

GOLDSWORTH PARK COMMUNITY ASSOCIATION MINUTES OF MEETING HELD ON 8th JANUARY 2004 AT GOLDWATER LODGE, GOLDSWORTH PARK.

Present; Ian F. Rickard, Irene Watson, Peter Winter, Ann Taylor, John Green,
Deborah Buckler, Darren Evans, Tony Burgoyne

Apologies:

1. OPENING

1.1 IFR opened the meeting at 7.35pm.

2. MINUTES OF THE LAST MEETING

2.1. The minutes of the last meeting were agreed. IFR has spoken to Brian Cross.

3. MATTERS ARISING

3.1 Any "matters arising" were dealt with under the appropriate item.

4. MISCELLANEOUS CORRESPONDENCE

4.1 Any miscellaneous correspondence was dealt with under any other business.

5. ENTERTAINMENTS REPORT-Children's Xmas Party - 13th Dec. 2003

5.1 The children's Christmas Party was once again a success with 24 children attending. The entertainer was enjoyed by everyone and Father Christmas arrived with presents. It may be time to rethink the price of tickets to cover costs. Dates are to be booked for this year's party and AGM. Advertising could be started slightly earlier.

6. TREASURERS REPORT

6.1 IFR presented the accounts for 01/07/03 through 08/01/04

Total Income	£14,059.81
Total Expenditure	£20,036.66
Total Cash & Bank	£9,947.05

7. HALL MANAGERS REPORT

7.1 It was a very bad time over Christmas with the bars. None are booked. The hall is fine and Michael is happy although some maintenance is needed on lights. The lock on the front door is broken. IFR will look at it.

p.t.o

8. BAR MANAGERS REPORT.

8.1 No report. Everything fine.

9. ANY OTHER BUSINESS

9.1 TB said that there was a problem with December's issue of the Newsletter with a lot of the staples coming loose. PW replied that there was a production problem at the printers and there had been an apology.

9.2 A young swan has been attacked and killed by the lake and needs reporting.

9.3 PW has had communication from a lady resident in one of the pilot areas about the proposed wheelie bins. She said that she has written to WBC saying that she won't have one but WBC says no bin, no collection. There will be a field trial to identify problems i.e. taking bins to kerbs. Also the road show times were not widely known.

10. The meeting closed at 8.30pm.

11. The next meeting is on Thursday 12th February 2004

Cash Flow Year to date
01/07/03 Through 08/01/04 (in Pounds)

Page 1

Category Description	01/07/03- 08/01/04
INFLOWS	
Bank Int-charge	31.74
Bar Income:	
Takings	3,838.65
TOTAL Bar Income	3,838.65
Hall Income:	
Bookings	7,934.70
TOTAL Hall Income	7,934.70
Social:	
Car Boot	-30.42
Kids Party	-193.09
TOTAL Social	-223.51
FROM Bar Stock	2,478.23
TOTAL INFLOWS	14,059.81
OUTFLOWS	
Bar Expenses:	
Stock Deduction	3,492.05
Sundry	4.44
Wages	615.00
TOTAL Bar Expenses	4,111.49
Hall Expenses:	
Caretaking	875.00
Cleaning	1,381.00
Cleaning Excess	195.00
Cleaning Mat.	35.11
Loan Repayment	5,000.00
Maintenance	616.17
Manager	920.00
Rates & Rent	423.00
Services Costs	507.15
Sundry	475.04
Hall Expenses-Other	101.12
TOTAL Hall Expenses	10,528.59
Insurance	2,433.00
Miscellaneous Expense	15.00
Newsletter Dist	280.00
Stationery&Post	32.10
Uncategorised Outflows	2.08
TO Bar Stock	2,634.40
TOTAL OUTFLOWS	20,036.66
OVERALL TOTAL	-5,976.85

Post cheque

Account Balances Report by Month

As of 31/12/03 (in Pounds)

Page 1

Acct	31/08/03 Balance	30/09/03 Balance	31/10/03 Balance	30/11/03 Balance	31/12/03 Balance
ASSETS					
Cash and Bank Accounts					
Bank0304	1,239.39	2,470.28	3,120.28	4,868.59	5,399.46
Barclays BPA	3,295.40	3,327.14	3,327.14	3,327.14	3,327.14
Cash0304	2,006.31	1,661.31	1,213.51	1,203.24	1,220.45
TOTAL Cash and Bank Accounts	6,541.10	7,458.73	7,660.93	9,398.97	9,947.05
Other Assets					
Asset	253,670.80	253,670.80	253,670.80	253,670.80	253,670.80
Bar Stock	2,860.09	2,137.79	2,137.79	1,156.17	1,156.17
TOTAL Other Assets	256,530.89	255,808.59	255,808.59	254,826.97	254,826.97
TOTAL ASSETS	263,071.99	263,267.32	263,469.52	264,225.94	264,774.02
LIABILITIES	0.00	0.00	0.00	0.00	0.00
OVERALL TOTAL	263,071.99	263,267.32	263,469.52	264,225.94	264,774.02

10,000

GPCA Cash Flow Report

01/09/03 Through 31/12/03 (in Pounds)

Page 1

Category Description	9/03	10/03	11/03	12/03	OVERALL TOTAL
INFLOWS					
Bank Int-charge	31.74	0.00	0.00	0.00	31.74
Bar Income	1,136.10	0.00	1,636.03	0.00	2,772.13
Hall Income	1,740.00	740.00	2,092.00	1,510.00	6,082.00
Social	0.00	0.00	0.00	-193.09	-193.09
TOTAL INFLOWS	2,907.84	740.00	3,728.03	1,316.91	8,692.78
OUTFLOWS					
Bar Expenses	1,273.18	0.00	1,795.71	0.00	3,068.89
Hall Expenses	1,437.25	457.80	1,095.90	768.83	3,759.78
Newsletter Dist	0.00	80.00	80.00	0.00	160.00
Uncategorised Outflows	2.08	0.00	0.00	0.00	2.08
TOTAL OUTFLOWS	2,712.51	537.80	2,971.61	768.83	6,990.75
OVERALL TOTAL	195.33	202.20	756.42	548.08	1,702.03

**GOLDSWORTH PARK COMMUNITY ASSOCIATION
MINUTES OF MEETING HELD ON 12th FEBRUARY 2004
AT GOLDWATER LODGE, GOLDSWORTH PARK.**

Present; Ian F. Rickard, Irene Watson, Peter Winter, Ann Taylor, John Green,
Deborah Buckler, Darren Evans, Tony Burgoyne, Mike Burns

Apologies:

1. OPENING

1.1 IFR opened the meeting at 7.34pm.

2. MINUTES OF THE LAST MEETING

2.1. The minutes of the last meeting were agreed.

3. MATTERS ARISING

3.1 Any "matters arising" were dealt with under the appropriate item.

4. MISCELLANEOUS CORRESPONDENCE

4.1 Any miscellaneous correspondence was dealt with under any other business.

5. ENTERTAINMENTS REPORT

- 5.1 There will not be a Gala this year but the Fairground has permission from WBC to use the ground. The football teams have matches arranged for 11th and 12th July. We may open the bar for these matches if the hall is available.
- 5.2 Car Boot Sales – The Agents have been approached and permission granted for a Boot Sale to be held in Waitrose car park on Easter Sunday. A lady from Bishops Wood has said she will do the bookings. Pascoe the ice cream man will be asked to come and any stalls that can provide refreshments as Strollers will not be open.

6 TREASURERS REPORT

6.1 IFR presented the accounts for 01/07/03 through 12/02/04

Total Income	£14,695.13
Total Expenditure	£21,567.23
Total Cash & Bank	£10,031.02

7. HALL MANAGERS REPORT

7.1 The Hall Managers are on holiday from 13.02.04. Daytime bookings going well but bar bookings are down. There will be an article about advertising the halls in next months newsletter.

p.t.o

7.2 Mike Burns has produced some plans for alterations to the hall but as money is tight it was decided by the committee to wait until such times as any alterations can be done properly. Perhaps the snug bar could be updated and opened possibly one evening a week. More investigations are needed to find out what would be wanted for the community.

8. BAR MANAGERS REPORT.

8.1 Bad news on bars. Just one for the Liberals which took £150.

9. ANY OTHER BUSINESS

9.1 A treasurer has still not been found.

9.2 Mike Armstrong wanted to know what is needed for decorating. He will come back to IFR.

9.3 The plans for Waitrose as quoted in the newspaper, are being resubmitted in March.

9.4 A meeting about wheelie bins is to be held 20.02.04 at 5.30pm.

10. The meeting closed at 8.30pm.

11. The next meeting is on Thursday 11th March 2004.

LAKESIDE & GPCA COFFEE BAR

Feb 2004

Dear Ian,

Here are the general points for you to communicate.

