / (LOSS)</b>	<b>£6,436.16</b>	<b>£7,559.48</b>

## TREASURER'S REPORT

The Accounts for 1994/95 are for the 12 months period 1st July 1994 to 30th June 1995 (1993/94 8 months).

The Association has achieved an operating profit of £7,559.48 for this financial year (1993/94 £6,436.16).

The overall profit was reduced by the shortfall from the annual firework display (£1,491.18) caused by the poor attendance and coincidence with other local displays.

The amount previously set aside for the outstanding payments due to Woking Borough Council was lower than expected and a further £1,135.36 has been taken out of profit, £297.35 of which relates to previous financial years.

Negotiations continue with the Council and further back payments may be made during the forthcoming financial year.

A major change to the Association's accounts relate to the Newsletter, with effect from February 1995 all accounts have been handled direct with the printers, thereby reducing the gross income for the Association.

The gross income for the Association for the year to 30th June 1995 amounts to £36,514 (1993/94 £28,665).

The committee appointed Barclays Bank Plc as new bankers for the Association, with effect from December 1994, in view of the advantageous arrangements offered to registered charities by reducing bank charges and allowing interest to be earned on current accounts.

The Association has achieved a sound financial footing during the last two years and is in a strong position to carry out further improvements to the Hall and facilities offered to the public.

I confirm that the Balance Sheet and Profit & Loss Statement are a true record of the Association's Accounts as at 30th June 1995.



**NIGEL O'COFFEY**

**TREASURER - G.P.C.A.**

## EXAMINER'S COMMENTS

In my opinion the financial statements / records give a true and fair view of the financial position of the Goldsworth Park Community Association as at 30th June 1995, and have been prepared in accordance with generally accepted accounting principles.



**DAMIAN GRIMSHAW**

October 1995

**GOLDSWORTH PARK COMMUNITY ASSOCIATION**  
**MINUTES OF THE MEETING HELD ON 9th NOVEMBER 1995**  
**AT GOLDWATER LODGE GOLDSWORTH PARK**

Present: F Cameron, I Eastwood, A Harmour, N O'Coffey, P Winter, I Rickard, I Watson

Apologies: N Budgen, P Chapman, J Edwards

1. OPENING

PW opened the meeting opened at 2000 hours

2. MINUTES OF THE LAST MEETING

The minutes of the meeting on 12th October 1995 were agreed.

3. MATTERS ARISING

3.4 PW advised that the final draft of the Lease had been received from the Council, and it is now being checked by Robert Cook. G Keyworth will be invoicing the Association for the outstanding amount due to the Council, some £4,000.

3.7 FC advised that "thank you" letters have been received from the head teachers of Beaufort Sythwood and Goldsworth Schools, but there has been no reply from Strollers, as yet.

6. AH advised that the coach trip to France has been sold out, and all money collected.

10b. Posters advertising the AGM and Police Community Partnership meeting have been displayed in the hall and noticeboard. PW has arranged for an article in the Review. FC advised that Insp Whicher will be sending copies of the agenda for the Police community meeting, for display in the hall and noticeboard also.

All other "matters arising" were dealt with under the appropriate agenda item.

4. MISCELLANEOUS CORRESPONDENCE

None.

5. ENTERTAINMENTS REPORT

In a written report:

NB proposed that the entertainments committee be amalgamated with the main committee due to the small number of committee members involved. The Committee were happy to agree to this step.

**5.1 Coach Trip to France** On behalf of the Committee NB thanked AH for his work in organising this event, which promises to be a great success.

**5.2 Children's Xmas Party** NB reported that only one application, for four tickets, has been received. It was suggested that if there is insufficient response to make a party a viable event we could suggest to those who have purchased tickets that the children go to the pantomime (in Byfleet) instead. The entertainers have quoted a cancellation fee of £40, unless they can get another booking.

It was agreed that this was a reasonable alternative, and that the situation should be reviewed on 26th November.

**5.3 New Year's Eve Party** NB advised that in the Social report in the December Newsletter he will outline the reasons why there will be no Party this year.

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## 6. TREASURER'S REPORT

FC distributed financial statements for the period 01/07/95 - 31/10/95. The following items were worthy of note:

i)	income	£ 10 859
ii)	net loss	£ 800
iii)	balance at cash and bank at 31/10/95	£14 768

FC advised that the net loss persists as a result of paying for the chair recovering in August and making donations of £620 in the year to date. The Association remains in a healthy financial position nevertheless.

NO'C advised that audit has been completed and the accounts and documentation will be returned shortly. The Auditor's fee is £50.

