

**GOLDSWORTH PARK COMMUNITY ASSOCIATION  
MINUTES OF MEETING HELD ON 12<sup>th</sup> JANUARY 2006  
AT GOLDWATER LODGE, GOLDSWORTH PARK.**

Present; Ian F. Rickard, Peter Hill, John Green, Adrian Gray, Adrian Gray

Apologies: Irene Watson, Deborah Buckler, Darren Evans

**1. OPENING**

1.1 IFR opened the meeting at 7.46pm.

**2. MINUTES OF THE LAST MEETING**

2.1. The minutes of the last meeting were agreed.

**3. MATTERS ARISING**

3.1 Any "matters arising" were dealt with under the appropriate item/

3.2 Peter Hill reported that he had not received the last minutes. IFR to send test e-mail.

**4. MISCELLANEOUS CORRESPONDENCE**

4.1 None.

**5. ENTERTAINMENTS REPORT**

5.1 Peter Hill reported that the Christmas Party was attended by 25 children and is understood to be a success.

**6 TREASURERS REPORT**

6.1. PH presented the accounts for 01/07/04 through 11/01/06

|                   |            |
|-------------------|------------|
| Total Income      | £11,164.30 |
| Total Expenditure | £14,181.11 |
| Total Cash & Bank | £ 3,316.84 |

6.2 These figures include the £5,000 payment to WBC, not actually made yet. IFR has contacted Sally Elder regarding the outstanding payments. Sally Elder will progress when time permits.

**7. HALL MANAGERS REPORT**

7.1 Alison reported nothing to report. Several chairs still need welding. IFR will arrange. Chiller still needs fixing.

**8. BAR MANAGERS REPORT.**

8.1 Peter reported that three Bars are booked for January .

**9. NEWSLETTER.**

9.1 IFR reported that the first news letter edited by Andy Jones and Trevor Taylor had now been published. Aenne Hayman has taken over bulk delivery from Peter & Jean Winter.

**10. ANY OTHER BUSINESS.** ----- Adrian Gray raised the issue of mobile phone masts and distributed a document regarding health issues.

The meeting closed at 8.10pm.

**11. The next meeting will take place on Thursday 9<sup>th</sup> February 2006.**

**P&L Comparison 2005/06**  
01/07/04 Through 11/01/06 (in Pounds)

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| Category Description           | 01/07/05-<br>11/01/06 | 01/07/04-<br>11/01/05 |
|--------------------------------|-----------------------|-----------------------|
| <b>INCOME</b>                  |                       |                       |
| Bank Int-charge                | 1.64                  | 10.37                 |
| Bar Income:                    |                       |                       |
| Bookings                       | 657.50                | 535.00                |
| Takings                        | 2,926.46              | 5,565.96              |
| <b>TOTAL Bar Income</b>        | <b>3,583.96</b>       | <b>6,100.96</b>       |
| Hall Income:                   |                       |                       |
| Bookings                       | 7,478.70              | 7,231.20              |
| Cleaning                       | 100.00                | 130.00                |
| <b>TOTAL Hall Income</b>       | <b>7,578.70</b>       | <b>7,361.20</b>       |
| Social:                        |                       |                       |
| Car Boot                       | 0.00                  | 0.00                  |
| Kids Party                     | 0.00                  | -21.93                |
| <b>TOTAL Social</b>            | <b>0.00</b>           | <b>-21.93</b>         |
| <b>TOTAL INCOME</b>            | <b>11,164.30</b>      | <b>13,450.60</b>      |
| <b>EXPENSES</b>                |                       |                       |
| Bar Expenses:                  |                       |                       |
| Cleaning                       | 12.47                 | 0.00                  |
| Stock costs                    | 772.91                | 3,123.77              |
| Sundry                         | 11.91                 | 14.10                 |
| Wages                          | 576.25                | 1,017.50              |
| <b>TOTAL Bar Expenses</b>      | <b>1,373.54</b>       | <b>4,155.37</b>       |
| Charity                        | 0.00                  | 29.50                 |
| Hall Expenses:                 |                       |                       |
| Caretaking                     | 980.00                | 945.00                |
| Cleaning                       | 1,294.25              | 1,374.25              |
| Cleaning Excess                | 207.50                | 245.00                |
| Cleaning Mat.                  | 27.15                 | 66.80                 |
| Loan Repayment                 | 5,000.00              | 5,000.00              |
| Maintenance                    | 757.07                | 1,249.00              |
| Manager                        | 1,075.00              | 920.00                |
| Rates & Rent                   | 729.00                | 745.00                |
| Services Costs                 | 582.17                | 2,008.59              |
| Sundry                         | 872.51                | 524.25                |
| Hall Expenses-Other            | 0.00                  | 99.34                 |
| <b>TOTAL Hall Expenses</b>     | <b>11,524.65</b>      | <b>13,177.23</b>      |
| Insurance                      | 933.95                | 876.00                |
| Miscellaneous Expense          | 25.00                 | 0.00                  |
| Newsletter Dist                | 240.00                | 240.00                |
| Stationery&Post                | 40.97                 | 28.46                 |
| Sundry                         | 43.00                 | 0.00                  |
| Uncategorised Expenses         | 0.00                  | 0.00                  |
| <b>TOTAL EXPENSES</b>          | <b>14,181.11</b>      | <b>18,506.56</b>      |
| <b>TOTAL INCOME - EXPENSES</b> | <b>-3,016.81</b>      | <b>-5,055.96</b>      |

**Balance Sheet**  
As of 11/01/06 (in Pounds)

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| <b>Acct</b>                           | <b>11/01/06<br/>Balance</b> |
|---------------------------------------|-----------------------------|
| <b>ASSETS</b>                         |                             |
| Cash and Bank Accounts                |                             |
| Bank0506                              | 1,775.86                    |
| Barclays BPA                          | 880.02                      |
| Cash0506                              | 660.96                      |
| <b>TOTAL Cash and Bank Accounts</b>   | <b>3,316.84</b>             |
| Other Assets                          |                             |
| Asset                                 | 253,670.80                  |
| <b>TOTAL Other Assets</b>             | <b>253,670.80</b>           |
| <b>TOTAL ASSETS</b>                   | <b>256,987.64</b>           |
| <b>LIABILITIES &amp; EQUITY</b>       |                             |
| LIABILITIES                           | 0.00                        |
| EQUITY                                | 256,987.64                  |
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <b>256,987.64</b>           |

**GOLDSWORTH PARK COMMUNITY ASSOCIATION  
MINUTES OF MEETING HELD ON 9<sup>th</sup> FEBRUARY 2006  
AT GOLDWATER LODGE, GOLDSWORTH PARK.**

Present; Ian F. Rickard, Peter Hill  
Apologies: Irene Watson

1. OPENING

1.1 IFR opened the meeting at 7.46pm.

2. MINUTES OF THE LAST MEETING

2.1. The minutes of the last meeting were agreed.

3. MATTERS ARISING

3.1 Any "matters arising" were dealt with under the appropriate item/

3.2 Peter Hill reported that he had not received the last minutes. IFR to send test e-mail.

4. MISCELLANEOUS CORRESPONDENCE

4.1 None.

5. ENTERTAINMENTS REPORT

5.1 The possibility of running a car boot sale was discussed. Given the limited income, loss of regular sellers, insurance cost, no toilets will be available and no one is prepared to take the bookings it was decided NOT to go ahead with the car boot sale.

6 TREASURERS REPORT

6.1. PH presented the accounts for 01/07/05 through 07/02/06

|                   |            |
|-------------------|------------|
| Total Income      | £13,582.97 |
| Total Expenditure | £15,533.89 |
| Total Cash & Bank | £ 4,382.73 |

6.2 These figures include the £5,000 payment to WBC, not actually made yet. IFR has contacted Sally Elder regarding the outstanding payments. Sally Elder will progress when time permits.

7. HALL MANAGERS REPORT

7.1 Alison reported nothing to report. Several chairs still need welding. IFR will arrange. Chiller still needs fixing.

8. BAR MANAGERS REPORT.

8.1 Peter reported two Bars are booked for February.

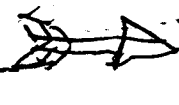
9. NEWSLETTER.

9.1 IFR reported that the new editors (Andy Jones and Trevor Taylor) have started a project to digitize all the old copies of the GPCA newsletter. IFR has retrieved the copies stored at the Hall. A few issues are missing from 1982 (issue 14 to 25)

10. ANY OTHER BUSINESS. None.

The meeting closed at 8.10pm.

11. The next meeting will take place on Thursday 9<sup>th</sup> March 2006.

*Luke Stanley* 

# **GOLDSWORTH PARK COMMUNITY ASSOCIATION**

## **MINUTES OF THE MEETING HELD ON 9<sup>th</sup> MARCH 2006**

**Present:** Ian Rickard (Chairman)  
Peter Hill (Treasurer)  
Irene Watson (Secretary)  
Ian Eastwood (WBC Councillor & Bar Responsible Person)  
Andy Jones (Newsletter Editor)  
Kym Eastwood (Bar)  
Simon Jeffs (Model Boat Club)  
Gordon Edmundson (Model Boat Club)  
Adrian Gray (Residents against the Masts)  
Diana Smith (SCC Councillor)  
John Green (Resident)  
Peter Baggleley (Resident)  
John & Maggie Koenigsberger (Residents)  
John Hayes (Resident & Flower Seller)

### **Apologies:**

None

#### **1. OPENING**

IR opened the meeting at 7.35pm.

#### **2. MINUTE OF THE LAST MEETING**

The minutes of the meeting on 9<sup>th</sup> February 2006 were agreed.

#### **3. MATTERS ARISING**

Dealt with under Agenda items.

IR reminded the meeting that it had been decided not to hold a Car Boot Sale on Easter Sunday because the public toilets were now closed and the bookings for the last two Easter Car Boot Sales had been low.

#### **4. MISCELLANEOUS CORRESPONDENCE**

None.

*No 1500 invoice*

#### **5. ENTERTAINMENTS REPORT**

Nothing to report.

*→ Phone Jimmy*

#### **6. TREASURERS REPORT**

PH circulated the accounts for the end of the last month. He highlighted the fact that bar income was significantly lower than the same time last year and explained that the number of bars was comparable but the takings were down. Where a bar might have taken £1,000.00 last year, it was only £400.00 this year.

*£660 April Bar*

However, there was still cash in the bank. WBC had not invoiced for the final payment of £5,000.00 and had only just invoiced for the insurance payment due last September.

IE commented on the "downward spiral" with income down £1,200.00 on last month. PH explained that he had cleared a lot of outstanding bar bills. IE said that hall bookings and bar bookings were down (none in March) and when there was bar, people spent less. The Hall/Bar is booked for 100 and 40 or so turn up. He said that we had to increase the number of events with bars or increase the charges to the community groups who used the Hall on a regular basis. He asked whether our charges were below the average for regular bookings.