1. Lakeside Christian Fellowship, working under the GPCA are offering to organise and man the running of a coffee bar where the snug bar is currently located.
2. The proposal is to moderately refurbish the snug bar, making it an attractive inviting place, suitable for all age groups.
3. It would sell only drinks and repacked snacks, no fresh food as such.
4. Lakeside Christian Fellowship would provide all labour needed to run the coffee bar, dealing with all aspects of its running. All profits from the coffee bar would belong to the GPCA, and Lakeside would not benefit financially from its running.
5. Our hope in doing this is to go some way to meeting the needs of the people at the Lodge end of the Park. A great many people circumnavigate the lake walking dogs etc, and there are no refreshment facilities at present.
6. In addition to this we propose to have two nights a week late opening, where the focus would be more on the groups of young people that congregate around the Goldings and the fieldings. These young people are wary of any heavily organised youth clubs, and tends to stay away. Our feeling is that if there is somewhere open late, where they are not organised in a formal way, but overseen in a more relational way, helpful relationships can be formed with some of these young people, who then can be encouraged in their sense of responsibility and contribution.
7. Our intention is not to open the coffee bar exclusively for the youth, we wish to open in the day for set times to cater for the needs of others on the park.
8. Overall we wish to provide a central meeting place, selling good coffee and tea, where people will be welcomed and time given to them to talk if they wish.

MICHAEL J. BURNS

REFURBISHMENT'S & ALTERATIONS
TO PRIVATE & COMMERCIAL
PROPERTIES

Tel. Woking
(01483) 715553

17 Beaufort Road,
Maybury, Woking

Goldsworth Park Community Association
37 Willowmead Close
Goldsworth Park
Woking
Surrey.

5th February 2004

Re. ESTIMATE NO.000531

Dear Peter, Ian and Irene,

Please find enclosed details of the proposed coffee bar. A few points for your consideration. I am intending to supply my labour free of charge to you, as I consider this to be a ministry of Lakeside Fellowship. This will help to reduce the cost, and I have kept alterations to an absolute minimum, only doing that which I think is really necessary for the bar to operate in a professional way. I estimate the work to take about two to three weeks, subject to difficulties. I would attempt to keep the room usable in the evenings, but it may be difficult as some points.

Whilst I am fully able to install all the lighting, it would need to be certified as it is a building used by the public. (I'm sure Ian knows more about this than me) There is usually a small charge for this, and most larger contractors will do it.

I have opted for a ceramic floor as these are the lowest maintenance, and in fact the cheapest. I also propose a new bar area, moving it into the snug bar about 500mm. That would bring it out of the corner a little, and would provide more space behind. I also feel that the plywood as it is, looks very tired and dated, and a formica laminated serving area would look much fresher, and be easier to keep clean. I have a great deal of experience at laminating, as well as all the necessary tooling.

With regard to the furniture, I have enclosed some info from hillcross furniture. I thought a mixture of stacking chairs with high round tables, and low tub chairs and two seater sofa's with lower round tables would be best. This seems to be the layout for all the coffee bars I have been into. The tub chair I thought would be best, is also available as a two seater sofa. The single tub chairs are £450 +vat each and the two seater sofa's are £650+vat. Although they are not the cheapest, having spoken to hillcross they are a substantial grade commercial chair, and using the Faux suede style fabric enclosed present a very hard wearing chair, that full fills all the current fire regulations.

Also I spoke some time ago to Gaggia UK, about the coffee machine. It might be possible to get away with using only a two group machine, which would reduce the cost by about £500. The only draw back is that at busy times we would be hard pressed to keep up with a two group model. In addition to this, if the hall is used for functions, weddings etc, one would need to produce a great number of coffees at the same time, again difficult on a two group machine. To gain some experience at running a bar, I have been working down at St Andrews coffee bar. They have a one group machine, which at times causes long waits. I am convinced that under spending on the machine and the grinder is

a fatal mistake. So I would recommend a minimum two group preferably three group machine, and a heavy commercial grinder. I have priced for a three group machine and commercial grinder. Gaggia install the machine, but require a 32amp fused switched spur, and a 15mm mains water feed, with wash mac valve. We would need to fit a high quality filter and limescale remover. I have contacted the regional manager, who would do a site visit as work progressed.

With regard to financing the project, Lakeside has no funds to offer for the refurbishment or the other purchases. Our contribution will be my labour in the refurbishment, and staffing the bar, once it is up and running.

I think that's everything. I will be at the meeting on Thursday at Ian's so please feel free to cross examine me, or express any reservations.

Kindest regards

Mike Burns

MICHAEL J. BURNS

REFURBISHMENT'S & ALTERATIONS
TO PRIVATE & COMMERCIAL
PROPERTIES

Tel. Woking
(01483) 715553

17 Beaufort Road,
Maybury, Woking

Goldsworth Park Community Association
37 Willowmead Close
Goldsworth Park
Woking
Surrey.

5th February 2004

ESTIMATE NO.000531

Job description:

To provide services to the refurbishment of the snug bar at Goldwater Lodge, Goldsworth Park, for use as a coffee bar.

SCHEDULE OF WORKS

1. To clear out current seating and set aside for re-use in the short term. This will allow the room to still be used in the evenings as the work progresses.
2. To remove wooden bar area, including over head section, and make all necessary changes to this area to prepare it for the new counter/serving area. Security would have to be maintained by using sheet plywood or similar.
3. To remove existing lights and wiring and lay in wiring for new low voltage down lighters. These would be on individual transformers.
4. To remove all prominent areas of artex, and overboard the ceiling in 12.5mm plasterboard. This would be dry tape jointed.
5. To cut out for down lighters, and pull through laid in wiring.
6. To decorate the ceiling to two coats of white matt emulsion.
7. To install low voltage down lighters and transformers.
8. To remove existing curtains and rails, wash down windows.
9. To redecorate the walls in two coats of matt emulsion of colour to be chosen.
10. To install new 25mm wooden slat blinds.
11. To remove existing floor covering and ceramic tile the floor area, using either a coloured epoxy grout or a cement based grout with water proofing additive.
12. To fabricate a counter/serving area using MDF. This would be covered with a high grade Formica laminate, of a colour to match to rest of the décor. The existing roller shutter would remain in its current location.
13. Behind the serving area, counter top would extend across the back wall, to provide a working area for the coffee machine, grinder, knockout box, and till.
14. To relocate the telephone to a more suitable location.
15. To install a 32amp fused supply for the coffee machine, and a 15mm mains water supply,

with stop cock and high quality descaler.

16. To install the furniture.

17. Arrange for installation of the coffee machine.

Refurbishment materials	2079.85
-------------------------	---------

Window blinds	540.00
---------------	--------

Furniture	5005.50
-----------	---------

Coffee machine/grinder	4171.25
------------------------	---------

Total estimated labour	0.00
------------------------	------

<u>TOTAL ESTIMATED COST</u>	<u>£11796.60</u>
-----------------------------	------------------

**GOLDSWORTH PARK COMMUNITY ASSOCIATION
MINUTES OF MEETING HELD ON 11th MARCH 2004
AT GOLDWATER LODGE, GOLDSWORTH PARK.**

Present; Ian F. Rickard, Irene Watson, Peter Winter, Ann Taylor,

Apologies: Tony Burgoyne

1. OPENING

- 1.1 IFR opened the meeting at 7.30pm.

2. MINUTES OF THE LAST MEETING

- 2.1. The minutes of the last meeting were agreed.

3. MATTERS ARISING

- 3.1 Any "matters arising" were dealt with under the appropriate item.

4. MISCELLANEOUS CORRESPONDENCE

- 4.1 Any miscellaneous correspondence was dealt with under any other business.

5. ENTERTAINMENTS REPORT

- 5.1 No report on entertainments. St Andrew's Church require spaces at the Car boot sale on Easter Sunday.

6 TREASURERS REPORT

- 6.1 IFR presented the accounts for 01/07/03 through 11/03/04

Total Income	£16,595.41
Total Expenditure	£23,034.42
Total Cash & Bank	£10,080.66

- 6.2 Only had a few bars but some coming up in the future.

7. HALL MANAGERS REPORT

- 7.1 Alison is back from holiday and reports that there are no problems. Thanks were noted to the person who kindly donated the chair trolley which was left in the hall.

8. BAR MANAGERS REPORT.

- 8.1 The bar manager is not very happy as there were no bars and some of the beers are out of date. Beer valued between £60 and £70 had to be written off. The bar license has been renewed.

9. ANY OTHER BUSINESS.

- 9.1 There was no other business.