## 7. HALL MANAGEMENT

**7.1 First Aid Kits** Further to last month's discussion regarding the need for First Aid kits for the bar and kitchen, S Nieman had purchased a medium-sized kit from Boots at a cost of £17.50. Boots advised that the appropriate sized kit for a commercial hall would cost £60-70.

It was decided that IE will restock the small kit currently in the bar, and put this in the kitchen (in one of the drawers, to be labelled 'First Aid Kit'). The new kit will be put behind the bar. IE will check the legal requirements for commercial halls.

**7.2 Fire Alarm** The fire alarm has been checked, and one sensor replaced. One of the Fire notices needs completing with details of mustering points. **ACTION: IR**

**7.3 Sound Limiter** RGM Electrics have looked at what needs to be done to relocate the sensor and install the wiring to the doors, as discussed previously. They will send an estimate, but the work is provisionally scheduled for 30th November.

**7.4 Sliding Doors** It was agreed that a carpenter should be employed to fix the sliding doors. **ACTION: IR to obtain estimates and arrange work.**

### **7.5 Outstanding action points (IR):**

Multiple toilet roll holder to be fixed.

Disabled toilet plumbing.

Locks on doors to toilets from corridor.

## 8. BAR MANAGER'S REPORT

**8.1 Glasses** IE advised that the bar requires more goblets and that the glass cleaner appears to need servicing. It was agreed that IE should purchase the glasses. Before booking a service for the glass cleaner, IE to check if salt is being used in it as this requirement was pointed out at the last service, which was not very long ago.

**8.2 Notice of Licensee** The Council has sent a reminder about the need for the hall to have a notice above the front door displaying the name of the Licensee. **ACTION: IR to arrange for notice to be obtained and put up within the next month (£500 fine otherwise!).**

## 9. ANY OTHER BUSINESS

**9.1 Remembrance Day** PW advised that Rev. Cook of St Andrew's Church has arranged for a commemorative plaque to be laid in front of the Health Centre as the Park's permanent memorial to those who have died in the service of the country. The Association has agreed to contribute up to £200 to the cost of this.

. AH accepted the Committee's invitation to lay the Association's wreath.

In view of there being a permanent memorial, it was agreed that Rev. Cook should be encouraged to raise the profile of the Remembrance Day service in future years, using the Newsletter and noticeboards. It is hoped that in future years one of the Ward Councillors will be able to attend the Park's Service.

**9.2 Tuesday Afternoon Bingo** It was noted that AH has decided to retire from the committee at the AGM. IR suggested that in order to create a contractual agreement for use of the hall for Bingo, a nominal hiring fee should be paid.

After some discussion it was agreed that the need to create a contract for hire could be avoided by co-opting AH onto the committee at the December committee meeting, for the express purpose of running the Bingo for the Association. **ACTION: Committee, December 14th**

**9.3 Goldwater Lodge** IE advised that the future of the Council side of the Lodge was discussed at the Council's Leisure Sub-Committee on 26th October, with regard the continuing operational loss being experienced. The Sub-Committee has agreed to ask the Council to appoint consultants to report on the Council's bar and hall (i.e. not the changing rooms). and to suggest ways of making these economically viable.

PW requested that IE ask the Council (members and officers) that in public statements regarding this matter it should be made clear that they do not relate to the Community Association Hall which operates independently.

**9.4 Local Plan Review - Issues Report** IW and IR attended the Council's consultation meeting for community groups regarding the Local Plan Review. PW advised that there is a (poorly situated) display regarding this matter in St Andrew's Church, which has not been publicised by the Council - its location was omitted from the circular which went to all households.

**9.5 Woking Hospice** IW advised the committee that Woking Hospice is now being equipped, and has produced a 'wish list' of various items for which donations can be made. It was agreed that this was a worthy cause, but the Association has already made a number of donations this year and a more careful approach should be adopted. It was agreed that a budget should be prepared for the financial year, so that a decision may be made on a prudent basis. **ACTION: FC**

**9.6 Awards** AH advised that a pensioner from the Park recently had been to Buckingham Palace to receive an award. It was agreed that this should be given some publicity in the Newsletter and AH obtain the details, and a picture if possible.

**9.7 Hall Decoration** AH reminded the committee that help was needed to put up Christmas decorations in the hall on Sunday 26th November, from 2.30pm.

**9.10 Tree Planting** FC advised that National Tree Week planting would take place on Sunday 3rd December, on Lockfield Drive opposite Kirkland Avenue. All helpers welcome, time to be advised nearer the date.

**9.11** The date of the next Committee meeting was agreed as Thursday 14th December.

The meeting closed at 2200 hours.

GOLDSWORTH PARK COMMUNITY ASSOCIATION  
MINUTES OF MEETING HELD ON 14TH DECEMBER 1995  
AT GOLDWATER LODGE - GOLDSWORTH PARK.