AJ said that he could put photos of the Hall, dressed for parties, on the website to attract people from outside the area who contact the site. IE commented that, when the Hall was advertised on the front page of the Newsletter, three bookings had resulted. DS suggested that the Hall charges could be put on the site and JH asked whether our prices were comparable with other Halls with a bar. IR said that the charge was £20.00 per hour plus £7.50 per bar staff. He had hired St Dunstons Church Hall and this was £15.00 per hour. JH suggested that we should undercut halls without bars to encourage people to hire the Hall with a bar. IE said we needed to check the charges at the Maybury Centre, Sheerwater Community Centre and Working Mens Clubs.

AJ asked if the bar sold real ales (yes – when requested) and it was suggested we investigate running a real ale event in conjunction with the Woking Beer Festival. JH suggested that we contacted local organisations to promote the Hall. AJ agreed to e-mail local organisations.

IE asked about feedback from users. There was a feedback form but the Committee had not seen any feedback. IE asked that Alison Armstrong (Hall Manager) should attend Committee meetings to report on bookings, etc.

## **7. HALL MANAGER'S REPORT**

IR reported that the back door to the storeroom had been broken into but nothing appeared to have been taken. He had repaired and reinforced the door. GE reported that there had been a further, unsuccessful attempt to break in. IR also reported that he had repaired one of the gas heaters in the main hall.

## **8. BAR MANAGER'S REPORT**

Nothing further to report.

## **9. NEWSLETTER**

AJ reported that the Newsletter should have been out by now but there were delays at the printers. The presentation of the Newsletter is good but John Ashcroft limits what goes in, sometimes for 2 – 3 months, and takes articles out at the last minute, after the proofs have been agreed.

There was discussion about an insert by Residents against the Masts. IR reported that WBC wanted to include a questionnaire on lake usage. IE expressed concern that WBC appeared to be consulting over the provision of a public toilet after the Council had approved the expenditure. IR reported that WBC had asked if the GPCA could find a few people to face-to-face surveys with people around the lake on 18<sup>th</sup> March.

## **10. ANY OTHER BUSINESS**

- 10.1 PB asked about the "wheelie bins" that were being issued to all residents; they are an eyesore as many people have nowhere to store them. The two-weekly collection was also a problem. IE explained that weekly collections would cost significantly more. We would all have to change our habits (wash tins and bottles, double wrap some rubbish, etc.) in order to reduce landfill and meet the recycling targets. The planning regulations had been relaxed and it was possible to screen the bins with trellis, etc., but this would be at the resident's own cost. DS asked whether there could be an article in the Newsletter about the regulations and suggestions about screening the bins. AJ said that the Martyrs Lane site had been reorganised and was much easier to use now. AG asked why the crushers had been removed; it was now necessary to climb steep steps to deposit rubbish in the skips, which was difficult for people with mobility problems. IE reported that the crushers had broken down frequently. If people had problems in getting help at the site, they should report it to DS.
  - 10.2 JK commented that the bins around the lake often seemed to be overflowing and asked if they could be emptied more often. IE said that they should be emptied twice a week on Mondays and Thursdays and, if this was not done, he would take it up with the WBC and SERCO. IR said he would report this comment to the Lake Working Group. The next Lake Working Group would be on 12<sup>th</sup> April at 6.30pm in the Council Offices and observers were allowed.
  - 10.3 JH asked whether the GPCA had been informed about when the building of the Waitrose extension was due to start and what inconvenience would be caused to shoppers and other traders. For example, the play area and seating area should be moved and reinstalled before the major work takes place, otherwise the facilities will be missing for months. IE said he would take this up with the planners at WBC.
  - 10.4 AG updated the meeting on masts situation. The second reading of the Parliamentary Bill to prevent the proliferation of masts was tomorrow (10<sup>th</sup> March). The application for the mast at the junction of Lockfield Drive and Kirkland Avenue had gone to appeal. The appeal over the application to increase the number of aerials on the mast in Kestrel Way would be heard on 7<sup>th</sup> June and if this is upheld, two more operators want to put aerials on that site even though it is within 200 yards of Sythwood School. GE thought that WBC had a duty of care to prevent the harmful effects of aerials on residents. IE explained that WBC had refused every application but they have been overturned at appeal. There was insufficient proof of harmful effects. AG felt that there was a precautionary principle that should influence decisions. IE said that WBC had used that argument but to no effect.
11. There being no other business, the meeting ended at 9.15pm.

# **GOLDSWORTH PARK COMMUNITY ASSOCIATION**

## **MINUTES OF THE MEETING HELD ON 13<sup>th</sup> APRIL 2006**

**Present:** Ian Rickard (Chairman)  
Peter Hill (Treasurer)  
Irene Watson (Secretary)  
Gordon Edmundson (Model Boat Club)  
Adrian Gray (Residents against the Masts)  
John Hayes (Resident & Flower Seller)

*Add  
BPCA Future  
Lockfield Drive Speed Humps.*

### **Apologies:**

John Green (Resident)  
John Bray (Sea Cadets)

*1) Clive Waldie  
2) Winkler*

### **1. OPENING**

IR opened the meeting at 7.31pm.

### **2. MINUTE OF THE LAST MEETING**

The minutes of the meeting on 9<sup>th</sup> March 2006 were agreed.

### **3. MATTERS ARISING**

Dealt with under Agenda items.

### **4. MISCELLANEOUS CORRESPONDENCE**

None.

### **5. ENTERTAINMENTS REPORT**

IR reported that WBC would give permission for the fair to operate on the recreation ground but they have not heard from Jimmy Noyce, the operator.

*Fellowship - Xmas  
Party*

**IR**

### **6. TREASURERS REPORT**

PH circulated the accounts for the end of the last month.

He reported that, since the last meeting, there had only been two bars but the second one took £660.00, the best so far this year. Bars were booked for every weekend in April and three for May. There were few bookings for June, as yet.

By this time last year, there had been 23 bars that took £8,100.00. This year, there have been 14 bars taking £5,400.00, showing that individual bar takings are up slightly.

Hall income is £3,000.00 down on last year but expenditure is also down as there are no redecoration costs this year.

### **7. HALL MANAGER'S REPORT**

IR said that the Hall Manager had reported that there were many broken chairs and tables. There was discussion about the cost of replacing all the chairs with a design more suitable for stacking. IW said that she had reminded Ian Eastwood that he had



offered to find about the availability of grants. However, Goldsworth Park is considered not to be a priority area for WBC. Surrey CC has money available for grants to village and community halls and contact will be made with our Councillors to see if they can assist, perhaps with discretionary funds.

IR

IR reported that the toilets looked "tired" as they had never been redecorated. After investigation, it appeared that they had a special paint finish; with a good wash and fresh paint on the woodwork, they would be much improved.

## 8. BAR MANAGER'S REPORT

Nothing further to report.

## 9. NEWSLETTER

IR reported that Andy Jones, editor, and he had met with the printers. John Ashcroft was present. The newsletter was already 10 days late at the time of the meeting but the printers wanted to produce both the March and April editions. The March issue had 12 pages but April had only 8 pages.

Aenne Hayman is the new distributor who collects the Newsletters from the printers and distributes them to the deliverers.

Geoff Ward had received about 100 questionnaires back from the last newsletter and is analysing the results.

The editor is continuing to digitise back copies of the newsletter. The Surrey History Centre is interested in acquiring a digitised set.

## 10. ANY OTHER BUSINESS

- 10.1 GE raised the issue of criminal damage and assault, and asked about the joint response that had been mentioned. IR said that, from the information had he had received through the PCPG, the local Inspector intended to focus on Goldsworth Park. The Joint Response Unit involved the police, WBC and SCC. WBC Community Safety Officer, Camilla Edmiston, liaised between the interested parties.

- 10.2 AG reported that there were proposals for a new Memorial Hall in St Johns, which would have halls with bars for hire. This could impact on the GPCA's hirings. There was discussion about the likelihood of the plans going ahead as there seemed to be a lot of opposition to building on the Lye.

- 10.3 JH returned the issue of vandalism and reported a series on incidents around the Fox and Flowerpot and, when the landlord chased the perpetrators off, continued in Fenwick close where £700.00 to £800.00 worth of damage was caused to a number of cars. In both instances the response from the police was slow. In spite of there being CCTV footage of the vandals around the pub, the police have said that there was insufficient evidence to follow up on the Fenwick Close damage. He asked if IR could raise the matter with the local Inspector.

11. There being no other business, the meeting ended at 8.20pm.

*Hayman  
10.30*

*Sunday Major* → *Press* → *Car parking* →

*Flower Stall* <sup>IR</sup>  
1) *Inspector* → *NO* *cannot help*  
2) *Call Andy Jones*

**P&L Comparison 2005/06**  
01/07/04 Through 11/04/06 (in Pounds)

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| Category Description           | 01/07/05-<br>11/04/06 | 01/07/04-<br>11/04/05 |
|--------------------------------|-----------------------|-----------------------|
| <b>INCOME</b>                  |                       |                       |
| Bank Int-charge                | 7.54                  | 12.01                 |
| Bar Income:                    |                       |                       |
| Bookings                       | 1,068.75              | 947.50                |
| Takings                        | 5,377.30              | 8,128.24              |
| <b>TOTAL Bar Income</b>        | 6,446.05              | 9,075.74              |
| Hall Income:                   |                       |                       |
| Bookings                       | 11,399.80             | 11,385.90             |
| Cleaning                       | 190.00                | 300.00                |
| <b>TOTAL Hall Income</b>       | 11,589.80             | 11,685.90             |
| Social:                        |                       |                       |
| Car Boot                       | 0.00                  | 734.32                |
| Kids Party                     | 0.00                  | -52.42                |
| <b>TOTAL Social</b>            | 0.00                  | 681.90                |
| <b>TOTAL INCOME</b>            | 18,043.39             | 21,455.55             |
| <b>EXPENSES</b>                |                       |                       |
| Bar Expenses:                  |                       |                       |
| Cleaning                       | 12.47                 | 128.08                |
| Stock costs                    | 2,871.83              | 3,735.54              |
| Sundry                         | 58.63                 | 32.00                 |
| Wages                          | 1,082.50              | 1,505.00              |
| <b>TOTAL Bar Expenses</b>      | 4,025.43              | 5,400.62              |
| Charity                        | 0.00                  | 29.50                 |
| Hall Expenses:                 |                       |                       |
| Caretaking                     | 1,470.00              | 1,435.00              |
| Cleaning                       | 1,971.45              | 2,381.35              |
| Cleaning Excess                | 287.50                | 425.00                |
| Cleaning Mat.                  | 42.76                 | 94.98                 |
| Loan Repayment                 | 5,000.00              | 5,000.00              |
| Maintenance                    | 757.07                | 2,886.12              |
| Manager                        | 1,535.00              | 1,370.00              |
| Rates & Rent                   | 837.85                | 796.25                |
| Services Costs                 | 1,577.42              | 2,324.73              |
| Sundry                         | 1,178.01              | 773.23                |
| Hall Expenses-Other            | 0.00                  | 99.34                 |
| <b>TOTAL Hall Expenses</b>     | 14,657.06             | 17,586.00             |
| Insurance                      | 933.95                | 876.00                |
| Miscellaneous Expense          | 25.00                 | 0.00                  |
| Newsletter Dist                | 320.00                | 364.00                |
| Stationery&Post                | 60.59                 | 85.57                 |
| Sundry                         | 43.00                 | 0.00                  |
| Uncategorised Expenses         | 0.00                  | 0.00                  |
| <b>TOTAL EXPENSES</b>          | 20,065.03             | 24,341.69             |
| <b>TOTAL INCOME - EXPENSES</b> | -2,021.64             | -2,886.14             |