10. The meeting closed at 7.50pm and the next meeting is on Thursday 8th April. 2004.

GOLDSWORTH PARK COMMUNITY ASSOCIATION
MINUTES OF THE MEETING HELD ON 8th APRIL 2004
AT GOLDWATER LODGE, GOLDSWORTH PARK.

Present: Ian Eastwood, Ian Rickard, Irene Watson, Peter Winter.

Apologies: Deborah Buckler, Tony Burgoyne, Darren Evans, John Green, Ann Taylor (belatedly)

1. OPENING

1.1 IFR opened the meeting at 7.40pm.

2. MINUTES OF THE LAST MEETING

2.1. The minutes of the last meeting were agreed.

3. MATTERS ARISING

3.1 Any "matters arising" were dealt with under the appropriate item.

4. MISCELLANEOUS CORRESPONDENCE

4.1 None.

None.
Accumulated

5. ENTERTAINMENTS REPORT

5.1 Car Boot Sale

— Peter Winter

By 6.45pm today, 90 bookings had been made so the turn out will probably be good. Many of the old "regulars" had booked. IFR will put the signs up on Friday. PW will deliver the list to IW on Saturday. IFR, PW and IE will park the cars and IW will book them in and collect the money with PW.

The pub, which is under new management, will be open from 6.30am serving refreshments.

The Church has arranged car parking in the Generation Centre and Lakers, and will provide a marshal to guide church-goers.

5.2. IW will report on arrangements for the Christmas Party at the next meeting.

6. TREASURER'S REPORT

6.1 IFR presented the accounts for 01.07.03 through 08.04.04

Total Income £18,726.57

Total Expenditure £24,944.56

Total Cash & Bank £11,006.83

The GPCA is running at a loss and cannot continue in this way. The loss of regular Car Boot Sales has caused serious problems since £10K is still owed to WBC. The Hall and Bar are not doing as well as they have in the past although bookings are looking up. IW will canvass stallholders and shoppers at the Car Boot Sales to see if they would welcome Sunday afternoon sales.

6.2 IFR reported that the Charity Commissioners' Returns had not been submitted for 2 years. The accounts for the last years are now with the auditor, for amendments to the Charity

Commissioners' Returns. The current year's accounts are up to date and will be finalised on time to be audited before the AGM.

- Being
Tommorrow*
- 6.3 The GPCA still needs a Treasurer and it was suggested that an advertisement be placed in the Newsletter. It had been hoped that the Lakeside Fellowship would provide a Treasurer but, since the GPCA was unable to fund the Coffee Bar proposals, no-one from the Fellowship had attended the Committee meetings.
- Peter Hill*

7. HALL MANAGER'S REPORT

- 7.1 Bookings for May are good, with a number of bars.
- 7.2 One of the new tables had been damaged but it might be possible to repair it. There was also some damage to the new seating in the snug bar. The glass in one of the doors had been cracked and should be replaced.
- 7.3 The Aerobics group is being harassed by youths on the roof. They will be advised to contact the Community Police Officer who can be on hand at the appropriate time.
- 7.4 Michael Armstrong will provide a quote for redecorating the hall.
- 7.5 The polling booths, which have been in the yard for 2 years, have been collected by WBC but, after the last election, the Returning Officer left the polling booths, brought for the occasion, in the lobby so they could not be collected at the same time. They have been put in the yard and WBC have been asked to remove them.

8. BAR MANAGERS REPORT.

- 8.1 There have been few bars recently and what there have been have not been very profitable. Quite a lot of beer has been thrown away as it became out of date.
- 8.2 The prices we are paying and charging need to be checked and prices revised, if necessary.
- 8.3 A stock-take is overdue.

9. ANY OTHER BUSINESS

- 9.1 PW reported on continuing problems with the Newsletter publishers. They have still not provided any contract terms so it is difficult to hold them to the arrangements. John Ashcroft says that he has problems with e-mailed contributions from Jean Winter and others and that parts of e-mails are missing. It does not seem that he checks when there are errors and, as a result, appears to edit letters, etc.; e.g. publication of incorrect contact details for the Car Boot Sale. Even though PW and IFR met with John Ashcroft two weeks ago, he still ignored the priorities he had been given; e.g. there had been no advertisement for the hall for three months and there was a full page of articles that PW had said were not a priority. There had been a drop in advertising and Clive Walker had missed an opportunity with an Estate Agent, even though John Ashcroft said it was in hand.

If these problems continue, PW will consider giving up the editorship.

10. DATE OF NEXT MEETING

The next meeting will be held on 13th May 2004.

The meeting closed at 8.28pm.

Cash Flow Year to date
01/07/00 Through 30/06/01 (in Pounds)

Year to date
06/02 (in Pounds)

Year to date
06/03 (in Pounds)

Category Description	01/07/00- 30/06/01	01/07/01- 30/06/02	01/07/02- 30/06/03
INFLOWS			
Bank Int-charge	195.80		170.16
Bar Adjust plus	-69.72	211.17	
Bar Income:			1,061.75
Bookings	2,026.60	920.90	9,865.78
Takings	15,033.95	11,654.22	
TOTAL Bar Income	17,060.55	12,575.12	10,927.53
Hall Income:		60.00	200.00
Bookings	13,622.18		(2,000)
Hall Income-Other	2,168.00	13,673.21	
TOTAL Hall Income	15,790.18	13,673.21	12,063.27
Social:			
Car Boot	4,003.18	3,578.93	2,387.16
Kids Party	-91.75	-136.98	-144.69
Party in Park	174.36	-703.95	375.82
Party in Park 2001	-385.00	384.24	-254.50
TOTAL Social	3,700.79	3,122.24	2,363.79
FROM Bar Stock	9,080.78	6,107.57	5,196.33
FROM Client Deposits	400.00	200.00	50.00
TOTAL INFLOWS	46,158.38	35,949.31	30,971.08
OUTFLOWS			
Bar Expenses:			
Stock Deduction	9,020.38	-160.00	-180.00
Sundry	791.34	5,130.41	6,252.19
Wages	2,269.75	4,258.21	90.55
		1,450.00	1,792.19
TOTAL Bar Expenses	12,081.47	10,678.62	7,954.93
Charity	302.25	75.00	38.50
Hall Expenses:			
Cleaning	2,823.75	20.00	
Cleaning Excess	145.00	2,878.85	2,942.25
Cleaning Mat.	475.68	426.00	607.50
Electricity	770.84	196.48	247.77
Gas	223.16	898.01	1,197.21
Locking Up	1,581.00	177.46	1,750.00
Maintenance	1,317.64	1,750.00	5,285.85
Manager	1,439.00	1,554.54	1,830.00
Rates	329.82	1,955.00	307.32
Rent	1,269.00	785.54	423.00
Sundry	1,788.19	854.29	853.80
Telephone	202.97	1,031.90	214.47
		211.50	
TOTAL Hall Expenses	12,366.05	12,739.57	15,659.17
Hall Extension	5,049.90	5,108.31	2,433.37
Insurance	1,386.00		5,000.00
Newsletter Dist	360.00	570.00	
Stationery & Post	198.78	63.17	19.25
Sundry	65.00	0.00	448.99
Uncategorised Outflows	295.00	7,328.92	
TO Bar Stock	9,318.29	250.00	
TO Client Deposits	500.00		468.24
TOTAL OUTFLOWS	41,922.74	36,813.59	37,213.34
OVERALL TOTAL	4,235.64	-864.28	50.00
			35,538.05

**GOLDSWORTH PARK COMMUNITY ASSOCIATION
MINUTES OF MEETING HELD ON 13th MAY 2004
AT GOLDWATER LODGE, GOLDSWORTH PARK.**

Present; Ian F. Rickard, Peter Winter, Ann Taylor, Tony Burgoyne

Apologies: Irene Watson

1. OPENING

1.1 IFR opened the meeting at 7.50pm.

2. MINUTES OF THE LAST MEETING

2.1. The minutes of the last meeting were agreed.

3. MATTERS ARISING

3.1 With regard to 6.3 of last minutes, a treasurer has been found but was not available when phoned. IFR will speak to him again.

4. MISCELLANEOUS CORRESPONDENCE

4.1 Any miscellaneous correspondence was dealt with under any other business.

4.2 An acknowledgement was received from St. Andrews Church for the donation.

5. ENTERTAINMENTS REPORT

5.1 A donation of £25 was given to St. Andrews Church for their assistance at the Car boot sale on Easter Monday. Other venues will be investigated for future Car Boot sales as WBC has refused to allow the lake grounds to be used. There is a possibility that Beaufort School may be persuaded to have them there.