Present: Ian Rickard, Irene Watson, Fiona Cameron, Zelig Kemp.

Apologies: Ian Eastwood, Nigel Budgen, Nigel O'Coffey, Pauline Chapman.

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1. OPENING.

IR opened the meeting at 8.15 p.m.

2. MINUTES OF LAST MEETING.

The minutes of the meeting on 9th November 1995 were agreed.

3. MATTERS ARISING.

3.1 IR proposed three appointments by the Committee.

- (1) Peter Winter to be Honorary President.
- (2) Arthur Harmour to be Honorary Vice President for one year.
- (3) Ian Eastwood to be a co-opted member.

The Committee agreed to the nominations.

All other 'matters arising' were dealt with under the appropriate agenda item.

4. MISCELLANEOUS CORRESPONDENCE.

4.1 IR gave FC the licences for Music and Dancing and the Sunday Music Licence.

4.2 A letter from PW - proposing a formal vote to thank FC for organising the Childrens' Christmas Party. The Committee endorsed this suggestion.

4.3 Letter from 'Breakthrough Deaf Hearing Integration' asking permission to advertise on notice-board outside Waitrose agreed by the Committee.

5. ENTERTAINMENTS REPORT.

5.1 The coach trip to France on 2nd December 1995 - went very well - thanks to AH. The Over 60's Christmas Party also went very well - thanks again to AH.

The Committee suggested that next year, the dates be decided earlier, so that the two events and arrangements do not coincide.

Friends Trip Nov 30<sup>th</sup>  
Childrens Christ Party. 7<sup>th</sup> Dec  
O.A.P.  
H.Wells - can we link. 18<sup>th</sup>

Car Boat  
West front/parker  
Presentation 10/3/96

5.2 The Childrens' Christmas Party - Thanks to FC was a great success. The entertainer was good - if a little too long, and Father Christmas was received well.

5.3 New Year's Eve Party - has been organised as a private function, and it was agreed that only a small charge be made for the hire of the hall, to cover cleaning. The Committee hopes that the evening is a success. *went well.*

5.4 Lakeview & Strollers Drop-In - FC will write to ask if they wish to be represented on the GPCA Committee.

5.5 Gala - NB & FC will meet on 20th December 1995 with a group 'Positive Attitude', about arrangements for the Gala. *Gala. Sunday 14<sup>th</sup> July*

5.6 The new venture for a singles club is well underway. The first meeting on the 8th December 1995 went very well, and three venues have been arranged.

#### 6. TREASURERS REPORT.

6.1 FC has provided the following figures as at end November 1995.

For the year to date (1/7/95 - 30.11.95).

Total Income	-	13,513
Net Loss *	-	4,389
Total Cash & Bank	-	11,710

*14,728  
Less 4,939.*

6.2 The sum of \* £4145.69 has been paid to Woking Borough Council in November 1995 for ground rent etc., from June 1988 to June 1995.

#### 7. HALL MANAGEMENT.

7.1 First Aid kits have been provided in kitchen and bar.

7.2 Fire Alarm has been labelled.

7.3 Noise Limiter has been moved, but further work needs to be done on the door alarms.

7.4 Sliding doors - IR will deal.

7.5 Locks on toilets - the Committee decided that this is not viable. IW will produce notices to go on doors saying - 'Goldsworth Park Centre Hall' - Hirers only.

7.6 IR will investigate request for new vacuum cleaner.

7.7 The Notice Board outside Waitrose Car Park is still to be considered.

8. BAR MANAGERS REPORT.

8.2 Notice of Licensee - IR is arranging to have the sign painted. ✓

8.3 Notices re nappy disposal have not been done - IW to remind Hall Manager. ✓

8.4 Shed has been tidied up. ✓

9. ANY OTHER BUSINESS.

9.1 FC noted that the Bank Mandate needs to be changed, FC, NB, IR & NO to be signatories.

9.2 FC to investigate News Letter distribution.

9.3 IR & PW met Rob Cook Solicitors regarding the revised draft of lease. Minor revisions were agreed, and will be put to Woking Borough Council.

9.4 IR and IW attended the Horsell Residents Association presentation on 13th December 1995, of the T.A.G. Mc Claren's proposed new headquarters at Mizens Farm. The Committee agreed to write to the Council to support this.

10. DATE OF NEXT MEETING.

The meeting closed at 9.40 p.m.

The next meeting will be on Thursday 11th January 1996.

For a trial period of one month - the Committee agreed that the Committee Meetings will commence at 7.30 p.m., and not 8.00 p.m.

*Keep from Sue -*

*Sunday 21<sup>st</sup>.*