14 Nov.

23 Nov.

21 Nov.

**Balance Sheet**  
As of 11/04/06 (in Pounds)

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| Acct                                  | 11/04/06<br>Balance |
|---------------------------------------|---------------------|
| <b>ASSETS</b>                         |                     |
| Cash and Bank Accounts                |                     |
| Bank0506                              | 2,123.00            |
| Barclays BPA                          | 885.92              |
| Cash0506                              | 1,303.09            |
| <b>TOTAL Cash and Bank Accounts</b>   | <b>4,312.01</b>     |
| Other Assets                          |                     |
| Asset                                 | 253,670.80          |
| <b>TOTAL Other Assets</b>             | <b>253,670.80</b>   |
| <b>TOTAL ASSETS</b>                   | <b>257,982.81</b>   |
| <b>LIABILITIES &amp; EQUITY</b>       |                     |
| LIABILITIES                           | 0.00                |
| EQUITY                                | 257,982.81          |
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <b>257,982.81</b>   |

# **GOLDSWORTH PARK COMMUNITY ASSOCIATION**

## **MINUTES OF THE MEETING HELD ON 11<sup>th</sup> MAY 2006**

**Present:** Ian Rickard (Chairman)  
Peter Hill (Treasurer)  
Irene Watson (Secretary)  
Gordon Edmundson (Model Boat Club)  
John Hayes (Resident & Flower Seller)

**Apologies:** None

### **1. OPENING**

IR opened the meeting at 7.35pm. ✓

### **2. MINUTE OF THE LAST MEETING**

The minutes of the meeting on 13<sup>th</sup> April 2006 were agreed. ✓

### **3. MATTERS ARISING**

IR reported that he had relayed JH's issues to the Police but had, as yet, received no reply. ✓

### **4. MISCELLANEOUS CORRESPONDENCE**

None.

*Mixen - From Sept*

### **5. ENTERTAINMENTS REPORT**

PH said that he had been approached by the Lakeside Fellowship with regard to the Children's Christmas Party. It was agreed that they should run the party again this year.

### **6. TREASURERS REPORT**

PH reported that there had been a few good bars in the last month with takings of £500.00 and £660.00. One bar only took £200.00 but left the hall in the sort of mess which is usually associated with a good bar; perhaps they brought their own drink!

Overall, turnover is down £3000.00 on last year. Bar turnover is down £1,500.00 but hall turnover is up. The utilities and services bills from WBC are still outstanding.

JH asked when the bar prices were last reviewed. PH said that the last price increases were in September 2005. The bar manager takes advantage of new lines and prices accordingly. The prices are aimed to be between pub and supermarket prices.

### **7. HALL MANAGER'S REPORT**

IR reported that there was a broken window in the hall, currently taped up, which would have to be replaced.

The fire extinguishers have been checked.

2048

IR suggested removing the telephone from behind the bar; it was seldom used and we were paying line rental. GE thought that it might be the case that the licensee had to provide a phone for bar staff to contact the authorities in case of emergency.

**8. BAR MANAGER'S REPORT**

Nothing further to report.

**9. NEWSLETTER**

The editor had reported that a couple of residents had asked about the status of the footpaths with regard to cycling. The answer is that the wider paths are dual usage. The problem is with some cyclists, not cycling in general.

**10. ANY OTHER BUSINESS**

- 10.1 GE reminded the meeting that the Mayor was officiating at the Model Yacht Club's formal opening at 10.30am on Sunday, 14<sup>th</sup> May.
  - 10.2 GE reported that the fishing bailiffs, the hockey club and the model boaters had spent 3 hours cleaning up round the lake, and the results were good.
  - 10.3 IR informed GE of a report he had received about an altercation between fishermen and model boaters. Some clarification of the arrangements may be needed.
  - 10.4 JH reported that, after 14 months of occupation and paying rent to Savills, he had been given one week's notice to quit the flower stall site outside Waitrose. He has been advised not to move. He will start a petition and will be contacting the press.
  - 10.5 JH asked if there had been complaints about the speed humps near the new roundabout in Lockfield Drive as there appeared to be excessive number. It was suggested that he and other who were concerned, write to their Surrey CC Councillors and the Local Area Committee. The Councillors are Diana Smith and Elizabeth Compton.
11. There being no other business, the meeting ended at 8.30pm.

# GOLDSWORTH PARK COMMUNITY ASSOCIATION

## MINUTES OF THE MEETING HELD ON 8<sup>TH</sup> JUNE 2006

**Present:** Ian Rickard (Chairman)  
Peter Hill (Treasurer)  
Irene Watson (Secretary)  
Gordon Edmundson (Model Boat Club)  
Simon Jeffs (Model Boat Club)  
John Green (Resident)  
Adrian Gray (Residents against the Masts)

**Apologies:** ~~John Heyes~~

John Heyes (Resident & Flower Seller)

### 1. OPENING

IR opened the meeting at 7.33pm.

### 2. MINUTE OF THE LAST MEETING

The minutes of the meeting on 11<sup>th</sup> April 2006 were agreed.

### 3. MATTERS ARISING

IR had received a reply from the Police concerning the issues raised by John Heyes. Whilst the Police think they know the culprits are, they have insufficient evidence to take any action.

### 4. MISCELLANEOUS CORRESPONDENCE

Alison and Michael Armstrong have written to give notice that they wish to resign from the roles of Hall Manager and caretaker with effect from the end of August. While the position would be advertised in the newsletter and on the website, it was hoped that Kim Eastwood, who had expressed an interest in the past, would apply.

### 5. ENTERTAINMENTS REPORT

Nothing to report.

IR

### 6. TREASURERS REPORT

PH circulated the accounts for the end of the last month.

He reported that there had only been a couple of bars in the last month and things looked quiet for the next couple of months.

AJ reported that there was now an advertisement for the hall on the website with indicative costs.

The last electricity bill looked high and IR would read the meter. WBC still have not invoiced for the final loan payment not for the services.

*See Stradstone*  
*Ray Butler*  
*(Humblewood)*

*Liz Hedges* *Winar*  
*Eleanor* *10 June Wedding*

*Wally Ehlers*  
*66 Tregate Place*

*Speed bumps*

**7. HALL MANAGER'S REPORT**

IR will write to Diana Smith about a grant to replace the chairs.

IW said that the carpets should be cleaned during the summer.

**8. BAR MANAGER'S REPORT**

Nothing to report.

**9. NEWSLETTER**

AJ has repeatedly asked John Ashcroft for sight of the final version of the newsletter prior to publication to no avail.

Since linking with Window on Woking, hits on the website have increased. In the last month, 600 users have looked at the website 5,500 times. Visually impaired users can access a speaking version.

Trevor Collyer, co-editor, has received a Community Award for his work with St John's Ambulance Brigade. The Committee congratulated Trevor on this award.

**10. ANY OTHER BUSINESS**

- 10.1 SJ referred to the problems reported between fishermen and model boaters and said he had written to IR. IR had discussed the matter with Geoff Ward, who would reply.

- 10.2 AG asked if IR had received the revised version of the article about the dangers from household appliances such as Dec-T phones; he had. He explained that he could not support views expressed. IW asked if the article could be published from Residents against the Masts with a disclaimer saying the views were not those of the GPCA. GE was generally supportive of AG's views on masts and mentioned a government-funded study by University of Essex which, while paying minimal expenses was very inaccessible. He also mention a recent warning from the BMA and the authorising body saying that more consideration should be given to siting of masts.

- 10.3 JG asked about the proposed eviction of the flower seller. AJ said that there were now 2,100 signatures on the petition. IR said he was writing to Savills on behalf of the GPCA.

IR

11. There being no other business, the meeting ended at 7.58pm.

# **GOLDSWORTH PARK COMMUNITY ASSOCIATION**

## **MINUTES OF THE MEETING HELD ON 138<sup>TH</sup> JULY 2006**

**Present:** Ian Rickard (Chairman)  
Peter Hill (Treasurer)  
Irene Watson (Secretary)  
Gordon Edmundson (Model Boat Club)  
Aenne Hayman (Resident & Newsletter Distributor)  
Adrian Gray (Goldsworth Residents against Masts)  
John Heyes (Resident & Flower Seller)  
Wolf Ehlers (Resident)  
Ron Butler (Resident)

Eleanor Hedges  
Lisa Hedges  
Sue Strawson

### **Apologies:**

None

#### **1. OPENING**

IR opened the meeting at 7.35pm and all present introduced themselves.

#### **2. MINUTE OF THE LAST MEETING**

The minutes of the meeting on 8<sup>th</sup> June 2006 were agreed.

#### **3. MATTERS ARISING**

None.

#### **4. MISCELLANEOUS CORRESPONDENCE**

WBC had written seeking comments on the planning application for the new Sea Cadets centre. IR had commented that the boundary of the site was 12ft from the yard wall and 6ft from properties Blencarn, creating an invitation for rubbish, vandalism, etc. WBC will take this point up with the architect. John Green has the plans, which are unchanged from before. AH asked about parking and IR explained that a new car park, providing 114 spaces, would be created from the overspill car park and the land up to the footpath. GE asked about the timescale and IR said that it depended on finance from the Hoe Valley scheme.

#### **5. SPECIAL ITEM**

IR invited Eleanor Hedges, Lisa Hedges and Sue Strawson to set out their complaint about the service they received at a wedding reception on 10<sup>th</sup> June 2006.

The main points of their complaint were:

- There were insufficient tables and chairs for their requirements and what was available was in a bad state of repair. The Hall Manager had been very unhelpful



when the issue was raised with her on the day before the reception. She did not come to the Hall to see them but just said they would have to make do.

- She had said that she checked the furniture regularly and had not pointed out the state of disrepair, otherwise they could have hired more. Neither were there any instructions about erecting the tables that were available.
- The GPCA was hiring out the Hall and should ensure that it was fit for purpose and that financial constraints were not a valid excuse;
- One table collapsed, injuring one person and caused a hazard with broken glass, etc., for children present. They had been informed that they had a valid claim against the GPCA under the Goods and Services Act, 1982;
- The Hall Manager had offered a refund but was not at the meeting to answer their complaint. While they had originally sought compensation as well as a refund, they were not seeking money but did expect an apology. They also wanted to ensure that the situation was rectified for other hirers.
- The bar staff had been very helpful and they wished their thanks to be recorded.

The main points made by the Chairman and others were:

- The Hall is a "village hall" run by a charity on a very limited income, mainly by volunteers. The cost of hiring the hall reflects this;
- The furniture provided should have been adequate for the numbers of guests shown on the booking form.
- No tables had ever collapsed before indicating that the one that failed may not have been put up correctly.
- The Hirers had not visited the Hall for 3 years and, had they done so, they would have been aware of the state of the furniture;
- Whilst the Committee was sorry for their distress, a formal apology would be an admission of liability. They could take their case to a solicitor and any resulting claim would be referred to GPCA's insurers.