6. TREASURERS REPORT

6.1 IFR apologised that no report was available. Just one bill paid to Chubb for fire extinguishers. General situation still the same.

7. HALL MANAGERS REPORT

7.1 Bookings good for May. Bars every weekend in May.

p.t.o.

8. BAR MANAGERS REPORT.

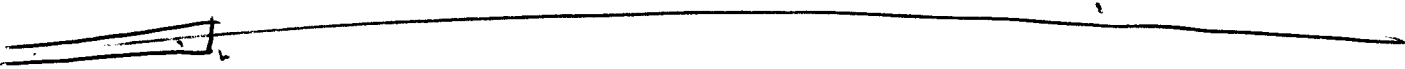
8.1 A stocktake has been completed. All is well. Books still to be balanced.

9. ANY OTHER BUSINESS.

9.1 Clive Walker is not responding to PW about missing pieces of script not being published in the Newsletter. IFR has spoken to CW so there should be a copy this month. From now on PW will get a proto copy before publication. A contract is still not available so we are not able to hold them to account. There has been an offer to use a page in the News & Mail. It might be worth considering. Woking Hospice is starting a lottery draw in July. PW will take photographs to be published in the Newsletter.

10. The meeting closed at 8.20pm.

11. The next meeting is on 10th June 2004.



**GOLDSWORTH PARK COMMUNITY ASSOCIATION
MINUTES OF MEETING HELD ON 17th JUNE 2004
AT GOLDWATER LODGE, GOLDSWORTH PARK.**

Present; Ian F. Rickard, Irene Watson, Ann Taylor, Tony Burgoyne, Peter Hill

Apologies: Peter Winter, Deborah Buckler, Darren Evans. ✓

1. OPENING

1.1. IFR opened the meeting at 7.37pm.

2. MINUTES OF THE LAST MEETING

2.1. The minutes of the last meeting were agreed.

3. MATTERS ARISING

3.1. IFR described the arrangements of the Newsletter for PH's benefit.

Newsletter
1) Lot of input 4 hours
2) Ashcroft

4. MISCELLANEOUS CORRESPONDENCE

4.1. Any Miscellaneous correspondence was dealt with under the appropriate item.

5. ENTERTAINMENTS REPORT

5.1. The hall will be available on the 4th and 11th December for the children's Christmas Party. PW and Jean Winter are to be consulted as to which day they would prefer. AT will try to find new entertainers numbers from her daughter.

Must be done

6. TREASURERS REPORT

6.1. IFR presented the accounts for 01/07/03 through 17/06/04.

Total Income	£24,945.09
Total Expenditure	£31,860.63
Total Cash & Bank	£ 9,984.62

6.2. Peter Hill has kindly volunteered to be the new Treasurer from the start of the new year.

7. HALL MANAGER'S REPORT.

- 7.1. There has been a new regular booking of Aerobics for Little Ones. A break-in occurred after the last meeting but some people entered a scene of crime after they were asked not to. There was no great loss but a window had to be replaced. The pay phone was taken but the committee agreed not to replace it as there is always a mobile phone handy if needed. Some chairs need repair in the hall and two fluorescent lights need to be replaced. Two quotes for painting the ceiling and walls in the halls have been received but owing to a lack of funds this may have to wait a bit longer. The committee agreed that rental charges might have to be increased. IFR will talk to Alison about it.
- 7.2. Sally Elder has sent a communication about the lease. She has asked IFR to draw up a draft copy. Watch this space!

8. BAR MANAGERS REPORT

- 8.1. There have been a number of reasonable size bars but otherwise no change.

9. ANY OTHER BUSINESS.

- 9.1. Suggestions are needed to increase GPCA income.

10. The meeting closed at 8.15pm.

11. The next meeting is on 8th July 2004.

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES OF THE MEETING HELD ON 21st JULY 2004

Present: John Bray, Tony Burgoyne, John Green, Peter Hill, Ian Rickard, Irene Watson, Peter Winter.

Apologies: Ann Taylor.

1. OPENING

IR opened the meeting at 7.37pm.

2. MINUTE OF THE LAST MEETING

The minutes of the meeting on 17th June 2004 were agreed.

3. MATTERS ARISING

TB asked if the Newsletter was now running satisfactorily. PW replied that, in general terms, it was. There is a lot of material at present and it took JW 4 hours to transfer it all last weekend. Articles that meet the deadline of 16th of each month take priority and late items will be included if there is space. The only problem is that John Ashcroft makes appointments to see PW and then cancels at short notice. JG said he thought the Newsletter was better than it was a year ago.

4. MISCELLANEOUS CORRESPONDENCE

IR said that the Hall Entertainment Licence was being renewed.

5. ENTERTAINMENTS REPORT

The Children's' Christmas Party will be on 11th December 2004. AT will provide IW with suggestions for entertainers.

6. TREASURERS REPORT

IR reported that he was handing over to PH. He introduced a different format to the accounts that included a commentary. He highlighted the return on the bar and will speak to IE about prices. Hall prices had been increased by around 25% with no loss of hirers. Combined with a reduction in insurance costs, this will enable the GPCA to meet the loan repayment next year.

The commercial refuse collection is now very expensive. JB said that the Sea Cadets use Chambers, which is much cheaper than Biffa; IR to follow up and discuss with Toad Hall.

There was discussion about giving up the BT telephone line and providing a pay-as-you-go mobile phone behind the bar. IR to discuss with Hall and Bar Managers.

The Hall redecoration was discussed. IR to discuss the possibility of accepting the lowest tender of £1,090.00 from Michael Armstrong and asking him to do the work and accept payments in instalments. JB suggested seeking funding from local authority grants.

7. HALL MANAGER'S REPORT

There was no written report. IR said that the cracked glass in the main door must be replaced.

WBC had written to the GPCA's solicitor about signing the lease. Sally Elder (WBC) has suggested that the GPCA makes the amendments it requires to the lease.

8. BAR MANAGER'S REPORT

There was no formal report. IR to check with IE about the new Licensing Regulations and the possible need for bar staff to have individual licences. There was discussion about whether the GPCA would fund the training for bar staff.

9. NEWSLETTER

See Matters Arising.

10. ANY OTHER BUSINESS

- 10.1 PW reported that Strollers needed to raise £1,000.00 by September for a new automatic door. JB suggested they approached SKYVS – an organisation for disabled young people.
 - 10.2 PW pointed out that the planning gain from the Waitrose extension amounted to £10,000.00. It appeared that WBC was handing over the money to SCC to move a bus-stop in Bampton Way that had been installed in the wrong position. He felt that the money should be used for community benefit, not to rectify a mistake by SCC.
 - 10.3 TB said that telephone masts were still a cause of concern to many residents. PW reported that an objection to a mast in Caradon Close had been thrown out and that there would be two masts very close together and to adjacent houses.
 - 10.4 JB referred back to the need to increase income and suggested that the Hall appearance could be improved by removing weeds and rubbish from outside. IR explained there was some difficulty as different parts of the paving, etc., were owned/controlled by different organisations. He would speak to the Hall Manager and Toad Hall.
 - 10.5 JG said that the Committee seemed very focussed on the Hall and asked if the GPCA did other things. IR said that support was provided for other organisations, when possible, and it facilitated the start-up of local groups. However, there was a lack of support from residents for other activities, such as the Party in the Park, and the Committee did not have the resources to do more.
 - 10.6 JG and JB commented that the trees around the lake were very overgrown. IR will raise the issue, yet again, at the next Lake Users Group.
 - 10.7 TB said that a resident had been assaulted by 5 youths in Wishbone Way while the funfair was operating.
11. There being no other business, the meeting ended at 8.45pm.

Cash Flow Year to date
01/07/03 Through 30/06/04 (in Pounds)

Page 1

Category Description	01/07/03- 30/06/04
INFLOWS	
Bank Int-charge	69.33
Bar Income:	
Bookings	985.00
Takings	7,457.70
TOTAL Bar Income	8,442.70
Hall Income:	
Bookings	14,356.20
TOTAL Hall Income	14,356.20
Social:	
Car Boot	682.26
Kids Party	-193.09
Party in Park	-50.00
Social-Other	500.00
TOTAL Social	939.17
TOTAL INFLOWS	23,807.40
OUTFLOWS	
Bar Expenses:	
Stock costs	8,371.19
Sundry	69.03
Wages	1,272.50
TOTAL Bar Expenses	9,712.72
Charity	25.00
Hall Expenses:	
Caretaking	1,855.00
Cleaning	2,896.75
Cleaning Excess	452.50
Cleaning Mat.	95.83
Loan Repayment	5,000.00
Maintenance	1,654.92
Manager	1,975.00
Rates & Rent	857.94
Services Costs	1,957.68
Sundry	13.92
TOTAL Hall Expenses	16,759.54
Insurance	2,433.00
Newsletter Dist	486.99
Stationery&Post	108.09
Sundry	50.00
TOTAL OUTFLOWS	29,575.34
OVERALL TOTAL	-5,767.94

← £3,300 outstanding from 02-03.