## **6. ENTERTAINMENTS REPORT**

The Children's Christmas Party will be on 17<sup>th</sup> December 2006.

## **7. TREASURERS REPORT**

PH circulated the accounts for the end of the last month which virtually constituted the end of year accounts bar a couple of items. The GPCA was showing a loss of £1,600.00 this year compared with £4,800.00 last year. Next year, there will be no loan repayment to WBC so there should be £2 - 3,000.00 to re-invest. He noted that income was dropping and that bar takings were down £2½ - £3,000.00 on previous years. WE asked if there were constraints on what we charged. IR said that there were some constraints in the constitution relating to providing a reasonably priced venue and that we watched what our competitors, e.g. The Vyne, were charging.

GE noted that insurance premium had risen to £1000.00. PH explained that this was due to a change in the way that Village Halls are insured and that now each building is assessed separately.

WE asked about sponsorship. GE reminded the meeting that Surrey CC Councillors each had about £3,000.00 to spend in their areas and that the Committee had agreed to write to the local Councillors about support.

#### **8. HALL MANAGER'S REPORT**

IR reported that Ian Eastwood was repairing some of the chairs and that 2 tables were out of commission. A broken window had been repaired at a cost of £160.00.

There had been one response to the advertisement for a new Hall Manager, asking for the job description. AE asked if the Hall Manager was responsible for cleaning. PH explained that the current Hall Manager also undertook cleaning but this was a separate job that paid £4.25 per hour, amounting to £50.00 per week. PH had also been in discussion with Kim Eastwood about the job.

#### **9. BAR MANAGER'S REPORT**

Nothing to report.

#### **10. NEWSLETTER**

AG expressed concern that articles submitted did not appear in the Newsletter and asked for feedback on why this might be so. IR explained that the GPCA had control of the front page and editorial content but the size of the magazine and therefore the number of articles included depended on the amount of advertising sold. The editor would be able to provide more detailed information.

#### **11. ANY OTHER BUSINESS**

- 11.1 AH reported that the speed humps in Lockfield Drive had been removed but IR said that they would be replaced with speed tables.
  - 11.2 WE referred to a letter in the Newsletter from "Mr Grumpy" about cleaning the gutters over the shops. It still needed to be done and this could be done when the building work was completed. He will write to Savills about this on behalf of the Committee. JH commented that the drainage gullies were also in need of cleaning.
  - 11.3 JH asked that the GPCA wrote to Savills about the removal of all the CCTV cameras around the shops. Vandalism had increased significantly and the security guards said they could do nothing without the cameras. The telephone box had been smashed some time ago and the broken glass was still there.
  - 11.4 AG gave an update on the situation regarding mobile phone masts. The objection to the mast in Kirkland Avenue had been upheld by the Planning Inspector and WBC had rejected the application for a mast in Parley Drive. WBC would also refuse an application to add more antennae to the mast in Kestrel Way. GRAM had held a public meeting with an expert speaker, Prof. John Walker of Wolverhampton, providing evidence of the effects of masts. He distributed CDs of the talk.
  - 11.5 AH sought assurance that the playground equipment would be re-instated outside Waitrose. IR said that he understood that it would be, albeit in a different location.
12. There being no other business, the meeting ended at 9.20pm.

# Goldsworth Park Community Association

## P & L for the year ended 31st July 2006

|                                   | 2006<br>£        | 2005<br>£         |
|-----------------------------------|------------------|-------------------|
| <b>INCOME</b>                     |                  |                   |
| Bank Int-charge                   | 7.54             | 13.65             |
| Bar Income:                       |                  |                   |
| Bookings                          | 1,256.25         | 1,270.00          |
| Takings                           | 7,271.42         | 9,844.20          |
| <b>TOTAL Bar Income</b>           | <b>8,527.67</b>  | <b>11,114.20</b>  |
| Hall Income:                      |                  |                   |
| Bookings                          | 15,635.80        | 14,770.50         |
| Cleaning                          | 210.00           | 380.00            |
| <b>TOTAL Hall Income</b>          | <b>15,845.80</b> | <b>15,150.50</b>  |
| Social:                           |                  |                   |
| Car Boot                          | 0.00             | 734.32            |
| Kids Party                        | 0.00             | (52.42)           |
| <b>TOTAL Social</b>               | <b>0.00</b>      | <b>681.90</b>     |
| <b>TOTAL INCOME</b>               | <b>24,381.01</b> | <b>26,960.25</b>  |
| <b>EXPENSES</b>                   |                  |                   |
| <b>Bar Expenses:</b>              |                  |                   |
| Cleaning                          | 12.47            | 128.08            |
| Stock costs                       | 5,205.64         | 8,485.25          |
| Sundry                            | 81.09            | 32.00             |
| Wages                             | 1,573.75         | 1,943.75          |
| <b>TOTAL Bar Expenses</b>         | <b>6,872.95</b>  | <b>10,589.08</b>  |
| Charity                           | 0.00             | 29.50             |
| Hall Expenses:                    |                  |                   |
| Caretaking                        | 1,890.00         | 1,785.00          |
| Cleaning                          | 2,491.20         | 2,913.60          |
| Cleaning Excess                   | 347.50           | 530.00            |
| Cleaning Mat.                     | 42.76            | 115.64            |
| Loan Repayment                    | 0.00             | 5,000.00          |
| Maintenance                       | 1,289.93         | 2,886.12          |
| Manager                           | 2,000.00         | 1,675.00          |
| Rates & Rent                      | 949.85           | 898.25            |
| Services Costs                    | 2,044.58         | 2,868.17          |
| Sundry                            | 1,570.79         | 910.23            |
| Hall Expenses-Other               | 0.00             | 99.34             |
| <b>TOTAL Hall Expenses</b>        | <b>12,626.61</b> | <b>19,681.35</b>  |
| Insurance                         | 1,886.58         | 876.00            |
| Miscellaneous Expense             | 25.00            | 0.00              |
| Newsletter Dist                   | 480.00           | 484.00            |
| Stationery&Post                   | 114.95           | 98.89             |
| Sundry                            | 47.00            | 0.00              |
| Uncategorised Expenses            | 0.00             | 0.00              |
| <b>TOTAL EXPENSES</b>             | <b>22,053.09</b> | <b>31,758.82</b>  |
| <b>TOTAL INCOME less EXPENSES</b> | <b>2,327.92</b>  | <b>(4,798.57)</b> |

# Goldsworth Park Community Association

## Balance Sheet as at 31st July 2006

### ASSETS

|                        |          |
|------------------------|----------|
| Cash and Bank Accounts |          |
| Bank0506               | 7,225.75 |
| Barclays BPA           | 885.92   |
| Cash0506               | 549.90   |

|                              |          |
|------------------------------|----------|
| TOTAL Cash and Bank Accounts | 8,661.57 |
|------------------------------|----------|

|               |            |
|---------------|------------|
| Other Assets: |            |
| Asset         | 253,670.80 |

|                    |            |
|--------------------|------------|
| TOTAL Other Assets | 253,670.80 |
|--------------------|------------|

|                     |                   |
|---------------------|-------------------|
| <b>TOTAL ASSETS</b> | <b>262,332.37</b> |
|---------------------|-------------------|

### REPRESENTED BY:

#### LIABILITIES & EQUITY

|             |            |
|-------------|------------|
| LIABILITIES | 0.00       |
| EQUITY      | 262,332.37 |

|                                       |                   |
|---------------------------------------|-------------------|
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <b>262,332.37</b> |
|---------------------------------------|-------------------|

Mr and Mrs S. Hedges  
The Willows  
361 Guildford Road  
Bisley  
Woking  
Surrey  
GU24 9AB

07887 654057

Monday, 12 June 2006

Dear Ian,

Re: Booking of Goldwater Lodge Saturday 10<sup>th</sup> June

*2009/10*  
*Chairs*  
I'm sure you are already aware that we are not at all satisfied with hiring Goldwater Lodge. Luckily we were able to get into the hall Friday Night due to you having no function (Alison did say she had given us the hall, which I then found out we were charged an additional £20). We got to setting up all the tables and chairs how the Bride wanted them for her one special day to find that 80% of the chairs were slightly torn and the rest were so badly torn we were embarrassed to use them. Then we got the tables out to find some broken and even unsafe. I did speak to Alison regarding this on Friday night to be told there was no way they could get any more tables or chairs and to use what we have, including the broken tables and broken chairs. I did mention that it would be the Lodges liability insurance if anything goes wrong. I found Alison to be extremely unhelpful.

I would like to mention we were paying customers and weren't asking for anything more than safe table and clean, tidy chairs for a wedding day. I did ask Alison if she checks the tables and chairs when they have been hired out and she said she had. Therefore common courtesy should have made Alison mention the state of the tables and chairs when the hall was booked and the deposit paid. The night before the wedding is unforgivable and then we found out for ourselves. Luckily there wasn't a function Friday night because if we had found this out the morning of the wedding it could've ruined the Brides one big special day and that would have been down to Alison's inadequate running of the Lodge.

We did make do Friday night because we had no other choice and no help from Alison to sort this awful situation out, so we did our best with what we had. We had to fix screws into tables to try and make them secure and placed napkins in the holes of a table and selotape them down to try and make them safe and level. When we left the hall we had made it look beautiful but we still worried how everything would hold out.

Then on the Wedding Day the unthinkable happened, after our main course, luckily before dessert and hot coffees, a table collapsed on some of the guests. The glasses and jugs we hired smashed on the floor and over the guests. One of the ladies's hurt her knee (and has photo proof) and we count our blessings that the glass didn't go over any of the children there. This doesn't make this situation any more acceptable as this was spoken about with Alison the night before and as I have mentioned we were told to use what was there as nothing else could be done.

Before the table collapsing we would've possibly been happy with money back but now we certainly feel entitled to compensation. This was not a birthday party where the next big age you can have another party. This was a Wedding Day that happens one in a life time, meaning anything that goes wrong or upsets the Bride and Groom will stay with them forever. I will ask you the same question I asked Alison, would you be happy if this was either your own wedding or your daughters wedding? I know the answer will be the

same as Alison's and that was NO. If so, surely your customers deserve the same standard you would give your own family

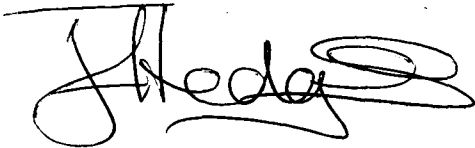
I will just quickly mention that the state of the kitchen especially the fridge was not suitable for food to be prepared and served. The fridge was filthy and we decided not to put any food in it.

I would also like to mention Martin (bar manager) and his daughter, they were there the night we were setting up and they were polite, helpful and went beyond their duty. They offered us support and tried to resolve any problems that occurred. They even helped us tidy up and put the tables back as they felt awful for everything that had happened. They are a credit to the Lodge and we all feel this should be recognised within the committee. They did mention that in the meeting the state of the tables and chairs have not been brought to anyone's attention and since Alison says she checks them after use, I am left wondering why? Please say Thank you to all the Bar staff and in the future the other staff could learn from their customer service skills as they are fantastic.

I'm sure the Lodge gets a lot of business via word of mouth and with this situation and the way it was handled, we won't be recommending you to anyone.

Please feel free to contact me regarding this matter and I would like to hear what you feel is appropriate compensation for the couple. I look forward to hearing from you before Friday 23<sup>rd</sup> June 2006.

Yours sincerely

A handwritten signature in black ink, appearing to read 'L Hedges', with a large, stylized flourish at the end.

Mrs Lisa Hedges

(Maid of Honour – the reason I have written the letter is because I don't believe the couple shouldn't have to deal with this, plus they weren't there Friday to see the damage. Plus I spoke to Alison and know what was said)

# **GOLDSWORTH PARK COMMUNITY ASSOCIATION**

**GOLDWATER LODGE, WISHBONE WAY, WOKING, SURREY, GU21 3RT**

Mrs S Hedges  
The Willows  
361 Guildford Road  
Bisley  
Surrey  
GU24 9AB

Please reply to:  
37 Willowmead Close,  
Goldsworth Park,  
Woking,  
Surrey,  
GU21 3DN.  
Tel: 01483 714096  
E-mail: chairman.gpca@ntlworld.com

21<sup>st</sup> June 2006

## Booking of Goldwater Lodge, Saturday 10<sup>th</sup> June

Dear Mrs Hedges,

Thank you for your letter of 12<sup>th</sup> June.

Before I comment on the details of your letter, I would like to make some general points regarding Goldwater Lodge.

Goldwater Lodge is a village hall and is owned and run by the Goldsworth Park Community Association, a registered charity. The Charity is run by unpaid volunteers (as is required by charity law) while the Hall Manager and bar staff are paid for the part time services they provide. The Charity has no other regular income other than that from the Hall and the operation of the Hall has to be carried out within the income available. Unfortunately, costs have risen rapidly in the last five years due to vandalism and hugely increases in insurance costs. While we continue to raise our charges, this must be done in the light of providing a low cost village hall facility for the benefit of the Goldsworth Park community. As a result, ongoing maintenance and refurbishment has had to be scaled back to match the funds available. When bookings are made for events such as a wedding, it is usual for the hirer to visit the premises before the booking is confirmed, to ensure that the facilities on offer are satisfactory. This is a village hall, not the function suite in a hotel, and the facilities and the cost reflect this.

I fully agree with your point regarding the condition of the chairs. Alison has raised the matter with the Committee and they are the next item on our priorities for replacement, as soon as funds permit. However, as the booking for the Hall specified that your event would require 74 chairs (65 seated for a meal plus a top table for 9), Alison, the Hall Manager, was satisfied sufficient chairs in reasonable condition were available.

With regard to the tables, you may be aware that 10 of the tables have been replaced in recent years (and I have been informed only one of these has been damaged). In addition there are 10 older tables that are in a worn, but reasonable, condition. Again, the numbers of tables notified to Alison led her to believe that sufficient satisfactory tables were available. I understand that the layout you wished to achieve required far more tables than she expected. As she only learned of this the day before the event, there was nothing she or we could do to improve the situation, since we do not have an alternate source for such items. Given your overriding desire to achieve a specific layout, Alison had little option but to invite you to make the best use of what was available. I am sure she did not instruct you to use broken tables or chairs.

With regard to your question regarding my happiness with the venue for my wedding, the answer is that it was. Customers do deserve and receive the same standards that are applied to my family.

The difference appears to be that we were fully aware that this is a village hall not a hotel function suite and suitable allowances were made.

Regarding the condition of the kitchen I would like to apologise if the condition of the fridge was unsatisfactory. Unfortunately the multiple users of the Hall sometimes leave the fridge in an unsatisfactory condition. We will learn from your comments and try to ensure that it is checked prior to events such as weddings.

I appreciate your comments regarding the helpfulness of the bar staff. I will pass your thanks on to them and ensure that the Committee is aware of your feelings. I am, however, sorry that you found Alison's attitude unhelpful, but I am sure that she was doing the best she could in these difficult circumstances.

I will refer your request for compensation to the Committee and will write to again after the next meeting on 13<sup>th</sup> July 2006.

Yours sincerely,

Ian Rickard, Chairman,  
GPCA Committee.

cc: Alison Armstrong



# **GOLDSWORTH PARK COMMUNITY ASSOCIATION**

## **MINUTES OF THE MEETING HELD ON 14<sup>th</sup> SEPTEMBER 2006**

**Present:** Ian Rickard (Chairman)  
Peter Hill (Treasurer)  
Irene Watson (Secretary)  
Ian Eastwood Bar Responsible Person)  
Adrian Gray (Goldsworth Residents against Masts)  
Carol Gray (Resident)  
John Heyes (Resident & Flower Seller)  
Wolf Ehlers (Resident)

### **Apologies:**

None

### **1. OPENING**

IR opened the meeting at 7.32pm and all present introduced themselves.

### **2. MINUTE OF THE LAST MEETING**

The minutes of the meeting on 13<sup>th</sup> July 2006 were agreed.

### **3. MATTERS ARISING**

None.

### **4. MISCELLANEOUS CORRESPONDENCE**

IR received confirmation from WBC that the repayments on the loan for the extension were completed in 2005. The utilities bills are still outstanding.

### **5. ENTERTAINMENTS REPORT**

PH confirmed that the Children's Christmas Party will be on 17<sup>th</sup> December 2006.

### **6. TREASURERS REPORT**

PH apologised for not producing accounts this month – his PC is not working. He reported that the financial situation is healthy. There are 4 bar bookings this month and another 3 or 4 in October. December looks quiet, as always, although there is one wedding booked.

### **7. HALL MANAGER'S REPORT**

IR reported that Alison and Michael Armstrong have now left. He has reviewed all the paperwork and updated some forms in preparation for the new manager. He had also updated the conditions of hire for one-off hirers and regulars. There are 3 or 4 candidates for the position of Hall Manager. A new cleaner has been appointed.

IR reported that there had been a break in the previous week causing damage to doors, bar shutters and one cupboard in the kitchen, but nothing was taken. He has repaired the doors, etc., and refitted the doors to the lobby, which had shrunk, do that the lock and bolts work.

IR has e-mailed the Police about their use of the delivery area as an office and has spoken to the Model Boat Club about a more permanent storage facility in the yard.

IE reported that he had repaired about 40 chairs but a number are past repair and there are only 60 – 70 usable chairs.

IW circulated a draft application for a grant of £3,400.00 from Surrey CC to purchase new chairs. It was agreed that IR should go ahead and purchase 11 new, lightweight tables.

#### **8. BAR MANAGER'S REPORT**

Nothing further to report.

#### **9. NEWSLETTER**

Peter Winter had spoken to IR about the Newsletter Editors being away at the same time and said that John Ashcroft had said there was nothing for the Newsletter, although IR thought that there was sufficient material. IR had suggested that JA use AG's article on DecT phones but he put his own article (Mr Happy) in instead. AG and CG said that they had been waiting for 3 months to get even 1 of their 2 articles published. There was discussion about whether they were articles or letters and whether the authors' names should be shown. AG asked for an assurance that they would be published.

JG raised the issue of advertising and cited the Horsell Parish Magazine, which was delivered to every house in the village. IR explained that the printers find the advertising and this determines the size of the magazine. IE thought the advertising income should be investigated; there needed to be better balance between advertising and community news. Other printers should be contacted to see what they could offer. JG will investigate the production of the Horsell Parish Magazine. AG said some contributors were frustrated when they sent in articles which were delayed before publication. WE asked about the contribution from the Police, which seemed to have been absent for some time. IR explained that there had been staff changes and long term sickness but he was pushing for the contributions to resume.

#### **10. ANY OTHER BUSINESS**

10.1 WE reported that he had met with Chris Jeffers, Facilities Manager for Savill's who agreed that serious work needs to be done on the roof and guttering over the shop. before the winter. He also said that they might be able to move the post box to a position under the roof. He had not mentioned the gullies and drains at that meeting but had sent a message to CJ today on this subject. WE added that CJ had also said that Savills would look at replacing the lights in the car park with more environmentally friendly ones and installing more speed humps. WE gave IR a report of the meeting and IR thanked WE for his efforts.

10.2 IW reported that an e-mail had been forwarded to her regarding replacing the security cameras but there was insufficient information to follow it up. JH said that Waitrose had been asked by Savills to contribute to the cost of upgrading the security cameras but they had not, as yet, replied.

11. There being no other business, the meeting ended at 8.45pm.

Sep 13, 2006 - 15.00hrs - Meeting with Savills' Facilities Manager outside WAITROSE

Contact:  
Chris Jeffers

Phone: 020 8891 3338

Address:  
Savills  
Level 7  
Westgate  
London W5 1YY

Points concern discussed and shown to him -

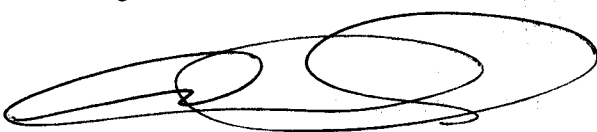
- 1) Bad condition of guttering on old roofing area with soffits deteriorating.  
His comments: accepts that work must be done sooner rather than later, including raising the canopy of some of the trees. He said that he has photos claiming to show the roof over the chemist etc. having been done not long ago.  
I informed him that the only roof work attended to took place approx. 18 months ago on the roof area opposite the church.
- 2) Siting of the letterbox, which at present is subject to dousing with rainwater.  
His comment: will advise re-location of letterbox.

I did mention to him in my first e-mail contact the drains by the disabled parking bays but due to lack of standing water at the time of his visit there was no point in discussing it: I will however remind him that this needs looking into.

He volunteered that the lights in the car park are inadequate (with light escaping upwards w/o any benefit) and these will be replaced with down lighting lamps - hopefully before the end of the year.

In reply to my mentioning speed limitations for cars (some are traveling up to 30mph - most about 20mph) I was advised that speed humps (similar to the one already in place will be installed. Timing for this to be advised to me in due course.

Meeting ended at 15.20hrs.



(Wolf Ehlers) Sep 13, 2006

**Irene Watson**

---

**From:** Irene Watson [irene.icons@ntlworld.com]  
**Sent:** 16 July 2006 16:18  
**To:** Diana Smith (diana.smith@surreycc.gov.uk)  
**Subject:** GPCA

Dear Diana

You will see from the minutes of the last meeting (sent separately) that we have some problems at the GPCA. You will be aware that our income has reduced by about £5,000.00 per year since we can no longer run Car Boot Sales on Bank Holiday Mondays. We have also been repaying a loan from Woking Borough Council at a rate of £5,000.00 per year. Consequently, we have had a deficit for the last couple of years and have no spare funds to invest in the hall.

The GPCA hall is used regularly by a range of youth and community groups in Goldsworth Park and by residents for parties, etc. This heavy use takes its toll on the furniture and fittings. Over the years, we have been able to invest in new carpets, new furniture for the snug bar, etc. Not too long ago, we replaced half the tables, at a cost of around £2,000.00 and had intended to replace the rest shortly afterwards, but financial constraints have prevented this investment. We also urgently need to replace the chairs, which are not really suitable for stacking and the amount of use they get, resulting in a lot of damage to both the frames and the fabric. We are concerned that the state of the furniture will increasingly adversely affect hirings and consequently, our income. To replace all 100 chairs with a more suitable model, lighter in weight and designed for stacking, would cost in the region of £3,500.00.