→ £6,400 need w/t 03-04

Account Balances Report by Month

As of 30/06/04 (in Pounds)

Pag

Acct	01/04/04 Balance	30/04/04 Balance	31/05/04 Balance	30/06/04 Balance
ASSETS				
Cash and Bank Accounts				
Bank0304	5,602.93	6,257.99	4,966.10	5,986.34
Barclays BPA	3,350.60	3,350.60	3,350.60	3,364.73
Cash0304	1,133.62	1,817.95	1,427.18	1,781.15
TOTAL Cash and Bank Accounts	10,087.15	11,426.54	9,743.88	11,132.22
Other Assets				
Asset	253,670.80	253,670.80	253,670.80	253,670.80
TOTAL Other Assets	253,670.80	253,670.80	253,670.80	253,670.80
TOTAL ASSETS	263,757.95	265,097.34	263,414.68	264,803.02
LIABILITIES	0.00	0.00	0.00	0.00
OVERALL TOTAL	263,757.95	265,097.34	263,414.68	264,803.02

Financial Analysis 03-04

If we analyse these figures then we can see the following:-

- 1) Bar income was £8442 against bar expenditure of £6400 (being £ 9712 less the £3,300 unpaid from 02-03). This gives a return of 24% on the bar. We normally expect a return on the bar of say 40%. We thus need to increase prices by 20%
- 2) Hall income was £14356 against an expenditure of £19100 (£16759 plus insurance) so ignoring the £5000 loan the Hall broke even. But for the year 04-05 we have no reserves to pay the loan from. We have already increased hall prices some 25% without losing any clients. Regular bookings have also increased. General insurance costs have decreased by some £1500 but building insurance has risen some £450. The 25% increase and the insurance saving should just about allow the Hall to pay the 1st instalment on the Hall due July 2005. But we have no spare money for redecoration etc.
- 3) Commercial rubbish collection. Cost £860 for 03-04. If we could make an arrangement with Careroom we could possibly reduce this by say £500.
- 4) The BT line cost £200 per year. We could consider removing this.

**GOLDSWORTH PARK COMMUNITY ASSOCIATION
MINUTES OF MEETING HELD ON 9th September 2004
AT GOLDWATER LODGE, GOLDSWORTH PARK.**

Present; Ian F. Rickard, Irene Watson, Ann Taylor, Tony Burgoyne, Peter Hill,
Peter Winter, Deborah Buckler, Darren Evans

Apologies:

1. OPENING

1.1. IFR opened the meeting at 7.31pm.

2. MINUTES OF THE LAST MEETING

2.1. The minutes of the last meeting were agreed.

3. MATTERS ARISING

3.1. IFR described the arrangements of the Newsletter for PH's benefit.

4. MISCELLANEOUS CORRESPONDENCE

4.1. Any Miscellaneous correspondence was dealt with under the appropriate item.

5. ENTERTAINMENTS REPORT

5.1 The children's Christmas party will be on 4th December owing to commitments. The college will still be able to help out and Father Christmas is available that day. The advert for the party was left out of the September issue of the Newsletter, but should be in October issue with a booking form. ✓

6. TREASURERS REPORT

6.1. IFR presented the accounts for 01/07/03 through 31/08/04.

Total Income	£2,040.00
Total Expenditure	£3,392.24
Total Cash & Bank	£9,979.9

6.2. From the 13th September Peter Hill will take over as treasurer.

6.3 There is one more payment of £5,000 to be paid to WBC next year and a service bill has been paid. Hall charges have been either doubled or increased by about 30% so even without car boot sales we should end up about even. A children's group on a Monday evening has now stopped.

*Water Tankers - Loddfield -> Bon Lane
F. uplan*

p.t.o.
*Yend Clearance
WAVES -> A
Cheri Wolding 3*

7. HALL MANAGERS REPORT.

- 7.1 Windows have been broken by vandals to the cost of £300. The local police want to use the hall as a base from October. Maybe this will have an effect on vandalism. There will be more discussion about this with IFR next week to see what arrangements need to be made about if they need a permanent office. Michael will start painting the ceiling next month.

8. BAR MANAGERS REPORT.

- 8.1 In August a gross of £600 was taken. There was also a large wedding party last Saturday.

(Repeat to 1 week) -

9. NEWSLETTER

- 9.1 All e-mails will be sent straight to Knaphill Print from now on as PW will not continue with the hassle of e-mails apparently getting lost! If this doesn't work the Newsletter may be stopped.

10. ANY OTHER BUSINESS

There was no other business.

11. The meeting closed at 8.00pm. The next meeting will be on Thursday 14th October.

**GOLDSWORTH PARK COMMUNITY ASSOCIATION
MINUTES OF MEETING HELD ON 14th OCTOBER 2004
AT GOLDWATER LODGE, GOLDSWORTH PARK.**

Present; Ian F. Rickard, Irene Watson, Ann Taylor, Tony Burgoyne, John Green,
Deborah Buckler, Darren Evans

Apologies: Peter Hill.

1. OPENING

1.1. IFR opened the meeting at 7.34pm.

2. MINUTES OF THE LAST MEETING

2.1. The minutes of the last meeting were agreed.

3. MATTERS ARISING

3.1 The local police are now using the hall as an operational base. IFR has cleared the outer storeroom and will make a desk for them to use. It will be publicised in the local newspapers and the newsletter.

4. MISCELLANEOUS CORRESPONDENCE

4.1. Any Miscellaneous correspondence was dealt with under the appropriate item.

5. ENTERTAINMENTS REPORT

5.1 An entertainer has been booked for the childrens' party. The adverts will be posted after November 5th. Jean will help with buying presents and food.

6. TREASURERS REPORT

6.1. The accounts are the same as last month. A meeting is arranged with PH to update the accounts.

7. HALL MANAGERS REPORT.

7.1 Michael has repaired some of the broken chairs but some need welding. The ceiling painting is on target when Michael is ready. The yard needs cleaning. The Church have offered to help with painting the hall and they have already weeded the outside.

p.t.o

8. BAR MANAGERS REPORT.

- 8.1 One of the beer pumps broke and the repair man pointed out that the rubber tubing on the barrels is illegal. IFR will replace them. A check is needed on the bar.

9. NEWSLETTER

- 9.1 Peter and Jean Winter are still having trouble with the setter at the printers but they are carrying on regardless.

10. ANY OTHER BUSINESS

- 10.1 JG asked if the sea cadets have permission to build a new HQ on the car park. As yet nothing has been decided. TB wanted to know if anyone knew why water tankers had been seen filling up from a hydrant in Lockfield Drive.
- 10.2 The AGM will take place on November 19th.

11. The meeting closed at 8.00pm.

The next meeting will be on November 11th 2004.

GOLDSWORTH PARK COMMUNITY ASSOCIATION

MINUTES OF THE ANNUAL GENERAL MEETING HELD ON FRIDAY 21st NOVEMBER 2003

Present:

- Committee	Ian Rickard Peter Winter Ann Taylor Irene Watson	Chairman Vice Chairman Secretary Committee Member
- Guests:	Ian Eastwood Bryan Cross Diana Landon Elizabeth Compton Margaret Hill Jo Wilkinson Gary Fellows Gareth Morgan	Woking Borough Councillor & Licencee Woking Borough Councillor Woking Borough Councillor Surrey County Councillor Surrey County Councillor Strollers Surrey Police Surrey Police
- Residents	Jean Winter John Green Richard Compton Joan Coles Peggy Collins Aenne Hayman Roger Hayman Gladys Crook Gordon Bowerman Chris Martin Deborah Buckler Patricia Williams Eileen Harket	Goldsworth Care Goldsworth Care Lakeside Christian Fellowship Lakeside Christian Fellowship
Apologies for absence:	Tony Burgoyne Geoff Smith Rosie Sharpley Sally Elder Geoff Ward Robert Cook John Ashcroft	Committee Member Woking Borough Councillor Woking Borough Councillor Woking Borough Council Woking Borough Council Solicitor Knaphill Print

1. WELCOME & OPENING

The Chairman opened the meeting at 7.40pm and welcomed residents and guests to the Annual General Meeting. He commented that the number of people attending appeared a little down on last year and regretted the absence of any officers from Woking Borough Council.

2. MINUTES OF THE 2002 ANNUAL GENERAL MEETING

The minutes of the AGM held on 22nd November 2002 were agreed.