We understand that Surrey County Councillors have each have a sum of money to spend on worthy causes in their own areas. I should be grateful if you would let me know how to set about applying formally to the Councillors for Goldsworth Park for a grant to replace the chairs.

Regards

Irene Watson  
GPCA Committee

16/07/2006

# **GOLDSWORTH PARK COMMUNITY ASSOCIATION**

## **MINUTES OF THE MEETING HELD ON 12<sup>th</sup> OCTOBER 2006**

**Present:** Ian Rickard (Chairman)  
Peter Hill (Treasurer)  
Irene Watson (Secretary)  
Gordon Edmundson (Model Boat Club)  
John Green (Resident)  
Gordon Bowerman (Resident)  
Wolf Ehlers (Resident)

### **Apologies:**

None

### **1. OPENING**

IR opened the meeting at 7.34pm.

### **2. MINUTE OF THE LAST MEETING**

The minutes of the meeting on 14<sup>th</sup> September 2006 were agreed.

### **3. MATTERS ARISING**

Dealt with under agenda items.

### **4. MISCELLANEOUS CORRESPONDENCE**

None.

### **5. ENTERTAINMENTS REPORT**

Nothing to report.

### **6. TREASURERS REPORT**

PH distributed the accounts and reported that the GPCA had had quite a successful period with the number of bars up significantly on the same period last year although bar income was not up to the same extent. Bar invoices have been paid up to date. Hall income was slightly down on the same period last year but this did not include the recent payment of nearly £800.00 from Lakeside Fellowship. The bill for the buildings insurance is due and the utilities bills are still outstanding.

### **7. HALL MANAGER'S REPORT**

IR reported that the new tables have been delivered and, due to miscounting, we now have 21 tables. IW reported that she had submitted the application for a grant for new chairs to the Surrey County Council Local Committee. Both SCC Councillors had said they would support the application. At Diana Smith's suggestion, she had included a request for funds to replace the curtains as well. The Committee met to make its' allocations on 2<sup>nd</sup> November.

IR reported that the new cleaner had settled in well and that the Hall was looking better than it had for a while.

IR said that, since he had been managing the Hall, he had been inundated with enquiries and that most came in the late afternoon.

On the subject of vandalism, IR reported that WBC had sent someone from Building Services to look at the damage to the roof of the changing rooms and to see if there was anything that could be done to prevent youngsters from climbing up there.

#### **8. BAR MANAGER'S REPORT**

Nothing further to report.

#### **9. NEWSLETTER**

IR reported that he had been visited by Clive Walker who had said that there was little local news being submitted. The last issue was light on local news but AG's article should be in the next issue.

JG reported that he and family members had tried to establish the cost of advertising in the Newsletter, in order to compare with other similar magazines, but Knaphill Print had not provided the information. He had met with the editor of Horsell Parish Magazine, an A5 publication of 20 pages of local news, 4 full pages of advertisements and "yellow pages" of small ads in the centre. All the material is prepared locally by a small committee and the 3250 copies are printed in Burnley. He had approached Richard Cook at St Andrews who, at a service, invited people to become involved in the Newsletter but there were no volunteers. He had spoken to local printing company called Red Eye who would produce the Newsletter for £845.00. They would produce something similar to the Horsell Parish Magazine for an introductory offer of £600.00. They would not source the advertising so this would fall to the Committee. JG thought that the A5 format was preferable but IW said she had had positive comments about the current Newsletter format. IR suggested that any decision be left until JG had discovered advertising costs. JG felt that the Committee had no say over what was in the Newsletter. IR explained that the editor always sent him what he was proposing to publish and that John Ashcroft was meant to send the proofs but did not do so every month. JG asked if we had any control over the number of pages but IR explained that depended on advertising.

Returning to the topic of a committee to run the Newsletter, GE said that it was apparent that there was little community spirit in Goldsworth Park and IR said that it was only possible to get a response when there was an issue such as wheelie bins or vandalism.

#### **10. ANY OTHER BUSINESS**

- 10.1 IR said that he had written an open letter to the Police with copies to local Councillors and the press. There has been more vandalism since the publication in the Review with tyres being slashed in The Fieldings and surrounding roads. This was not thought to be in retaliation to the article. The local Inspector admits that Goldsworth Park has had no PC for a year and that the PCSO had been transferred to Knaphill. However, an experienced PCSO had been transferred from Sheerwater and had met with IR. The recent Lake Working Party had discussed the problems and the Councillors will try to arrange a public meeting with the Police. GE asked if the Police would provide the same level of policing as they had in Byfleet but IR thought this was unlikely. GE suggested an open letter to the Chief Constable.
- 10.2 WE said that he was keeping an eye on what was going on at the shopping centre and had seen workmen in yellow jackets inspecting the roof at the back of the shops. No

work has been undertaken and he has contacted Chris Jeffers at Savill's but has not had a reply yet.

- 10.3 JG raised the issue of the proposed new building for the Sea Cadets. He and GB had inspected the plans and were surprised by the scale of the building which would probably cost in the region of £6 - £700,000.00, especially when there are only around 30 - 40 Sea Cadets and 15 leaders. He asked why WBC would be prepared to spend so much public money on this project. IR explained that it was part of the Westfield development which would net around £43m and the new Sea Cadets building would be funded from this. Their removal from their existing site was a prerequisite for the Westfield development. JG asked why the new building could not be on the other side of the playground near the launching ramp. IR said that had been proposed before but it was on existing open space and too near the dredge area; he had suggested the maintenance yard but this was not accepted. JG wondered why the Sea Cadets wanted to use the lake, which was small and often had little wind; GE explained that it was ideal for beginners.
- 10.4 GE asked if WBC would ask Thames Water to clear the dredge are, which was full of rubbish. IR said that they had already asked but he had no idea when it would happen.
11. There being no other business, the meeting ended at 8.40pm.

**P&L Comparison 2006/07**  
01/07/05 Through 11/10/06 (in Pounds)

Page 1

| <b>Category Description</b>    | <b>01/07/06-<br/>11/10/06</b> | <b>01/07/05-<br/>11/10/05</b> |
|--------------------------------|-------------------------------|-------------------------------|
| <b>INCOME</b>                  |                               |                               |
| Bank Int-charge                | 0.00                          | 1.64                          |
| Bar Income:                    |                               |                               |
| Bookings                       | 452.50                        | 300.00                        |
| Takings                        | 2,038.29                      | 1,536.90                      |
| <b>TOTAL Bar Income</b>        | <b>2,490.79</b>               | <b>1,836.90</b>               |
| Hall Income:                   |                               |                               |
| Bookings                       | 3,735.70                      | 4,147.00                      |
| Cleaning                       | 80.00                         | 30.00                         |
| <b>TOTAL Hall Income</b>       | <b>3,815.70</b>               | <b>4,177.00</b>               |
| <b>TOTAL INCOME</b>            | <b>6,306.49</b>               | <b>6,015.54</b>               |
| <b>EXPENSES</b>                |                               |                               |
| Bar Expenses:                  |                               |                               |
| Cleaning                       | 0.00                          | 0.00                          |
| Stock costs                    | 836.38                        | 222.83                        |
| Sundry                         | 7.92                          | 3.96                          |
| Wages                          | 282.50                        | 223.75                        |
| <b>TOTAL Bar Expenses</b>      | <b>1,126.80</b>               | <b>450.54</b>                 |
| Hall Expenses:                 |                               |                               |
| Caretaking                     | 300.00                        | 560.00                        |
| Cleaning                       | 331.50                        | 665.75                        |
| Cleaning Excess                | 30.00                         | 95.00                         |
| Cleaning Mat.                  | 47.79                         | 7.17                          |
| Maintenance                    | 519.72                        | 0.00                          |
| Manager                        | 310.00                        | 615.00                        |
| Rates & Rent                   | 647.00                        | 627.00                        |
| Services Costs                 | 280.64                        | 312.18                        |
| Sundry                         | 305.50                        | 577.56                        |
| <b>TOTAL Hall Expenses</b>     | <b>2,772.15</b>               | <b>3,459.66</b>               |
| Insurance                      | 0.00                          | 933.95                        |
| Miscellaneous Expense          | 0.00                          | 25.00                         |
| Newsletter Dist                | 0.00                          | 120.00                        |
| Stationery&Post                | 11.04                         | 16.39                         |
| Sundry                         | 0.00                          | 0.00                          |
| Uncategorised Expenses         | 0.00                          | 0.00                          |
| <b>TOTAL EXPENSES</b>          | <b>3,909.99</b>               | <b>5,005.54</b>               |
| <b>TOTAL INCOME - EXPENSES</b> | <b>2,396.50</b>               | <b>1,010.00</b>               |



**Balance Sheet**  
As of 11/10/06 (in Pounds)

| <b>Acct</b>                           | <b>11/10/06<br/>Balance</b> |
|---------------------------------------|-----------------------------|
| <b>ASSETS</b>                         |                             |
| Cash and Bank Accounts                |                             |
| Bank0607                              | 9,098.78                    |
| Barclays BPA                          | 885.92                      |
| Cash 0607                             | 1,073.41                    |
| <b>TOTAL Cash and Bank Accounts</b>   | <b>11,058.11</b>            |
| Other Assets                          |                             |
| Asset                                 | 253,670.80                  |
| <b>TOTAL Other Assets</b>             | <b>253,670.80</b>           |
| <b>TOTAL ASSETS</b>                   | <b>264,728.91</b>           |
| <b>LIABILITIES &amp; EQUITY</b>       |                             |
| LIABILITIES                           | 0.00                        |
| EQUITY                                | 264,728.91                  |
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <b>264,728.91</b>           |

*Gordon. Baxter man  
@ virgin.net*

# **GOLDSWORTH PARK COMMUNITY ASSOCIATION**

## **MINUTES OF THE ANNUAL GENERAL MEETING HELD ON FRIDAY 17<sup>th</sup> NOVEMBER 2006**

### **Present:**

|                           |   |   |
|---------------------------|---|---|
| - Committee               | Ian Rickard<br>Irene Watson   | Chairman<br>Secretary   |
| - Guests:                 | Roy Anders<br>Elizabeth Compton<br>Richard Compton<br>Richard Cook<br>Gordon Edmondson<br>Jean Winter<br>Peter Winter | Goldsworth Fishing Club<br>Surrey County Councillor<br>Resident<br>St Andrews Church<br>Woking Model Yacht Club<br>Resident<br>Resident                         |
| - Residents               | Wolf Ehlers<br>Jenny Ingoe  | Resident<br>Resident  |
| Apologies for<br>absence: | Ian Eastwood<br>Sally Elder<br>Peter Hill<br>Aenne Hayman<br>Andy Jones<br>Dave Mason<br>Diana Smith                  | Woking Borough Councillor<br>Woking Borough Council<br>Treasurer<br>Newsletter Distributor<br>Joint Editor GP News<br>Surrey Police<br>Surrey County Councillor |

### **1. WELCOME & OPENING**

The Chairman opened the meeting at 7.45pm and welcomed residents and guests to the Annual General Meeting.

### **2. MINUTES OF THE 2005 ANNUAL GENERAL MEETING**

The minutes of the AGM held on 18<sup>th</sup> November 2005 were agreed, subject to amendments to the attendance list.

### **3. MATTERS ARISING**

There were no matters arising.

### **4. CHAIRMAN'S REPORT**

- 4.1 We have been pleased to see a number of residents attending committee meeting this year. Particularly both Wolf Ehlers and John Green have been active following up various issues on behalf of the community.
- 4.2 The Hall Manager, Alison Armstrong, continued to act in this role until September this year. From that time both she and Michael (who assisted with the cleaning) have retired from this role. I would like to thank them for their efforts over the last 10 years.

Throughout the year, regular bookings have remained good with a high level of utilisation on all days of the week. Occasional bookings, parties, weddings remained poor and this is

reflected in the total income for the last year. This was a 10% (£3,000) drop on the previous year meaning that our income had dropped back to the level in 2003/04.

With Alison's retirement we have taken the opportunity to review the management of the Hall. I have undertaken the role of Hall Manager for the last few months deliberately to assess and revise the paperwork and to ascertain what measures would be needed to improve utilisation of the Hall, particularly at weekends. This was done in conjunction with improvements in the GPCA web site, which is our main advertising for the Hall. I am pleased to say that weekend booking have risen some fourfold. A new cleaner has been appointed and I will seek to appoint a permanent Hall manager in the near future.

- 4.3 First the bad news; during the financial year (to July) year, little work was undertaken on the Hall due to our limited finances. The area round the Lake has been subject to serious vandalism during the last six months the Hall has suffered broken window on four occasions and a break in that did serious damage to the bar shutters and door to the store room. Nothing was taken.
- 4.4 And now the good news; the committee became aware that we had, in fact, completed the repayment of the loan to WBC. This left us with £5,000 more than expected. While we have yet to receive various bills, some could be used to make improvements to the Hall. We have used this money to replace the ten year old (and very heavy) tables, which is a great improvement. We have also replaced the fridge in the kitchen, installed new toilet roll holders and made other minor improvements.

We also submitted an application for a grant from Surrey County Council Local Committee. I am pleased to announce that we have been granted over £8,000 that will allow the replacement of the chairs and curtains.

We will be making an application to Woking Borough Council for a grant to cover the cost of replacement of the heaters in the main hall and snug bar. These are now 18 years old, one has ceased to function and spare parts are no longer available. The cost of this work will be about £3,500.

- 4.5 The good working relationship with our neighbours Careroom Ltd. (Toad Hall) has continued throughout the year. As I informed you last year, the Careroom Kitchen was inadvertently connected to the GPCA mains water supply. This would seriously affect our metered water charges. As I said then, the GPCA would resist paying these charges until this was sorted out. This has, to my knowledge, not been done but we have not received a utility bill since.
- 4.6 Yet again, I must report that no progress has been made on finalising the lease of the Hall with Woking Borough Council (WBC). During 2004, WBC suggested that the GPCA might wish to propose some amendments to the last draft that was rejected by the committee. I have tried during 2005 to get some progress under way but so far WBC has been unable to provide a revised draft lease "due to pressure of other work".
- 4.7 John Ashcroft has continued to undertake production of the Newsletter. Clive Walker of Knaphill Print continues to manage the advertising revenue. There has been drop in income and all editions during 2006 have, unfortunately, been 8 pages only. The magazine has been late on a number of occasions and recently the number of errors has increased significantly. John Ashcroft will cease to set the magazine from the November issue. Clive Walker will continue to manage the advertising and will coordinate receipt of the contents which will be set by the staff at Knaphill print.

Andy Jones and Trevor Collyer took over as joint editors last December. This has worked well and Andy in particular has made a significant contribution to the magazine and web site.

If you have not visited the web site please have a look. I am pleased to say that we have recruited a main distributor. Aenne Hayman now undertakes this role.

- 4.8 Given the difficulties involved, the GPCA did not attempt to organise any car boot sales this year.
- 4.9 As I reported last year, we had largely resolved the problems with our insurance company, Cornhill. Renewal this year was straightforward with a very small increase in cost, up from £930 to £952. As last year this does not cover external events. As I reported last year we had suffered a massive increase in the cost of the insurance cover of the building structure. So far this year we are not aware of how this has changed as WBC have not, as yet, passed any bills to us.
- 4.10 The management of the lake and the surrounding area has continued to make progress. The Goldsworth Park Lake and Recreation Ground Users Group has continued to meet and a number of meetings with interested parties have taken place at the Lake. Work has been undertaken to remove some of the encroaching “underbrush” and further work will be done to remove unwanted lower branches during this winter.

The Woking Model Yacht Club continues to meet and use our toilet and storage facilities. As this has become a long term arrangement the GPCA has been pleased to receive an ongoing payment of £10 per month for these facilities.

Some progress has been made on the provision of improved facilities for the football club and public toilets. A report recommending the provision of toilets was submitted to WBC and agreed in principal. This has been further delayed by a requirement placed on officers to provide a business case for this provision. This has meant that no practical progress has been made this year but we are hopeful that something may get done in 2007.

Relocating the Sea Cadets to this area from Westfield has made some progress in that the planning application was finally passed in October. I am not aware of any timescale for the construction this being dictated by the finances available from the Westfield development.

GP Rangers produced a proposal to improve their facilities in the area of the existing changing room block. This would consist essentially of a clubroom, bar, young peoples room and committee room. These proposals have been improved over the year and it is hoped it can be costed in the coming year and funds sought.

- 4.11 In 2004, we made part of the storeroom available as a temporary Police office. It has not been used this year and I have asked if it is still required. So far I have had no reply.
- 4.12 Unfortunately no one was found who was prepared to continue running the Bingo on Tuesday afternoon and it was discontinued from November 2005. This leaves us with Tuesday afternoons available for hire.
- 4.13 The Chairman ended his report by thanking everyone who had helped with the work of the GPCA during the year and mentioned particularly:-
- Andy and Trevor for editing the Newsletter and web site.
  - John Ashcroft and Clive Walker for production of the newsletter.
  - Peter Hill for his work as treasurer and Irene for acting as secretary and all those who make the effort to attend the committee meetings.
  - Ian and Kym Eastwood, for running the bar.
  - Alison and Michael Armstrong, Hall Manager and Caretaker.
  - Aenne Hayman and the Newsletter deliverers, who go out in all weathers to keep residents in touch.

- Committee Members and residents for their efforts.
- Robert Cook, our long suffering solicitor.
- Damian Grimshaw, our auditor.

## Questions & Comments

Peter Winter raised the issue of the response to requests for CCTV around Goldwater Lodge and cited comments about CCTV displacing vandalism rather than stopping it. The Chairman explained that he had written to WBC and the Police about the increase in vandalism round that end of the lake. After 120 car tyres were punctured, Woking Borough Councillors called a public meeting which was attended by around 100 residents. Council members, officers and the police were present. The Police refuted the suggestion that their efforts to stop the bad behaviour in Knaphill had led to the increase in vandalism in Goldsworth park and said they were doing what they could. There was a call for CCTV in the Lodge area to deter youths climbing on the roof, vandalising the pumping station and breaking windows, and to deter drug pushing from vehicles in the car park. The suggestion did not get much support from either WBC or the Police. There had been a proposal to have another meeting to discuss how residents could be involved and it seemed that the Police would be organising a "Panel" meeting but there had been no publicity to date. The Chairman stated that the Police had said they had stepped up patrols in the area for two weeks following the meeting; Roy Anders said that it had only been for 3 nights.

After two more broken windows only yesterday, the Chairman had contacted the Police and WBC again and had received a reply from Councillors Rosie Sharpley and Denzil Coulson to say that they were not against the idea of CCTV but wanted to be assured that it was of sufficient quality to be used in evidence if necessary.

Wolf Ehlers asked whether CCTV could cover the car park and the children's play area. The notices around the play area are so damaged that they are illegible. He had written to Geoff Ward at WBC who said that the wording of the signs around the play area was under review and that they would be replaced by October. He also commented that other signs around the lake were dirty and covered with graffiti; this encouraged more graffiti. Eventually, the signs had been cleaned.

John Green referred to the Newsletter and the fact that the number of pages of local news depended on the amount of advertising. He said that he and family members had recently called the publishers a number of times about advertising in the Newsletter but none of their calls had been returned.

Roy Anders asked if there was any progress on the public toilets and cited the case of a disabled fisherman for whom the lack of facilities caused difficulties. The Chairman said that WBC had approved the plan in principle but there was no definite date.

Richard Cook asked whether the toilets near Waitrose could be reopened, particularly during the hours when the shops were open. Peter Winter said that PC Gary Fellowes had told him that much of the damage to the toilets had occurred during the day and that the CCTV camera in the facility did not work. Elizabeth Compton said that she had been contacted by constituents about the facilities and that she had contacted Savills, who did not seem to want to know about the problems. Wolf Ehlers said that Savills had told him that they were upgrading the CCTV around the shopping centre and that it would not cost too much to include the toilets in the upgrade. He would suggest this to Chris Jeffers at Savills. He had spoken to Chris Jeffers that day about cars parked blocking the emergency access behind the chemists.

## **5. TREASURER'S REPORT**

The Chairman gave the Treasurer's report and said that turnover was around £24,800 last year and that it looked as if the GPCA would soon be back to the £30,000 needed to maintain the Hall. The Treasurer was now up to date with the bar bills, in spite of the fact that the supplier was lax about invoicing.

## **6. ENTERTAINMENTS REPORT**

The Lakeside Christian Fellowship organised the Children's Christmas Party on Sunday, 18<sup>th</sup> December, followed by a short Carol Service. The GPCA would like to thank them for organising the event. They will be holding the Christmas Party again this year on Sunday, 17<sup>th</sup> December.

## **7. NEWSLETTER EDITOR'S REPORT**

There was nothing further to report.

## **8 ELECTION OF OFFICERS AND COMMITTEE**

- 8.1 No nominations had been received prior to the meeting but the following were made.

|               |             |                             |
|---------------|-------------|-----------------------------|
| Chairman      | Ian Rickard | Peter Winter<br>Jean Winter |
| Vice Chairman |             | No nominations              |
| Treasurer     | Peter Hill  | Peter Winter<br>Wolf Ehlers |

Irene Watson agreed to continue as Secretary but did not wish to be a Trustee of the Charity. There followed a discussion about role and liabilities of Charity Trustees. In answer to a question from Gordon Edmundson, the Chairman explained that the Charity Commissioners had formalised the role of Trustees as "managers" of the Charity with liability for the Charity's acts and omissions. This was aimed at preventing charity "scams". He confirmed that the insurance did cover Trustees' actions except for criminal acts.