3. MATTERS ARISING

There were no matters arising

4. CHAIRMAN'S REPORT

- 4.1 The Hall Manager, Alison Armstrong, has continued to perform well both in terms of the general management of the hall and achieving new bookings. Alison and Michael Armstrong continue to undertake the cleaning in conjunction with locking/unlocking the Hall. The arrangement by which long-term hirers are provided with a key, to reduce the number of visits for unlocking and locking, continues to work well. Regular bookings have remained good with a high level of utilisation on all days of the week. Occasional bookings, parties, weddings etc, are again down in the last year leading to a further reduction of nearly £5,000 in our income for the year. This reduction, following on from the reduction of £10,000 last year (2001-2) means our income is down to 2/3 of what it has been for the preceding years. We will concentrate on trying to improve this situation in the New Year.
- 4.2 We were very pleased to have Sharon Lawrence, John Bray and John Green attending the committee during this year. Unfortunately our treasurer, John Perry, was affected by a serious stomach condition in May that caused him to spend some time in hospital. I am pleased to inform you that John has recovered well but following his period in hospital has moved to Farnborough and is unable to resume his duties as treasurer. The Chairman explained that he had also been acting as Treasurer since May.
- 4.3 The good working relationship our neighbours Carerom Ltd. (Toad Hall) have continued throughout the year. The only problem of note has been the number of rats seen in the service yard. This is not a problem caused by either Carerom or the GPCA but the effect of an explosion of the rat population round the lake. Woking Borough Council are taking steps to control the problem.
- 4.4 With regard to the Hall the year as been quite and we have not undertaken any significant developments. The water heater in the bar area failed and had to be replaced which involved a significant amount of work. Unfortunately, two panes of the double-glazing in the porch were broken by vandals during the year incurring a replacement cost of some £230. The hot water urn and the fridge in the kitchen have also been replaced. The intruder alarm is still in need of complete replacement.
- 4.5 Yet again I must report that no progress has been made on finalising the lease of the Hall with Woking Borough Council (WBC). Formally, this had been put on hold so that the revised lease could fully reflect the situation when the extensions were completed. This is not entirely negative, as it has allowed all concerned to establish that the new arrangements for maintenance are working properly. I am glad to report that they are, and this has led to a useful reduction in the costs we pay for maintenance. When we do return to the lease, there will still be the issue of the new clauses in the lease potentially giving WBC a veto

over some aspects of the management of the Hall. Sally Elder has stated that the Members require these clauses, but the GPCA Committee has rejected them. So we still have things to resolve.

We have an agreement with the Council that allows the GPCA to refuse to accept responsibility for all aspects of the drainage until it can be demonstrated that they have been functioning correctly for one year and, so far, this has not been the case.

- 4.6 From December 2002, Roy Slater undertook year production of the Newsletter. This role has now passed to John Ashcroft. Clive Walker of Knaphill Print continued to manage the advertising revenue. Although we were able to increase the size of the publication to 12 pages in March and April, lack of advertising revenue has again reduced the size to 8 pages during the rest of the year. Sharon Lawrence continued to act as the main distributor until October. I would like to thank her for the efforts she has made to recruit new deliverers and the resulting increase in circulation. I would also like to thank Jean and Peter Winter, the editors, for their efforts.
- 4.7 One of our major concerns this year has been the loss of income from the car boot sales. The first sale of the year took place as normal but was followed by the announcement that Waitrose would, as an experiment, open on bank holiday Mondays. On the second bank holiday Monday the GPCA ran a car boot sale on half the car park area normally used. The result as expected was a £500 reduction in the in funds raised. On the third and four bank holidays no car boot sales were run. Unless a more satisfactory arrangement can be agreed with Waitrose it seems likely that only the Easter car boot sale (when the store cannot open) will be held in future. The loss of some £4,000.00 in income is greatly regretted.
- 4.8 Our other major problem this year was with our insurance company, Cornhill. Third party liability insurance is essential for the running of the Hall and particularly for any external events such as the car boot sales and the "Party in the Park". At renewal time in May, our insurers maintained that the GPCA was liable for a claim made in connection with the Party in the Park in 2001. On the basis of this, our premium was to be increased to over £4000.00. This is a sum that we simply cannot afford and is unjustified, as the GPCA had no responsibility regarding the claim. Communication with the Insurer was very difficult and as a result the GPCA had no insurance for a period of time. This led to cancellation of the Party in the Park and to severe restrictions on the use of the Hall. I am pleased to report that we finally managed to convince the insurers that the claim was nothing to do with the GPCA and insurance has been renewed at a cost of some £2,000.00 for the year. I do wish to comment that we had been reporting the facts of the situation to the insurers for over a year prior to this happening. It appears that the situation arose purely due to the incompetence of the insurers staff and there lack of will even to properly consider the arguments being put forward.
- 4.9 The management of the lake and the surrounding area has continued to make progress. The Goldsworth Park Lake and Recreation Ground Users Group has continued to meet and a number of meetings with interested parties have taken place at the Lake. The work to provide a slipway for boat launching has been completed. Unfortunately progress has been very slow in creating disabled access to the lake. In October WBC mounted an exhibition of the present proposals. It is hoped these can be completed by April 2004. Once again, progress on the provision of improved facilities for the football club and public toilets have not made progress. Renewed interest by Council Members in the options for relocating the Sea Cadets to this area may provide an opportunity to address these problems.
- 4.10 The Chairman ended his report by thanking everyone who had helped with the work of the GPCA during the year and mentioned particularly:-

- Peter and Jean Winter, for their unstinting support particularly by preparation of the Newsletter.
- Royer Slater, John Ashcroft and Clive Walker for production of the newsletter.
- Arthur & Rene Harmour, for continuing to run the Senior Citizens Bingo.
- Ian Eastwood, for running the bar.
- Alison and Michael Armstrong, Hall Manager and Caretaker.
- The Newsletter deliverers, who go out in all weathers to keep residents in touch.
- Committee Members for their efforts.
- Robert Cook, our longsuffering solicitor
- Damian Grimshaw, our auditor.

5. TREASURER'S REPORT

During the 12 months period from 1st July 2002 to 30th June 2003, the GPCA made a loss on paper of £4,566.97. This compares with a profit last year of £407.07. Taking into account the repayment of the loan for the hall extension, the GPCA had just about broken even.

The accounts will be audited and approved.

The Association continues to maintain a reasonably sound financial basis.

6. ENTERTAINMENTS REPORT

- 6.1 The annual Children's Christmas Party was held on 7th December 2002 with about 30 guests who all had a good time. The entertainment was provided by Magic with a Twist and Father Christmas made his annual visit.

Last year, the Christmas Party had been in doubt as there were no Committee members with relevant qualifications and experience. However, staff and students from the Early Years Department at Brooklands College in Weybridge ran the party for the GPCA, providing the necessary expertise, organising games and all the food and presents. This benefited both the GPCA and the students. Our thanks are extended to the staff and students from Brooklands College for their efforts.

- 6.3 As the Chairman explained, The Party in the Park 2002 was cancelled and I do not know whether we will hold such an event again in the future

7. NEWSLETTER EDITOR'S REPORT

The newsletter Editor reported on the problems that the GPCA had experienced over the past year with ensuring that the material that the GPCA submitted appeared in the Newsletter. The arrangements had now changed and the "middleman" was no longer involved. The GPCA now communicates directly with Clive Walker of Knaphill Print, the publishers and most material is submitted via e-mail. John Ashcroft sources the advertising that pays for publication. The aim is for a regular 12-page publication rising to 16 when advertising permits. A 12-page publication has not been possible since May but advertising revenue is rising again and the next issue will be 12 pages. Residents might have noticed articles by a local teenage girl, writing about issues of concern to people of all ages. More articles from residents would be welcome and Clive Walker would interview residents who were nervous about writing an article. The Police have promised a regular column, focussed on Goldsworth Park issues, and contributions from Goldsworth Park Councillors would be helpful.

There is still a shortage of deliverers in some areas and volunteers would be welcomed.

8 ELECTION OF OFFICERS AND COMMITTEE

- 8.1 The Chairman reminded the meeting of the resignation of the Treasurer and reported that the Secretary also wished to step down.

Nominations were received for the following positions:-

Chairman	Ian Rickard	nominated by Ian Eastwood seconded by Diana Landon
Vice Chairman	Peter Winter	nominated by Ian Rickard seconded by Jo Wilkinson

The position of Treasurer would be left open for the time being but there were proposals that would be mentioned later that might resolve the situation. It was important that whoever took this position was well known to the Committee and able to operate the accounting system.

Ann Taylor agreed to continue as Secretary until such time as replacement could be found.