## **9. ANY OTHER BUSINESS**

- 9.1 Richard Cook proposed a vote of thanks to the GPCA Committee.
- 9.2 Richard Cook remarked that attendance at the Remembrance Day Service had been greater this year. He added that Martin Slocock was planning to research the families of the men whose names were recorded on War Memorials, to make it more personal.
- 9.3 Peter Winter said that, for the first time in 9 months, Neighbourhood Watch Co-ordinators had received a communication from the Police. John Green said that he had only seen 2 or 3 Neighbourhood Watch stickers on his Newsletter round of 160 houses. He did not know if there was a Neighbourhood Watch in Bitterne Drive and, if there was, who the Co-ordinator was. The Chairman said he would find out and let him know. The Chairman went on to describe the work of the Police and Community Partnership Group and how to set up a Neighbourhood Watch.
- 9.4 Peter Winter said that Andy Jones, the Newsletter Editor, had said that he could not get information from the Police and that, now a new PC and PCSO had been allocated to Goldsworth Park, it would be a good time to restore the communications.
- 9.5 There being no further business, the Chairman closed the meeting at 9.00pm.

# Goldsworth Park Community Association

## P & L for the year ended 31st July 2006

|                                   | 2006<br>£        | 2005<br>£         |
|-----------------------------------|------------------|-------------------|
| <b>INCOME</b>                     |                  |                   |
| Bank Int-charge                   | 7.54             | 13.65             |
| Bar Income:                       |                  |                   |
| Bookings                          | 1,256.25         | 1,270.00          |
| Takings                           | 7,271.42         | 9,844.20          |
| <b>TOTAL Bar Income</b>           | <b>8,527.67</b>  | <b>11,114.20</b>  |
| Hall Income:                      |                  |                   |
| Bookings                          | 15,635.80        | 14,770.50         |
| Cleaning                          | 210.00           | 380.00            |
| <b>TOTAL Hall Income</b>          | <b>15,845.80</b> | <b>15,150.50</b>  |
| Social:                           |                  |                   |
| Car Boot                          | 0.00             | 734.32            |
| Kids Party                        | 0.00             | (52.42)           |
| <b>TOTAL Social</b>               | <b>0.00</b>      | <b>681.90</b>     |
| <b>TOTAL INCOME</b>               | <b>24,381.01</b> | <b>26,960.25</b>  |
| <b>EXPENSES</b>                   |                  |                   |
| <b>Bar Expenses:</b>              |                  |                   |
| Cleaning                          | 12.47            | 128.08            |
| Stock costs                       | 5,205.64         | 8,485.25          |
| Sundry                            | 81.09            | 32.00             |
| Wages                             | 1,573.75         | 1,943.75          |
| <b>TOTAL Bar Expenses</b>         | <b>6,872.95</b>  | <b>10,589.08</b>  |
| Charity                           | 0.00             | 29.50             |
| Hall Expenses:                    |                  |                   |
| Caretaking                        | 1,890.00         | 1,785.00          |
| Cleaning                          | 2,491.20         | 2,913.60          |
| Cleaning Excess                   | 347.50           | 530.00            |
| Cleaning Mat.                     | 42.76            | 115.64            |
| Loan Repayment                    | 0.00             | 5,000.00          |
| Maintenance                       | 1,289.93         | 2,886.12          |
| Manager                           | 2,000.00         | 1,675.00          |
| Rates & Rent                      | 949.85           | 898.25            |
| Services Costs                    | 2,044.58         | 2,868.17          |
| Sundry                            | 1,570.79         | 910.23            |
| Hall Expenses-Other               | 0.00             | 99.34             |
| <b>TOTAL Hall Expenses</b>        | <b>12,626.61</b> | <b>19,681.35</b>  |
| Insurance                         | 1,886.58         | 876.00            |
| Miscellaneous Expense             | 25.00            | 0.00              |
| Newsletter Dist                   | 480.00           | 484.00            |
| Stationery&Post                   | 114.95           | 98.89             |
| Sundry                            | 47.00            | 0.00              |
| Uncategorised Expenses            | 0.00             | 0.00              |
| <b>TOTAL EXPENSES</b>             | <b>22,053.09</b> | <b>31,758.82</b>  |
| <b>TOTAL INCOME less EXPENSES</b> | <b>2,327.92</b>  | <b>(4,798.57)</b> |

## Goldsworth Park Community Association

### Balance Sheet as at 31st July 2006

#### ASSETS

|                        |          |
|------------------------|----------|
| Cash and Bank Accounts |          |
| Bank0506               | 7,225.75 |
| Barclays BPA           | 885.92   |
| Cash0506               | 549.90   |

|                              |          |
|------------------------------|----------|
| TOTAL Cash and Bank Accounts | 8,661.57 |
|------------------------------|----------|

|               |            |
|---------------|------------|
| Other Assets: |            |
| Asset         | 253,670.80 |

|                    |            |
|--------------------|------------|
| TOTAL Other Assets | 253,670.80 |
|--------------------|------------|

|                     |                   |
|---------------------|-------------------|
| <b>TOTAL ASSETS</b> | <b>262,332.37</b> |
|---------------------|-------------------|

#### REPRESENTED BY:

#### LIABILITIES & EQUITY

|             |            |
|-------------|------------|
| LIABILITIES | 0.00       |
| EQUITY      | 262,332.37 |

|                                       |                   |
|---------------------------------------|-------------------|
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <b>262,332.37</b> |
|---------------------------------------|-------------------|



# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

## **MINUTES OF THE MEETING HELD ON 9<sup>th</sup> NOVEMBER 2006**

**Present:** Ian Rickard (Chairman)  
Peter Hill (Treasurer)  
Irene Watson (Secretary)  
John Green (Resident)  
Gordon Bowerman (Resident)  
Wolf Ellers

### **Apologies:**

None

### **1. OPENING**

IR opened the meeting at 7.40pm.

### **2. MINUTE OF THE LAST MEETING**

The minutes of the meeting on 12<sup>th</sup> October 2006 were agreed.

### **3. MATTERS ARISING**

Dealt with under agenda items.

### **4. MISCELLANEOUS CORRESPONDENCE**

None.

### **5. ENTERTAINMENTS REPORT**

Nothing to report.

### **6. TREASURERS REPORT**

PH distributed the accounts and reported that bookings for the Hall and Bar were going well. Expenditure was up as the new tables had been paid for. WBC still had not invoiced for the insurance, etc.

### **7. HALL MANAGER'S REPORT**

IW reported that Diana Smith had informed her that the GPCA had been awarded a grant of £8,400.00 for new chairs and curtains; written confirmation was awaited. An interior designer specialising in public spaces has offered to advise on chairs, etc., and will supply more brochures and contacts, for expenses only.

IR reported that new multiple toilet roll holders had been installed where required.

IR said that the space heaters needed replacing as one was not working and another had been rebuilt. IW suggested applying for a grant from WBC.

IR reported that WBC had sent an estimate for around £900.00 for repairs to the roof caused by the recent vandalism. He will ask WBC why this cannot be claimed from the insurance.

IR reported that the Model Yacht Club would pay £10.00 per month for use of the facilities.

It was agreed that a new fridge should be purchased for the kitchen.

**8. BAR MANAGER'S REPORT**

Nothing further to report.

**9. NEWSLETTER**

IR reported that Clive Walker had informed him that John Ashcroft was leaving Knaphill Print and that someone else at Knaphill Print would be doing the setting in future.

JG asked whether it might be possible to get more local news from Scouts, Guides, etc. IR said that this had been tried in the past but contributions halted after 2 – 3 months. Perhaps it was time to try again.

**10. ANY OTHER BUSINESS**

- 10.1 JG said that he and GB had attended the Councillors surgery recently to discuss the Sea Cadets new building, which had now received planning permission. There was some discussion about the cost of the building and planning gain. He endorsed the hope that other organisations would be able to use the building.

11. There being no other business, the meeting ended at 8.30pm.

# ***GOLDSWORTH PARK COMMUNITY ASSOCIATION***

## **MINUTES OF THE MEETING HELD ON 14<sup>th</sup> DECEMBER 2006**

**Present:** Ian Rickard (Chairman)  
Irene Watson (Secretary)  
Gordon Edmondson (Model yacht Club)  
Simon Jeffs (Model Yacht Club)  
John Green (Resident)  
Gordon Bowerman (Resident)  
Wolf Ehlers (Resident)  
Jenny Ingoe (Resident)

### **Apologies:**

None

### **1. OPENING**

IR opened the meeting at 7.40pm.

### **2. MINUTE OF THE LAST MEETING**

With the addition of Wolf Ehlers being present at the meeting, the minutes of the meeting on 12<sup>th</sup> October 2006 were agreed.

### **3. MATTERS ARISING**

Dealt with under agenda items.

### **4. MISCELLANEOUS CORRESPONDENCE**

The Chairman had received a letter from the Head Teacher at Beaufort School to say that the PTA had been disbanded.

### **5. ENTERTAINMENTS REPORT**

Nothing to report.

### **6. TREASURERS REPORT**

In the absence of the Treasurer, IR reported that the financial situation was satisfactory.

SJ reported that the Model Yacht Club had set up a standing order to pay £10.00 per month for the use of facilities at the Hall.

### **7. HALL MANAGER'S REPORT**

In the past month, two more windows had been broken and replaced. Toad Hall had suffered broken fences and the meter cupboard near the changing rooms had been destroyed. IR had contacted the Police and WBC but there appeared to be little action.

IW showed two sample chairs and reported on the results of the consultation exercise. So far, committee members preferred the more robust, heavier chair while users (the Lakeside Fellowship and Kumon Maths) preferred the lighter weight chair. It was

agreed that the fabric would be Camborne Advantage in Persian. IW will now seek precise costings on both types of chair to inform the final decision.

It was agreed to purchase the curtain fabric suggested by the interior designer (drap l lux air Art 142 Dessin 14111) which was inherently flameproof. A local resident who runs a curtain making business would be invited to measure up and make the curtains.

A new fridge has been purchased and installed in the kitchen.

## **8. BAR MANAGER'S REPORT**

Nothing further to report.

## **9. NEWSLETTER**

IR reported that the last Newsletter had been produced more or less on time but it was a bit thin. There had been plenty of material so the problem was probably advertisements. Also, the advertisement for the Children's Christmas Party had been omitted.

He showed a copy of another magazine that had been delivered to many houses in the area. It was A5 format, on good quality paper and looked quite attractive. He had given a copy to Clive Walker but had received no response to date.

JG suggested that he approach the editors and offer to try and source more local material.

JG also suggested that he contacted Aenne Hayman, Newsletter Distributor, and offer to deliver Newsletters in roads where there was no deliverer in an effort to find more delivered.

## **10. ANY OTHER BUSINESS**

10.1 JG offered his services as Vice Chairman of the GPCA. IW proposed and GB seconded the appointment and JG was duly elected to the position.

10.2 WE reported that new lighting had been installed under the extended roof around Waitrose but that the other improvements were still awaited. He would keep on the case.

10.3 GB asked to whom complaints about overgrown trees and shrubs on the far side of the playing fields should be made. It also seems that the trees planted to screen the warehouse are very overgrown, to the extent that the rubbish lorry is driven on the grass rather than the path. With regard to the trees, etc., round the playing field, the Lake Users Meeting would be a good place to start. With regard to the trees around the warehouse, it would depend on exactly where they were growing. There is also a Surrey CC number for reporting overgrown trees on roads.

It was agreed that the Lake Users Meeting should be a standing item on the agenda to facilitate feedback.

11. There being no other business, the meeting ended at 9.00pm.