Committee	Tony Burgoyne
	Irene Watson
	John Bray
	John Green

All were elected unanimously.

- 8.2 The Chairman reminded the meeting that Committee Meetings were held on the 2nd Thursday of each month at 7.30pm in the Snug Bar; residents are welcome to attend.
- 8.3 Robert Cook was appointed as Solicitor and Damian Grimshaw as Auditor for the ensuing year.

9. ANY OTHER BUSINESS

- 9.1 Before throwing the meeting open to questions, the Chairman provided details of proposal by the Lakeside Christian Fellowship to work with the GPCA to make greater use of the Hall and its' facilities. The proposal is run a coffee shop in the Snug Bar, selling soft drinks and pre-packaged snacks, as a drop-in venue for people at that end of the lake where there would be someone to talk to and for, say, mothers taking children to the play area who needed a toilet. It would be open on a couple of evenings each week specifically for young people. He referred to a recent meeting with Surrey CC Youth Team at which the lack of facilities for young people was mentioned and added that many young people do not want to be organised but need somewhere to "hang out". The proposal was generally welcomed.

- 9.2 Diana Landon [Woking Borough Councillor] welcomed the idea of providing a meeting place for young people and asked if the coffee bar would be open to people of all ages, as many people walked round the lake and would welcome a place for a cup of tea and a sit down.

The Chairman reassured her that the proposal was to provide a place for people of all ages during the day and for young people a couple of evenings a week.

- 9.3 Diana Landon [Woking Borough Councillor] referred to the problem of rats and said that she thought that there were more this year.

Ian Eastwood [Woking Borough Councillor] explained that Woking Borough Council had now put traps down but these had to be sited very carefully so that children, pets and other wildlife could not get at the poison.

Patricia Williams, resident, commented that the visible rat population seemed to have decreased recently.

- 9.4 John Green, resident, asked about had happened to the coffee shop that used to be in the building next door.

The Chairman explained that the coffee shop had been operated by the previous tenants of that part of the building, and that the space was now a day care nursery.

- 9.5 Deborah Buckler, resident, commented that she had lived in Goldsworth Park for three years but until she moved to Tresillian Way recently, she had not received a copy of the Newsletter. There was no deliverer for Venton Way and surrounding roads. Joan Coles said that she lived in Horsell but collected a copy of the Newsletter from Forbours Newsagents.

Peter Winter, Newsletter Editor, said that copies of the Newsletter were also available in the Hospice Shop and the Doctor's waiting area, and now were available in the Tracious Close general store. In order to improve coverage in the Lakeview Estate, Gareth Morgan, Police Community Support Officer, offered to approach the Neighbourhood Watch Co-ordinators.

- 9.5 Eileen Harket, resident, expressed concern about cars ignoring the car park and driving on the footpath to the hockey club, causing a danger to dog walkers and people with children. Ian Eastwood [Woking Borough Councillor] said that this was breach of the planning permission and that he would take it up directly with the Hockey Club.

- 9.6 Jo Wilkinson, representing Strollers, expressed concern about the quantity of fallen leaves on the ground between Strollers and the shopping area, passed the Church; with the recent rain, they were very slippery presenting a danger to the elderly and disabled. She asked if Woking Borough Council could get their contractors to clear them.

Ian Eastwood [Woking Borough Councillor] said that he would take it up with Mark Tabener, WBC Community Liaison Officer, but that some of the affected land might be the responsibility of the Goldsworth Park Centre owners/managers.

- 9.7 Ann Taylor, Committee Member, said that the footpath from Brockhill to the shopping centre was also covered with wet leaves and this path was also used by many elderly people. Even the electric buggies found it hard to get a grip on the leaves.

Brian Cross [Woking Borough Councillor] said that he would be meeting Mark Tabener, WBC Community Liaison Officer, next week to discuss this path. There were problems with the camber and a handrail was needed. He would raise the issue of wet leaves as well.

- 9.8 Eileen Harket, resident, raised two issues concerning the footpath around the playing field. Firstly, the paths were overgrown with brambles making passage very difficult and, secondly, would it be possible to install some sort of "perches" next to the path on which the elderly could take a rest.

The Chairman said that cutting back the brambles was the responsibility of WBC Contractors. Aenne Hayman, resident, said that she had received a good response whenever she had called WBC about overgrown footpaths. The question of seats was more difficult; although it was thought that WBC had some spare benches, these often attracted gatherings of young people and the benches were subject to vandalism. Eileen Harket suggested that "perches" similar to those on Horsell Common, were installed as they were of very basic construction that did not encourage people to sit too long. Diana Landon [Woking Borough Councillor] endorsed the suggestion. The Police should be consulted about location and whether it would attract undesirable elements.

Diana Landon [Woking Borough Councillor] said that residents could call the contractors, SERCO, direct and she would arrange for the telephone number to be published in the Newsletter.

- 9.9 Peggy Collins, resident, raised the problem of motorbikes using the footpaths, particularly Langman's Lane, from Waitrose over the canal. She had mentioned it to the Police but the problem continued. She thought it could be pizza deliveries.

Gary Fellows, Surrey Police, asked if there was a pattern to the nuisance since this would make it easier to find the offenders. He would speak to the pizza shop manager anyway. He was asked to raise the issue of the pizza deliverers parking their bikes on the footpath and the van delivering supplies. The planning permission for the shop specified parking in the car park.

- 9.10 Aenne Hayman resident, raised concerns about motorised scooters being ridden on the pavements in The Fieldings and The Goldings. They had also been seen being used on footpaths and around the lake.

Gary Fellows again asked for the pattern of the nuisance, as this would make it possible to target the area at the appropriate time. He asked about the age of the riders; in The Fieldings and Goldings, it was mainly teenagers but in other areas, much older people had been seen. Ian Eastwood, [Woking Borough Councillor] reinforced the point that residents must keep records of times and descriptions of people to enable the Police and Council take action.

- 9.11 Peter Winter, Vice Chairman, raised three questions on behalf of Stewart Hicks, a resident who was unable to attend:

- (i) What is the procedure for getting graffiti removed since the Council will only remove racist graffiti?

Gareth Morgan, Police Community Support Officer, said that graffiti could be considered as criminal damage. If the graffiti is on Council property, then they will clean it; if on private property, it is up to the property owners. For example, Surrey CC is responsible for cleaning up the recent spate of graffiti at Lakers Youth Centre. However, it should be reported to the Police, who will photograph the graffiti and try to identify the perpetrators through their "tags". Often, they will know who it is and, if not, will visit schools in an effort to identify them.

Peggy Collins, resident, asked what would happen to the culprits, if caught. Gary Fellows, Surrey Police, said that this would depend on their age, previous record and the amount of damage. They could be fined or ordered to do community service, which could include cleaning off graffiti.

- (ii) What is the correct procedure for reporting untaxed and abandoned vehicles?

Gary Fellows, Surrey Police, said that they should be reported to the Police who would trace the last registered keeper. Untaxed vehicles are the responsibility of the DVLA.

- (iii) What are the e-mail addresses of the Goldsworth Park Beat Officers?

These will be published in the Newsletter with the regular Police column.

- 9.12 There being no further business, the Chairman closed the meeting at 9.00pm.

Cash Flow Year to date
01/07/03 Through 30/06/04 (in Pounds)

Page 1

Category Description	01/07/03- 30/06/04
INFLOWS	
Bank Int-charge	69.33
Bar Income:	
Bookings	985.00
Takings	7,457.70
TOTAL Bar Income	8,442.70
Hall Income:	
Bookings	14,356.20
TOTAL Hall Income	14,356.20
Social:	
Car Boot	682.26
Kids Party	-193.09
Party in Park	-50.00
Social-Other	500.00
TOTAL Social	939.17
TOTAL INFLOWS	23,807.40
OUTFLOWS	
Bar Expenses:	
Stock costs	8,371.19
Sundry	69.03
Wages	1,272.50
TOTAL Bar Expenses	9,712.72
Charity	25.00
Hall Expenses:	
Caretaking	1,855.00
Cleaning	2,896.75
Cleaning Excess	452.50
Cleaning Mat.	95.83
Loan Repayment	5,000.00
Maintenance	1,654.92
Manager	1,975.00
Rates & Rent	857.94
Services Costs	1,957.68
Sundry	13.92
TOTAL Hall Expenses	16,759.54
Insurance	2,433.00
Newsletter Dist	486.99
Stationery&Post	108.09
Sundry	50.00
TOTAL OUTFLOWS	29,575.34
OVERALL TOTAL	-5,767.94

← £3,300 outstanding from 02-03.

→ £6,400 need w/t 03-04

Account Balances Report by Month

As of 30/06/04 (in Pounds)

Pag

Acct	01/04/04 Balance	30/04/04 Balance	31/05/04 Balance	30/06/04 Balance
ASSETS				
Cash and Bank Accounts				
Bank0304	5,602.93	6,257.99	4,966.10	5,986.34
Barclays BPA	3,350.60	3,350.60	3,350.60	3,364.73
Cash0304	1,133.62	1,817.95	1,427.18	1,781.15
TOTAL Cash and Bank Accounts	10,087.15	11,426.54	9,743.88	11,132.22
Other Assets				
Asset	253,670.80	253,670.80	253,670.80	253,670.80
TOTAL Other Assets	253,670.80	253,670.80	253,670.80	253,670.80
TOTAL ASSETS	263,757.95	265,097.34	263,414.68	264,803.02
LIABILITIES	0.00	0.00	0.00	0.00
OVERALL TOTAL	263,757.95	265,097.34	263,414.68	264,803.02

Financial Analysis 03-04

If we analyse these figures then we can see the following:-

- 1) Bar income was £8442 against bar expenditure of £6400 (being £ 9712 less the £3,300 unpaid from 02-03). This gives a return of 24% on the bar. We normally expect a return on the bar of say 40%. We thus need to increase prices by 20%
- 2) Hall income was £14356 against an expenditure of £19100 (£16759 plus insurance) so ignoring the £5000 loan the Hall broke even. But for the year 04-05 we have no reserves to pay the loan from. We have already increased hall prices some 25% without losing any clients. Regular bookings have also increased. General insurance costs have decreased by some £1500 but building insurance has risen some £450. The 25% increase and the insurance saving should just about allow the Hall to pay the 1st instalment on the Hall due July 2005. But we have no spare money for redecoration etc.
- 3) Commercial rubbish collection. Cost £860 for 03-04. If we could make an arrangement with Careroom we could possibly reduce this by say £500.
- 4) The BT line cost £200 per year. We could consider removing this.

**GOLDSWORTH PARK COMMUNITY ASSOCIATION
MINUTES OF MEETING HELD ON 11th NOVEMBER 2004
AT GOLDWATER LODGE, GOLDSWORTH PARK.**

Present; Ian F. Rickard, Irene Watson, Ann Taylor, Peter Winter
Apologies: re October meeting-Peter Winter.

1. OPENING

1.1. IFR opened the meeting at 7.36pm.

2. MINUTES OF THE LAST MEETING

2.1. The minutes of the last meeting were agreed.

3. MATTERS ARISING

3.1 The water hydrant filling is being done by the road cleaners. Jean will be doing the presents for the children's party and Irene will do the food.

4. MISCELLANEOUS CORRESPONDENCE

4.1. Any Miscellaneous correspondence was dealt with under the appropriate item.

5. ENTERTAINMENTS REPORT

5.1 The college students are still on board for the party. A few tickets have been sold. Posters have been put up in Waitrose, church and schools.

*Are people like
PH going to
take over.*

6. TREASURERS REPORT

6.1. No treasurer's report. PH has now got the computer set up.

7. HALL MANAGERS REPORT

7.1 The snug bar has been repainted and the curtains have been sent to the cleaners. Soon Michael will start on the ceiling in large hall. Building contractors have not cleaned up the yard yet and the dumped boat is still there. Some youths were arrested near the lake. Hopefully now there is a police presence in the hall vandalism will get less.

8. BAR MANAGERS REPORT.

8.1 No report but there was a large bar last Friday.

9. NEWSLETTER

9.1 PW will insist on sending copy to the printer and then seeing him in person the next day.

10. ANY OTHER BUSINESS

10.1 The notice board in the doorway of the Snug is now rented to the Church for a fee of £50 a year. This will be donated to the children's party.

11. The meeting closed at 7.55pm. The next meeting will be on 9th December 2004.

**GOLDSWORTH PARK COMMUNITY ASSOCIATION
MINUTES OF MEETING HELD ON 9th DECEMBER
2004
AT GOLDWATER LODGE, GOLDSWORTH PARK.**

Present; Ian F. Rickard, Irene Watson, Ann Taylor, Peter Winter, Deborah Buckler,
Ian Eastwood, Kim Eastwood, Peter Hill,
Apologies:

1. OPENING

1.1. IFR opened the meeting at 7.35pm.

2. MINUTES OF THE LAST MEETING

2.1. The minutes of the last meeting were agreed.

3. MATTERS ARISING

3.1 Any "matters arising" were dealt with under the appropriate item.

4. MISCELLANEOUS CORRESPONDENCE

4.1. Any Miscellaneous correspondence was dealt with under the appropriate item.

5. ENTERTAINMENTS REPORT

5.1 The children's party was a success with 16 children attending. Jean did a wonderful job with the presents. The students were unable to come to help but the tutor came.

There was another party held at the same time at the church, perhaps different groups could communicate with each other. It was suggested that if we still subsidised the party could we maybe get some of the mums to organise future parties.

*church!
interested in XMAS 05.*

6. TREASURERS REPORT

6.1 Peter Hill presented the accounts for 01/07/04 through 08/12/04

Total Income	£11,237.31
Total Expenses	£15,920.57
Total Cash & Bank	£ 6,448.96

6.2 There will be enough in the bank to pay the last £5,000 to WBC next year.

7. HALL MANAGERS REPORT

7.1 I.E. would like a list of prices for hiring halls. The curtains are back after being cleaned. The chair trolley has been repaired. We need to totally review all procedures on bookings and hirings of halls as we are losing money. Parties without bar bookings are not being logged. A list of bookings is on the board weekly. Also keys are needed to be available to every committee member. The sound cutoff doesn't seem to work properly – Kim has to push the button behind the bar. Bubble machines are ok to use in the hall but smoke machines are not allowed because of the fire alarms. The hand dryer in the Ladies needs checking.

8. BAR MANAGERS REPORT.

- 8.1 There were quite a few weddings in November and some in December, which is unusual. The length of dates on stock is being checked. Pumps and pipes have been changed completely. The engineer will contact the brewery and they will send a bill. New glasses are needed.
- 8.2. New Licensing Laws – a licensee has to be on premises all the time it is open. The GPCA will fund Kim to go on a course to get a Licensee Certificate.

Slight Improvement NEWSLETTER

- 9.1 There are still some problems. Ashcroft is totally disorganized and didn't go to print on time. The next newsletter will contain an article asking for a new coordinator. We need a deadline for print and deadline for distribution.

10. ANY OTHER BUSINESS

- 10.1 Head of Community Services, Sue Barnham, held a meeting on 8th December. The lack of toilets around the lake was brought up again. If the cost of a portaloo is less than the refurbishment of the sports changing rooms perhaps we should go that way. New by-law signs will go up shortly. A letter was received from Chobham about sailing model boats on the lake. More information will be forthcoming. There is to be more planting around the lake and concrete plinths for the seats.

11. The meeting closed at 9.20pm. The next meeting will be on 13th January 2005.

1) GPCA - To Sue Barnham GPCA encourage greater use of lake.

2) SCC -> reduce Rubens support

3) Easter Sunday Can Boat Race

GOLDSWORTH PARK COMMUNITY ASSOCIATION

COMMITTEE MEMBERS - 2005

Rickard Ian	Chairman	37 Willowmead Close GU21 3DN i.rickard@ntlworld.com or chairman.GPCA@ntlwork.com	01483 714096
Winter Peter	Vice Chairman	7 Chirton Walk GU21 3PD jean.winter1@ntlworld.com	01483 851142
Peter Hill	Treasurer	5 Newsham Road GU21 3LA peter.hill3@ntlworld.com	01483 835183
Taylor Ann	Secretary	74 Bishops Wood GU21 3QB pat.taylor1@tiscali.co.uk	01483 766404
Watson Irene	Member	37 Willowmead Close GU21 3DN irene.iicons@ntlworld.com	01483 835735
Bray John	Member	17 Mint Walk GU21 2NT	01483 472783
Eastwood Kim	Member	84 French's Wells Horsell GU21 3AU	01483 834099
Buckler Deborah		22 Tresillian Way GU21 3DL debbuckler@ntlworld.com	01483 841877
Darren Evans		22 Tresillian Way GU21 3DL	01483 841877
Green John D.		103 Bitterne Drive GU21 3JX jdgreen@fish.co.uk	01483 727936
Eastwood Ian	C. & Bar Manager	1 Byron Close Knaphill, GU21 2NY clan.ian.eastwood@woking.gov.uk	01483 834757
Armstrong Alison	Hall Manager	44 Lorne Gardens, Knaphill, GU21 2QL	01483 836281
Armstrong Michael	Caretaker		